

ORDINANCE NO. 21-172

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, COUNTY OF YAVAPAI, ARIZONA, AMENDING THE TOWN OF DEWEY-HUMBOLDT, ARIZONA CODE OF ORDINANCES, TITLE III ADMINISTRATION, CHAPTER 30 TOWN COUNCIL AND OFFICIALS, BY MODIFYING § 30.105(D)(3), TO ADD AGENDA ITEMS TO ALL TOWN COUNCIL MEETINGS AND AMENDING CHAPTER 31 TOWN ORGANIZATIONS AND DEPARTMENTS, BY MODIFYING § 31.16 ORGANIZATION AND CONDUCT TO REQUIRE CITIZENS COMMITTEES TO INCLUDE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE TO COMMITTEE AGENDAS

Be it ordained by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona, as follows:

SECTION I

The Town of Dewey-Humboldt, Arizona Code of Ordinances, Title III - Administration, Chapter 30 -Town Council and Officials, is hereby amended by adding Subsections 30.105(D)(3)(c) and (d) as follows (additions in underlined ALL CAPS; deletions in strikeout):

§ 30.105 (D)(3) *Order of agenda.*

(3) When Council holds a Study Session or Special Council meeting, the following agenda items shall be appropriately placed on the agenda by the Town Manager or Town Clerk based on content:

- (a) Call to order;
- (b) Roll call;
- (c) PLEDGE OF ALLEGIANCE;
- (d) MOMENT OF SILENCE;
- (e) Public comment on non-agendized items;
- (f) Discussion only items;
- (g) Action items (Special Meetings only); and
- (h) Adjournment.

SECTION II

The Town of Dewey-Humboldt, Arizona Code of Ordinances, Title III – Administration, Chapter 31 – Town Organizations and Departments, is hereby amended by modifying Subsection 31.16(C) as follows (additions in underlined ALL CAPS; deletions in strikeout):

§ 31.16 ORGANIZATION AND CONDUCT.

(A) There are two classes of official town Citizen Committees: ad hoc and standing Citizen Committees.

AD HOC CITIZEN COMMITTEES. Formed by motion or resolution of the Council, having the composition, responsibilities, and schedule adopted by Council on motion or resolution. Such AD HOC CITIZEN COMMITTEES are only appropriate for addressing matters having a short duration or specific project focus, and will automatically terminate as defined in their commissioning documents (or when the work is complete, if no time is stated) without further Council action, unless extended by Council.

STANDING CITIZEN COMMITTEES. Formed by ordinance of the Council amending this document, having the composition, by-laws, and responsibilities adopted by Council in such ordinance. STANDING CITIZEN COMMITTEES are only appropriate for addressing matters having a continuing duration or recurring project focus, and will terminate only upon Council action.

(B) Each board, commission, or Citizen Committee must elect one of its members to serve as the presiding officer or chair at the first meeting of an ad hoc Citizen Committee, or on the first meeting of the year for a board, commission, or standing Citizen Committee.

(C) Boards, commissions, and Citizen Committees shall hold regular and special meetings as may be required. The conduct of board, commission, and Citizen Committee meetings are governed by the same rules of policy and procedure as the Town Council SPECIFICALLY INCLUDING THE REQUIREMENTS TO HAVE THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE AT EACH MEETING AS SET FORTH IN DEWEY-HUMBOLDT TOWN CODE § 30.105(D)(1).

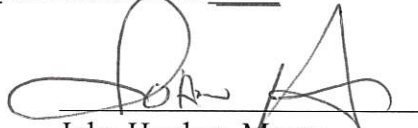
(D) Boards, Commissions, and Citizen Committees should comply with all applicable open meeting and conflict-of-interest laws of Arizona.

(E) Board, commission, and Citizen Committee members are expected to adhere to the Town Council's Code of Ethics.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona, this 21st day of September, 2021, by the following vote:

AYES: 6 NAYS: 0 ABSENT: 1 EXCUSED: 0 ABSTAINED: 0


APPROVED this 21st day of September, 2021.


John Hughes, Mayor

ATTEST:


Beth Evans, Town Clerk

APPROVED AS TO FORM:


Bigelow Law Offices, PLC
Town Attorney
By: Kay Bigelow

I, BETH EVANS, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. 21-172 ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, ARIZONA ON THE 21st DAY OF September, 2021, WAS POSTED IN THREE PLACES ON THE 6th DAY OF October, 2021.

Beth Evans
Beth Evans, Town Clerk