TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE

Tuesday, February 19, 2019, 6:00 P.M.

COUNCIL REGULAR MEETING — **COUNCIL CHAMBERS, TOWN HALL**
2735 S. HWY 69 — **DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. **Call To Order**
2. **Roll Call** Town Council Members: Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Amy Timmons, Vice Mayor Victoria Wendt and Mayor Terry Nolan.
3. **Pledge of Allegiance**
4. **Invocation**
5. **Discussion of Town Manager recruitment – discussion of applications and selection of short list for further consideration** Discussion and possible legal action may be taken.
   A. Executive Session
   Vote to recess to Executive Session
   1. **An Executive Session pursuant to A.R.S. § 38-431.03 (A) (1) for discussion or consideration of employment or appointment, and salary of a Town Manager**

   Close Executive Session/Reconvene Special Meeting

   B. Discussion and direction on the next step of the Town Manager recruitment process
6. **Public Hearing Agenda** Discussion and possible legal action may be taken.

   Page 3 **A. Liquor License – Conduct public hearing and consider approval of a new "006 BAR" Liquor License for Mortimer Farms, Inc. located at 12907 E. State Route 169, Dewey, AZ 86327.**
   1. **Staff Report**
   2. **Open Public Hearing and Receive Public Comments**
   3. **Close Public Hearing**
   4. **Council Discussion and Possible Action**
7. **Announcements regarding Current Events; Guests; Appointments; and Proclamations**

   Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
8. **Town Manager's Report**

   Update on Current Events. No legal action can be taken. Council may ask town staff to review an operational matter at this time, or may ask that a matter be put on a future agenda for actions or further discussion. Possible matters and projects are related to Town general administration, Finance, Public Works, Community Development.

9. Consent Agenda

All those items listed below are considered to be routine and may be enacted by one motion. Any Council Member may request to remove an item from the Consent Agenda to be considered and discussed separately.

Page

5 **A. Approval of Minutes of December 18, 2018, Regular Council Meeting**

10 **B. Approval of Minutes of January 8, 2019, Study Session & Special Meeting**

14 **C. Approval of Minutes of January 15, 2019 Regular Session**

10. Public Comment on Non-agendized Items

The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A ***3*** minute per speaker limit may be imposed. The audience is asked to please be courteous and silent while others are speaking.

11. General Business Discussion and possible legal action may be taken.

21 **A. Council consideration to re-appoint Gary Ford and Linda Horvath to the Board of Adjustment and give direction to Staff to advertise one member vacancy**

23 **B. Council consideration to re-appoint Victor Hambrick to the Planning & Zoning Advisory committee and give direction to Staff to advertise two member vacancies**

25 **C. Discussion and direction on Town Hall Lease**

27 **D. Discussion and action regarding the extension of the Agreement between the Prescott Area Wildland Urban Interface Commission, Blue Hills/Foothills Firewise Board and the Town of Dewey-Humboldt**

31 **E. Discuss amending outside storage 153.086 (H) (13) (a) to (g) Steel Cargo Containers, discuss as a possible emergency measure, allow on 25,000 s/f lot** (CAARF – CM Collins)

33 **F. Discussion to delete the Study Session on the first Tuesday of the month and replace it with a regular action meeting** (CAARF – Mayor Nolan)

35 **G. Discuss bringing Mr. Stump (ADOT) in to discuss development at Hwy 69 & Hwy 169** (CAARF – Mayor Nolan)

37 **H. Council to decide between the two identified routes for emergency ingress/egress from the Upper Blue Hills** (CAARF – Mayor Nolan & Vice Mayor Wendt)

41 **I. Consideration of additional Special Session(s)** Whether to hold and, if so, set the date

12. Adjourn

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the 13th day of February, 2019, at _____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _________________________, Town Clerk's Office.

For Your Information:
Next Town Council Study Session: Tuesday, March 5, 2019, at 2:00 p.m.
Next Planning & Zoning Meeting: Thursday, March 7, 2019, at 6:00 p.m.
Next Town Council Regular Meeting: Tuesday, March 19, at 6:30 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Julie Gibson, Town Clerk.

TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

February 19, 2019 - 6:00 p.m. Town Council Meeting Chambers

Agenda Item - # 6. A. Liquor License - Conduct public hearing and consider approval of a new "006 BAR" Liquor License for Mortimer Farms, Inc. located at 12907 E. State Route 169, Dewey, 86327.

To: **Mayor and Town Council Members**

From: **Ed Hanks, Interim Town Manager**

Date submitted: **February 12, 2019**

Recommendation:

(a) Hold Public Hearing.

(b) Review and give a recommendation to Arizona Department of Liquor Licenses and Control approve the application for a new "006 BAR" Liquor License for Mortimer Farms, Inc. located at 12907 E. State Route 169, Dewey, 86327.

Summary:

A.R.S. § 4-201 provides that a person desiring a liquor license shall apply with the State Liquor Board. Upon receipt of an application, the State forwards the application to the local governing body, which is tasked with making a recommendation to the Board for granting or denying the license. If the recommendation is for disapproval, a statement of the specific reasons containing a summary of the testimony or other evidence supporting the recommendation for disapproval must be provided to the Liquor Board.

Sharla D. Mortimer has applied with the State for a new "006 BAR" Liquor License for Mortimer Farms. The Sheriff's Department, Central Yavapai Fire District and Community Development Department have all reviewed the application and recommended approval with the following comments:

> **D-H CDD** – Location is within C2 zoning districts; sale/consumption of liquor is an allowed use.
>
> **YCSO** – No problems with this request and see no reason to disapprove.
>
> **CAFMA** – Central Arizona Fire does not have an issue with liquor being sold at Mortimer Farms from any of the buildings currently on the property.
>
> For any new building being constructed on the property we will need to review the building plans in our office.
>
> For any new or modified commercial cooking equipment we will need to review plans in our office to determine if a hood suppression system will be required.

Staff posted the establishment with the necessary notices to meet the required 20-day period from January 7, 2019 to February 13, 2019. As of the date of this report, staff has not received any written arguments in favor of or in opposition to the application.

Attachment: Series 6 Bar definition

SERIES 006 BAR (ALL LIQUOR) DEFINITION:

The bar (series 6) liquor license is a "quota" license available only through the Arizona Liquor License Lottery or for purchase on the open market. Once issued, this license is transferable from person to person and/or location to location within the same county only and allows the holder both on- & off-sale retail privileges.

This license allows a bar retailer to sell and serve spirituous liquors to be consumed on the premises, in the original container for consumption on the premises. This retail licensee also has limited off-sale ("to go") privileges. Liquor may be delivered off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of delivery. Off-sale ("To Go") package sales of spirituous liquor can be made on the bar premises as long as the area of off-sale operation does not utilize a separate entrance and exit from the ones provided for the bar. The total of all off-sale liquor sales shall not exceed 30% of on-sale retail liquor sales per license/location. It is the responsibility of the licensee to provide sales receipts upon request. Reference A.R.S.§ 4-206.01(F).

The bar (series 6) liquor license may fill and sell "growlers". Reference A.R.S. § 4-244(32).

ADDITIONAL RIGHTS AND RESPONSIBILITIES: Applicants, licensees, and managers must take a Title 4 training course (liquor handling, laws and regulations) prior to approval. A licensee acting as a retail agent, authorized to purchase and accept delivery of spirituous liquor by other licensees, must receive a certificate of registration from the Department. A pregnancy warning sign for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or behind the bar. An Employee Log must be kept by the licensee of all persons employed at the premises including each employee's name, place of birth, address and responsibilities. Bar, beer and wine bar, and restaurant licensees must pay an annual surcharge of $100.00. The money collected from these licensees will be used by the Department for an auditor to review compliance by restaurants with the restaurant licensing provisions of ARS § 4-205.02; enforcement programs and neighborhood liaison unit.

ARIZONA STATUTES AND REGULATIONS: A.R.S. § 4-119, 4-201, 4-202, 4-203, 4-206.01, 4-207.01, 4-209(B)(6), 4-209(D)(6), 4-209(J)(K)(C), 4-213(C), 4-222, 4-261; Rule R19-1-235.

TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
DECEMBER 18, 2018, 6:30 P.M.

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, DECEMBER 18, 2018, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order** Mayor Nolan called the meeting to order at 6:32 p.m.
2. **Roll Call** Town Council Members: Jack Hamilton, Mark McBrady, Amy Timmons, Doug Treadway, Victoria Wendt, Vice Mayor John Hughes and Mayor Terry Nolan were present.
3. **Pledge of Allegiance** Led by Councilmember Hamilton
4. **Invocation** Given by Councilmember Timmons
5. **Announcements regarding Current Events; Guests; Appointments; and Proclamations**

   Councilmember Wendt reminded the community that there is a Firewise meeting in the Council Chambers tomorrow night, 12/19/18, and she encouraged attendance.

   Mayor Nolan announced there is going to be a meeting with the EPA at the Humboldt school at 6:00 p.m. on 1/29/19. They are going to be discussing what the community would like to see done with the Superfund site.
6. **Public Hearing Agenda** Discussion and possible legal action may be taken.

   A. Community Development Block Grant (CDBG) First Hearing for citizen input on possible projects and use of the possible funds

   1. **Report from Isabel Rollins of Northern Arizona Council of Government (NACOG)**

      Ms. Rollins presented on the NACOG CDBG. D-H gets funds every four years and next year the Town gets a grant. Two public hearings are required for the grant, one for ideas and one to pick the project. The CDBG is a HUD small cities program that provides funds for housing and community development in rural Arizona. The Department of Housing administers the funds and NACOG administers the planning of the allocations. To be eligible for the funds there is certain criteria needs to be met. The amount of money that will be available is based on estimates right now, but we are expecting about $300,000-$330,000. There is also a competitive round every year that you can apply for, but this hasn't been announced yet.

      Ms. Rollins gave some example for projects: Public Works projects; community facilities; food banks; public service projects i.e. job training; shelters; housing projects; economic development; historic preservation; and administration funds.

      Ms. Rollins stated D-H has been through three rounds of CDBG funds. The Town has done owner/occupied housing rehabilitation; given money to the West Yavapai Guidance Clinic; sidewalks were done in the Placer and Wells Addition; and in 2015 the Town did road and drainage improvements in the Blue Hills area and on Huron Street sidewalk. They are only allowing one project this year, as they cannot handle multiple projects. The second hearing is scheduled for January 15th and we will put together a letter of intent to submit to the state by February 1st. The funds will be awarded in the fall.

      Councilmember Timmons asked if we could use this for an ingress/egress road project in the Blue Hills. Ms. Rollins stated the project has to result in a completed project. Public Works Director Hanks stated this is not enough money to fulfill that project. Ms. Rollins advised to put the project on the record and see if it is eligible. That type of project would need an income survey. Projects have to be completed in 2 years. The public, Town Council and Staff can present a project, but the Town Council has the authority to pick the project.

      Mayor Nolan asked how long does it take to do the income survey. Ms. Rollins stated an income survey would not be completed before a project has been chosen. She suggested having a back-up project.
   2. **Project Recommendations from Ed Hanks, Public Works Director**

      PWD Hanks presented a couple of projects that should be able to meet these requirements. First, we could do road improvements on Humboldt and Hill Streets, as well as a sidewalk. Second, we could do road improvements on Helca Street and extend the sidewalks. We have already met a lot of the criteria in the past in this area. We also looked at the Blue Hills side and don't think anything will meet the criteria in the short time that we have.

Councilmember Timmons asked if these two projects would cover the $330,000, plus the competitive amount, or do we need to pick one. PWD Hanks stated one or the other, unless we get the competitive, but we don't know that amount.

Councilmember Wendt asked if we have looked at the drainage problems on Shirley and Marilyn Lanes. PWD Hanks stated he didn't think that would qualify. Flood Control funds took care of the drainage issues on Marilyn and Staff is currently working on Shirley. Councilmember Wendt asked what about the drainage problems on Hopi and Smoki Trail? PWD Hanks stated that would be a better Flood Control project. Councilmember Wendt asked what projects have we looked at in the past that didn't qualify. PWD Hanks stated we tried to add a sidewalk on Kachina Place from the Blue Hills Market to the Post Office.

Councilmember Hamilton asked if we had a survey done for the first project. PWD Hanks stated we had a survey done for the Huron Street sidewalk. Councilmember Hamilton stated the public doesn't always want to disclose their financial information. PWD Hanks stated we have to go through the neighborhoods and do a survey and hope we get enough volume to meet the 51%.

Councilmember Timmons asked if the water control project that was previously done on Foothill was CBDG. PWD Hanks stated that was Flood Control.

3. Open Public Hearing and Receive Public Comments

Mayor Nolan opened the Public Hearing at 6:55 p.m.

Karen Brooks spoke regarding the safety aspect of the Blue Hills area with thousands of acres of oak brush to the south. She stated we need to put this on the highest priority and use the CBDG funds for an ingress/egress road. She gave two suggestions, one being from Read Star Mine Road to Rifle Ridge Road and the second being from Hopi Trail to Rocky Hill Road. These are two areas that could be used daily. She talked about need for the road due to the Goodwin fire and the California fires. She felt we would be able to get an income survey done and that it would meet the necessary requirements.

Linda Horvath spoke about the Goodwin fire and needing a safer way out of the Blue Hills area. She stated the fire trucks couldn't make it through one the roads, they had to back up and go all the way around, which lost time. She said that she knows the devastation of losing everything due to a fire.

Leigh Cluff stated she agreed with what Karen Brooks and Linda Horvath had to say about adding a road.

4. Close Public Hearing

Mayor Nolan closed the Public Hearing at 7:04 p.m.

5. Discussion and possible Council action

Councilmember McBrady asked PWD Hanks to look into the roads and get with Ms. Rollins to find out what needs to be done. PWD Hanks stated he would.

Councilmember Timmons stated that we can't discuss it later, so if you have any ideas we need to present them tonight. PWD Hanks stated he would get together with Ms. Brooks and explore the other options.

7. Public Comment on Non-agendized Items

Karen Brooks spoke about a Sunday newspaper article on the second page of the sports section regarding fiber optic cables that were buried along railroad ROWS. I don't know if anyone is interested, but this is a class action suit for people who own or owned land under or next to railroad ROWS where fiber optic cable was installed.

8. Consent Agenda

A. Approval of Meeting Minutes:

1. Special Meeting & Study Session of October 2, 2018

2. Regular Council Meeting of October 16, 2018

3. Study Session of November 6, 2018

4. Study Session & Special Meeting of December 4, 2018

Councilmember Treadway made a motion to approve the Consent Agenda, seconded by Councilmember Timmons. The motion passed unanimously.

9. Reports

None

10. General Business

Discussion and Possible Legal Action may be taken on any issue

A. Discussion and possible authorization to retain an employment recruitment firm regarding the Town Manager position vacancy. (CAARF – Mayor Nolan)

Mayor Nolan stated that he would like to hire an employment recruitment firm to look for a Town Manager. If we do that we won't need to hire an Interim Town Manager, as it would be faster. We can let the Staff handle the day-to day issues until we get a Town Manager hired.

There was Council discussion with Staff and the Town Attorney regarding the proper Administrative Regulations on how to proceed to advertise for a new Town Manager. Advertising will be done according to our Administrative Regulations.

There was further Council discussion with Staff and the Town Attorney regarding the possibility of hiring an Interim Town Manager or appointing someone on the Staff to serve as Interim Town Manager.

Public Comment

Linda Horvath spoke of the possibility of hiring PWD Hanks as the Town Manager. She suggested looking at in-house Staff before you look outside.

Karen Brooks stated she didn't think we needed to hire an employment recruitment firm. She thought we should get the ads out locally and see what we get back.

Mayor Nolan stated we will not be hiring an employment recruitment firm.

B. Discussion regarding compensation for Judge Kelley as Interim Judge since she has resigned. (CAARF – CM Hamilton)

Councilmember Hamilton stated several months ago Judge Kelley resigned. During the transition plan, she volunteered to work unpaid as an Interim Judge. This process has gone on longer than expected and he thought she should get paid for her Town work.

There was Council discussion with Staff regarding compensating Judge Kelley for her work as Interim Judge.

There was also Council discussion with Staff on where we are in the process of hiring a new Judge.

Vice Mayor Hughes made a motion to bring this back to the next meeting with more information, seconded by Councilmember Wendt. The motion passed unanimously.

C. To consider reviewing previous Town Manager applications; Consideration of a consulting Interim Town Manager for service one day per week or more; Possible advertisement for Interim or Permanent Town Manager with newspaper advertisement or website postings. (CAARF – CM Wendt & Vice Mayor Hughes)

Councilmember Timmons stated we already had Council discussion on this under item 10.A.

Councilmember Wendt stated that we need to make a motion. She said although the Mayor's CAARF was accurate and a good CAARF, she, along with Vice Mayor Hughes, thought that it needed to be expanded upon to advertise for a permanent Town Manager.

Councilmember Wendt made a motion to advertise for a permanent Town Manager, seconded by Councilmember Treadway. The motion passed unanimously.

D. Mayor's Annual Update on External Memberships and Committees Report to Council [per Town Code §30.031 (B)(12)]

Mayor Nolan stated his report is in the Agenda Packet and it shows everything that he has done this past year.

There was Council discussion thanking the Mayor for all he has done this past year.

Lynn Collins asked about the 1/10/18 meeting with Ms. Ricci wanting to know whom she is affiliated. Mayor Nolan stated she isn't affiliated with anyone. She is in New River and had questions about incorporation. Ms. Collins asked who is Duane Hunn, who is he affiliated with and what possible development project. Mayor

Nolan stated he is a developer and he isn't affiliated with anyone. Ms. Collins asked about a possible development project at State Routes 69 & 169. Mayor Nolan stated the gas station will be going in once they complete reincorporation. Ms. Collins stated it was something other than gas station project. Ms. Collins asked who is RTAC. Mayor Nolan stated it is Rural Transportation Advocacy Council. Ms. Collins also asked what was the meeting about on 6/26/18 regarding Main Street development. Mayor Nolan stated a group of people came in and talked about developing Main Street. Ms. Collins thanked Mayor Nolan for all of his work this past year.

Councilmember McBrady asked about how much the Mayor has been reimbursed for his work. Mayor Nolan stated nothing but the League Annual Conference in Scottsdale and his mileage to Havasu City for the Rural Transit Summit. Councilmember McBrady stated that you should be reimbursed for the things that you do.

E. Executive Session

Vote to recess to Executive Session

Councilmember Timmons made a motion that Council go into Executive Session, seconded by Vice Mayor Hughes. The motion passed unanimously. Council entered Executive Session at 7:48 p.m.

1. **An Executive Session pursuant to A.R.S. § 38-431.03 (A) (3) for discussion or consultation for legal advice with the Town Attorney regarding the response to a letter from J. Jeffrey Coughlin related to the use permit issued to Heli Swift Aviation and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding contemplated litigation related to the use permit issued to Heli Swift Aviation and response to letter from J. Jeffrey Coughlin**

Close Executive Session/Reconvene Special Meeting

The Executive Session was adjourned at 8:00 p.m. and the Regular Meeting was reconvened.

F. Review and possible direction regarding the response prepared by Town Attorney Goodwin to Attorney J. Jeffrey Coughlin regarding the Heli Swift Aviation conditional use permit (As directed by Council 12/4/18)

Councilmember Hamilton made a motion to have our Town Attorney send a response letter to Attorney J. Jeffrey Coughlin regarding the Heli Swift Aviation conditional use permit, seconded by Vice Mayor Hughes. The motion passed by a 6-1 vote, with Vice Mayor McBrady voting against.

Public Comment

Lynn Collins asked why the J. Jeffrey Coughlin letter was not in the packet. Mayor Nolan stated the Executive Session was for the response letter from the Town Attorney to Attorney J. Jeffrey Coughlin. Councilmember Timmons clarified that Ms. Collins believed the letter from J. Jeffrey Coughlin should have been a part of a previous packet.

Councilmember McBrady asked the Town Attorney when the response letter would be available. Town Attorney Goodwin stated 12/19.

G. Transition of Council

1. **Presentation to outgoing Councilmembers Jack Hamilton and Doug Treadway**

   Mayor Nolan presented plaques of appreciation to Jack Hamilton and Doug Treadway for their years of service (June 2013-December 2018 and June 2014-December 2018, respectively) on the Town Council. He spoke of their accomplishments and their hard work as Council Members.

2. **Comments of Outgoing Council Comments Jack Hamilton and Doug Treadway**

   Doug Treadway wished the new Council well, to be respectful and advised them to listen to what your other Council Members have to say. Some words from President Thomas Jefferson – "He who knows best, knows how little he knows". He stated this is a learning process and you have a daunting task ahead of you. I wish you the very best.

   Jack Hamilton stated he found being on the Council very enlightening and very educational. Being on the Town Council involves a lot of work. There is a lot of responsibility. It's more than sitting at the meetings, you have to get involved in the community.

3. **Oath of office for Mayor Terry Nolan and Council Members Karen Brooks; Mark McBrady and Lynn Collins and signing of Code of Ethics**

Thomas Thurman, Yavapai County Supervisor, invited the Mayor Nolan, Karen Brooks, Lynn Collins and Mark McBrady to the front of the room to perform their oaths of office. They were sworn in and immediately following they signed their oaths and Code of Ethics and provided their Open Meeting Law signoff sheets. Once this was done, they were asked to take a seat at the dais.

4. **Roll Call** Town Council Members: Karen Brooks; Lynn Collins; Mark McBrady; Amy Timmons; Victoria Wendt, Vice Mayor John Hughes and Mayor Nolan were present.

   Mr. Thurman spoke to the new Council and suggested their role and offered help if they had any questions through the start of their terms. He explained the importance of their positions and to remember to do what you promised to do while you were campaigning.

5. **Incoming Council Comments**

   Councilmember Karen Brooks thanked everyone and stated she hoped she could keep her promises. She stated she would continue her first campaign issue, which was the ingress/egress for the Blue Hills.

   Councilmember Lynn Collins stated there is a lot of work to do and no time to bicker.

   Mayor Terry Nolan thanked everyone for the support that he has gotten for Mayor. He stated we are going to be moving fast in the next two years to get some things accomplished from the Superfund site to the General Plan. We're going to have to put our heads to the grindstone, investigate and look at everything possible. He thanked past Councilmembers Jack Hamilton and Doug Treadway for their service.

   Councilmember Mark McBrady stated he'd like to thank the public for voting for him. He stated we have a tough year ahead and he hopes that the Council can work together civilly.

H. Council Regional Organization Appointments [per PG No. 15-01]

1. Central Yavapai Metropolitan Planning Ass'n. (CYMPO)
   Primary Mayor Nolan
2. Greater Prescott Regional Economic Partnership (GPREP)
   Primary Councilmember Hughes
3. Northern Arizona Council of Government (NACOG)
   Primary Councilmember Brooks
4. Yavapai County Interagency Coordination Committee (Emergency Management)
   Primary Councilmember Wendt
5. Yavapai Regional Medical Center (YRMC)
   Primary Councilmember Timmons
6. Greater Arizona's Mayor's Assn. (GAMA)
   GAMA Primary Mayor Nolan

   There was Council discussion about appointing someone to attend Central Arizona Fire and Medical Authority (CAFMA) meetings.

   Councilmember Wendt made a motion to approve the Regional Organization Appointments, seconded by Councilmember Hughes. The motion passed unanimously.

I. Appointment of the Vice Mayor [per Town Code §30.031(E)]

There was Council discussion regarding the Vice Mayor appointment process.

Councilmember Hughes made a motion to elect Councilmember Wendt as Vice Mayor, seconded by Councilmember Brooks. The motion passed unanimously.

11. **Consideration of additional Special Session(s)** This is an established agenda item for Council's discussion on whether to add an additional Special Session and, if so, set the date.

    No Special Sessions were added.

12. **Adjourn** The meeting was adjourned at 8:26 p.m.

______________________________ ATTEST: ______________________________

Terry Nolan, Mayor Julie Gibson, Town Clerk

TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION & SPECIAL MEETING MINUTES
JANUARY 8, 2019, 2:00 P.M.

A STUDY SESSION & SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JANUARY 8, 2019, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** Mayor Nolan called the meeting to order at 2:01 p.m.

2. **Roll Call.** Town Council Members Lynn Collins, John Hughes, Vice Mayor Victoria Wendt and Mayor Terry Nolan were present**.** Council Members Karen Brooks and Amy Timmons were absent. Council Member McBrady arrived late to the meeting at 2:09 p.m.

3. **Study Session.**

A. Discuss getting update from ADOT on improvements for 69 and 169 intersection

(CAARF– CM Collins)

CM Collins spoke of an article in August that quoted Alvin Stump of ADOT speaking of a roundabout in the planning for Highway 69 and 169, but a decision had not been finalized. She thought it a good idea to have Mr. Stump come in with an update. Mayor Nolan spoke of the roundabout being on the five-year plan, noting that ADOT does not involve the Town. CM Collins said that ADOT had previously come in to speak and the traffic in that area does affect the Town. The Master Transportation Plan does include that intersection. Mayor Nolan again cited that it is not in the immediate plan.

CM Hughes reiterated that the roundabout is a plan, as they are waiting on commercial growth on the corners. Mayor Nolan said they could get more information. CM Collins noted it didn't sound as if there was information to get.

Public Comment

Carole Stensrud spoke of traffic backups at the intersection of Highways 69 and 169. She recommended inviting ADOT back to discuss the concerns with the traffic patterns, provide citizen input, and provide an update on what is going on with traffic.

B. Begin to discuss updates to Town codes to encourage commercial users. Especially the need for an infill development policy, or code, on lots greater than one (1) acre (CAARF – CM Collins)

Ms. Collins stated that she thought she wrote "less than one acre" on her CAARF. She looked at Town Code to see what was required for setbacks and open space. She said the code needs to make small lots useable. She noted the Code has conflicting information and needs to be fixed. She feels the Town Council has the ability to adjust the code.

Mayor Nolan spoke of needing a Community Planner to look at the codes and bring them up to date.

VM Wendt agreed there are some conflicts within the ordinances and the codes. Individually identified issues can be brought forth on a CAARF. Changing the code as a whole may be the best way to address this, which would include community input.

Public Comment

Jack Hamilton stated that a better process would be that when you identify a business that wants to come in, identify what they need to help them come in, then adjust the code to help them.

Mayor Nolan moved Agenda Item 4.A. forward in the meeting ahead of 3.B.

4. A. Discuss Presiding Magistrate Judge Selection Process

Judge Kelley explained that she thought the Town Manager was going to handle the replacement of the Presiding Magistrate Judge. The Town Manager notified her in December before his departure that paperwork was on her desk and no progress had been made. Judge Kelley has reviewed the paperwork and would like to advise Council of her findings.

There are eight applicants, four attorneys and four judges. She prepared the resumes and 19 questions to be considered for interviews. She recommended setting a date to look at the resumes and then set a date for interviews. The primary decision is to determine if they want to interview all eight or interview some smaller portion, or start again. She was impressed with the applicants. She did reach out to Judge Rummer, as well, but he did not return her call, and is not part of the applicant pool.

Mayor Nolan stated that the Council needs to review the packets. Judge Kelley asked if they would like to study this further at the next Study Session. CM McBrady asked if Judge Kelley could be present and she confirmed this. She said she could share valuable information on strengths and weaknesses of the candidates. She highlighted the questions that she thought would be best that pertain to the DH Magistrate.

There was further Council discussion on the next steps. There was Council consensus to move forward with an Executive Session to review the applications at the January 15, 2018, Regular Council Meeting.

C. Discuss tentative meeting date for special study session regarding Council's vision for future goals (CAARF – Mayor Nolan)

Mayor Nolan gave an overview of his CAARF, asking Council to return with 10 future ideas or goals. There was Council consensus to schedule a Special Study Session on January 22, 2019, at 6:30 p.m.

4. <u>Special Meeting</u>. Legal action may be taken.

A. Discuss Presiding Magistrate Judge Selection Process

This item was moved forward ahead of 3. C.

B. Protocol for contacting outside sources to identify requirements to complete the Blue Hills ingress/egress project (CAARF – CM Brooks)

This item was tabled due to CM Brook's absence until the next Study Session on 2/5/19.

C. Permission to contact Isabelle Rollins to review required paperwork for CDBG funds (CAARF – CM Brooks)

This item was tabled due to CM Brook's absence until the next Study Session on 2/5/19.

D. Change the time of the work session from 2:00 p.m. to 6:30 p.m. (CAARF – CM Brooks)

This item was tabled due to CM Brook's absence until the next Study Session on 2/5/19.

E. Discussion of Town Manager position vacancy and review and possible approval of proposed advertisement

Mayor Nolan read the advertisement and noted that he believed they should raise the salary to about $95K on the high end.

Public Works Director Hanks mentioned that the number of employees could be reduced to 10+ instead of 13.

CM McBrady believed it should be changed to 4,000 plus, instead of a specific number.

Council directed that the advertisement close on January 31, 2019, with a salary range of $60K to $95K.

F. Discussion of possible appointment and compensation of Ed Hanks, Public Works Director, to serve as interim Town Manager.

Mayor Nolan asked for Council input on this proposal. There was Council discussion on the appointment and salary.

VM Wendt made a motion to appoint Ed Hanks to serve as Interim Town Manager for Dewey-Humboldt, seconded by CM Hughes.

CM McBrady asked that salary be discussed before voting on the motion. There was further Council discussion and research of the previous Interim Town Manager salary.

Public Comment

Leigh Cluff asked if Mr. Hanks would retain his other job as Public Works Director. She recommended he be paid a monthly bonus while he serves. She recommended a bonus for doing both jobs vs. a salary. Ms. Cluff asked if Mr. Hanks' salary would go back down if applies and does not get the full time Town Manager position.

Jack Hamilton spoke of the usual Interim Town Manager position and that salary is only part of the equation, benefits need to be figured in as well. In this circumstance, Mr. Hanks would not receive any additional benefits.

There was further Council discussion on the salary with consensus to adjust Ed Hanks salary $1,000 per month while serving as Interim Town Manager

VM Wendt made a motion to increase Ed Hanks compensation an additional $1,000 per month during his interim as Town Manager, seconded by CM Hughes.

VM Wendt clarified that Mr. Hanks is designated as the Interim Town Manager because as Public Works Director he is administrative only. There are management decisions that only a Town Manager can make. He will be the Interim Town Manager and may advise the Public Works Director, but he would be known as the Interim Town Manager because of the management position to make decisions for this time, administrative positions cannot do that. There was further Council discussion regarding the Interim Town Manager duties and Public Works Director position.

VM Wendt withdrew her previous two motions. She made a new motion that we approve as a Council the appointment of Mr. Ed Hanks to serve as our Interim Town Manager at an increased salary of $1,000 per month, in addition to what he currently receives, seconded by CM Hughes.

Mayor Nolan called for the vote: CM Collins – aye; CM Hughes – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

G. Council Regional Organization Appointments [per PG No. 15-01]

1. Central Yavapai Metropolitan Planning Association. (CYMPO)

Mayor Terry Nolan – Primary; CM John Hughes - Alternate

2. Greater Prescott Regional Economic (GPREP)

CM John Hughes - Primary

3. Northern Arizona Council of Government (NACOG)

CM Karen Brooks – Primary; CM John Hughes - Alternate

4. Yavapai County Interagency Coordination Committee (Emergency Management)

VM Victoria Wendt – Primary; Mayor Terry Nolan - Alternate

5. Yavapai Regional Medical Center (YRMC)

CM Amy Timmons – Primary; CM Lynn Collins - Alternate

6. Greater Arizona's Mayor's Association. (GAMA)

Mayor Terry Nolan – Primary; VM Victoria Wendt - Alternate

7. Central Arizona Fire & Medical Authority (CAFMA)

CM Karen Brooks – Primary; VM Victoria Wendt – Alternate

Mayor Nolan noted that due to an issue with the swearing in of Council on 12/18/18, the Regional

Organization appointments needed to be addressed again and some of the positions needed alternates appointed. See appointments above.

Mayor Nolan made a motion to appoint the people mentioned here for the positions listed, seconded by CM Hughes.

Mayor Nolan called for the vote: CM Collins – aye; CM Hughes – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

H. Appointment of the Vice Mayor [per Town Code §30.031(E)]

Mayor Nolan explained that the newly elected Council Members were not sworn in by the Magistrate or the Town Clerk in December as required by Town Ordinance. They were officially sworn in today by the Town Clerk. Therefore, the appointment of the Vice Mayor needed to be addressed again.

CM Hughes made a motion to elect Vickie Wendt as Vice Mayor of Dewey-Humboldt, seconded by CM McBrady.

Mayor Nolan called for the vote: CM Collins – aye; CM Hughes – aye; CM McBrady – aye; VM Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

5. Adjourn. Mayor Nolan adjourned the meeting at 3:07 p.m.

______________________________________ ATTEST: ________________________________

Terry Nolan, Mayor Julie Gibson, Town Clerk

TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR COUNCIL MEETING MINUTES
JANUARY 15, 2019, 6:30 P.M.

A REGULAR COUNCIL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JANUARY 15, 2019, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order** Mayor Nolan called the meeting to order at 6:32 p.m.
2. **Roll Call** Town Council Members: Karen Brooks, Lynn Collins, John Hughes, Mark McBrady, Amy Timmons, Vice Mayor Victoria Wendt and Mayor Terry Nolan were present.
3. **Pledge of Allegiance** Led by Veteran Larry Stone.
4. **Invocation** Given by Council Member Timmons.
5. **Announcements regarding Current Events; Guests; Appointments; and Proclamations**

   A. **National School Choice Week (NSCW) Proclamation**

   Mayor Nolan read the proclamation in support of school choice.

   B. **Public Safety Reports**

   1. **Central Arizona Fire & Medical Authority report presented by Fire Marshall Rick Chase**

      Fire Marshall Chase introduced Jeff Wasowicz, Board Member of Central Yavapai Fire District and CAFMA.

      The 4th Quarter response statistics: EMS – 98; Fire – 1; Public Service – 19; Hazardous Conditions – 2; Good Intent – 11; with total dispatches of 131.

      The Blue Hills water tanks are on order and when they arrive, work will proceed on that project. He reminded folks to check their smoke and carbon monoxide detectors and to discard ashes safely.

      Mr. Wasowicz spoke of a board member having resigned and applications are being accepted to finish that vacancy.

   2. **Yavapai County Sheriff's Office report**

      Sgt. Rick Lopez introduced guest, Bryan Thomas, Community Relations Officer, who is new to the force.

      The 4th Quarter statistics were: 493 Calls consisting of 158 traffic violation stops with 19 citations issued; 3 assaults; 5 drug calls; 3 family fights; 12 wanted persons totaling 33 total arrests; 44 animal control calls with 23 citations issued.

      Council Member Collins spoke of citizen concerns of speeders on Newton and Henderson Roads in the Blue Hills and red light runners at Kachina and Highway 69.

      Council Member Wendt mentioned that there is a concern with drivers not stopping at the Stop sign at Pony and Henderson.

      Public Comment

      Nancy Wright commented about drivers making left turns across the double yellow lines into this parking lot off of Highway 69 and it is Sheriff vehicles as well. Sgt. Lopez will address this issue.

      Bryan Thomas introduced himself to Council. He will be the new Crime Prevention Specialist and can lend help with neighborhood watches or make communications with various law organizations for various concerns. He encouraged citizens to visit the YCSO Facebook page and described frequent updates to the site.

      Public Comment

      Linda Horvath spoke of four Black Angus cows in her yard that broke the fence and inquired who handles these types of calls. Mayor Nolan said she would need to contact the Livestock Officer. Sgt. Lopez explained that Arizona is a free-range state, however, the Sheriff's Office would come out and document and possibly help get the cattle out.

   3. **Magistrate Court report presented by Judge Catherine Kelley**

Judge Kelley stated that she had spoken with Sgt. Lopez before the meeting and noted that Sgt. Johnson has been reassigned. Sgt. Lopez is overlooking the Dewey-Humboldt court and is keeping a good eye on things. She believes the increase in figures is accurate. Judge Kelley is still overseeing the court on a day-to-day basis, with the exception of three or four hours per month when the Pro Tem Magistrate is here.

Council Member Brooks asked about the status of the video arraignment system. Judge Kelley spoke highly of the monitor, but stated when she is working she leaves her employment and goes to the jail.

6. Firewise Quarterly report presented by Carole Stensrud

Carole Stensrud is the new Chair of the Firewise Board. Ms. Stensrud gave an overview of the Firewise Committee since its inception to current date. September 2018 a record number of volunteers helped with participation at the Agua Fria Festival, including the Town Manager and Mayor. At the Board Meeting in November 2018 Vickie Wendt was named Director of Firewise and a board was appointed. They will have nine members shortly. She introduced those board members present: Larry Stone, Vice President and Officer of Abatement Committee; Ronnie Donovan – Chair of Resource Development Committee; Mike Donovan – Co-Chair of Abatement Compliance Committee; Ron Miller – Co-Chair of Abatement Compliance Committee; the Treasurer and Secretary were absent. Ms. Stensrud spoke of the recent county abatement grant and their fundraising efforts. The committee continues to focus on property abatements; grant acquisitions; seeking more volunteers; monthly meetings and achieving their 501 (c) (3) status. She thanked the Town for their support as well as their partner organizations including CAFMA, Yavapai Firewise and the County Board of Supervisors.

7. Town Manager's Report

Interim Town Manager, Ed Hanks, noted that the EPA meeting scheduled for January 29, 2019, at the Humboldt Elementary School is ready to go, if the Federal Government opens back up. If it is postponed, a new date will be set.

The advertisement for the Town Manager position has been advertised and closes on January 31, 2019.

8. Consent Agenda

A. Approval of Minutes of November 20, 2018, Regular Council Meeting
Councilmember Wendt made a motion to approve the Minutes of November 20, 2018, Regular Council Meeting, seconded by CM Brooks. Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

9. Public Comment on Non-agendized Items

Jack Hamilton spoke of Council wanting to do what they believe is best, but each has a different view of what is best. The Council view may not be close to what the citizens actually want using the former Bank Building referendum vote as an example. Council voted to purchase it, when put to vote two-thirds of the citizens voted it down. While on Council he heard statements such as, "this is my land; I can do what I want". He doesn't think that is what most people believe, I think they believe "you can do what you want on your land as long as it does not adversely affect other people". That is why he believes most people would go for an abatement and large animal code. He spoke of there being no good solution for the Blue Hills. Any plan would cost millions of dollars and require imminent domain. He does not think all citizens will support it because there other areas of town with similar issues or worse. He reminded Council Members that they have to listen to the people, to get things done.

Carole Stensrud asked Interim Town Manager Hanks to find out what happened to the Giant gas station and ADOT plans. Mayor Nolan replied that the Town does not have control over ADOT but they can look into it.

Leigh Cluff noted that since the Bank Building was brought up she wanted to note that 2/3 of the people voted against it because there were lies on the literature – dishonesty and lack of transparency. If you move where there isn't a road, same with big animals, if you move next to me and I have a horse, tough luck. She spoke of disagreeing with Jack Hamilton's viewpoint.

Nancy Wright thanked the Staff for noting where the amendment was on the Amended Agenda that was issued saying this wasn't done in the past. She appreciated this.

Amy Timmons asked if the Town Works people could put out information to the people whose roads are going to be worked on. This causes dogs to bark and if people knew the dates, they could bring their animals on. She noted that there were tools and items left on the site when not attended.

10. Public Hearing Agenda Discussion and possible legal action may be taken.

A. Community Development Block Grant Funding (CDBG) Second Hearing for selection of final projects and possible adoption of applicable resolution

Public Works Director Ed Hanks described that the proposed work would be on Hecla Street for sidewalks and drainage improvement and Humboldt/Hill/Kloss Street area for sidewalks, road improvement and drainage. The funds cannot be used for a fire road; however, this does not meet the parameters of the grant.

Mayor Nolan asked if Kloss Street to the Highway would be paved. Director Hanks confirmed this.

Mayor Nolan opened the Public Hearing.

Public Comment

Linda Horvath spoke of her understanding that Council feels it is more important to have a sidewalk rather than have people get out after the last fire. A temporary dirt road to get out of the Blue Hills is more important than a sidewalk? Mayor Nolan explained that the Blue Hills ingress/egress does not fit the criteria for the CDBG grant. Ms. Horvath recommended finding a grant that does fit.

CM Hughes clarified the parameters of the CDBG project and that at this time the proposed projects are the only criteria it fits. Everyone is on the same page to find a grant for ingress and egress for Blue Hills.

Leigh Cluff stated that she understood from the last meeting that the reason the project had to be one of these is that certain people, who used to work here, drug their feet and didn't do the work ahead of time so another project could be done and this violated transparency. Mayor Nolan said that was not the case. Ms. Cluff said she was not speaking of current employees. She spoke with Ms. Rollins of NACOG when she was here in December and Ms. Cluff believed there were enough low-income people in Blue Hills that if there had been more time it may have qualified.

CM Wendt spoke of the grant requirements and that the ingress/egress project did not come close to meeting criteria. In the future, the criteria could change and maybe it would qualify. She spoke of looking for other grants for the Blue Hills project.

Mayor Nolan made a motion to approve the Community Block Grant, seconded by CM Hughes.

Public Comment

Jack Hamilton spoke of not seeing the Mayor open or close the Public Hearing. Mayor Nolan pointed out the agenda was amended and did not require a Public Hearing.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – nay; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed by a 6 – 1 margin with CM Collins voting against.

11. Unfinished Business

Discussion and Possible Legal Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

A. Approval of Town Attorney's revision to Resolution 18-134 expressing the Council's support for Yavapai County Ordinance No. 2018-2 Regulating Portable Communication Devices and Texting While Operating a Motor Vehicle and for the enforcement of such ordinance

Town Attorney Goodwin explained the revision of Resolution 18-134. When it came to her for signature, she noted the need for revision providing the Council's support and the need for a repealer clause. She recommended the adoption of the resolution with the addition of the repealer clause.

CM Timmons thanked the Attorney for the revision, as she was singled out by the local newspaper for voting against the initial resolution. She thinks this is the way to go.

CM Timmons made a motion to accept the new resolution with a clause to repeal the previous resolution for adopting Yavapai County's ordinance and communication device and testing and distracted motorist resolution. CM Collins seconded the motion.

Attorney Goodwin noted that it is a new resolution expressing support with the repealer clause. CM Timmons agreed.

Public Comment

Jack Hamilton said Dewey-Humboldt has the distinction of being the only town in the quad city area where it is legal to use your cell phone while driving. The reason they didn't do an ordinance was because the Town

Manager said it would be passing in state law. It has been before the legislature for a number of years but did not make it to the floor. It is a resolution, not an ordinance, resolutions do not have consequences. He noted it probably would not pass until next year.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

B. Protocol for contacting outside sources to identify requirements to complete the Blue Hills ingress/egress project (CAARF – CM Brooks)

CM Brooks said the reason for the CAARF is that she knows that Council Members cannot use their titles and contact anyone they want to but she would like instruction on how she can contact parties on a subject and have one meeting or study session and contact Karen Fann, the Governor to get the Blue Hills project completed. She wants to get all the parties to the table at one time, in order to avoid a situation like Paradise, CA. Mayor Nolan said the Town Manager would have to contact the people and invite them to a meeting, a regular meeting or special session.

C. Permission to contact Isabelle Rollins to review required paperwork for CDBG funds (CAARF – CM Brooks)

CM Brooks said she filed this CAARF to get the protocol on the CDBG funds. They come around every four years but it was said there are surplus funds in off years and could they have freedom to contact her on behalf of the Blue Hills area to see if these funds could fit the funding requirements. This should be worked on year round from year to year. She is on NACOG but wants to speak to Ms. Rollins freely. Mayor Nolan said this is the Town Manager's place to contact her. He said they could bring her into a meeting. Ms. Brooks asked if she could talk with her at the NACOG meetings. It was confirmed that she could.

D. Change the time of the work session from 2:00 p.m. to 6:30 p.m. (CAARF – CM Brooks) (CAARF - CM Collins)

CM Brooks said she has been approached by many citizens displeased with afternoon work sessions. She noted that since the second town meeting has been cancelled, the work sessions have included special meetings. She would like to change those meetings from 2 p.m. to 6:30 p.m.

CM Collins believes it is necessary for transparency purposes as people feel it is a sneaky tactic, this is the perception. Folks need to be able to participate in things that affect their property and rights without missing a day of work. Staff and flex time needs to be looked at, but it is important to accommodate our citizens.

CM Brooks said the time change could help people participate in the Town development and future, as they won't have to take off from their job. She would like to see Staff awarded flextime or overtime.

Interim Town Manager Hanks explained to Council that the Town Attorney may not be able to attend and evening Study Session, as she has a meeting at another town on the second Tuesdays.

CM Collins said if they stick to studying and not voting, other than emergency measures, they shouldn't require the attorney's presence. If you aren't taking action, you don't really have to have her there.

Public Comment

Jack Hamilton agrees with CM Brooks that the special sessions during work sessions are wrong, they should be held on a different day. He explained that the purpose of work sessions was for the Council to work out problems and get advice from Staff or Attorney and there was not public input. It was scheduled during the day so it would not inconvenience staff. Later they changed it to take public input. Whatever was in the work session, came back at night so everybody in the audience had a change to participate and give their opinion. It boils down to whether it is convenient for the staff or choosing convenience for the Council.

Nancy Wright stated that over 80% of the Town's citizens are over the age of 55 and many do not like to drive at night. A 2 p.m. meeting gives citizens a chance to attend. Over the years, they have found that they only get attendance if it is a subject they are interested in. Public comment is not the only way to reach Council or give public opinion. Citizens can phone or email Council. Your opinion is valid even if you don't attend a meeting.

CM Timmons stated that she prefers to come to the Study Sessions because she wants to be involved. If she does attend a meeting, she has to take vacation time from her job. Basically, she pays to attend afternoon meetings. People who cannot attend in the afternoon can watch the meetings on Granicus. She prefers the meetings be at night. She has previously recommended compensating Staff for their time.

CM Collins noted she was recently elected and spent much time getting signatures. People are not happy. Having meetings at 6:30 p.m. will help the trust level, which is low. She wants open, transparent teamwork.

CM Wendt noted that she sees nothing wrong with trying this. A change would require an ordinance. She would see the 6:30 p.m. meeting time as an encouragement to attract a younger group to participate on Council. She recommended a temporary change to see if it works

CM Collins recommended an ordinance, even if this is a temporary, dry run. This needs to be done as soon as possible.

Public Comment

Carole Stensrud likes that Council is thinking of accommodating Staff but thinks it worthwhile to try the evening meetings. She spoke of postcard surveys in a marketing effort to evaluate the meeting times for the community. She is not sure if the time change would be the reason why people don't come.

Ulys Brooks said if you get out and talk to people during campaigning, you don't have to go very far to find that people are interested in what Council is doing. He said people don't know who the Council is and recommended 3 x 5 cards with the information to be passed out with Council's information. Mayor Nolan noted that the Council is listed on the website and available at Town Hall or by calling.

Leigh Cluff spoke of liking Mr. Brooks' idea. She helped candidates campaign and spoke with citizens and they want evening meetings. She supported trying the evening meetings. She spoke of the lack of transparency with the Town. She noted that if the Town Attorney can't be here she could send a substitute or the Town get a new attorney.

CM McBrady spoke of trying to get the meetings moved to 6:30 p.m. for years. He spoke of getting this done and could it be put to a vote. He thinks the Town Council Member information should be put in the Newsletter including phone numbers and email addresses and possibly policy regarding what they can and can't do. This should be clear on the website as well.

12. New Business

Discussion and Possible Legal Action on matters not previously presented to the Council.

A. Request Council to bring into a town work session the discussion and consideration of adopting an additional secondary road standard, a Country Dirt and/or Gravel Road Standard (CAARF – VM Wendt)

CM Wendt spoke of the Town having one road standard that is for asphalt. This matter has been brought in to Council for discussion several times tonight - the need for a secondary ingress/egress. You couldn't begin to tell the cost, without a standard that is affordable. She would like Mr. Hanks to bring different standards for country roads, due to the topography, both dirt and gravel to cherry pick from and combine and put something together. This is the first step to give the citizens to have an affordable way to make their private road a town dirt road, something other than asphalt.

Director Hanks clarified that Staff was being directed to put together costs and options for dirt road standards to a Study Session. This was confirmed.

Public Comment

Jack Hamilton said that CM Wendt is correct that you need a double standard. That is not the main problem in getting roads into the town system. Most times it is due to properties being owned by the banks and not releasing it.

CM Hughes supports a standard that will work for all. The Town has to be able to maintain it, so the standard can't be too low. The Town does not have the tax base that the County has to maintain roads. If you say you are taking this on, the next thing will be a tax. He is in support of standard, but only if the Town can maintain it.

CM Wendt said her CAARF is asking for the road standard to be brought into work session with information from Mr. Hanks.

B. Review the number of hours worked by Judge Kelley and possible compensation for her time spent (CAARF – CM Brooks) (CAARF – VM Wendt)

CM Brooks stated that Judge Kelley has graciously given the Town hours since she resigned in September without compensation. She supports that Judge Kelley be compensated for those hours. CM Wendt spoke of wanting to support CM Brooks on this CAARF. Judge Kelley initially said she would help out, but this has gone far beyond the period anticipated. Judge Kelley needs to be compensated.

Judge Kelley explained that she is not an hourly employee, rather salary. She is grateful that Council is considering this. She gave Interim TM Hanks information on what money is available and a method to figure compensation. She subtracted the raise received by the Court Clerk and the Pro Tem Magistrate fees, which provided figures.

There was further Council discussion. Mayor Nolan stated that Judge Kelley should be paid the salary from October to current date. Interim TM Hanks clarified that the Court Clerk's adjustment and the Pro Tem Magistrate fees would be deducted.

CM Brooks made a motion to reimburse Judge Kelley or pay her with the reduction of the Judge Pro Tem and stuff what the Town owes her, the remainder of the salary, seconded by CM Wendt.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

C. Need information from Mayor Nolan – 2018 Annual External Memberships & Committee Report (CAARF – CM Collins)

CM Collins said she is all about transparency; this is more of an intervention. She referred to Town Code §30.031 (12) regarding the Mayor's report on updates of external memberships and committees shall include the mission and purpose of the role of the Mayor. She cited entries in the report where the Mayor spoke with individuals regarding development but failed to cite the mission and purpose or updates. She would like to know what type of projects these were and the location. Mayor Nolan cited that it is no longer relevant, as no one has come forward with plans.

CM Collins noted that she liked the written report, as it was better than the last two verbal. She would like to ask Council if there should be a policy regarding development inquiries believing that Council should all have the same information at the same time. This would prevent assurances being given inadvertently on development issues. She would like to clean the code up on this.

Attorney Goodwin noted that the agenda did not cover this. She believed that former Town Manager Wilson had taken some action on the development inquiry issue. CM Timmons said the former Town Manager did deal with this. Attorney Goodwin again noted this is not on the agenda. CM Timmons said she wanted to clarify that there was a policy put in place.

VM Wendt agreed with Attorney Goodwin that the Agenda Item 12. C. pertained only to the Mayor's update to Council.

CM Collins noted that it appeared that the Mayor gave too much information in his report beyond the external memberships. There was further discussion and CM Collins said she misunderstood the report based on the excessive information the Mayor provided, but she was now straightened out on this.

Mayor Nolan said Council is welcome to attend any of the meetings he does. VM Wendt said that the Mayor does not always give enough heads up to accommodate calendars.

D. Change work session meeting times from 2 pm to 6:30 pm (CAARF – CM Collins)

CM Collins made a motion to direct Staff to give us an ordinance to vote on at a time when Ms. Timmons can attend.

CM Brooks made a motion to amend Ms. Collins motion to make a permanent move of any Study Sessions or Special Meetings to 6:30 in the evening on a permanent basis, if Ms. Collins will accept my amendment.

Mayor Nolan said he was confused. CM Brooks clarified that she wanted it to be moved on a permanent basis, not a trial basis. Mayor Nolan said that CM Collins motion was not a trial.

CM Brooks withdrew her amendment and seconded CM Collins motion.

Mayor Nolan restated and received approval from CM Collins: To develop an ordinance to move the regular study session meetings to 6:30 p.m., seconded by CM Brooks.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

E. Executive Session

Council may vote to hold an Executive Session for the purpose of obtaining legal advice from the Town's attorney on any matter listed on the agenda pursuant to A.R.S. § 38.431.03(A)(3).

Vote to recess to Executive Session

Mayor Nolan asked for a motion to recess to Executive Session at 8:40 p.m.

CM Hughes made a motion to recess to Executive Session, seconded by VM Wendt.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

Mayor Nolan called for a five-minute recess.

1. **An Executive Session pursuant to A.R.S. §38-431.03(A) (1) Discussion or consideration of employment or appointment and salary of a Presiding Magistrate Judge.**

Close Executive Session/Reconvene Special Meeting

Mayor Nolan closed the Executive Session and reopened the Special Meeting at 9:15 p.m.

F. Discussion and direction on the next step of the Presiding Magistrate Judge recruitment process

There was Council discussion regarding possible dates for a Special Meeting with Executive Session to conduct interviews.

Councilmember Timmons made a motion to contact all applicants for Magistrate to set up interviews for the 18^{th} or 19^{th} of February, whichever would get the most interviews accomplished, seconded by CM Brooks.

Mayor Nolan called for the vote: CM Brooks – aye; CM Collins – aye; CM Hughes – aye; CM McBrady – aye; CM Timmons – aye; Vice Mayor Wendt – aye; Mayor Nolan – aye. The motion passed unanimously.

13. Adjourn Mayor Nolan adjourned the meeting at 9:22 p.m.

______________________________ ATTEST: ______________________________

Terry Nolan, Mayor Julie Gibson, Town Clerk

January 30, 2019

To: Mayor & Council of the Town of Dewey- Humboldt

I am interested in extending my service on the Board of Adjustment. I was initially appointed to a two-year term. My understanding pursuant to §153.021 is that a further appointment would be a four-year term.

Thank you for your consideration.

Linda Horvath

Linda Horvath

January 30, 2019

To: Mayor & Council of the Town of Dewey- Humboldt

I am interested in extending my service on the Board of Adjustment. I was initially appointed to a two-year term. My understanding pursuant to §153.021 is that a further appointment would be a four-year term.

Thank you for your consideration.

Gary Ford

Gary C

Julie Gibson

From: Victor Hambrick <vichambrick@commspeed.net>
Sent: Wednesday, December 5, 2018 1:34 PM
To: Julie Gibson
Subject: Planning and Zoning Commission

Yes I would like to extend my term.

Thanks
Victor Hambrick

December 18, 2018

Mayor Terry Nolan and the Town Council of Dewey-Humboldt,

I, Karen Brooks, would like to tender my resignation for commissioner on the Planning and Zoning Board of the Town of Dewey-Humboldt effective immediately.

Thank you,

Karen Brooks

Karen Brooks

TOWN OF DEWEY-HUMBOLDT
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HUMBOLDT, AZ 86329
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TOWN COUNCIL REGULAR COUNCIL MEETING

February 19, 2019 – 6:30 pm Town Council Meeting Chambers

Agenda Item – # 11. C. Discussion and direction on Town Hall Lease

To: **Mayor and Council Members**

From: **Ed Hanks, Interim Town Manager**

Date submitted: **January 30, 2019**

Summary: Current Town Hall Lease expires on December 31, 2019.

The last one-year extension was approved by council in July 2018 carrying the lease agreement through December 31, 2019. All extension provisions in the current contract have been executed.

Negotiations need to begin with the property owner to determine terms for a new lease. We should begin this process as soon as possible in order to have accurate expenses for the upcoming budget.

Recommendation:

Staff recommends contracting with the Town's current law firm of Gust Rosenfeld, PLC for an attorney in their office to negotiate an extension of the current Town Hall Lease or for a new multi-year lease on current rental buildings.

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TOWN OF DEWEY-HUMBOLDT
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Council Communication
Regular Council Meeting
February 19, 2019

Date: February 13, 2019

To: Town Council

From: Ed Hanks, Interim Town Manager

Discussion and action regarding the extension of the Agreement between Prescott Area Wildland Urban Interface Commission, Blue Hills/Foothills Firewise Board and the Town of Dewey-Humboldt, Arizona.

APPLICANT: Joint Agreement between Town, Firewise and Prescott Area Wildland Urban Interface Commission (PAWUIC)

GENERAL PLAN DESIGNATION: Various, within the Upper Blue Hills and Northeast Foothills that are within the Firewise Community

ZONING: Various Residential Zoning Districts within the Upper Blue Hills and Northeast Foothills that are within the Firewise Community

I. BACKGROUND

This is a request for the Council to approve the continuation of an Agreement between the Town, Firewise Board and the Prescott Area Wildland Urban Interface Commission (PAWUIC) in which the Town agrees to absorb the 90 to 120 day wait for reimbursement from the State Forester, who is the pass-through agency for federal wildfire mitigation funding.

The Town has used all of the available funding from the last grant cycle for properties in the Upper Blue Hills and Northeast Foothills areas. The changes in the grant this cycle are minimal, and the new agreement simply includes the new particulars for the new grant cycle. The particulars of the new grant cycle are as follows:

Grant #WFHF 18-201
Term – 11/01/18 – 10-31-20
9 acres/properties in the Upper Blue Hills area
7 acres/properties eligible in the Northeast Foothills area
The grant calls for a 90% reimbursement of the per acre total covered mitigation of $1,500 ($1,350)
The grant requires 10% of the total covered mitigation, be paid by the property owner ($150)
The agreement shall be extended from 11/01/18 through 10/31/20 upon the following specific terms:

II. STAFF RECOMMENDATION

Staff recommends that the Council approve the Mayor to enter into this new Agreement.

AGREEMENT

Between Prescott Area Wildland Urban Interface Commission,
Blue Hills/Foothills Firewise Board
and the
Town of Dewey-Humboldt, Arizona

This Agreement dated _______________, 2019 is entered into among the Prescott Area Wildland Urban Interface Commission ("PAWUIC"), the Blue Hills/Foothills Firewise Board ("Firewise Board") and the Town of Dewey-Humboldt, Arizona ("Town").

RECITALS.

1. PAWUIC has secured Grant # WFHF 18-201 ("Grant") through the Arizona Department of Forestry and Fire Management with a term of November 1, 2018 through October 31, 2020; PAWUIC is the sub-grantee of the Arizona Department of Forestry.

2. The purpose of the Grant is to assist property owners to create defensible space through utilization of individual properties and combined efforts within residential communities in the PAWUIC area.

3. Dewey Humboldt's Upper Blue Hills area and the Northeast Foothills neighborhoods have been recognized as FireWise communities and have been included in PAWUIC grant application; there are 9 acres/properties in the Upper Blue Hills area and 7 acres/properties in the Northeast Foothills area; a total of 16 acres/properties are eligible for funds from the Grant.

4. Grant funds are available to reimburse each property owner, up to one acre, up to 90% of $1500 value of work completed, with the property owner responsible for 10% of up to $1,500 value of work completed.

5. PAWUIC and the Firewise Board requested that the Town participate in the Grant process by advancing money to individual eligible property owners who wish to utilize the Grant program to create defensible spaces, thereby eliminating the hardship for individual property owners who would otherwise have to wait 120 days or more to receive reimbursement from the Grant proceeds.

6. The Parties believe that the Town's advancement of funds pursuant to this Agreement will encourage participation by property owners and therefore benefit the community as a whole.

NOW THEREFORE in consideration of the mutual promises made herein, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to set forth procedures for the advancement of funds to property owners for Grant funds to create defensible spaces and for the reimbursement to the Town of funds advanced to property owners.

2. Procedures.

2.1 Each participating property owner will obtain an initial property assessment to be conducted by the Central Arizona Fire and Medical Authority ("Authority"), which assessment will describe the abatement of forest fire hazards needed on the property owner's property.

2.2 The property owner obtains at least two (2) bids from qualified contractors to conduct the abatement and selects one contractor.

2.3 Available reimbursement is calculated from the bid by the contractor.

2.4 The property owner determines whether to participate, based on the selected bid and the property owner's ability to pay the property owner's 10% obligation.

2.5 The property owner enters into a contract with the contractor for the work, and the work is completed.

2.6 The property owner provides documentation to the Firewise Board evidencing the work completed and the amount to be reimbursed. Such documentation shall include the assessment performed by the Authority, bids, the contract with the contractor, invoice and cancelled check for payment of reimbursable amount.

2.7 The Firewise Board verifies completion of the work and completeness of documentation.

2.8 The Firewise Board submits documentation to the Town along with a letter to endorse the Town's disbursement of a specific amount of funds to the property owner.

2.9 Within 10 days of receipt of complete documentation from the Firewise Board, the Town shall review the documentation for accuracy before advancing funds to the property owner. When the Town is satisfied that the documentation is accurate, the Town will obtain from the property owner an Assignment of Funds in the form attached hereto as Exhibit A assigning funds received from the Town to the contractor who performed the work. Upon receipt of the signed assignment, the Town will advance 90% of the contract amount, not to exceed $1,350.00, to the property owner for use to pay the contract amount, and the property owner shall pay the contractor the full contract amount.

2.10 The Town provides documentation to PAWUIC, including the assessment performed by the Authority, bids, contract, and invoice and cancelled check from property owner, and copy of check to property owner for payment to contractor.

2.11 When PAWUIC receives the Grant funds, PAWUIC shall reimburse the Town the amount of the funds advanced by the Town to the property owner.

3. Miscellaneous

3.1 Nothing in this Agreement is intended to conflict with current laws or regulations. If a term of this Agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

3.2 The terms of this Agreement will become effective on the date signed by all parties.

3.3 This Agreement may be modified upon the mutual written consent of the parties.

3.4 This Agreement, as modified with the consent of all parties, will remain in effect until the grant end dates for an approved grant. Either party upon 30 days written notice to the other parties may terminate this agreement, provided however that the obligation of PAWIC to reimburse the Town the amount of the funds advanced by the Town to a property owner shall survive the termination of this Agreement.

3.5 This Agreement is subject to the provisions of A.R.S. Section 38-511.

3.6 This Agreement shall constitute the entire agreement of all parties and is executed upon signature.

Passed, Approved, and Adopted by the Mayor and Council of the Town of Dewey-Humboldt this _______ day of _____________________, 2019.

____
Terry Nolan, Mayor

ATTEST:

____
Julie Gibson, Town Clerk

____
Shirley Howell, Prescott Area Wildland Urban Interface Commission

____
Blue Hills/Foothills Firewise Board

EXHIBIT A

FORM OF ASSIGNMENT BY PROPERTY OWNER

The undersigned is a participant in the Firewise Program of the Prescott Area Wildland Urban Interface Commission, the Blue Hills/Foothills Firewise Board and the Town of Dewey-Humboldt, Arizona and has entered into a contract with ___________________ ("Contractor") to abate conditions that cause forest fire hazards and to create defensible spaces on his property ("Work") located at ___________________. The contract amount for the Work is $____________ ("Contract Amount"). The Town of Dewey-Humboldt, Arizona has advanced to me the amount of $____________ to be used for the sole purpose of paying the Contractor for a portion of the Contract Amount upon completion of the Work. I agree to provide the necessary documentation to the Prescott Area Wildland Urban Interface Commission, the Blue Hills/Foothills Firewise Board and the Town of Dewey-Humboldt, Arizona to confirm that the Work has been completed in accordance with the contract. I assign all funds received from the Town to the Contractor for payment of a portion of the Contract Amount and agree to be responsible for the balance of the Contract Amount.

PROPERTY OWNER(S) DATE

____________________________________ _________________________

____________________________________ _________________________

TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 ▪ Fax 928-632-7365

RECEIVED
JAN 18 2019
10:54am
Dewey-Humboldt PT

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: ☑ Regular ☐ Special ☑ ~~Work Session~~

Meeting Date: 2-19-18

Date of Request: 1-18-19

Requesting: ☒ Action ☑ Discussion or Report Only

Type of Action: ☐ Routine/Consent Agenda ☑ Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda): Discuss amending outside storage 153.086 (A)(13) (a to (9)) steel Cargo containers, discuss as a possible emergency measure, allow on 3500 sf Lot

Purpose and Background Information (Detail of requested action): In anticipation of fire season, I believe if people on lots under 2 acres were able to have fire resistant cargo containers it may cut down on number of vehicles and trips during evacuation & reduce regulations.

Staff Recommendation(s):

Budgeted Amount:

List All Attachments:

Type of Presentation:

Special Equipment needed: ☐ Laptop ☐ Remote Microphone ☐ Overhead Projector ☐ Other:

Contact Person: Lynn Collins

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

(attach to previous CAARF)

Can I Have a Cargo Container on My Property?

The Town of Dewey-Humboldt does allow the siting of cargo containers in residential districts under certain circumstances, with proper permitting and in all but the R1L zoning districts in conformance with Section 153.086 Outside Storage.

The zoning ordinance of the Town of Dewey-Humboldt defines Steel Storage Container to include cargo containers:

"STEEL STORAGE CONTAINER. A steel structure sometimes referred to as a cargo container, which is independent of any trailer or axles, and is commercially produced and designed for the purposes of storage of personal or commercial belongings/ products. Does not include tractor-trailers, boxcars, freight containers or commercial trailers."

"153.086(13)
The outside storage of steel storage containers is allowed as an **accessory use,** solely for the storage of personal items owned by the property owner, occupant or business (in appropriate commercially designated areas in the RMM or less restrictive use districts. **This means that there must be a primary use on the property prior to the application for the siting of a steel storage container**, and approval is conditioned as follows:

(a) An approval letter from the Zoning Administrator is obtained prior to placement of the unit.

(b) **Containers shall meet the minimum yard requirements of the primary structure** in the applicable density district as well as building separation and lot coverage requirements.

(c) All containers shall be painted and maintained either the primary structure color or an earth tone consistent with the surrounding terrain prior to placement.

(d) Any electrical service to comply with applicable adopted building codes and other town codes.

(e) No residential cargo container to exceed **8 feet by 20 feet**.

(f) Minimum residential use parcel size is **two acres**.

(g) **Only one unit per residential parcel.**

(h) Any unit not able to meet the foregoing performance criteria will require a use permit prior to permitting and installation. Temporary uses of such containers (up to two years) can be administratively approved in conjunction with approved construction/remodeling projects."

TOWN OF DEWEY -HUMBOLDT
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86329
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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: **Regular** Special Work Session

Meeting Date: 2/19/1:

Date of Request 2/05/19

Type of Action: Routine/Consent Regular Requesting: **Action** Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):

Discussion to delete the study session on the first Tuesday of the month and replace it with a regular action meeting

Purpose and Background Information (Detail of requested action). to make to action meeting in the month.

Staff Recommendation(s):

Budgeted Amount:

List All Attachments:

Type of Presentation: Oral

Special Equipment needed: Laptop Remote Microphone Overhead Projector Other:

Contact Person: Mayor Nolan

Note: Per Town Code •30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

S:\FORMS1\Council Action Request Form Template.docx

Dewey-Humboldt

FEB 04 2019

Received

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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: ☒ Regular ☐ Special ☐ Work Session

Meeting Date: 2/19/19

Date of Request: 2/10/19

Requesting: ☒ Action ☐ Discussion or Report Only

Type of Action: ☐ Routine/Consent Agenda ☐ Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Discuss Bringing Mr. Stamp of ADOT in To discuss Development @ Hwy 69 & Hwy 169

Purpose and Background Information (Detail of requested action).

Discussing w ADOT The development of Hwy 69

Staff Recommendation(s):

Budgeted Amount: ?

List All Attachments:

Type of Presentation: Oral

Special Equipment needed: ☐ Laptop ☐ Remote Microphone ☐ Overhead Projector ☐ Other:

Contact Person: Mayor, Nolan

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

Dewey-Humboldt
FEB 11 2019
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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: ■ Regular ☐ Special ☐ Work Session

Meeting Date: February 19, 2019

Date of Request: 02/11/19

Type of Action: ☐ Routine/Consent ■ Regular

Requesting: ■ Action ☐ Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):
Council to decide between the two identified routes for emergency ingress/egress from the Upper Blue Hills

Purpose and Background Information (Detail of requested action). Two routes have been identified, 1. Rocky Hill/Bandit Way to Prescott Dells. 2. Iron King through to WAMPA power line road. Get one route identified in order to proceed in acquiring a survey, cost to build, and to begin communication with owners to acquire easements.

Staff Recommendation(s): ____________________

Budgeted Amount: ____________________

List All Attachments: ____________________

Type of Presentation: ____________________

Special Equipment needed: ☐ Laptop ☐ Remote Microphone
☐ Overhead Projector ☐ Other: ____________________

Contact Person: Co-Contact/Sponsors Mayor Nolan, VM Wendt

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

Fire Road Options

Memo from: Ed Hanks

Below is some general information on all three fire road options.

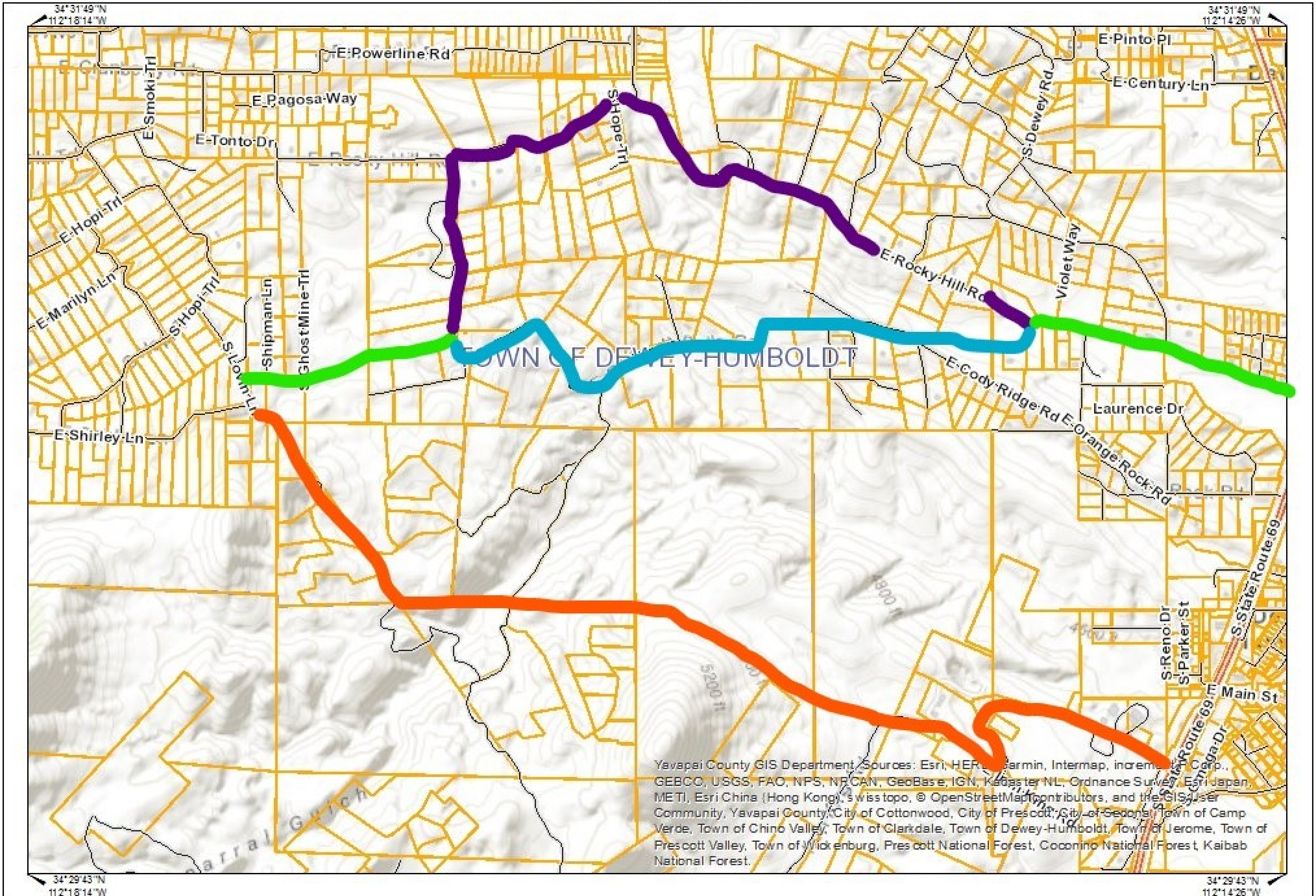
1) Purple and green: Prescott Dells Rd to Rocky Hill Rd, west to Prescott Dells Road, South to Bandit Way, west across BLM land to Lovin Lane.
Road Length: Approximately 3.78 Miles
Need approximately 83 private property easement approvals plus BLM easement/Right of way.

2) Blue and Green: Prescott Dells Road West to Bandit Way, west across BLM land to Lovin Lane.
Road Length: Approximately 3.42 Miles
Need approximately 75 private property easement approvals plus BLM easement/Right of way.

3) Orange: Lovin Lane South along the WAPA power line easement (Approximately ¾ mile), Then east across private property (Approximately ¾ mile) and State Land (Approximately ¾ mile) to the Iron King Road continuing east to Highway 69.
Road Length: Approximately 3.05 Miles
Need approximately 26 private property easement approvals plus WAPA approvals and State Land easement/Right of way.

Easement and right of way widths should be 50 feet to allow for drainage, shoulder and drivable surface.

Fire Road Options



Disclaimer:
Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Yavapai County assumes no responsibility for errors, omissions, and/or inaccuracies in this mapping product.

Map Created 2/12/2019

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TOWN OF DEWEY-HUMBOLDT
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Tentative Meeting Items for 2019

March 5, 2019 Study Session Council

- Road Standards
- Discuss, possibly direct, Staff on any matters dealing with "Town's Community Improvement Code", and need info cost and approval (CAARF – CM Collins)

March 7, 2019 Planning and Zoning

- tbd

March 19, 2019 Regular Council

- tbd

April 2, 2019 Study Session Council

- tbd

April 4, 2019 Planning and Zoning

- tbd

April 16, 2019 Regular Council

- Safety Quarterly Report
- Firewise Quarterly Report

May 7, 2019 Study Session Council

- tbd

May 9, 2019 Planning and Zoning

- tbd

May 21, 2019 Regular Council

- tbd

June 4, 2019 Study Session Council

- MAMOW 2nd report (per FY 19-20 Accountability Contract)
- DHHS 2nd report- (per 19-20 Accountability Contract)

June 6, 2019 Planning & Zoning

- tbd

June 18, 2019 Regular Council

- tbd

Items contained within are tentative in nature. Exact meeting agendas are subject to changes without notice. Official agendas for scheduled meetings will be published according to the Open Meeting Law and other applicable codes and regulations. Please contact Town Clerk at 632-7362, if you have questions regarding meeting agendas.