

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, April 16, 2019, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AMENDED AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order

2. Roll Call Town Council Members: Karen Brooks, Lynn Collins, John Hughes, Amy Lance, Mark McBrady, Vice Mayor Victoria Wendt and Mayor Terry Nolan.

3. Pledge of Allegiance

4. Invocation

5. Announcements regarding Current Events; Guests; Appointments; and Proclamations
Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

A. Appointment of Douglas Suits as Dewey-Humboldt Presiding Magistrate Judge, Oath of Office and signing of Code of Ethics

B. Interview and possible appointment of applicant for the Board of Adjustment vacancy

C. American Legion Centennial Day Proclamation

D. Fair Housing Act Proclamation

E. Presentation by a representative(s) of West Yavapai Guidance Clinic on Updates

F. Presentation by a representative(s) of Yavapai Regional Transit (5311 Grant)

G. Presentation by a representative(s) of Arizona Department of Transportation (5311 Grant)

H. Firewise Quarterly Report Topics for possible discussion include: January Planning Workshop update; Pending Grant Application re: road/address signs; 501(c) (3) application; abatement updates and Blue Hills water tanks update

6. Consent Agenda

All those items listed below are considered to be routine and may be enacted by one motion. Any Council Member may request to remove an item from the Consent Agenda to be considered and discussed separately.

A. Approval of Meeting Minutes:

1. Study Session & Special Meeting of February 5, 2019

2. Special Council Meeting of February 18, 2019

3. Study Session of April 2, 2019

7. Public Comment on Non-Agendized Items

8. General Business Discussion and Possible Legal Action may be taken

A. Discussion and possible approval of funding assistance for Firewise 501(c)(3) start-up costs

B. Discussion of an alternate zoning code format for identifying allowed non-residential uses (CAARF – CM Collins)

C. Discussion to allow public access to agenda committee meetings by putting audio recordings online with Town website (CAARF – CM Collins)

D. Executive Session

Vote to recess to Executive Session

1. An Executive Session pursuant to A.R.S. § 38-431.03 (A) (3) for discussion or consultation with the Town Attorney regarding legal issues dealing with possibly missing Town Manager applications (CAARF – CM Collins)

2. An Executive Session pursuant to A.R.S. § 38-431.03 (A) (1) for discussion and consideration of the continued appointment of the Town Attorney (CAARF – CM Collins)

3. An Executive Session pursuant to A.R.S. § 38-431.03 (A) (1) for discussion or consideration of employment, assignment, appointment and salaries of Alan D. Lanning and Richard J. Marsh, Jr. as Town Manager.

4. An Executive Session pursuant to A.R.S. § 38-431.03 (A) (4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a Town Manager contract with Alan D. Lanning or Richard J. March that is the subject of negotiations.

Close Executive Session/Reconvene Regular Meeting

E. Discussion and possible action regarding possibly missing Town Manager applications

F. Discussion and possible action regarding the Town Attorney contract with Gust Rosenfeld, PLC

G. Discussion and possible action regarding appointment of Alan D. Lanning or Richard J. Marsh, Jr. as Town Manager and direction to Town Attorney regarding terms of employment and preparation of a contract

9. Consideration of additional Special Session(s)

10. Adjourn

For Your Information:

Next Town Council Work Session: Tuesday, May 7, 2019, at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, May 9, 2019, at 6:00 p.m.

Next Town Council Regular Meeting: Tuesday, May 21, 2019, at 6:30 p.m.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of April, 2019, at _____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Julie Gibson, Town Clerk.

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TOWN OF DEWEY-HUMBOLDT

Town Commission, Boards and Committee Vacancy Application Form

Please complete this application form and thank you for your interest in serving.

Personal information:

Name: Nancy Wright email: [REDACTED]

Mailing & Physical Address: [REDACTED]

Phone Number: [REDACTED] (please indicate home and work numbers) Occupation: Accountant

How long have you lived in Dewey-Humboldt? 17 years. Are you over the age of 18? ☒ Yes ☐ No

Are any of your relatives, employed by the Town? Who/Where: No

Emergency Contact: Teresa Wright [REDACTED] daughter-in-law
Name Phone Relationship

Are you presently employed? (Check as many as apply)

☐ Employed full-time ☐ Employed part-time ☐ Unemployed ☒ Retired ☐ Other _____

Employment experience relevant to the position applied for: Part of the Board of Adjustment as a council member.

Position applied for: Briefly describe your interest in volunteering for the Town's Boards, Commissions and/or Committees. Describe your experience, education and/or other qualities that you feel would be of value to the Town. You may apply for more than one position. If doing so, please list in order of preference. If needed, you may attach a separate sheet of paper.

As a resident for 17 years and a member of the Town Council for 11 years I feel qualified for the position.

I also have the time needed to serve and have gone through training for the BOA with the Town Attorney.

Town of Dewey-Humboldt

Commissions, Boards and Committees

(Please number in order of preference, 1st choice, 2nd choice, etc., if applying for more than one position)

COMMISSIONS

- _____ ***Planning and Zoning Advisory Commission*** – Seven-member commission that hears requests for re-zonings, Planned Area Developments; makes recommendations to the Town Council. Term of appointment is four years. The Commission may set its own schedule but is required to meet at least quarterly or at the request of the Mayor, a Councilmember or applicant.

BOARDS

- _____ ^{1st} ***Board of Adjustment*** – Five resident members that hear appeals by property owners regarding variances and interpretations of staff decisions regarding land uses. Quasi-judicial, appeals of the Board's decisions are heard by Superior Court.

COMMITTEES

- _____ ***Environmental Issues Advisory Committee*** – Provides for the identification, assessment and monitoring of environmental and public health issues that may be of concern to the Town. Term of appointment is two years. Committee may set its own meeting schedule and shall meet at least quarterly or at the request of the Town Council.
- _____ ***Groundwater Resource Advisory Committee*** – Provides for the collection of data, information and studies that will assist the Town in being a positive influence in the preservation of its citizens' rights to access groundwater and other appropriate water resources. Term of appointment is two years. Committee may set its own schedule and shall meet at least quarterly or at the request of the Town Council.
- _____ ***Clean Town Committee*** – Provides organizational oversight of volunteer services to the Town and its citizens and assist in developing programs that address issues of accumulated trash, code enforcement and related concerns. Term of appointment is two years. Committee may set its own meeting schedule and shall hold at least one meeting per year.
- _____ ***Open Space & Trails Committee*** – Provides volunteer services to the Town by interacting with the community, other similar area committees and agencies to further the implementation of the Town Open Space & Trails Master Plan and to compile findings and contact reports associated with its activities. It shall also plan any trail, refuge area or related facility within the vicinity of Chaparral Gulch that is suggested by Council to be named in memory of Emmett Trapp.
- _____ ***Other Committees as needed.***

Information for Applicants

Members of boards, commissions and committees are appointed by the Town Council and serve at the pleasure of the Council. The appointment process begins with the submission of an application. Applications will be retained for one year following submission. Applicants are subject to a background checks and are expected to be interviewed by the Chair of the board, commission or committee and the Town Council for appointment.

Voting members of boards, commissions and citizen committees must be residents of the Town. Non-voting members of Citizen Committees may be non-residents.

Appointees may serve an unlimited number of terms on a board, commission, or citizen committee, at the discretion of the Town Council.

Regular attendance is required for board, commission and committee members. If a member misses three meetings consecutively or within a calendar quarter and the chair recommends removal, his seat is deemed vacant upon declaration by the Council.

Board, commission and citizen committee members are required to comply with Arizona open meeting laws, public records laws and with the Town of Dewey-Humboldt Code of Ethics.

Consent to Background Check

I (print name) Nancy Wright, by signing this application, hereby grant the Town of Dewey-Humboldt, through its officers, agents and administrative staff, permission to conduct a background check as authorized by the Dewey-Humboldt Town Code, § 31.17(D). The results of this check will be utilized to determine eligibility for membership on a Town board, commission, or citizen committee for which I have applied.

Signature and Verification

I hereby certify that all information contained in this application is true and complete and I understand that the information I have provided in this application may be verified by the Town of Dewey-Humboldt. I have read the information for applicants provided above and agree to comply with all the requirements for serving as a board, commission, or citizen committee member set forth above or as may be required by the Town Code and the laws of the State of Arizona.

Date

4-3-2019

Signature

Nancy Wright

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American Legion Centennial Day Proclamation

WHEREAS, The American Legion has been a staunch advocate for veterans and their families since 1919; and

WHEREAS, The American Legion was founded on the Four Pillars of Veterans Affairs & Rehabilitation, National Security, Americanism, and Children & Youth; and

WHEREAS, The American Legion has played a leading role in initiatives and breakthroughs that have affected the lives of Americans in every community, from U.S. Flag Code to the GI Bill; and

WHEREAS, Fred "YAM" Cavalliere Post 78, chartered in January 1977 have continually fulfilled the American Legion's missions, as described within the Four Pillars, in Dewey-Humboldt; and

WHEREAS, The American Legion is celebrating its centennial in 2019;

NOW, THEREFORE, I, Terry Nolan, Mayor of the Town of Dewey-Humboldt, Arizona, do hereby proclaim May 11, 2019, as "American Legion Centennial Day."

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of Dewey-Humboldt, Arizona, on this 16th day of April 2019.

*Mayor Terry Nolan
Town of Dewey-Humboldt*

*Julie Gibson
Town Clerk*

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Fair Housing Proclamation

WHEREAS, The National Fair Housing Law of 1986, as amended by the Fair Housing Amendments Act of 1988 prohibits discrimination in housing and declares it a national policy to provide within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy but a fundamental human concept and entitlement for all Americans; and

WHEREAS, April has traditionally been designated as Fair Housing Month in the United States;

NOW, THEREFORE, I, Mayor Terry Nolan, do proclaim April as Fair Housing Month in the Town of Dewey-Humboldt and do hereby urge all citizens of this community to comply with the letter and spirit of the Fair Housing Law.

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of April 2019.

*Mayor Terry Nolan
Town of Dewey-Humboldt*

*Julie Gibson
Town Clerk*

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**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION & SPECIAL MEETING MINUTES
FEBRUARY 5, 2019, 2:00 P.M.**

A STUDY SESSION & SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, FEBRUARY 5, 2019, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** Mayor Nolan called the meeting to order at 2:01 p.m.
2. **Roll Call.** Town Council Members Karen Brooks, Lynn Collins, Mark McBrady, Vice Mayor Victoria Wendt and Mayor Terry Nolan were present. Council Members John Hughes and Amy Timmons were absent.
3. **Study Session.**

A. Finance Department Biannual Report (July 1, 2018 – December 31, 2018)

Possible topics of discussion include financial status

Town Accountant Mickey Moore made one correction to the report, there was some overtime in the wage line and a correction has been made. The budget is on track and a couple areas of the Court costs were a little higher than usual due to an increase in services. Ms. Moore explained a couple line items that needed clarification regarding an abatement line item with \$25,000 in it. There was further Council discussion.

Public Comment

Jack Hamilton believed the abatement was put in there because the Town Manager thought the abatement ordinance was going to pass and he put money in for that possibility.

B. Building Department Biannual Report (July 1, 2018 – December 31, 2018)

Possible topics of discussion include: building permits issued

Interim Town Manager Ed Hanks gave an overview of the last six months of the Building Department with 109 permits issued for a total of \$38,233. The total building permit valuation was \$1,904,692. There was a variety of permits from cell towers to use permits for solar. Mr. Hanks defined right of way permits as access permits for new homes, mailbox fees and new utilities. The Department is keeping up on the plan and inspection process and explained the temporary services being used.

C. Mayer Meals on Wheels 1st Biannual Accountability Report

[As defined by Accountability Contract between Town and MAMOW]

David Treadway, Vice President of the Mayer Area Meals on Wheels Board of Directors gave the report and introduced other members in attendance. He provided a sheet on the budget figures to Council. The average is about 13 people per day for this area, annually about 2,983, that includes frozen meals, and they deliver five days per week. Round trip delivery for this area is about 55 miles round trip. They are in need of volunteer drivers. The organization delivers approximately 43 meals per day for the entire area. The delivery area of the Dewey-Humboldt area was discussed. There was also discussion regarding the waiting list and how to expedite service.

D. Dewey-Humboldt Historical Society 1st Biannual Accountability Report

[As defined by Accountability Contract between Town and DHHS]

David Nystrom, President & Vice Chair of DHHS gave an overview of the leadership team, which is unchanged.

The mining equipment displays were successfully transitioned to Mortimer Farms. The 2018 Agua Fria Festival had a net income of \$4,400, which was up from 2016 and 2017. Woody Wampler was the guest of honor. Save the date of 9/21/19 for the next Agua Fria Festival. He invited the Town to continue as a sponsor. He gave an oversight of upcoming events. Mr. Nystrom thanked the Town Council for their support. Recently they were benefitted by a donation from the Betty Comfort family; a donation of the water tower on Main Street from the Kevin Leonard family and a \$1000 donation to support the stamp mill from the Carl Marsee family. They are still actively seeking a museum site. CM McBrady asked about the specifics of the Comfort endowment, which Mr. Nystrom noted as being property right below Humboldt Station on Hill Street and an approximate \$200,000 endowment. The DHHS Board has not yet met to discuss the endowment. The money will be used toward a museum or special exhibit. The Council will be advised how they decide to proceed.

E. Discussion and direction on Presiding Magistrate Judge Interview process

Interim Town Manager Ed Hanks informed Council that Judge Kelley went through and narrowed down the interview questions. There was Council consensus for each CM asking questions.

F. Discussion and direction on the next steps of the Town Manager recruitment process

Interim Town Manager Hanks and Council Member Timmons recused themselves from this agenda item.

Mayor Nolan requested that Council take a week to review the applications received and come back to discuss them at an Executive Session. Council chose to hold a Special Meeting on Friday, February 15th at 10:00 a.m. or Tuesday, February 19th at 4:00 p.m. to be determined by the Town Attorney's availability.

4. Special Meeting. Legal action may be taken.

A. Discussion regarding participation in Home Show (CAARF – Mayor Nolan)

Mayor Nolan gave an overview of his CAARF inquiring if the Town would like to participate in the Prescott Valley Home Show with a booth. There was Council consensus to not participate at this time.

B. Discussion regarding amending Town Code §30.109 (E)(6) to allow Public Comment through “call to the public” at Study & Special Sessions (CAARF – CM Collins)

Council Member Collins explained that she would like public input at every meeting, as there is no such thing as too much input from the citizens. Mayor Nolan explained the purpose of the Study Session and why there is no public comment. There was further Council discussion.

Public Comment

Jack Hamilton recommended doing away with Study Session and hold two Regular Meetings each month. CM Brooks made a motion to allow the Call to the Public at the Study Session and any Special Meeting, seconded by CM Collins. Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM McBrady – aye; VM Wendt – aye; and Mayor Nolan – nay. The motion passed with a 4 -1 vote.

Public Comment

Kelly Ruske spoke of liking CM Collins' idea of getting the citizens more active as a community. She recommended including the minutes of the town meetings on Facebook, although she was not sure if that could be done. She thought that comments made on FB could be brought to Council.

C. Discussion to create a Veteran monument (CAARF – Mayor Nolan)

Mayor Nolan gave an overview of his idea to have a Veteran's Memorial of a war dog statue erected in the Town. The artist would handle a fundraiser for the cause. There was Council discussion.

Public Comment

Jack Hamilton stated that, if this was of interest, it should be funded in next year's budget. There is an ARS 42.17-106 which states, the city or town shall not spend money for a purpose that is not in the budget. Most towns ignore it, the state does not do anything about it, but do you want to violate the ARS?

There was Council consensus to place this matter on hold.

D. Adoption of Ordinance 19-144 amending Title III Administration, Chapter 30 Town Council and Officials, Subchapter Council Meetings, §30.102 Study Sessions related to the Time of Study Sessions

Vice Mayor Wendt made a motion to approve the Adoption of Ordinance 19-144 amending Title III Administration, Chapter 30 Town Council and Officials, Subchapter Council Meetings, §30.102 Study Sessions related to the Time of Study Sessions, seconded by Lynn Collins. Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM McBrady – aye; VM Wendt – aye; and Mayor Nolan – aye. The motion passed unanimously.

Public Comment

Jack Hamilton noted that this ordinance was a little bit off. He spoke of an earlier motion regarding special sessions and that even Executive Sessions will now require public comment. He noted when things are not worded right you can get in trouble.

5. Adjourn. Meeting adjourned at 3:17 p.m.

Terry Nolan, Mayor

ATTEST: _____

Julie Gibson, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL MEETING MINUTES
FEBRUARY 18, 2019, 10:00 A..M.**

A SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON MONDAY, FEBRUARY 18, 2019, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** Mayor Nolan called the meeting to order at 10:05 a.m.
2. **Roll Call.** Town Council Members Karen Brooks, Lynn Collins, Mark McBrady, Vice Mayor Victoria Wendt and Mayor Terry Nolan were present. Council Member Timmons arrived late during Executive Session. Council Member John Hughes was absent.
3. **Special Session:** Legal action to be taken. Public Comments on agendized items can be taken.

A. Executive Session

Vote to recess to Executive Session

Vice Mayor Wendt made a motion to recess to Executive Session, seconded by Councilmember Brooks. Mayor Nolan called the vote: CM Brooks – aye; CM Collins – aye; CM McBrady – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

1. An Executive Session pursuant to A.R.S. § 38-431.03 (A) (1) for discussion or consideration of employment, assignment, appointment, or salary of Edwin Buckley; Douglas LaSota; Paul Schlegel; or Douglas Suits as Presiding Judge Magistrate.

Close Executive Session/Reconvene Special Meeting

Councilmember Timmons made a motion to close the Executive Session, seconded by Councilmember Collins. Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

Council reconvened in Regular Session at 2:57 p.m.

B. Discussion and possible action regarding appointment of Edwin Buckley; Douglas LaSota; Paul Schlegel; or Douglas Suits as Presiding Judge Magistrate and direction to Staff regarding terms of employment and preparation of a contract.

Councilmember Wendt made a motion that we consider Paul Schlegel as Magistrate for the Town of Dewey-Humboldt for a two-year period, seconded by Mark McBrady. Mayor Nolan asked for a roll call vote: CM Brooks – nay; CM Collins – nay; CM McBrady – aye; CM Timmons – nay; VM Wendt – aye; Mayor Nolan – aye. The vote failed by a 3-3 margin.

Councilmember Brooks made a motion to offer it to Mr. Suits, seconded by Councilmember Collins.

Councilmember McBrady made a motion to go back into Executive Session, seconded by Mayor Nolan.

Mayor Nolan called the vote on the motion to go back into Executive Session. CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Timmons – aye; VM Wendt – aye; Mayor Nolan – aye. The vote passed unanimously.

Council went back into Executive Session at 3:03 p.m.

Council reconvened to Regular Session at 3:30 p.m.

Councilmember Timmons made a motion to extend the interview process/decision on the Magistrate for Dewey-Humboldt to March 5, 2019, if possible, at 6:30 p.m.; seconded by Vice Mayor Wendt.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

4. **Adjourn.** The meeting was adjourned at 3:32 p.m.

Terry Nolan, Mayor

ATTEST: _____

Julie Gibson, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION & SPECIAL MEETING MINUTES
APRIL 2, 2019, 6:3- 2:00 P.M.**

A STUDY SESSION & SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, APRIL 2, 2019, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** Mayor Nolan called the meeting to order at 6:32 p.m.
2. **Roll Call.** Town Council Members Karen Brooks, Lynn Collins, John Hughes, Amy Lance, Mark McBrady, Vice Mayor Victoria Wendt and Mayor Terry Nolan were present.
3. **Study Session.** No legal action to be taken

A. Discussion regarding closure gates on Prescott Street Agua Fria River Crossing with Deputy Werckmann of Yavapai County Sheriff's Office

Interim Town Manager Ed Hanks spoke of the history of the closure gates stating that in the past, the gates would be closed and it could be days after the waters receded before they would be reopened.

Deputy Werckmann explained that they would be authorized to give a key to the Town Manager and a designee with both parties monitoring and reopening the gates in a timely manner.

There was further Council discussion regarding having a policy in place on who opens and closes the gates. The Interim Town Manager would get back to the Sheriff's Office on the details.

4. **Special Meeting.** Legal action may be taken

A. Interview and possible appointment of applicant to the Planning & Zoning Commission to fill one of two vacancies

Mario Manzo applied for a vacancy on the Planning & Zoning Commission. Mr. Manzo was a law enforcement officer for 30 years and has been retired for 10 years. He has been a resident of the area for three years.

CM Brooks made a motion to accept Mr. Mario Manzo's application to the Planning and Zoning commission, seconded by CM Hughes. Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM Lance – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

B. Discuss hiring a Finance Director (CAARF – Mayor Nolan)

Mayor Nolan felt it a good idea to start the advertisement process for this position. There was Council discussion with consensus to shelf this matter and wait until the new Town Manager is in place.

CM Brooks made a motion to table this until we get a new Town Manager and look at different options, seconded by CM Lance. Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM Lance – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye.

C. Discuss hiring a company to do a demographic study (community store) (CAARF – Mayor Nolan)

Mayor Nolan gave an overview of his CAARF. He noted that this was the first step in attracting a grocery store or lumberyard. He was not in favor of waiting two years for the census results. The demographic study would provide details that are more significant.

There was Council discussion regarding the demographic study.

VM Wendt made a motion to move on and delay this discussion until after a permanent Town

Manager has been hired, seconded by CM Lance. Mayor Nolan called for the vote:

CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM Lance – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye.

Public Comment

Gary Mortimer spoke of someone having come to the library for a meeting in 2015 or 2016, which provided similar information, and that he never saw a report from that. No one seems to remember the meeting. So three years from now we will be asking the same questions.

D. Discuss Council taking a class on managing emotions under pressure (CAARF – Mayor Nolan)

Mayor Nolan recommended this class for Council and possible some Staff. The training is \$149 per person. There was further Council discussion.

Public Comment

Linda Horvath inquired if this would be a cost to the individual or the Town. She believed that the cost should be split. She also commented that this money could be used for fire prevention. She felt a 50/50 split between the individual and the Town would be fair.

Leigh Cluff believes that Ms. Horvath was correct on the cost being split. If the money is from your own pocket, you are willing to learn more. She thought that there was a previous meeting where the Council was supposed to learn to work together.

Dale Creel noted that this training would be a \$1,050 cost. He recommended that Council go home and do a self-study or an online training.

VM Wendt made a motion to approve this class for those Council Members that feel that it would benefit themselves on a voluntary basis voluntarily and staff too, seconded by CM Hughes. Mayor Nolan called for the vote: CM Brooks – nay; CM Collins – nay; CM Hughes – nay; CM Lance – nay; CM McBrady – nay; VM Wendt – aye; Mayor Nolan – aye. The vote failed by a 5-2 margin.

E. Invite Ms. Sandy Stutey from Yavapai Regional Transit (5311 Grant) (CAARF – Mayor Nolan)

Mayor Nolan gave an overview of his CAARF that would allow the Town to purchase a bus.

There was Council discussion regarding the wording of the speaker(s) on the CAARF and avoiding any Open Meeting Law violations.

Public Comment

Leigh Cluff stated that her understanding was that there would only be one speaker on this subject. CM McBrady explained that he felt the reference to Open Meeting Law violation was misconstrued. He spoke of the previous issue being more of a time frame issue and the wording. He feels that this item, correctly written, would be fine.

CM McBrady made a motion that we have Sandy Stutey and others as may be available come and speak to us on the Yavapai Regional Transit 5311 Grant, seconded by VM Wendt. Mayor called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM Lance – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye.

5. Adjourn. Meeting adjourned at 7:21 p.m.

Terry Nolan, Mayor

ATTEST: _____

Julie Gibson, Town Clerk

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365
www.dhaz.gov

TOWN COUNCIL REGULAR MEETING

April 16, 2019 – 6:30 p.m. Town Council Meeting Chambers

Agenda Item #8. A. Discussion and possible approval of funding assistance for Firewise 501(c)(3) start-up costs

To: Mayor and Council Members

From: Ed Hanks
Interim Town Manager

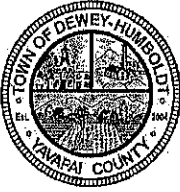
Date submitted: April 11, 2019

Summary: Funding Assistance for Firewise 501(c)(3) startup costs.

In last year's budget, the Council approved \$2,600.00 to help with the formation of the Firewise 501(c)(3). These funds will cover the attorney and filing fees for the initial formation of the 501(c)(3). As the Firewise Committee/Group has come closer to the formation of the 501(c)(3), additional unforeseen startup costs are occurring that were not accounted for. Items include insurance, computer, accounting software and CPA setup cost for proper tracking, advertisement for the filing, etc. The total is approximately \$3,800.00. Current budget has a few Community Development line items that have come in under budget that should be able to help cover these expenses without having additional funds added.

Recommendation: Staff recommends using current budgeted funds (where there are funds available and applicable) to aid the Firewise Group in this process. The formation of the 501(c)(3) will enable them to administer the Grants and the work they are doing in town, more efficiently and without the needed assistance of the Town.

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: ☒ Regular ☐ Special ☐ Work Session

Meeting Date: 4-16-19

Date of Request: 3-28-19

Requesting: ☐ Action ☒ Discussion or Report Only

Type of Action: ☐ Routine/Consent Agenda ☒ Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Discussion of an alternate zoning code FORMAT
for identifying allowed non-residential uses

Purpose and Background Information (Detail of requested action). After the
extreme confusion shown at the vote to allow museums
in commercial zone districts - it is obvious we
have a problem that needs fixing. This is a good start.

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: copy of older code from different municipality
(attached LC)

Type of Presentation: _____

Special Equipment needed: ☐ Laptop ☐ Remote Microphone
☐ Overhead Projector ☐ Other: _____

Contact Person: Lynn Collins

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

RECEIVED

MAR 28 2019

Dewey-Humboldt

35-2004. Nonconforming adult uses.

Notwithstanding any other provision of this Zoning Code, an adult bookstore, an adult service business, or an adult video facility which is a nonconforming use or which does not conform to current development standards shall not be converted to another of the above-listed sexually oriented businesses. An adult bookstore, an adult service business, or an adult video facility which is a nonconforming use or which does not conform to current development standards shall not be expanded beyond the floor area devoted to such sexually oriented business use on the effective date of the ordinance adopting this section as part of the Zoning Code [December 18, 1993].

(Ord. No. 2413, § 3, 11-18-93; Ord. No. 3063, § 3, 11-18-99)

**ARTICLE XXI. TABLE OF PERMITTED
USES FOR NONRESIDENTIAL DISTRICTS**
35-2100. Purpose.

The following tables indicate uses permitted by zoning districts with an "X" and use permits with an "UP."

TABLE OF PERMITTED USES FOR NONRESIDENTIAL DISTRICTS

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Airport			UP	UP	UP
Alcoholic beverage package store		UP	UP	UP	UP
Ambulance service		X	X	UP	
Amusement arcade		UP	UP		
Permitted only by use permit for a period of one (1) year, renewable upon application and approval by the City Council for such period of time and manner of extension as prescribed in Council action. Such use permit shall be nontransferable for persons and/or building location					
The proposed location must be in conjunction with:					
(a) A major recreational use, such as a bowling alley, skating rink, theater complex; or					
(b) A community or regional shopping center when the hours are restricted to the prevailing shopping hours, or as prescribed by Council; or					
(c) A neighborhood shopping center, when the hours are the same as the supermarket, or as prescribed by Council; or					
(d) Commercial centers (a planned center of five (5) or more commercial uses)					
Amusement arcades shall not be located closer than three hundred (300) feet to another amusement arcade, church, public or parochial school or playground					
Any proposed location would be considered on an individual basis. In addition to Code requirements and restrictions, the following will be considered:					
(1) Adjacent uses					
(2) Neighborhood protest					
(3) Adequate bicycle and auto parking					
(4) Proposed management and hours					
(5) Police Department recommendation					
(6) Type of games					

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
(7) Security, other than provided by the shopping center					
(8) Provision of restrooms for men and women					
Amusement park		UP	UP		
Apparel and clothing store (see footnote #2 at end of table)	X	X	X		
Appliance repairer	UP	X	X	UP	UP
With all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings and the entire establishment					
Art galleries	X	X	X	UP	
Artistic programs or events	UP	UP	UP	UP	UP
Assembly hall, coliseums and stadiums		X	X	UP	UP
Owned by nonprofit organizations or by the State, municipal or County government					
Automobile accessories (sales)		X	X	UP	
Automobile racing				UP	UP
Automobile and truck sales			X	UP	UP
With inventory, rental with inventory and repair when carried on entirely within the principal building and incidental to the principal use.					
Automobile washateria	UP	X	X	UP	UP
Bakery (goods baked and sold on premises)	X	X	X	UP	
Bakery, wholesale			UP	X	X
Bank	X	X	X	UP	UP
Bar, cocktail lounge		UP	UP	UP	UP
Excluding adult service business (Ord. No. 2413, § 4.B, 11-18-93)					
Barbershops	X	X	X	UP	
Beauty shops	X	X	X	UP	
Beauty and barbershop supplies		X	X	UP	
Billiard or pool hall		X	X		
Boat building, repair, service and storage			X	X	X
Boat sales		X	X	UP	
With inventory, rental with inventory and repair when carried on entirely within the principal building and incidental to the principal use.					
Bottling works for soft drinks			X	X	X
Brick, tile and terra cotta manufacturing					X
Broker, investments, loans	X	X	X		
Building contractors		X	X	X	X
Including electrical and plumbing contractors with all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings					
Building contractors			UP	X	X
Including electrical and plumbing contractors with storage of goods, materials and equipment and processing and manufacturing utilizing outside storage					
Building materials companies		X	X	UP	UP
With all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings					
Building supplies and materials, glass sales, and installation with outside storage yard for lumber, bricks, cement blocks or other materials			X	X	X

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Building supplies and materials, glass sales, and installation without outside storage of lumber, brick cement blocks or other materials (see footnote #2 at end of table)		X	X	X	X
Bus passenger station (inter-City)			X	X	X
Bowling alley		X	X		
Candy manufacture			X	X	X
Candy (manufactured and sold on the premises)	X	X	X		
Carnival, fair, rodeo, etc.		UP	UP	UP	UP
Caterers		X	X	X	X
Cemeteries, mausoleums			UP	UP	UP
Charitable and philanthropic organizations	X	X	X	UP	UP
Churches and other places of worship	X	X	X	UP	UP
Including Sunday School buildings, parish houses, rectories and other residences of clergy					
Cleaners, dryers, clothing storage establishments (all including pickup station) or self-service laundromat, all performing services entirely for retail trade on the premises	X	X	X	UP	
Cleaning of building exteriors, disinfecting or exterminating establishments with all materials and equipment completely enclosed within the principal building and the entire establishment occupying no more than two thousand (2,000) square feet of net floor space		X	X	X	X
Clothing and apparel store (see footnote #2 at end of table)	X	X	X		
Clothing manufacturer	X	X	X		
Clubs, membership (not operated for profit), excluding adult service business (Ord. No. 2413, § 4.B, 11-18-93)		X	X		
Cocktail lounge, bar, excluding adult service business (Ord. No. 2413, § 4.B, 11-18-93)		UP	UP	UP	UP
Cold storage facility			X	X	X
Coliseums, stadiums, assembly halls owned by nonprofit organizations or by the State, municipal or County government		X	X	UP	UP
College (business college, only)		X	X		
Community centers	X	X	X	UP	
Convalescence homes, nursing homes and homes for the aged		X	UP		
Cosmetic store, including sale of goods and services customarily incidental thereto	X	X	X		
Credit bureaus		X	X		
Dairy products, processing, bottling and distribution, cream manufacturing, all on a wholesale basis			X	X	X
Dance hall, club, excluding adult service business (Ord. No. 2413, 4.B, 11-18-93)		X	X		
Dancing or music schools	X	X			
Delicatessen, grocery, supermarket or other store carrying a variety of food and related goods	X	X	X	UP	
Dental and medical offices and clinics (excluding veterinarians)	X	X	X	UP	UP
Dental supplies		X	X	UP	
Department store (see footnote #2 at end of table)	X	X	X		
(Including sale of items shown elsewhere in this table if customarily sold in such a store)					
Diaper service			X	X	X
Dressmaker	X	X	X	UP	

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Drive-in, drive-up, and all fast-turnover establishments defined as businesses that include in their design and function the use of drive-in windows, curb service, express lines and/or layout of retail stock and checkout facilities to facilitate the rapid delivery of goods and services to customers, such as but not limited to cleaners, banks, liquor stores, fast-food restaurants, service stations, convenience markets and similar uses (see footnote #1 at end of table)	X	X	X	UP	UP
Drive-in theater		X	X	UP	UP
Excluding the showing of films involving specified sexual activities and specified anatomical areas (defined in section 200)					
Driving school		X	X		
Drugstore or cosmetic store	X	X	X		
Including sale of goods and services customarily incidental thereto					
Dry cleaning, laundering (industrial)			X	X	X
Dwellings (single-family and multi-family)	UP	UP	UP	UP	UP
Dyeing plant			UP	UP	UP
Educational facilities and industrial research (technical)		X	X	X	X
Electrical equipment assembly			UP	X	X
Electrical and industrial equipment repair			X	X	X
Express office			X	X	X
Exterminating establishment			X	X	X
With materials and equipment completely enclosed within the principal building and the entire establishment occupying no more than four thousand (4,000) square feet of net floor space					
Fair, carnival, rodeo, etc.		UP	UP	UP	UP
Farm equipment sale and rental, with inventory and repair			X	UP	UP
Farm machinery repair			X	X	X
Farmer's market		X	X		
Feed and grain sales and storage			X	X	X
Florist	X	X	X		
Food or drink sales for immediate consumption within the principal building and excluding all types of drive-in establishment serving food or drink outside of a building or catering to the takeout trade	X	X	X	UP	UP
Food processing in wholesale quantities, except meat, fish, poultry, vinegar and yeast			X	X	X
Food specialty store	X	X	X	UP	
Including but not limited to the following lines: meat (excluding slaughtering and eviscerating), fish, eggs, poultry (excluding slaughtering), fruit, vegetables, candy, nuts, coffee, tea, confection, dairy products, health foods, bakery (retail)					
Foundaries (producing iron and steel products)					UP
Fuel dispensing equipment	UP	UP	UP	UP	UP
Pumps shall not be located closer than twenty (20) feet to a right-of-way or ten (10) feet to a property line					
Furniture and appliance repair		X	X	UP	UP

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Home improvement company, upholsterer, general contractor or workman, building materials company, sign-making company with all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings and the entire establishment occupying no more than five thousand (5,000) square feet of net floor area					
Furniture manufacturing				X	X
Funeral parlors, mortuaries		X	X		
Garden shop	X	X	X		
Gas, natural and propane bulk storage			UP	UP	X
One hundred (100) gallons to five hundred (500) gallons may be granted an administrative use permit by the Zoning Administrator when requirements of section 2206-2(c) [sic] have been met. Less than one hundred (100) gallons is not construed to be bulk storage. Note: This does not exempt/supersede Fire Department approval of fuel storage tanks					
Gasoline dispensing (other than service station)	UP	UP	UP	UP	UP
Fuel shall not be located closer than twenty (20) feet to a right-of-way line or ten (10) feet to a property line					
Gasoline or chemical bulk terminal plants for wholesale storage					UP
Receiving, storage, handling and distribution areas shall not be located closer than one hundred (100) feet to the front property line and no closer than fifty (50) feet to side rear property lines. Storage areas for containerized liquids shall be covered and screened from public view. Setback areas may be used for parking retention, or nonhazardous uses as defined by the UBC consistent with the I-2 Zone setback regulations, but a minimum of one thousand (1,000) feet from any existing or planned residential area. (Ord. No. 1353, § II, 8-25-84)					
General contractor or workman with all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings		X	X	X	X
Gift shop	X	X	X		
Golf courses, miniature golf and driving ranges	X	X	X	UP	UP
Government buildings used exclusively by the Federal, State, County or City Government purposes except for garages, repair or storage yards, warehouses and buildings used for industrial type operations, or for operations requiring heavy and frequent movement of trucks	X	X	X	X	X
Greenhouse and nursery, commercial	UP	X	X	X	X
Grocery, delicatessen, supermarket or other store carrying a variety of food and related goods (see footnote #2 at end of table)	X	X	X	UP	UP
Gymnasium health center, commercial or skating rink		X	X		
Handicrafts			X	X	X
Manufacture and sale of, at retail or wholesale which are manufactured predominantly by hand and involve the application of artistic skills					
Hardware store (see footnote #2 at end of table)	X	X	X		
Hatcheries					X
Health centers	X	X	X		
Heliports			UP	UP	UP

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Hobby shop	X	X	X		
Home improvement company		X	X	UP	UP
With all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings and the entire establishment occupying no more than two thousand (2,000) square feet of net floor area					
Hospitals (excluding animal hospitals)	X	X	X		
Hospital supplies		X	X	UP	
Hotels, motels, tourist homes		X	X	UP	UP
Household appliance store (see footnote #2 at end of table)	X	X	X		
Ice manufacturer (excluding ice machines)			UP	X	X
Incinerators; landfill	UP	UP	UP	UP	UP
Industrial equipment machinery repair and service			UP	X	X
Industrial			UP	X	X
Light operations or light mechanical, not offensive, obnoxious or detrimental to neighboring uses by reason of dust, smoke, vibration, noise, odor or effluents					
Insurance company or agency	X	X	X		
Interior decorator	X	X	X		
Jewelry store	X	X	X		
Junk yards					UP
Providing all conditions set forth below are met:					
(1) No material which fails to meet the conditions set forth in the definition of a junk yard in section 200 of this Code					
(2) No material shall be placed in any junk yard in such a manner that it is capable of being transferred out of the junk yard by wind, water or other causes					
(3) Any land or structure which has not been used as a junk yard and has been abandoned for a period of at least 3 months shall not be used as a junk yard except by use permit					
(4) All paper, rags, cloth and other fibers and activities involving the same, other than loading or unloading, shall be fully within enclosed buildings					
(5) In order to lessen the adverse affect on adjoining property, reduce wind-blown trash, prevent hazards to children and create a more healthful environment, suitable screening such as a masonry wall or solid fencing shall be required as a condition set in approving a junk yard by use permit					
Kennel, commercial			UP		
Or other establishment where the care, breeding or sale of animals is the principal purpose of the enterprise, with no animals to be located within five hundred (500) feet from any residentially zoned property or one hundred (100) feet from any property line					
Kindergartens and day nurseries	X	X	UP		
Meeting all requirements of appropriate State and local regulations and standards					
Laboratories serving professional requirements, dentist, medical, etc.		X	X	X	UP
Laboratory supplies		X	X	UP	UP
Laundering plant, dry cleaning, diaper service (industrial)			X	X	X

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Laundromat, self-service	X	X	X	UP	
Performing services entirely for retail trade					
Leather goods manufacturer			UP	X	X
Letters, duplicating and mailing		X	X	UP	UP
Libraries	X	X	X	UP	
Liquor, wine, beer sales	UP	UP	UP	UP	UP
Lodges, fraternal and social organizations, headquarters for scout and other youth organizations		X	X		
Machine tool manufacturing				UP	X
Machine shops			UP	X	X
Magazine or newspaper distribution, excluding adult book-stores		X	X	UP	UP
Manufacturing uses not otherwise named herein upon the approval of Zoning Administrator				UP	UP
Provided that no use shall be permitted in this section which is likely to be dangerous, offensive or detrimental to the health, safety, welfare or general character of this zoning district or of the community by reason of the emission of dust, gas, smoke, noise, fumes, odors, vibration, glare or otherwise (Ord. No. 1506, 8-11-85)					
Meat processing and packing				UP	UP
Mechanical (light)			UP	X	X
Light industrial operation, not offensive, obnoxious or detrimental to neighboring uses by reason of dust, smoke, vibrations, noise, odor or effluents					
Medical and dental offices and clinics, excluding veterinarians	X	X	X		
Mobile homes, campers, prefabricated home manufacture				UP	UP
Mobile home sales and rental, but not including occupancy on the site.			X	UP	UP
Monument sales establishment		X	X	UP	
With incidental processing to order but excluding the shaping of stones and similar processes					
Motels, hotels, tourist homes		X	X	UP	UP
Motorcycle sales, rental and repair			X	UP	
When repair is carried on within the principal building					
Motor vehicle repairs, wholesale and retail		X	X	UP	UP
Excluding full body paint spraying and body and fender work except replacement, carried on completely within a structure and having no outside storage of vehicles or parts of vehicles except those to be serviced or repaired for retail customers. Such storage shall be clearly incidental to the principal business and time of such outside storage shall not exceed 1 week for each vehicle (Ord. No. 1942, 3-10-88; Ord. No. 1995, § I, 7-25-88)					
Motor vehicle repairs, wholesale and retail			X	UP	UP
Including full body paint spraying and body and fender work carried on within a structure with storage of wrecked vehicles or parts permitted only behind the principal building. Such storage of vehicles or their parts will be incidental to the principal business and will not constitute a junkyard as defined in section 200 of this Code (Ord. No. 1942, 3-10-88; Ord. No. 1995, § I, 7-25-88)					
Moving, storage or warehousing establishments			UP	X	X
Museums, art galleries	X	X	X	UP	
Music or dancing school	X	X	X		

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Newspaper or magazine distribution, excluding adult bookstores		X	X	UP	UP
Newspaper publishing			X	UP	UP
Nurseries (day) and kindergartens					
Meeting all requirements of appropriate State and local regulations and standards	X	X	UP		
Nursery and greenhouse, commercial	UP	X	X	X	X
Offices					
Any of which is incidental to use otherwise permitted in the district or which functions itself as all or part of a use otherwise permitted within the district	X	X	X	X	X
Office equipment and supplies, restaurant supplies, dental, hospital, beauty and barber supply store, or laboratory supply and incidental services associated with sale thereof		X	X	UP	
Office	X	X	X	UP	UP
Professional, business, administrative, executive and other offices having no storage of stock-in-trade (other than samples) or heavy equipment and no sale of commodities on the premises					
Optical and scientific instrument manufacturer		UP	X	X	X
Orthopedic braces, artificial limbs, etc., (sales)		X	X		
Outside displays	X	X	X	X	X
Shall be limited to boats, trailers, trucks, and other vehicles, products and materials not normally or in limited numbers found exhibited in stores within retail and wholesale establishments. Items such as food, furniture, tools, appliances, bag materials such as cement, fertilizer, etc., shall not be displayed outside. Outside displays shall not be located within fifteen (15) feet to any property line					
Parking lot	X	X	X	X	X
On-site or off-site or parking structure for employees, customers or visitors for any business or industrial use or commercial or public parking lot or parking structure					
Parks, public	UP	UP	UP	UP	UP
Patrol system and burglar alarm watching service		X	X	X	X
Pawn shop		X	X		
Penal and correctional institutions	UP	UP	UP	UP	UP
Personal service establishments	X	X	X	UP	
Providing but not limited to barber and beauty shops, shoe repair shop, travel agencies, photographers, reducing salons, tailors, dressmaker					
Pharmaceutical manufacture			UP	X	X
Philanthropic and charitable organizations	X	X	X	UP	UP
Photographers	X	X	X	UP	
Plastics manufacturing				UP	X
Playgrounds	UP	UP	UP	UP	UP
Pottery and porcelain manufacturer				X	X
Pottery, porcelain and vitreous china manufacturing					X
Prefabricated homes, mobile homes, camper manufacture				UP	X
Prefabricated home sales			X	X	X
Printing, blueprinting, engraving			X	X	X
Or other reproduction services with no limit as to floor area. (Ord. No. 1506, 8-11-85)					
Radio and television stations and transmitting towers			UP	X	X

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Radio and television stations excluding transmitting towers		X	X	X	X
Railroad passenger station			X	X	X
Reducing salons		X	X	UP	
Repair shop for repairs or adjustments to bicycles, small appliances, watches, locks, musical instruments, guns and similar items conducted wholly within a building with no outside storage of materials or equipment	X	X	X		
Research (industrial) and educational facility			X	X	X
Rescue service		X	X	X	X
Residential (single- and multiple-family)	UP	UP	UP	UP	UP
Restaurant or drive-in	X	X	X	UP	UP
Food or drink sales for immediate consumption within principal building and all types of drive-in establishments serving food or drink outside of a building or catering to takeout trade, but not featuring adult service (Ord. No. 2413, § 4.D, 11-18-93)					
Restaurant supplies		X	X	UP	
Retail stores selling or renting goods predominantly at retail on the premises, including but not limited to the following: (see footnote #2 at end of table)					
(1) Hardware, paint, wallpaper, fabrics, supplies, curtains, linens, knitting supplies, china, glass, pottery	X	X	X		
(2) Furniture, floor covering, appliances		X	X		
(3) Farm and garden supplies, including nursery stock, feed and grain	UP	X	X		
(4) Antiques and secondhand goods, excluding materials held only for discard or repossessing		X	X		
Roofing			UP	X	X
Service station (gasoline) complying with the following conditions:		UP	UP	UP	UP
(1) Does not perform body work, painting or dismantling and/or salvage work					
(2) Does not store any vehicle for more than five (5) days					
(3) Provides amenities and safeguards of such dimensions that occupants adjoining or adjacent structures are not unreasonably disturbed, either day or night, by the movement of vehicles and lighting facilities					
(4) Has at least one (1) street frontage having a minimum width of one hundred fifty (150) feet					
(5) No pump island or part of a canopy shall be located or extended within twenty (20) feet of a right-of-way, or ten (10) feet to a property line					
(6) Any service station which remains vacant for a period of ninety (90) consecutive days shall be considered "abandoned." In the event of abandonment, all tanks shall be removed or safeguarded in accordance with the Uniform Fire Code					
Service station (gasoline, self service) complying with the following conditions:	UP	UP	UP	UP	UP
(1) Limited to the dispensing of fuels, oil, antifreeze and other minor accessories				1	

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
(2) Does not rent or sell motor vehicles, trailers or general replacement parts, nor do any type of vehicle repair or maintenance work				1	
(3) Does not provide for the storage or parking of vehicles for a period in excess of twenty-four (24) hours				1	
(4) Provides amenities and safeguards of such dimensions that occupants in adjoining or adjacent structures are not unreasonably disturbed, either day or night, by the movement of vehicles and lighting facilities				1	
(5) Has at least one (1) street frontage having a minimum width of one hundred fifty (150) feet				1	
(6) No pump island or part of a canopy shall be located or extended within twenty (20) feet of a right-of-way line				1	
(7) Any service station which remains vacant for a period of ninety (90) consecutive days shall be considered "abandoned." In the event of abandonment, all tanks shall be removed or safeguarded in accordance with the Uniform Fire Code				1	
Sexually oriented business (adult bookstore, adult service business, and adult video facility)					
Permitted by an adult use permit in C-2, C-3, I-1 and I-2 districts only, subject to conditions or limitations in section 305(2)(c)1 (Ord. No. 2413, § 4.A, 11-18-93)					
Sheet metal products, tinsmithing			X	X	X
(Light, such as ventilating ducts and eaves), with all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building					
Sheet metal products, tinsmithing			UP	X	X
(Light, such as ventilating ducts and eaves), with all storage of goods, materials and equipment and processing and manufacturing, utilizing outside storage					
Shoe repair shop	X	X	X	UP	
Sign-making company		X	X	UP	UP
With all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings and the entire establishment occupying no more than four thousand (4,000) square feet of net floor area					
Sign manufacturer				X	X
Signs conforming to requirements of sign code [chapter 24]	X	X	X	X	X
Skating rink		X	X		
Social and fraternal organizations and lodges, headquarters for scouts and other youth organizations		X	X		
Specialty stores (see footnote #2 at end of table)	X	X	X		

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Selling or renting goods predominantly at retail on the premises, including but not limited to the following lines: tobacco, newspapers, books, stationery, gifts, cards, novelties, flowery jewelry, luggage, optical goods, sporting goods, bicycles, pets, hobby supplies, toys, coins, stamps, photo supplies, art supplies, works of art, music, musical instruments, sewing machines, radio and TV sales and service, but excluding adult bookstores (Ord. No. 2413, § 4.E, 11-18-93)					
Stadiums, coliseums, assembly halls owned by nonprofit organizations or by State, Municipal or County government		X	X	UP	UP
Storage and moving warehousing establishment			UP	X	X
Storage of commercial vehicles			UP	X	X
(Where not an accessory use to another use which is permitted)					
Storage (outside) of heavy materials and equipment				UP	X
Supermarket, grocery, delicatessen, or other store carrying a variety of food and related goods (see footnote #2 at end of table)	X	X	X	UP	
Tailors	X	X	X	UP	
Taxi dispatching station		X	X	X	X
Taxi terminal			X	X	X
Telegraph or messenger service		X	X	UP	UP
Television and radio stations and transmitting towers			UP	X	X
Television and radio stations, excluding transmission towers		X	X	X	X
Textile manufacturer				X	X
Theaters, excluding drive-in and adult video facilities (Ord. No. 2413, § 4.F, 11-18-93)		X	X		
Theaters, legitimate, artistic programs or events		X	X	UP	
Tile, brick and terra cotta manufacturing					X
Tinsmith			UP	X	X
Tire recapping and retreading (in accordance with Fire Code)			UP	X	X
Tobacco products manufacture and storage				X	X
Tourist homes, hotels and motels		X	X	UP	UP
Trade and vocational schools			X	X	X
Trailers	UP	UP	UP	UP	UP
Transient Service Facilities	UP	UP	UP	UP	UP
Travel agencies	X	X	X	UP	
Truck or rail freight yard or terminal				X	X
Upholsterer		X	X	UP	UP
With all storage of goods, materials and equipment and all processing and manufacturing kept within a completely enclosed building or buildings and the entire establishment occupying no more than two thousand (2,000) square feet of net floor area					
Uniforms sales or renting	X	X	X		
Utility company offices, including exchanges	X	X	X	X	UP
Utility (public)	UP	UP	UP	UP	UP
Distribution lines, transformer stations, transmission lines and towers, water tanks and towers, and telephone exchanges but not service or storage yards					
Utility (public) storage yards			UP	X	X
Variety store (see footnote #2 at end of table)	X	X	X		

Uses	Districts				
	C-1	C-2	C-3	I-1	I-2
Including sale of specific items elsewhere in this table, if customarily sold in such a store					
Veterinarian hospital or clinic		X	X		
All equipment, storage of animals and services are wholly contained within the principal building					
Warehousing or moving and storage establishment			UP	X	X
Welding shops			UP	X	X
Wholesaling or distribution			UP	X	X
Including the handling of stock and incidental retail					

Footnotes:

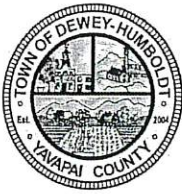
(1) Drive-in, drive-up, and all fast-turnover establishments may be located at the intersection of a major arterial road and any other road when it is an integral part of a larger planned commercial project and providing the driveway is at least one hundred fifty (150) feet from the intersection when approaching the intersection and at least one hundred fifty (150) feet from the intersection when leaving the intersection.

(2) Large single use retail, as defined in section 35-200 of this Code, shall only be permitted at locations specified, and when developed in accordance with section 35-1902(10) of this Code.

This requirement is not intended to preclude access to any subdivided lot of record, previously zoned for commercial use, but in all cases to require the maximum possible distance within the above limits for the location of access and egress driveways, consistent with the spirit of the ordinance.

The Council, by minute action, may further modify this requirement in cases of hardship.
(Ord. No. 2549, § 2, 5-25-95; Ord. No. 3063, § 3, 11-18-99; Ord. No. 3290, § 2, 8-9-01)

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365

RECEIVED
APR 05 2019
Dewey Humboldt

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: ☐ Regular ☐ Special ☐ Work Session

Meeting Date: 4-16-19

Date of Request: 4-4-19

Requesting: ☒ Action ☐ Discussion or Report Only

Type of Action: ☐ Routine/Consent Agenda ☐ Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Allow public access to agenda committee meetings by
putting audio recordings online with town website.

Purpose and Background Information (Detail of requested action). All levels
of decision making process should be
open to the public.

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

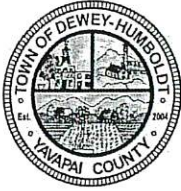
Type of Presentation: _____

Special Equipment needed: ☐ Laptop ☐ Remote Microphone
☐ Overhead Projector ☐ Other: _____

Contact Person: Lynna Collins

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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Requesting: ☒ Action ☒ Discussion or Report Only

Type of Action: ☐ Routine/Consent Agenda ☐ Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Discuss with town Attorney legal issues dealing with possibly missing manager applications (Executive if necessary)

Purpose and Background Information (Detail of requested action). After the 4-3-19 meeting the town clerk requested that C-M's return all the applications of all manager applicants, Mayor and Vice-Mayor stated they were thrown out (Mayor) or shredded (by VM) @ Home.

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

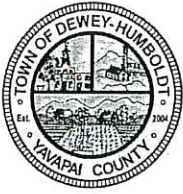
Type of Presentation: _____

Special Equipment needed: ☐ Laptop ☐ Remote Microphone
☐ Overhead Projector ☐ Other: _____

Contact Person: Lynn Collins

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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Type of Action: ☐ Routine/Consent Agenda ☐ Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Discuss and possible action on the town attorney employment (preferably in executive session)

Purpose and Background Information (Detail of requested action).

The automatic renewal date of the town attorney is only a couple of months out -

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

Type of Presentation: _____

Special Equipment needed: ☐ Laptop ☐ Remote Microphone
☐ Overhead Projector ☐ Other: _____

Contact Person: Lynn Collins

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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Tentative Meeting Items for 2019

May 7, 2019 Study Session Council

- ✦ Coldwater Farms conservancy update

May 9, 2019 Planning and Zoning

- ✦ tbd

May 21, 2019 Regular Council

- ✦ Continuation of tabled item "Discussion to delete the Study Session on the first Tuesday of the month and replace it with a regular action meeting" (per direction of 2/21/19)
- ✦ P&Z report to Council on Steel Cargo Containers
- ✦ P&Z work task list
- ✦ Presentation by APS on fire abatement
- ✦ Prescott National Forest Presentation
- ✦ Public Safety Quarterly Reports

June 4, 2019 Study Session Council

- ✦ MAMOW 2nd report (per FY 19-20 Accountability Contract)
- ✦ DHHS 2nd report- (per 19-20 Accountability Contract)

June 6, 2019 Planning & Zoning

- ✦ tbd

June 18, 2019 Regular Council

- ✦ tbd

July 2, 2019 Regular Council

July 4, 2019 Planning and Zoning - CANCELLED

July 16, 2019 Regular Council

- ✦ Safety Quarterly Report
- ✦ Firewise Quarterly Report

August 6, 2019 Study Session Council

- ✦ Building Department Biannual Report
- ✦ Code Enforcement Biannual Report
- ✦ Public Works Update Report

August 8, 2019 Planning and Zoning

- ✦ tbd

August 20, 2019 Regular Council - CANCELLED

- ⊕ tbd

September 3, 2019 Study Session Council

- ⊕ tbd

September 5, 2019 Planning and Zoning

- ⊕ tbd

September 17, 2019 Regular Council

- ⊕ Art Week Proclamation
- ⊕ Domestic Violence Prevention Proclamation

October 1, 2019 Study Session Council

- ⊕ tbd

October 3, 2019 Planning and Zoning

- ⊕ tbd

October 15, 2019 Regular Council

- ⊕ Quarterly Safety Reports
- ⊕ Firewise Quarterly Report

November 5, 2019 Study Session Council

- ⊕ tbd

November 7, 2019 Planning and Zoning

- ⊕ tbd

November 19, 2019 Regular Council

- ⊕ tbd

December 3, 2019 Study Session Council

- ⊕ tbd

December 5, 2019 Planning and Zoning

- ⊕ tbd

December 17, 2019 Regular Council

- ⊕ Mayor's Annual Update on External Memberships
- ⊕ Council Regional Organization Appointments
- ⊕ Appointment of Vice Mayor