

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, July 17, 2018, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call Town Council Members: Jack Hamilton, Mark McBrady, Amy Timmons, Doug Treadway, Victoria Wendt, Vice Mayor John Hughes and Mayor Terry Nolan.

5. Announcements regarding Current Events; Guests; Appointments; and Proclamations

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

A. Public Safety Reports

- 1. Central Arizona Fire & Medical Authority report presented by Fire Marshall Rick Chase.** Topics for possible discussion include: calls responded; outreach programs and services, construction permitting
- 2. Yavapai County Sheriff's Office report presented by Sgt. Johnson.** Topics for possible discussion include: overview - self-Initiated, calls for Service, traffic stops including number of citations, arrests (family fight, disorderly, DUI/drugs); criminal investigation; animal control - calls for service; calls for service comparison-days of week, time of day; average response times; Part 1 crimes comparison
- 3. Magistrate Court report presented by Judge Catherine Kelley.** Topics for possible discussion include: citations, procedures, services

B. Firewise Quarterly Report PAWUIC Grant WFHF16-204 & WFHF 17-201 update and future grant opportunity; Increase of Certified Firewise USA Foothills East area; CAFMA/CYFM approval of Emergency Water Tank project on CAFMA property; Summary of Firewise Committee participation at "Town Dump Days" in May; NFPA Firewise USA approved extended Foothills map

6. Town Manager's Report

Update on Current Events. No legal action can be taken. Council may ask town staff to review an operational matter at this time, or may ask that a matter be put on a future agenda for actions or further discussion. Possible matters and projects are related to Town general administration, Finance, Public Works, Community Development.

7. Consent Agenda

All those items listed below are considered to be routine and may be enacted by one motion. Any Council Member may request to remove an item from the Consent Agenda to be considered and discussed separately.

A. Approval of Meeting Minutes:

- 1. Special Meeting of May 29, 2018**
- 2. Revisions to Study Session & Special Meeting of June 5, 2018**

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B. Approval of Intergovernmental Agreement with Yavapai County Flood Control District for the FY 2018/19

8. Public Comment on Non-agendized Items

The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A 3 minute per speaker limit may be imposed. The audience is asked to please be courteous and silent while others are speaking.

9. Unfinished Business

Discussion and Possible Legal Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

- A. Council to consider the establishing and funding of a 501(c)3 for the Dewey-Humboldt “Firewise” committee and allowing Town Attorney to begin drawing incorporation papers for such purpose** (Per Council at 6/19/18 Meeting)
- B. Council to consider funding a one-day-a-month community dumpster on a rotation basis** (Per Council at 6/19/18 Meeting)
- C. Council to consider electronic voting system for Council Chambers** (Per Council at 6/19/18 meeting)

10. New Business

Discussion and Possible Legal Action on matters not previously presented to the Council.

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A. Discuss and possibly make the Firewise Committee a Town Committee (CM Hamilton CAARF)

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B. Set Up Council Ad Hoc Committee to work with contact Central Arizona Fire & Medical Authority on establishing an “off-road” fire station in Blue Hills (Mayor Nolan CAARF)

C. Discussion and action to notify the Landlord of the Town’s wish to exercise its 2nd one-year extension of the Town Hall lease (Town Hall located at 2735 S. Highway 69, Dewey-Humboldt)

D. Discussion and action to reschedule the August 21, 2018, Regular Council Meeting to August 14, 2018, due to the Town Council’s attendance at the Arizona League of Cities & Towns Annual Conference

11. Public Hearing Agenda

Discussion and Possible Legal Action may be taken.

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- A. Public Hearing for FY 2018/19 Final Budget and Resolution 18-131 to adopt the FY 2018/19 Final Budget in the amount of \$3,982,011**
 - 1. Staff Report**
 - 2. Open Public Hearing**
 - 3. Close Public Hearing**
 - 4. Council Discussion and Action**

12. Adjourn

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the 12th day of July, 2018, at _____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

For Your Information:

Next Town Council Work Session: Tuesday, August 7, 2018, at 2:00 p.m.

Next Planning & Zoning Meeting: Thursday, August 9, 2018, at 6:00 p.m.

Next Town Council Regular Meeting: Tuesday, August 21, 2018, at 6:30 p.m.

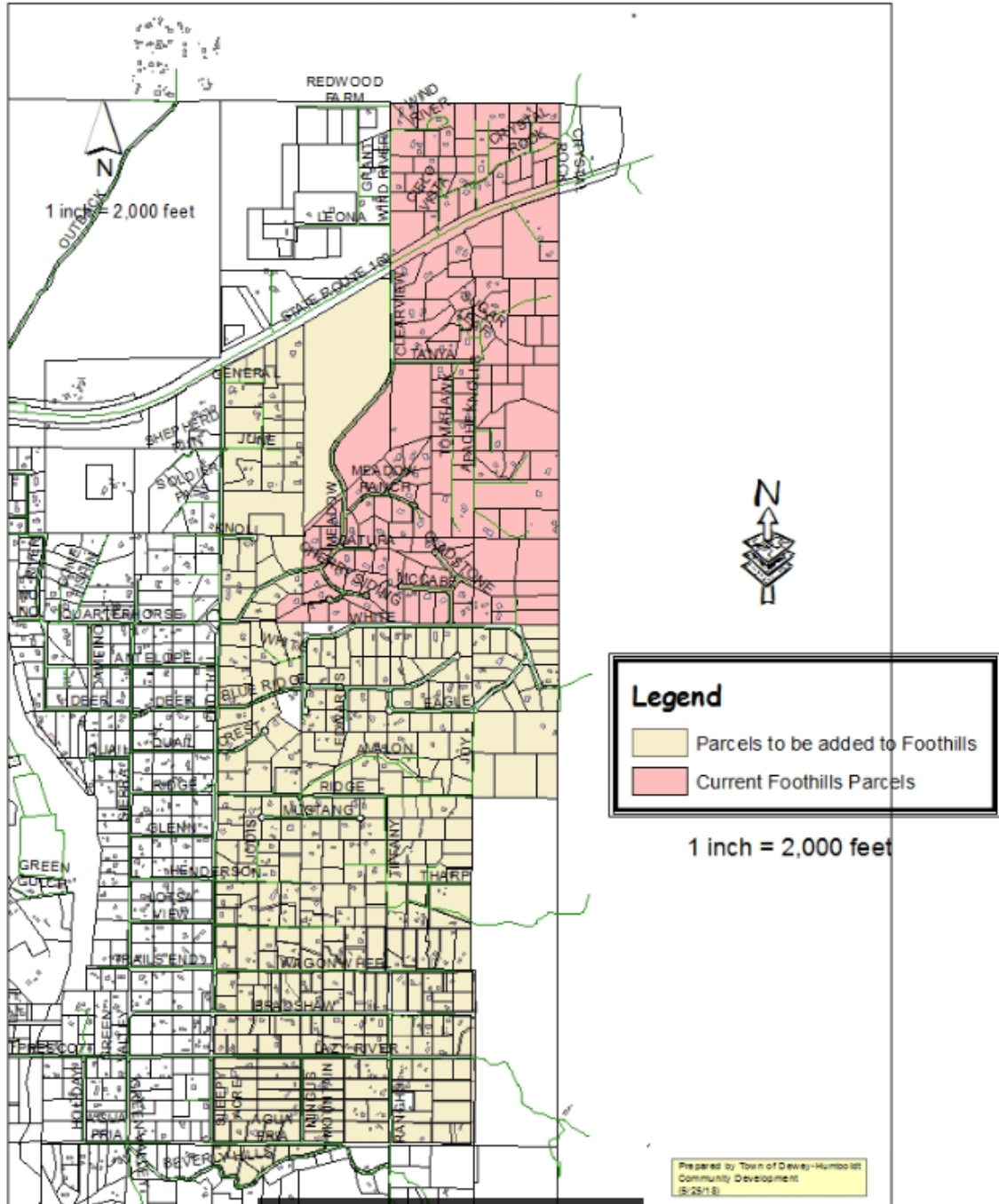
If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Julie Gibson, Town Clerk.

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Town of Dewey-Humboldt

Foothills Firewise Community

Proposed Parcel Map



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**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL MEETING MINUTES
MAY 29, 2018, 6:30 P.M.**

A SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MAY 29, 2018, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.**
2. **Roll Call.** Town Council Members Jack Hamilton, Amy Timmons, Doug Treadway, Victoria Wendt, Vice Mayor John Hughes and Mayor Terry Nolan were present. Council Member Mark McBrady was absent.
3. **Special Meeting.** Legal Action can be taken.

A. Contract for special Plan Check and Building Inspection services with Colibryn

Town Manager Wilson explained that the Giant Gas Station is about to complete its plan evaluation process with ADOT and Yavapai County Flood Control. Once that occurs the Town will receive the plans and will need to conduct a plan check process to issue permits. Due to health issues, the Building Official Don Roberts, is still limited in his duties, therefore, a contract is being brought forth with the Colibryn firm for the inspection process on the Giant Gas Station. Colibryn is owned and served by Cindy and Adam Sessions. Randy Plumier of Prescott serves as a consultant for Colibryn and will oversee this inspection process. Town Manager Wilson asked Town Council to approve the one-time contract to meet the demands of the project and provide first class inspection and planning services. TM Wilson noted that supplemental updated Colibryn staff resumes and risk insurance were provided, as well.

There was Council discussion regarding the fee structure. Town Manager Wilson explained that the Town would rely on Yavapai County's fee structure for this project. The fees will cover all the costs of the fees for Colibryn and inspection work, as well as provide the Town the estimated range of 25% of that number. Mr. Sessions explained that the fees are based on the valuation of the project, with an hourly rate charged for the inspections. D-H retaining 25% of the fees. The Developer is responsible for the fees and they will be collected by the Town. There would be a "not to exceed clause" in the contract regarding Colibryn's fees.

There was further Council discussion regarding hours involved in plan checks; how the Colibryn firm was located by the Town; and the Building Official's employment status.

Mr. Sessions noted that the Town Ordinance is liberal allowing fees to be passed on to the developer. He informed Council they will not be surprised by any bill received from their firm.

Some necessary corrections to the contract were noted such as changing references from "county" to "town". An expenditure limit will be included, a "not to exceed" clause. The budget will be impacted in a neutral fashion. The revised contract will be brought back to Council for approval on June 5, 2018, under Special Session. Council also asked for a minimum and maximum on the individual inspection hours.

B. Review of Tentative Budget by Funds and Departments (General Fund – Revenues, Expenditures: Town Council and Management, Town Clerk, Finance, Legal, IT, Magistrate Court, Public Safety, Engineering, Public Works, and Community Development, non-Departmental; HURF – Revenues, Expenditures: Engineering, Public Works; Grant Fund)

Town Manager Wilson explained this is a tentative budget and, as yet, the Town still does not have the State Shared Revenue numbers. This tentative budget is subject to the Council's review and modification.

The first area of change is under the Town Clerk department the salary was incorrect and there was money added to the Elections line item. The supplemental handed-out has the correct numbers to follow. The numbers concerning salaries have a provision like last year that allowed for a cost of living increase of 2% and 3% merit increase. Nationally, the COLA is a 2.5%, but he recommends staying at 2%. All the initiatives requested by Council are included in this version.

TM Wilson asked Judge Kelley to present her budget. Judge Kelley noted that there is nothing different or unusual in the Court's budget. There will be the COLA and merit for the Magistrate Clerk. The Town Prosecutor is not under the Court budget and is generally included under the Town Attorney budget. The Supreme Court supplies the equipment. The space and utilities are rented from the Town. Councilmember Hamilton expressed no concern with expenditures, but noticed the revenues have dropped. Judge Kelley noted that the thing that generates revenue is traffic citations. There was discussion regarding the different viewpoints on traffic citations according to the different sergeants that have been in command. There was further Council discussion regarding traffic citations. Town Manager Wilson shared that traffic citation was not a topic of priority for the Sheriff during the contract negotiation process. There was further Council discussion as to how this could be made a priority.

Public Works Director Ed Hanks spoke of having four employees working in the field and defined the duties they perform. Councilmember Hamilton asked why Capital Equipment of \$70K is being taken out of the General Fund rather than the HURF fund. TM Wilson explained that the rationale was that HURF is restricted to roads; they can afford to take it out of General Fund, and keep the HURF funds to dedicate strictly to roads for such things as asphalt. CM Hamilton disagreed. TM Wilson explained that the \$70K in capital is affordable from the General Fund. If Council wants to do it that way would be fine, but the end result will be the same. TM Wilson's personal, experienced preference is use the General Fund for capital equipment.

There was discussion regarding the Clearview Road improvement. CM Hamilton recommended contacting CYMPO to get an estimate of what they are willing to contribute to the project. Director Hanks said that generally CYMPO helps with the design. The Town setting aside funds would help incentivize CYMPO to move this up on the priority list. TM Wilson noted that to put it in the budget, is a clear indication of the Town's priority. This money would more than likely not be spent during this budget year.

Council went over the different items starting with the General Fund. CM Hamilton inquired why there is a drop in the sales tax projection. TM Wilson explained he was being conservative and that this is just an estimate. VM Hughes noted that two good-sized businesses moved out of Town. He clarified again that the numbers provided were estimates from the State, not the final figures.

Councilmember Treadway inquired about Prescott dropping out of GPREP. Vice Mayor Hughes explained that they wish to go it alone, the remaining communities want to keep it established and keep it rolling.

CM Hamilton was dissatisfied with the Town Manager plugging in the figures for employee salaries. TM Wilson explained it was his task to prepare a tentative budget. The numbers used for the increase were the same as last year, they can be changed totally or it can be zero. Mayor Nolan spoke of the staff being deserving of at least the proposed amount. CM Treadway agreed with the Mayor. CM Hamilton asked what percentage of the budget salaries take up. TM Wilson estimated this to be 40% if you included the Sheriff Department. Without the Sheriff Department, he thought it may be 20-25%.

Councilmember Timmons spoke of being dissatisfied with the Granicus meeting system and considering an upgrade. Town Clerk Gibson explained that Granicus receives the blame for all

technical issues. In actuality, some of the previous technical issues were due to a faulty keyboard, a deficient laptop computer, and general internet issues. CM Timmons asked what happened at a recent meeting when it was not live-streamed. TM Wilson cited operator error. TC Gibson explained that only one time in the last year has an issue actually been attributable to the Granicus system. Granicus has the reputation for being a preferred meeting manager system.

TM Wilson explained that there was a new item increase in legal services on line item 5100 for \$18K for Outside Service Provider Project Development Agreement in anticipation of the possibility of a development at the Mortimer Farm area. TM Wilson clarified for Councilmember Treadway the amount budgeted for legal fees.

TM Wilson noted that there are no significant changes in the IT Department. The contract with 4D raises from \$95 to \$100 per hour in the next year and no significant upgrades are expected.

The Sheriff Contract was negotiated for a three-year contract starting with \$415,012 this year; the second year would be \$438K and the third year would be \$460K, the amount that was originally requested for this year. The provision that provides for 20 hours deputy presence within the Town limits has been eliminated. They will continue extending the same service level. The Town Manager recommended approval of this contract. The Emergency Response fund requires \$1,800.

The Community Development line item includes the IGA for Library Services and a separate lease payment for the building. The Library District has reduced their cost to \$36K this year. There were savings in the staffing that reduced the cost throughout the district.

The Community Clean-up Days included Dumpster Days; a payment to PAWUIC and Firewise costs; potential purchase of meals from Meals on Wheels for the Community Center; the facility lease for the library, which had a 2.5% COLA increase; and a proposed amount for possible abatement costs, if the proposed nuisance abatement ordinance is approved. Two 16 hour per week employees were also accommodated in the budget to assist at the Library and Activity Center.

The Community Outreach fund included the normal Mayer Meals on Wheels donation; the D-H Historical Society donations for the Agua Fria Festival and the society exhibits; and the Coldwater conservancy donation of \$2500.

Councilmember Hamilton asked to go back over the initiatives, as there were only four Councilmembers present the last time they were discussed. He recommended holding the library programs in the Community Center allowing one employee to handle both programs. Mayor Nolan explained that they were two different programs and it would cause confusion. TM Wilson supported two separate employees. CM Hamilton questioned if there would need to be funds set aside for utilities for the Community Center, recommending \$1000 be set aside on a line item under Community Outreach. CM Hamilton asked for a vote on the Community Center meal proposal. There was discussion regarding the feasibility of the program and whether the Town would fund this or the recipients would pay for the meal.

Councilmember Hamilton made a motion that the Town not pay for the free meals. The motion failed due to lack of a second to the motion. There was further Council discussion on the proposed meal program. TM Wilson explained the original thought behind this initiative. CM Wendt agreed with CM Hamilton that there should be a charge for the meal.

Councilmember Hamilton made a motion that the populous would pay what it would cost for the meal, which is \$5 at this time, seconded by Vice Mayor Hamilton. The motion passed unanimously.

CM Wendt asked where the PAWUIC abatement program funding was in the budget. TM Wilson suspected this was not reflected in the budget, as it is a revolving fund.

CM Treadway recommended itemizing under Community Outreach the different initiatives. TM Wilson said that would be done on the final tentative budget.

CM Hamilton made a motion to put \$2,000 into the Community Center budget to work with to develop great things in the Community Center, seconded by Councilmember Timmons. The motion passed unanimously.

CM Hamilton spoke of initially approving two ball fields at \$20,000. He disagrees with this and feels they should only support the Little League field, not the school system field.

Councilmember Hamilton made a motion that they only do one field for \$10,000. The motion failed due to lack of a second to the motion.

There was further Council discussion regarding the ball fields. CM Wendt asked to consider supporting the Agua Fria Little League more so than the school field, as the Little League is not in a priority position to use the school field. CM Treadway supports the Little League and would rather see the local kids get a real good field, as opposed to giving the money to the school district and getting involved in those politics.

Vice Mayor Hughes made a motion to keep up with their deal and give the \$20,000 to the Little League to concentrate on their field, seconded by Councilmember Timmons,

Mayor Nolan restated the motion as: To give the \$20,000 to the Little League and not support the Parent-Teachers Association on the field here that the Little League uses. Vice Mayor Hughes corrected Mayor Nolan and stated that was not what VM Hughes said. His motion was to give it to the Little League to build their field and, if they want to help on the other field, they can do that. He did not specify that it be for two fields.

Vice Mayor Hughes withdrew his first motion and made a second motion to give the Little League the \$20,000 to get their fields done and they can do what they want with the rest, seconded by Councilmember Timmons. The motion passed by a 5-1 margin, with Mayor Nolan voting against.

CM Hamilton spoke of the \$5,000 initiative for the Dewey-Humboldt Historical Society for the displays. He believes that DHHS should pay 25% and the Town would pay 75% up to \$5,000. He believes this would cause DHHS to be more careful with their expenditures and they have thousands of dollars in their account.

Councilmember Hamilton made a motion to this effect. The motion failed due to lack of a second to the motion.

CM Hamilton asked what Council is going to do about a Town Hall. If purchasing or building a facility is considered, money needs to be put aside for a capital improvement project. He prefers to build, as the current building is not big enough, and the money return on the investment would be realized in 13 to 14 years and you would be saving \$50K a year. Mayor Nolan stated he did not think it was a good idea, stay here and decide on this next year. CM Wendt felt that CM Hamilton was premature on this idea. CM Treadway noted that, if it is put off, there would be a new Council next year to give this serious consideration. He was not in favor of continuing to rent and feels the Town would be better off to own its own building. CM Hamilton noted that this continues to be put off every year. There is one more lease extension and then the rent will go up and it is at \$50K per year now. CM Wendt spoke of the Town-owned property on Main Street not being big enough for a building. VM Hughes is a firm believer in owning a building and something should be in the budget in case a property becomes available for purchase. He spoke of a recent meeting where there was not enough seating for the audience. He believes the only way to get an investment back is to own, not rent. TM Wilson noted that

the budget could be amended, if an opportunity arises in the future. CM Timmons noted that it was odd that the Council wants to own their own place, when a few months back the Council did not want to hear from the person who owns this building that they rent from. They don't know if possibly the gentleman wanted to give it away. She recommended looking at this a lot harder. CM Hamilton noted there is room for a 4,000 square foot steel building on the town-owned lot and there were plans drawn by the Building Official. He noted that the owner wanted appraised value three or four years ago and it was over somewhere between \$1 and \$1.5 Million. TM Wilson noted this subject was getting off-topic and should be brought back with a CAARF. CM Hamilton recommended not bringing up the building subject again until there is a new Council, as it appears to be a split issue.

Councilmember Timmons made a motion to put \$5,000 into a new exterior sound system, seconded by Councilmember Wendt. The motion passed unanimously.

Mayor Nolan recommended a \$100 per month stipend for each Councilmember for travel. If a Councilmember does not want to accept it, they don't have to. There was Council discussion and a lack of consensus to support for a stipend.

TM Wilson noted that HURF was the final item and had previously been discussed. CM Timmons had a question about cold-patching. CM Hughes explained the difference between cold patches and hot patches and that getting a cold patch in is sometimes to just prevent further damage until it can be fixed with hot patch. CM Hamilton clarified that certain seasons they don't make hot patch, only cold patch can be used.

C. Employee Classification/Compensation Plan

TM Wilson explained that normally the positions and salaries are annually reviewed with Council. This attachment is an outline of the current positions. The salary ranges were based on surveys of comparable size cities, as much in the area as possible. TM Wilson described different aspects of the positions and differences.

CM Hamilton asked if the salary ranges are different from the previous ranges. TM Wilson said he did not find current salary ranges, he created these based on the survey he described and did not find an associated range chart in the previous budget.

VM Hughes questioned that possibly a "+" be added behind the hourly ranges to allow for discrepancy for example, if you find someone for a position who is extremely qualified or experience. There was further Council discussion. It was agreed by Council to add the "+" to the hourly ranges and give these positions a range. TM Wilson said this chart would be brought back with the adjustments. CM Wendt believed there was a chart of salary ranges shared by the previous Town Manager. CM Timmons asked if any of the salaried people are on the top side of the range. TM Wilson said that the salaried staff are at the bottom of the ranges. One employee is below the range and that would be brought to Council in Executive Session.

4. Adjourn.

Mayor Nolan adjourned the meeting at 9:48 p.m.

Terry Nolan, Mayor

ATTEST:

Julie Gibson, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION & SPECIAL MEETING MINUTES
JUNE 5, 2018, 2:00 P.M.**

A STUDY SESSION & SPECIAL MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JUNE 5, 2018, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. VICE MAYOR JOHN HUGHES PRESIDED.

1. **Call To Order.** Vice Mayor John Hughes called the meeting to order at 2:01 p.m.
2. **Roll Call.** Town Council Members Jack Hamilton, Mark McBrady, Victoria Wendt, Vice Mayor John Hughes were present. Mayor Terry Nolan and Council Members Amy Timmons and Doug Treadway were absent.
3. **Study Session.** No legal action to be taken.
 - A. **Review and possible adoption of an ordinance, amending Dewey-Humboldt Town Code, Title III Administration, Chapter 30 Town Council and Officials, Council Meetings, §30.105 Council Agenda; §30.107 Time of Adjournment; and §30.108 Agenda Packets, Subsection (A), related to council meetings and agendas (As directed by Council 5/1/18)**

Town Manager (TM) Wilson stated this is in regard to adjustments to the structure and order of council items, the hours and adjournment times and the availability of the Agenda Packets. The present code is unclear and also mandated the order for these items to be heard by the Council. TM Wilson stated the number of monthly meeting recently changed, but the time frames were not adjusted. This includes language to a 3.5 hour time frame which can be extended with a motion made by the Mayor, if necessary. Also included is a clarification as to how items from the Public can come to the Council. One way is to add it to the agenda under Public Comment Non-Agendized Item. Another way is for a citizen to contact a Councilmember who would use the CAARF process.

CM Hamilton requested that the Agenda Packet be available on Friday by noon and CM McBrady and CM Wendt agreed with that recommendation.

CM McBrady requested to change the word “appropriate” to “regular” in regard to agenda item placement.

CM McBrady talked about Announcements and Proclamations being placed at the end of the meeting. He stated that not everyone stays throughout the whole meeting. TM Wilson said this could be moved to right after the Invocation.

CM McBrady asked if a Councilmember can attend an Agenda Prep Meeting. TM Wilson replied there is room for one Councilmember to attend and language can included to address this.

CM McBrady requested a change to the Time of Adjournment. He would like it to be that any Councilmember would be able to request an extension on meeting time and then have a vote.

There was Councilmember discussion on the number of meetings a month. TM Wilson recommended waiting for direction from the whole Council on the meeting schedule.

CM Hamilton recommended a general date and time for the Agenda Committee Meetings be included in the language. CM McBrady stated CAARFs should have a date and time. TM Wilson replied that we will change the wording to the normal date and time of the Agenda Committee Meeting and that Councilmembers shall be advised if there is a change.

TM Wilson stated that he would include Council's recommendations and make the revisions.

Public Comment

Lynn Collins stated she is not comfortable with our Agenda Meetings or how we process the Agenda Packets. She suggested rotating Councilmembers attend the Agenda Meetings.

Vice Mayor Hughes called for any other comment.

CM Hamilton stated that the Mayor and Vice Mayor need to be on the Agenda Committee.

TM Wilson stated the requested revisions by Council would be made and they could consider bringing back three meetings.

Study Session adjourned at 2:36 p.m.

4. Special Meeting. Legal action to be taken.

A. Review and approval of appointment of Associate Magistrate per the Dewey-Humboldt Town Code §30.032 by the presiding Magistrate

TM Wilson spoke of the Town having a Magistrate, but there are sometimes occasion that an Associate Magistrate may be needed for such things as conflict of interest. Judge Kelley recommended a former D-H Magistrate, Joan Dwyer, to serve in this role.

CM Hamilton made a motion to approve the appointment of Associate Magistrate for Dewey-Humboldt, seconded by CM Wendt.

Public Comment

Lynn Collins asked if this is a zoning case? TM Wilson replied that it is a criminal matter.

Vice Mayor Hughes called for the vote. The motion passed unanimously.

B. Review and approval of contract for special Plan Check and Building Inspection services with Colibryn

TM Wilson spoke of the Giant Gas Station plan checks and inspections contract with Colibryn. He talked about the fee schedule, which is based on the County's commercial fee schedule, and how the Town will be paid. The Town does not have a commercial fee schedule. This is a single project contract. He also mentioned Building Official Don Roberts is coming back.

CM Hamilton stated the Town should have a commercial fee schedule. TM Wilson agreed.

CM McBrady asked why Don Roberts can't do these inspections? TM Wilson stated Don Roberts does not have his commercial certification yet.

CM McBrady asked if Yavapai County could do these inspections? TM Wilson stated the County doesn't have the ability to commit to us at this time.

CM McBrady asked who does the septic inspections? TM Wilson replied Yavapai County.

CM Wendt spoke of her concerns regarding the Commercial fee schedule, Mr. Robert's Commercial Certification and the septic system.

CM McBrady spoke of this being a big project and since the full Council is not in attendance, he would be voting against it.

Town Council Study Session & Special Meeting Minutes, June 5, 2018
CM Hamilton made a motion to approve the contract with Colibryn. CM Wendt seconded the motion.

Public Comment

Karen Brooks requested the Public and Councilmembers to review the gas station project again. She has concerns regarding the previous Chevron's fill dirt as it was condemned. We need some protection in place so the Town won't be liable. TM Wilson stated Colibryn has insurance up to \$3 million and we are a rider on that policy. Vice Mayor Hughes talked more about the insurance and everyone else involved in the inspections.

Cheryl Taylor spoke of there being a lot of opinions both ways on the Giant Gas Station. She knows there are time constraints, but would like to have it reviewed again.

CM McBrady spoke of his concerns using a new start up company. TM Wilson stated the insurance is bonded and will be in place for the life of the event.

Leigh Cluff asked if other companies were considered? TM Wilson answered that the Town did look for an inspector in this County. A recommendation for Colibryn was made, as they had given classes at the Arizona Building Official's Spring Conference. We were comfortable with Colibryn due to the qualifications of Randall Pluimer.

There was further Council Member discussion on this issue.

Vice Mayor Hughes called for a roll call vote: CM Hamilton – Yes; Vice Mayor Hughes – Yes; CM McBrady – No; CM Wendt – Yes. The motion passed by a 3 -1 margin.

C. Approval of Yavapai County Multi-Jurisdictional Hazard Mitigation Plan

TM Wilson stated this is a Federal requirement to develop a Hazardous Mitigation Plan. Without a Federal Government approved plan, we would be unable to qualify for Federal assistance. Yavapai County has a plan subscribed to by all of the County Jurisdictions and our representative is Public Works Director (PWD) Ed Hanks.

PWD Hanks stated the Technical Committee met with State and FEMA officials to identify hazards. We looked at the old plan and what we need to do for a new plan. TM Wilson stated the Jurisdiction has not published this yet. We are asking for your approval of the plan so Yavapai County can submit it to the Federal Government for assistance.

Vice Mayor Hughes asked if there was any other questions?

PWD Hanks stated the plan was presented to FEMA officials and it met all of their criteria.

CM Wendt stated she is the Councilmember representative of the Yavapai Management Advisory Council that originally formed the committees that put this Mitigation Plan together and said she is very impressed. Pages 127 and 128 of the Mitigation Plan reference the Firewise Certifications, the Community Board that works together with PAWUIC and CAFMA, that we are working through Grants, and it references the wildfires and droughts. She thanked PWD Hanks for his involvement in this planning committee and his fine job in contributing to it. She highly supports the plan because this is our FEMA plan and we must have this plan in place. She said that there are time constraints involved and all of the Jurisdictions need to get this information back to the County as soon as possible for FEMA approval. CM Hamilton made a motion to approve the Yavapai County Multi-Jurisdictional Hazard Mitigation Plan, seconded by CM Wendt. The motion passed unanimously.

5. **Adjourn.** Vice Mayor Hughes adjourned the meeting at 3:19 p.m.

Terry Nolan, Mayor

ATTEST:

Julie Gibson, Town Clerk

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Agenda Item 7. B.

INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND
THE TOWN OF DEWEY-HUMBOLDT
FOR THE FISCAL YEAR 2018-2019 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENTS

THIS INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE TOWN OF DEWEY-HUMBOLDT, FOR THE FISCAL YEAR 2018-2019 FINANCIAL CONTRIBUTION TO THE TOWN FOR FLOOD CONTROL IMPROVEMENTS (the "Agreement") is entered into, effective this 18th day of July, 2018 between the Yavapai County Flood Control District, a political subdivision of the State of Arizona (the "DISTRICT"), and the Town of Dewey-Humboldt, Arizona, a municipal corporation of the State of Arizona (the "TOWN"). The District and the Town are sometimes collectively referred to as the "Parties" or individually as the "Party."

RECITALS

WHEREAS:

- A. The DISTRICT is a special taxing district legally created in the State of Arizona and organized by Yavapai County to include and govern its jurisdiction.
- B. The DISTRICT administers the Federal Emergency Management Agency ("FEMA") Regulations under the National Flood Insurance Program.
- C. The Yavapai County Board of Supervisors is the Board of Directors of the DISTRICT.
- D. A portion of the TOWN lies within the legal boundaries of the DISTRICT.
- E. The DISTRICT, the TOWN, and the County are separate and distinct political subdivisions, but each can provide for the benefit of the other(s), for the benefit of public health, safety, and welfare, and other public purposes.
- F. The DISTRICT and the TOWN have authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes ("A.R.S.") §§11-952, 48-3603, and 9-240, and TOWN's Code.
- G. Among other things, the DISTRICT receives tax proceeds as general funding for the planning, construction, and maintenance of flood control improvements.

- H. Under the budgeting process for the DISTRICT, a category of “Contributions” (hereinafter “Funds”) has been established, setting aside monies that may be utilized by the various political subdivisions located within the boundaries of Yavapai County.
- I. The DISTRICT has approved and budgeted Funds to provide funding assistance for flood mitigation work and is authorized to expend such Funds for flood control projects (including storm water control) to political subdivisions for projects so long as the projects are flood or drainage related, cost-effective, a benefit to the County, the DISTRICT, and the political subdivision and are in accordance with FEMA regulations.
- J. The TOWN has experienced storm water control and flooding problems for a number of years in various locations and seeks to mitigate such problems to increase safety and protect public and private property and persons within the TOWN.
- K. The TOWN seeks to improve its storm water control, make drainage improvements, and/or mitigate flooding problems by constructing the General Drainage Improvements within the Incorporated limits of the TOWN (hereinafter the “Project”).
- L. The TOWN desires to receive DISTRICT Funds for the 2018-2019 fiscal year to be used for its Project.
- M. The DISTRICT has budgeted Funds to support the Project in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000) for fiscal year 2018-2019 which begins on July 1, 2018.

AGREEMENTS

NOW THEREFORE, for good and valuable consideration, including consideration of the mutual promises, terms, and conditions hereinafter set forth, including the mutual promises and obligations to be performed by the Parties hereto, IT IS AGREED BETWEEN THE TOWN AND THE DISTRICT AS FOLLOWS:

I. PURPOSE

The purpose of this Agreement is to authorize the DISTRICT to pay and contribute to the TOWN Funds in support of the TOWN’s Project. Such funding for fiscal year 2018-2019 shall not exceed Sixty-Five Thousand Dollars (\$65,000).

II. COMMENCEMENT, DURATION, AND TERMINATION

The effective date is as set forth on page one (1) of this Agreement. Performance under this Agreement shall commence following the effective date and shall terminate upon the earliest of:

- A. The completion of the Project as determined by the TOWN;
- B. The exhaustion of the Funds allocated to the TOWN for the Project;
- C. The end of the fiscal year 2018-2019; or
- D. The mutual agreement of the Parties.

III. RESPONSIBILITIES OF PARTIES

A. The TOWN shall:

1. Be solely responsible for the design, engineering, bidding, right-of-way acquisition, supervision, construction, inspection, administration, and project management of the Project and for contracting directly for all Project work.
2. If plans are used to bid, provide the DISTRICT a copy of the final Project plans.
3. Use the Funds for the Project in fiscal year 2018-2019.
4. Use the Funds exclusively for costs associated with the Project described above.
5. When requesting Funds from the DISTRICT, provide detailed invoices with supporting documentation for the request(s).
6. Request Funds from the DISTRICT on or before July 31, 2019 (for work completed in fiscal year 2018-2019).
7. Be responsible for the proper disbursement of the Funds provided by the DISTRICT.
8. Be responsible for maintaining the Project and the resulting improvements.

B. The DISTRICT shall:

1. Make Funds available to the TOWN for the Project as approved by the Board of Directors.
2. Provide funding as available and appropriate upon proper request(s) by the TOWN.
3. Pay properly invoiced requests monthly or on an alternate schedule as agreed to by the TOWN and DISTRICT.
4. Pay properly invoiced requests for work completed by the TOWN in fiscal year 2018-2019 so long as TOWN's requests are received by the DISTRICT on or before July 31, 2019.

C. The DISTRICT and TOWN mutually agree:

1. That they recognize the Funds to be used by Parties pursuant to this Agreement are tax funds. The agreements herein for funding are based upon projected tax funds to be received. In the event the projected income is not received, there is the possibility that some or all of the Funds anticipated by this Agreement and set forth herein will not be available. All monetary obligations under this agreement shall be subject to annual budget approval of the respective governing bodies of the parties. A failure of either party's governing body to approve funding for payment of any obligation hereunder shall constitute grounds for termination of this agreement.
2. The Project is the sole responsibility of the TOWN, and not of the DISTRICT or the County. All real property upon which the Project work will occur is within the TOWN limits and not owned or under the control of the DISTRICT or County.

VII. INDEMNIFICATION

The TOWN agrees to defend, indemnify, and hold harmless the DISTRICT, its Board of Directors,

the County, its Board of Supervisors, officers, employees, agents, or other representatives from any and all claims for damages or otherwise arising under this Agreement and from any negligent acts of the Town, its officers, employees, agents, or other representatives. This Indemnification provision shall survive the termination of this Agreement.

VIII. OTHER PROVISIONS

A. NOTICE. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by certified mail, return receipt requested, addressed as follows:

TOWN OF DEWEY-HUMBOLDT	DISTRICT
Town Manager	Yavapai County Flood Control District Director
P.O. Box 69	1120 Commerce Drive
Humboldt, AZ 86329	Prescott, AZ 86305

B. ENTIRE AGREEMENT. This Agreement represents the entire understanding between the parties with respect to the subject matters herein, and may be amended, modified, or waived only by written instrument signed by both Parties.

C. CONFLICT OF INTEREST. This contract is subject to the cancellation provisions of A.R.S. §38-511.

D. SEVERABILITY. In case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

E. NON-DISCRIMINATION. The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

F. EMPLOYMENT VERIFICATION. The Parties are required to comply with A.R.S. §41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the “state and federal immigration laws”). The Parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws. A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may

DETERMINATIONS OF COUNSEL
FOR THE
INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND
THE TOWN OF DEWEY-HUMBOLDT

FOR THE FISCAL YEAR 2018-2019 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENT

Pursuant to A.R.S. §11-952, as amended, the foregoing Agreement has been submitted to the undersigned Attorney Town of Dewey-Humboldt. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona and the Town of Dewey-Humboldt.

Attorney
Town of Dewey-Humboldt

Date

Pursuant to A.R.S. §11-952, as amended, the foregoing Agreement has been submitted to the undersigned Attorney for the Yavapai County Flood Control District, Prescott, Arizona. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Yavapai County Flood Control District.

Deputy County Attorney
Flood Control District

Date



COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: 7/17/18

Date of Request: 6/19/18

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

DISCUSS AND POSSIBLY MAKE THE FIREWISE COMMUNITY A TOWN COMMUNITY

Purpose and Background Information (Detail of requested action):

FIREWISE IS A NECESSARY TOWN FUNCTION AND THE TOWN PROVIDES THE FUNDING. SO BY BRINGING IT IN HOUSE THE TOWN COVERS ANY LIABILITY AND NECESSARY FUNDING.

Staff Recommendation(s):

Budgeted Amount:

List All Attachments:

Type of Presentation:

Special Equipment needed: Laptop Remote Microphone Overhead Projector Other:

Contact Person: JACK HAMILTON

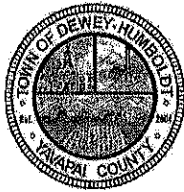
Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

Dewey-Humboldt

JUN 19 2018

Received

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 • Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: 7/17/18

Date of Request: 7/9/18

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

Set up Council Ad Hoc Committee to work with Central Arizona Fire & Medical Authority on establishing an "off-road" fire station in Blue Hills.

Purpose and Background Information (Detail of requested action). _____

Set up an ad hoc committee to work with CAFMA to establish an "off-road" vehicle fire station in Blue Hills on Wicklow.

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

Type of Presentation: _____

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: Mayor Nolan

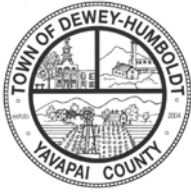
Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

Dewey-Humboldt

JUL 09 2018

Received

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TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-7362 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

July 17, 2018 – 6:30 p.m. Town Council Meeting Chambers

Agenda Item 11. A. - Public Hearing for FY 2018/19 Final Budget and Resolution 18-131 to adopt the FY 2018/19 Final Budget in the amount of \$3,982,011

To: Mayor and Town Council Members
From: Tom Wilson, Town Manager
Date submitted: July 11, 2018

Summary:

I am pleased to present the final edition of the 2018/2019 Fiscal Year Budget for the Town of Dewey-Humboldt.

The total projected 2018/19 amount of expenditures is \$3,982,011. The Town's Budget is subject, like all Arizona cities and towns, to an annual State "expenditure limitation" which sets the ceiling for the Town's total expenditures in the 2018/19 Fiscal Year. The 2018/19 expenditure limitation is \$4,541,908.

The Town Council adopted the 2018/19 Tentative Budget on June 19, 2018. The Council also reviewed in Executive Session on June 19th, 2018, the proposed 2018/19 Position Compensation Plan, which is included for adoption with the 2018/19 Fiscal Year Budget. There have been no adjustments made to the Tentative Budget with the final budget remaining at \$3,982,011.

Attached are two summary sheets of the proposed Final Budget, a copy of the 2018/19 Position Compensation Plan and a copy of the adopted 2018/19 Fiscal Year Tentative Budget which is now proposed as the Final 2018/19 Fiscal Year Dewey-Humboldt Budget.

Upon adoption, the Final 2018/19 Budget will be posted online. Text will then be added and copies printed for the Town Council, staff and public, along with a printed copy posted online.



Town of Dewey-Humboldt

Estimates of Expenses and Notice of Council Public Budget Hearing

The Town invites all interested residents to attend the following meeting and public hearing about the Town budget for July 2018 to June 2019. The meeting will be held in the Town Council Chambers at 2375 S. Hwy 69, Suite 10, Humboldt, AZ 86329.

6:30 p.m. July 17, 2018	Council Budget Public Hearing and Final Adoption
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These are the estimates from the Tentative Budget, which could change prior to adopting the Final Budget in response to Council and resident discussions.

	EXPENDITURE SUMMARY BY FUNDING SOURCE (REVENUE)				
	GENERAL REVENUES	HURF REVENUES	GRANTS	CASH FUND BALANCE ALL FUNDS	TOTAL
Estimates of Revenues and Expenditures					
Revenues and Available CF Balance	1,844,570	354,094	1,465,000	318,347	3,982,011
Expenditures					
Town Council & Legal	235,104				235,104
Magistrate	77,831				77,831
Public Safety	430,700				430,700
Town Clerk	140,835				140,835
Finance	104,552				104,552
IT Support	61,000				61,000
Cost Over-run Contingency					-
Community Development	398,587				398,587
Public Works & Engineering					
Operational	469,302	89,200			558,502
Capital Expenditures	75,000	234,900	1,465,000		1,774,900
Cost Over-run Contingency				200,000	200,000
Transfer (GF to HURF)	-				-
Budgeted Expenditures	\$ 1,992,911	\$ 324,100	\$ 1,465,000	\$ 200,000	\$ 3,982,011

A complete copy of the Tentative Budget is available on-line at www.dhaz.gov, at Town Hall and at the Town Library located at 2735 S. Corral St., Humboldt, AZ 86329. Please give us a call at 928-632-7362, if you have any questions.

**Town of Dewey Humboldt
Budget Summary
General Fund, HURF (Special Revenue) Fund and Grants Fund
2018-2019**

	General Fund	HURF Fund	Subtotal of General and HURF Funds	Grants Fund	2018-19 Total
Total Expenditures	<u>1,992,911</u>	<u>324,100</u>	<u>2,317,011</u>	<u>1,465,000</u>	<u>3,782,011</u>
Excess of Revenues over (under) Expenditures	<u>(148,341)</u>	<u>29,994</u>	<u>(118,347)</u>		<u>(118,347)</u>
Other (Uses)					
Operating Contingency	<u>(200,000)</u>	<u>-</u>	<u>(200,000)</u>		<u>(200,000)</u>
Net Increase (Decrease) in Fund Balance	<u>(348,341)</u>	<u>29,994</u>	<u>(318,347)</u>	<u>-</u>	<u>(318,347)</u>
Fund Balance at the Start of the Year	<u>4,138,187</u>	<u>205,221</u>	<u>4,343,408</u>	<u>-</u>	<u>4,161,595</u>
Fund Balance at the End of the Year	<u><u>3,789,846</u></u>	<u><u>235,215</u></u>	<u><u>4,025,061</u></u>	<u><u>-</u></u>	<u><u>4,025,061</u></u>
Summary					
Transfer out	(148,341)		(148,341)		(148,341)
Committed for Contingency	200,000	-	200,000		200,000
Committed for Reserves	744,182	-	744,182		744,182
Unassigned Fund Balance	<u>2,845,664</u>	<u>235,215</u>	<u>3,080,879</u>	<u>-</u>	<u>3,080,879</u>
Total Fund Balance	<u><u>3,789,846</u></u>	<u><u>235,215</u></u>	<u><u>4,025,061</u></u>	<u><u>-</u></u>	<u><u>4,025,061</u></u>

2018/19 POSITION CLASSIFICATION AND COMPENSATION PLAN

<u>EXEMPT/SALARY</u>	
<u>POSITION</u>	<u>SALARY RANGE *</u>
TOWN MANAGER	BY CONTRACT
TOWN CLERK	\$50,000 - \$75,000
FINANCE MANAGER	\$42,000 - \$67,000
COMMUNITY DEVELOPMENT DIRECTOR	\$55,000 - \$80,000
PUBLIC WORKS DIRECTOR	\$55,000 - \$80,000
TOWN MAGISTRATE/JUDGE	BY CONTRACT
CHIEF BUILDING OFFICIAL/INSPECTOR	\$30,000 - \$55,000
PROSECUTOR	BY CONTRACT
* \$25,000 from "entry" of Range to "top" of Range	
<u>NON-EXEMPT/HOURLY</u>	
<u>POSITION</u>	<u>SALARY-HOURLY</u>
ADMINISTRATIVE ASSISTANT I	\$15.00 +
ADMINISTRATIVE ASSISTANT II	\$16.50 +
BUILDING INSPECTOR	\$25.00 +
COURT SUPERVISOR	\$17.39 +
OPERATOR/LABORER - LEAD	\$15.00 +
OPERATOR/LABORER	\$14.00 +
LABORER	\$11.50 +

TENTATIVE BUDGET

FY 2018-19

Updated July 10, 2018

Account Number	Account Title	2015-16 Prior year2	2016-17 Prior year	2017-18 Current year	2017-18 Current year projected to end of year	2018-19 Proposed
		Actual	Actual	Budget		Budget
GENERAL FUND						
Revenues						
10-100-3100	Local Sales Tax	560,190.70	543,938.92	500,000.00	485,500.00	405,176.00
10-100-3202	Building Fees	77,067.68	111,237.43	90,000.00	96,625.00	96,615.00
10-100-3310	Income Tax	460,764.36	487,903.08	501,453.00	501,507.00	497,059.00
10-100-3320	State Sales Tax	367,946.99	365,498.83	379,739.00	386,700.00	492,134.00
10-100-3330	Vehicle License Tax	244,796.31	255,159.69	259,574.00	238,700.00	279,106.00
10-100-3403	Planning & Zoning Fees	4,205.00	8,201.00	5,000.00	19,700.00	19,680.00
10-100-3420	Public Works Fees	4,990.00	4,640.00	4,000.00	2,200.00	2,000.00
10-100-3425	Utility Franchise Fees	10,021.28	8,364.46	8,000.00	7,045.00	8,500.00
10-100-3501	Court Revenues	64,885.06	48,322.03	40,000.00	35,000.00	28,800.00
10-100-3801	Interest Earnings	44,438.00	24,596.55	5,000.00	14,000.00	15,000.00
10-100-3804	Miscellaneous	1,843.04	6,285.01	500.00	1,185.00	500.00
Total Revenues:		1,841,148.42	1,864,147.00	1,793,266.00	1,788,162.00	1,844,570.00
Expenditures						
Town Council and Management						
10-413-4000	Salary and Wages	82,147.49	81,648.44	80,088.00	74,793.48	84,048.00
10-413-4100	Allowances	4,559.88	4,735.26	8,560.00	3,156.94	4,560.00
10-413-4110	Health Insurance	8,563.32	9,077.95	10,636.00	1,702.48	-
10-413-4111	Dental & Vision Insurance	625.32	647.64	900.00	111.94	-
10-413-4120	Retirement	10,299.44	10,697.51	9,611.00	7,114.99	10,086.00
10-413-4150	Medicare	1,285.56	1,250.00	1,162.00	1,130.27	1,219.00
10-413-4160	State Unemployment	294.47	226.81	280.00	590.55	191.00
10-413-4170	Workers Compensation	223.00	326.00	350.00	241.00	400.00
10-413-6010	Dues & Memberships	10,837.00	11,215.99	12,409.00	7,949.00	12,500.00
10-413-6020	Training and Travel	7,188.52	11,529.96	17,540.00	7,000.00	17,000.00
Total Town Council and Management:		126,024.00	131,355.56	141,536.00	103,790.65	130,004.00
Town Clerk & Records Management						
10-414-4000	Salary & Wages	74,989.28	98,433.11	82,476.00	48,920.00	52,500.00
10-414-4110	Health Insurance	11,686.79	18,521.24	21,296.00	10,640.92	11,360.00
10-414-4111	Dental & Vision Insurance	837.76	1,295.28	1,680.00	626.30	703.00
10-414-4120	Retirement	8,865.89	12,193.95	9,898.00	5,871.00	6,294.00
10-414-4150	Medicare	1,115.68	1,427.24	1,196.00	711.13	767.00
10-414-4160	State Unemployment	596.46	453.62	560.00	296.35	191.00
10-414-4170	Workers Compensation	251.00	373.00	350.00	171.00	220.00
10-414-5100	Software (Granicus, AmerLegal)	16,389.17	15,343.73	18,000.00	15,331.04	19,000.00
10-414-5300	Elections	-	18,916.32	-	-	12,000.00
10-414-6010	Professional Memberships	254.00	125.00	385.00	228.00	400.00
10-414-6020	Training and Travel	1,568.32	1,409.19	2,500.00	2,200.00	3,800.00
10-414-6100	Newsletter	14,520.13	16,535.94	17,000.00	18,000.00	20,000.00
10-414-6200	Print, Publish, Advertise	4,314.94	4,668.60	5,000.00	4,601.30	6,100.00
10-414-6380	Software Maintenance	2,490.90	2,497.80	2,500.00	2,500.00	2,500.00
10-414-7400	Capital Equipment	-	-	5,000.00	930.00	5,000.00
Total Town Clerk and Public Records:		137,880.32	192,194.02	167,841.00	111,027.04	140,835.00
Finance and Budget						
10-415-4000	Salary & Wages	65,844.04	55,361.04	64,857.00	44,284.61	45,025.00
10-415-4110	Health Insurance	13,092.18	11,706.83	10,780.00	10,409.64	11,360.00
10-415-4111	Dental & Vision Insurance	939.48	863.52	900.00	626.30	720.00
10-415-4120	Retirement	7,788.06	6,877.53	6,143.00	4,946.64	5,403.00
10-415-4150	Medicare	980.24	802.79	912.00	650.99	653.00
10-415-4160	State Unemployment	709.63	261.11	560.00	200.00	191.00
10-415-4170	Workers Compensation	170.00	214.00	300.00	144.00	200.00
10-415-5001	OSP Audit Services	13,000.00	13,000.00	13,000.00	13,500.00	13,500.00
10-415-5200	OSP Contracts	18,518.77	15,833.27	30,000.00	18,424.00	21,000.00
10-415-6010	Professional Memberships	-	405.00	500.00	220.00	500.00
10-415-6020	Training and Travel	165.00	484.00	1,000.00	300.00	2,000.00
10-415-6380	Software Maint and Acquisition	2,148.00	6,538.00	7,000.00	2,841.00	4,000.00
Total Finance and Budget:		123,355.40	112,347.09	135,952.00	96,547.18	104,552.00

FY 2018-19	Updated July 10, 2018	2015-16 Prior year2	2016-17 Prior year	2017-18 Current year	2017-18 Current year projected to end of year	2018-19 Proposed Budget
Account Number	Account Title	Actual	Actual	Budget		Budget
Legal						
10-416-5001	OSP Town Attorney	47,494.04	45,642.45	51,175.00	50,000.00	60,000.00
10-416-5005	OSP Ethics Hearing Officer	-	-	-	-	-
10-416-5100	OSP Proj Development Agreement	-	-	-	-	23,000.00
10-416-6030	OSP Public Defender	-	-	-	-	500.00
10-416-6302	OSP Prosecutor	20,600.00	21,600.00	21,600.00	21,600.00	21,600.00
Total Legal:		47,494.04	45,642.45	51,175.00	50,000.00	105,100.00
Information Technology						
10-417-5100	OSP Technical	24,246.25	23,987.50	28,500.00	28,400.00	28,800.00
10-417-5110	Website & such	1,099.97	2,206.63	2,500.00	2,297.00	2,800.00
10-417-6380	Software Maint and Acquisition	12,414.35	4,671.50	1,000.00	1,350.00	1,400.00
10-417-6900	Equipment - Non Capital	798.87	154.27	7,500.00	-	15,000.00
10-417-6950	IT Hardware & Equipment	5,417.00	2,402.74	30,000.00	24,811.00	13,000.00
Total Information Technology:		43,976.44	33,422.64	69,500.00	56,858.00	61,000.00
Magistrate Court						
10-421-4000	Salary and Wages	48,051.68	49,520.67	53,233.00	49,474.26	54,817.00
10-421-4120	Retirement	2,393.15	2,564.02	2,662.00	2,474.48	2,741.00
10-421-4150	Medicare	719.71	718.09	772.00	717.50	795.00
10-421-4160	State Unemployment	597.33	453.62	560.00	219.27	381.00
10-421-4170	Workers Compensation	120.00	181.00	200.00	148.00	204.00
10-421-5001	OSP Public Defender	-	176.10	500.00	180.00	-
10-421-5003	OSP Prosecutor	20,600.00	21,600.00	21,600.00	21,600.00	-
10-421-5005	OSP Specialized Court Fees	3,911.79	763.89	4,000.00	800.00	4,000.00
10-421-5303	Lease, Magistrate Court	3,790.76	3,970.80	3,983.00	3,610.00	3,983.00
10-421-6010	Professional Memberships	325.00	365.00	400.00	365.00	400.00
10-421-6020	Training and Travel	2,549.98	1,347.59	2,000.00	2,000.00	3,000.00
10-421-6300	General Supplies	1,520.63	509.08	1,000.00	720.00	1,000.00
10-421-6301	Supply:Books & Subscriptions	666.40	700.00	1,500.00	461.57	1,500.00
10-421-6500	Utilities (electricity & gas)	1,230.68	1,254.02	1,500.00	1,300.00	1,500.00
10-421-6520	Telephone	692.44	571.92	500.00	500.00	510.00
10-421-6900	Equip Supply	2,250.00	2,483.92	3,000.00	2,250.00	3,000.00
Total Magistrate Court:		89,419.55	87,179.72	97,410.00	86,820.08	77,831.00
Public Safety						
10-425-5300	OSP Sheriff Services	381,884.00	392,370.00	415,912.00	415,912.00	416,000.00
10-425-5301	OSP Emergency Response	1,674.00	1,674.00	1,800.00	1,674.00	1,800.00
10-425-5501	Facilities Sheriff Office	9,868.00	10,335.60	10,134.00	10,335.00	10,400.00
10-425-6500	Utilities (electricity)	2,265.44	2,012.73	2,500.00	2,500.00	2,500.00
Total Public Safety:		395,691.44	406,392.33	430,346.00	430,421.00	430,700.00
Engineering						
10-430-4000	Salary and Wages	55,314.40	55,387.93	60,000.00	57,692.25	63,038.00
10-430-4110	Health Insurance	8,519.24	9,094.56	10,512.00	10,450.00	11,360.00
10-430-4111	Dental & Vision Insurance	625.32	647.64	900.00	700.00	700.00
10-430-4120	Retirement	6,613.37	6,900.82	7,200.00	7,000.00	7,565.00
10-430-4150	Medicare	814.54	812.44	870.00	840.00	915.00
10-430-4160	State Unemployment	296.65	226.81	280.00	190.40	191.00
10-430-4170	Workers Compensation	1,859.00	2,731.00	3,000.00	2,360.00	3,000.00
10-430-5001	OSP Design Clearview/Survey	-	1,200.00	5,000.00	-	60,000.00
10-430-6010	Professional Memberships	-	-	200.00	-	200.00
10-430-6020	Training and Travel	889.64	275.00	1,000.00	-	1,000.00
Total Engineering:		74,932.16	77,276.20	88,962.00	79,232.65	147,969.00
Public Works & Facilities						
10-431-4000	Salary & Wages	66,632.69	66,869.61	102,313.00	114,304.58	133,985.00
10-431-4010	Overtime	-	388.02	-	1,000.00	1,000.00
10-431-4110	Health Insurance	17,036.29	17,969.17	31,112.00	29,000.00	44,835.00
10-431-4111	Dental & Vision Insurance	1,253.64	1,295.28	2,700.00	1,832.93	2,893.00
10-431-4120	Retirement	7,870.09	8,339.61	12,278.00	11,962.65	16,000.00
10-431-4150	Medicare	958.82	969.21	1,484.00	1,746.31	1,928.00
10-431-4160	State Unemployment	596.28	474.96	840.00	1,130.00	762.00
10-431-4170	Workers Compensation	2,212.00	3,301.00	4,500.00	5,000.00	6,310.00

Account Number	Account Title	2015-16 Prior year2	2016-17 Prior year	2017-18 Current year	2017-18 Current year projected to end of year	2018-19 Proposed
		Actual	Actual	Budget		Budget
10-431-5200	OSP Janitorial Services	2,940.00	3,073.66	3,000.00	5,428.00	5,700.00
10-431-5500	Facilities, Town Hall Rental	37,969.56	39,769.92	38,991.00	39,769.44	39,780.00
10-431-5503	Facility Maintenance	245.27	1,000.00	500.00	300.00	500.00
10-431-5900	OSP Other	2,097.46	2,162.75	2,500.00	2,283.37	2,500.00
10-431-5903	Liability & Auto Insurance	26,105.00	26,680.00	28,000.00	27,224.00	28,000.00
10-431-6020	Training and Travel	-	275.00	200.00	275.00	200.00
10-431-6300	General Supplies - Town	10,248.50	9,181.96	8,000.00	8,000.00	9,500.00
10-431-6500	Facilities, Electric Utilities	6,147.34	6,509.36	7,000.00	7,215.40	7,500.00
10-431-6510	Facilities, Gas Utilities	540.71	1,120.56	1,000.00	850.00	1,000.00
10-431-6520	Facilities, Telephone	5,993.66	6,146.69	6,500.00	6,000.00	6,000.00
10-431-6530	Facilities, Cellular	1,041.40	700.20	1,200.00	1,200.00	1,440.00
10-431-6595	Vehicle Maintenance	1,475.01	172.84	500.00	600.00	500.00
10-431-6600	Facilities, Fuel	1,000.00	531.03	500.00	500.00	500.00
10-431-6900	Capital Equipment	-	-	-	-	70,000.00
10-431-7001	ROW Acquisition	16,549.83	-	13,000.00	-	5,000.00
10-431-7006	OS Trails & Parks	7,900.59	572.97	500.00	450.00	10,500.00
Total Public Works:		216,814.14	197,503.80	266,618.00	266,071.68	396,333.00
Community Development						
10-465-4000	Salary & Wages	137,438.16	132,268.77	131,991.00	135,657.64	159,994.00
10-465-4010	Overtime	-	-	-	-	3,000.00
10-465-4110	Health Insurance	10,618.38	8,594.11	21,308.00	11,360.00	12,632.00
10-465-4111	Dental & Vision Insurance	1,253.64	1,231.77	1,800.00	1,300.00	1,440.00
10-465-4120	Retirement	12,964.96	12,598.09	12,916.00	12,900.00	13,828.00
10-465-4150	Medicare	2,030.63	1,917.88	1,914.00	1,967.00	2,320.00
10-465-4160	State Unemployment	1,713.43	1,016.59	840.00	1,200.00	1,333.00
10-465-4170	Workers Compensation	1,694.00	2,750.00	2,000.00	2,249.00	3,184.00
10-465-5001	OSP P&Z Management	500.00	2,983.99	28,000.00	4,750.00	28,000.00
10-465-5005	IGA Library Service	36,143.00	36,143.00	43,711.00	43,711.00	38,656.00
10-465-5100	Clean Up Days	-	-	-	-	16,600.00
10-465-5110	Firewise	-	-	-	-	6,600.00
10-465-5120	MOW meal purchase	-	-	-	-	7,500.00
10-465-5501	Facilities, Library (rental+repair)	12,145.56	12,145.56	28,080.00	28,080.00	28,000.00
10-465-5900	OSP Abatements	-	-	-	75.00	25,000.00
10-465-6010	Professional Memberships	541.00	-	500.00	431.00	1,100.00
10-465-6020	Training and Travel	3,267.35	64.20	2,500.00	2,000.00	2,500.00
10-465-6100	Supply; Book Subscriptions	205.95	-	200.00	-	-
10-465-6380	Software maint (windoware; GIS)	1,300.00	2,066.03	2,100.00	2,166.03	2,500.00
10-465-6950	Community Outreach	24,284.13	36,763.00	36,680.00	30,000.00	44,400.00
10-465-6951	Fee Refund	-	-	500.00	5,891.50	-
Total Community Development:		246,100.19	250,542.99	315,040.00	283,738.17	398,587.00
Non-Departmental						
10-499-9994	Transfer out to HURF	-	24,435.00	28,886.00	28,886.00	-
10-499-9995	Cost Overruns Contingency	-	-	200,000.00	-	200,000.00
Total Non-Departmental:		10,350.00	24,435.00	228,886.00	28,886.00	200,000.00
GENERAL FUND REVENUE TOTAL:		1,841,148.42	1,864,147.00	1,793,266.00	1,788,162.00	1,844,570.00
EXPENDITURES before transfer/Contingency		1,501,687.68	1,533,856.80	1,764,380.00	1,564,506.45	1,992,911.00
GENERAL FUND EXPENDITURE TOTAL:		1,512,037.68	1,558,291.80	1,993,266.00	1,593,392.45	2,192,911.00
Net Excess no contingency(under):		339,460.74	330,290.20	28,886.00	223,655.55	(148,341.00)
Net Increase (decrease) in FUND BALANCE:		329,110.74	305,855.20	(200,000.00)	194,769.55	(348,341.00)
Highway User Revenue Fund (HURF)/ Restricted						
Revenues						
20-100-3340	HURF	316,440.74	331,138.75	342,172.00	194,451.01	352,094.00
20-100-3600	Interest Earnings	1,249.79	2,671.45	1,600.00	2,908.00	2,000.00
20-100-3700	Transfer-In from General Fund	-	24,435.00	28,886.00	28,886.00	-
Total Revenues:		317,690.53	358,245.20	372,658.00	226,245.01	354,094.00
Expenditures						
20-430-6380	Software Maint and Acquisition	-	1,072.67	3,000.00	3,131.32	-

Account Number	Account Title	2015-16 Prior year2	2016-17 Prior year	2017-18 Current year	2017-18 Current year projected to end of year	2018-19 Proposed
		Actual	Actual	Budget		Budget
20-430-7002	CAPITAL ROAD IMPROVEMENT	-	-	16,000.00	2,200.00	-
Total Engineering Expenditures		-	1,072.67	19,000.00	5,331.32	-
Expenditures						
20-431-5900	OSP Road Maintenance	87,812.39	55,500.48	43,000.00	47,000.00	29,000.00
20-431-6300	Software Maint & Acquisition			-	-	3,200.00
20-431-6595	Vehicle Maintenance	110.12	27.75	2,500.00	1,500.00	3,000.00
20-431-6600	Facilities, Fuel	5,014.68	5,261.07	6,000.00	11,500.00	15,000.00
20-431-6900	Heavy Equip Maintenance	6,213.32	4,102.11	12,000.00	12,000.00	15,000.00
20-431-7001	ROW Maint Materials	6,120.87	5,638.93	13,000.00	13,000.00	24,000.00
20-431-7006	CAPITAL ROAD Maint (OSP)	217,073.43	210,260.50	236,000.00	44,652.90	234,900.00
Total Public Works Expenditures:		334,915.97	383,922.56	460,750.00	270,600.57	324,100.00
HURF FUND REVENUE TOTAL:		317,690.53	358,245.20	372,658.00	226,245.01	354,094.00
HURF FUND EXPENDITURE TOTAL:		334,915.97	384,995.23	479,750.00	275,931.89	324,100.00
Net HURF FUND:		(17,225.44)	(26,750.03)	(107,092.00)	(49,686.88)	29,994.00
GRANT FUND						
Revenues						
22-100-3390	Misc. Grants	105,076.00	-	1,505,000.00	20,000.00	1,400,000.00
22-100-3400	Flood Control Reimbursement	65,000.00	60,000.00	65,000.00	65,000.00	65,000.00
Total Revenues:		170,075.78	376,845.45	1,570,000.00	85,000.00	1,465,000.00
Expenditures						
22-430-7810	Misc Grant Expenditure	-	-	1,505,000.00	20,000.00	1,400,000.00
22-430-7820	Flood Control Expenditure	65,000.00	60,000.00	65,000.00	65,000.00	65,000.00
Total Expenditures		170,076.00	264,077.45	1,570,000.00	85,000.00	1,465,000.00
Net GRANT FUND:		(0.22)	112,768.00	-	-	-
GRAND TOTALS - ALL FUNDS						
REVENUES		2,328,914.73	2,599,237.65	3,735,924.00	2,099,407.01	3,663,664.00
EXPENDITURES		2,006,679.65	2,207,364.48	4,043,016.00	1,954,324.34	3,982,011.00
NET GRAND TOTALS		322,235.08	391,873.17	(307,092.00)	145,082.67	(318,347.00)

RESOLUTION Nº 18-131

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, COUNTY OF YAVAPAI, ARIZONA, ADOPTING THE DEWEY-HUMBOLDT FY 2018/19 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the Town of Dewey-Humboldt recognizes the important responsibility to its citizens to carefully account for public funds, to wisely manage its finances, and to plan for the adequate funding of public services, including the provision and maintenance of public facilities; and

Whereas, the Town of Dewey-Humboldt’s FY 2018/19 Budget (the “Budget”) has been developed by the Town staff to deliver quality services in an affordable, efficient and cost-effective manner, to provide full value for each dollar; to maintain adequate financial resources through which to sustain appropriate levels of services and thereby preserve the quality of life in the Town of Dewey-Humboldt, while providing the ability to withstand local and regional economic fluctuations and the ability to respond to changes in Federal and State priorities and funding as they affect the Town's residents; and

Whereas, the Budget has been carefully reviewed by the Town Council members, who believe that it fairly provides for the provision of public goods and services with which to further the health, safety, and welfare of the Town’s citizens.

Now, Therefore, Be it resolved by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona:

1. The Dewey-Humboldt FY 2018/19 Budget shall be adopted as follows:
 - 1.1. The Budget is hereby adopted as an official Budget of the Town of Dewey-Humboldt for Fiscal Year 2018/19 (beginning on July 1, 2018, and ending on June 30, 2019).
 - 1.2. The Budget shall be implemented, monitored, and maintained by the officials and staff of the Town for a period of one year (FY 2018/19) with the support of this resolution.
2. Effective Date. That this resolution shall be effective as of the 17th day of July 2018.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona, this 17th day of July, 2018.

Terry Nolan, Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Gibson, Town Clerk

Susan Goodwin, Town Attorney