

**TOWN COUNCIL OF DEWEY-HUMBOLDT
STUDY SESSION & SPECIAL MEETING NOTICE**

Tuesday, May 1, 2018, 2:00 P.M.

**STUDY SESSION & SPECIAL MEETING
2735 S. HWY 69, SUITE 10**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA SUMMARY

1. **Call To Order.** Mayor Nolan called the meeting to order at 2:01 p.m.
2. **Roll Call.** Town Council Members Jack Hamilton, Mark McBrady, Doug Treadway, Victoria Wendt and Mayor Terry Nolan were present. Vice Mayor John Hughes and Council Member Amy Timmons were absent.
3. **Study Session.** No legal action to be taken.

A. Firewise Quarterly Report

Victoria Wendt gave an update on the Firewise Committee. The Board continues to hold monthly meetings the third Wednesday of the month in the Council Chambers. Educational speakers and informative information is provided at the meetings. Normal attendance is between 15 and 20 citizens. Speakers over the last quarter were Dr. Michael Orr, PAWUIC Chairperson; Hugh Vallely, Deputy County Emergency Manager on the Ready Set Go Program; Spike Hicks and Carole Fontana with Animal Disaster Services.

Chairperson Nadine Lalich continues to raise awareness with publications, newsletter submissions, and radio time.

She would like to extend the grant area in the Foothills East area to extend as far as Beverly Hills Drive to the south. She will be making inquiries on how to extend this for expanded grant opportunities. They have received 37 grant acres with only 3 acres remaining unutilized. The total grant amount is close to \$48K through PAWUIC. She encourages a continued partnership with them.

Councilmember Hamilton asked if the grants could be extended to the entire D-H area. Ms. Wendt thinks the grant areas need to be concentrated, but she will check on this.

Public Comment

Jerry Brady spoke on Homeland Security has published a manual for the guidance of government entities on these issues: US. Department of Homeland Security DHS FEMA IS 22 and believes Council would find this interesting. He noted that 2018 is anticipated to be worse than last year.

B. Review of proposed updates of language in Town Code §30.105 Council Agenda; §30.107 Time of Adjournment; and §30.108 Agenda Packets

Town Manager Wilson spoke of reviewing the current administrative ordinances in place regarding agendas and the meeting process. He brought an edited version, if approved, that would be recodified as the new procedures. The areas of revision were the reestablishment of the Agenda Committee; agenda item process; the CAARF process and the order of agenda and adjournment process. TM Wilson gave an overview of the revisions.

Council discussed the CAARF process and the need to be sure that items make the agenda in a timely manner. The purpose of Study Sessions was covered and it was clarified that they should be for study and not for action items. Packets being distributed as early as possible in order to research was a concern and there was a request to continue including

a list of future agenda items for Council review.

Public Comment

Jerry Brady spoke of the legal requirements for public comment at meetings. He recommended the Public Comment to be at the end of the meeting and recommended checking with the Attorney General to see if there are any changes.

There was further Council discussion regarding the time of adjournment and TM Wilson noted that he would write in a four-hour meeting timeframe, thereafter a motion to adjourn or extend would be required.

TM Wilson will make these edits and bring it back to a Regular meeting where action could be taken.

4. **Special Meeting.** Legal action may be taken.

A. Special Council-Initiated Projects for FY 2018/19 Budget

Town Manager Wilson explained that Council submitted budget project ideas, seven that were listed previously and some that were more recently added. The majority of the initiatives were focused on roads and he noted that there would be a boost to the Public Works road budget.

Public Works Director Hanks gave an overview of the previous year's accomplishments covered under the budget, the addition of a backhoe, chipper and manpower. He spoke on the issue of a road grader that was requested in the initiatives, and explained that it was not cost-effective, as they would need to add more equipment and three more employees to utilize it. He said what his department could benefit from is a gannon or grade tractor, which could be utilized to repair monsoon damage and many other purposes.

There was Council discussion regarding road maintenance with specific locations for improvement cited by Councilmembers. Director Hanks outlined on the overhead map the different road projects he will be scheduling for the next budget year. There was further discussion involving roadwork and a request for a priority list for the Public Works Department.

TM Wilson spoke of the \$200K contingency fund that has not been utilized in the past. He proposes that there will be the same contingency in next year's budget, but Council can take the \$200K that was not spent last year and allocate it to next year's budget on these items. He is suggested that Council does not need to save at the level they previously did.

Director Hanks estimated the piece of equipment they are looking it would be between \$50 and \$70K. They could also begin survey work for some of the upcoming projects.

Council reviewed and gave input on the other initiatives listed in the agenda packet with the following tentative figures:

Friends of the Library - \$8736; Community Center Staff - \$8700; Community Center Meals on Wheels - \$7500; Open Space & Trails Committee - \$10,000; Agua Fria Festival - \$2500; Dewey-Humboldt Historical Society - \$5000; Firewise - \$6600; Dewey-Humboldt Little League and Humboldt Elementary School (baseball fields) - \$16,600; Clearview Drive Turn-Out Lane - \$50,000; and Public Works equipment/survey - \$75,000.

Items not listed that were discussed: Coldwater Farms Conservancy - \$2500; an additional Clean-up Day event estimated at \$6500 per day; Mayer Meals on Wheels - \$2500.

Items that did not move forward were the road grader purchase; Town Council expense allowance; and digital format/tablets for Council.

TM Wilson reported that he would take these figures, work them into the budget, and bring it back in the tentative budget allowing Council time to review it before finalization.

Public Comment

Jerry Brady spoke of the Executive Office of the U.S. Supreme Court advised the Town Council regarding the easements and right of ways on Old Black Canyon Highway and that the Department of Defense has never transferred the title to either ADOT, county or any local agency. The offer was made but declined due to the cost. With regard to a motor grader and water truck, the U.S. Marine Corp base at Barstow has miles of equipment available, \$1 gets you the use of the equipment per year, and after five years, you obtain title.

Nancy Wright inquired about a second camera to display the overhead projector on the Granicus livestream and that money was already allocated for this in a previous budget. She requested that it be included during this budget's planning.

B. Discussion of possibility of getting Smelter on historic register (Mayor Nolan – CAARF)

Mayor Nolan said that it is quite possible that the Smelter could be put on the historic register, especially if they get the State Park in there. This would pertain to the entire site, not just the stack. He requested that The Town Attorney check into how this can be done.

Public Comment

Jerry Brady spoke of the legal history of the smelter and the mine being an asset that is grossly underestimated. He recommended following the lead of the Jerome Mining Museum. These types of legal documents are found in Prescott in the U.S. Documents Repository.

Mayor Nolan made a motion to explore the possibility of getting the smelter on the historic register, seconded by Councilmember Wendt. The motion passed unanimously.

C. Presentation from Garry Roger's family regarding the donation of property to the Central Arizona Land Trust (CAARF – Mayor Nolan)

Mayor Nolan gave an overview of his CAARF. TM Wilson explained that Jeanne Trupiano will make a presentation on the trust tomorrow at the Planning & Zoning Commission meeting and the Council presentation would be scheduled for the May 15, 2018, Regular Meeting.

Councilmember Hamilton made a motion to approve the presentation, seconded by Councilmember Treadway. The motion passed unanimously.

D. Consider holding a special meeting on May 29, 2018, at 6:30 p.m. for adoption of the tentative FY 2018/19 budget this month.

Town Manager Wilson proposed that this would be a single topic meeting.

Councilmember Hamilton made a motion to hold the special meeting on the budget, seconded by Councilmember Wendt. The motion passed unanimously.

5. Adjourn. The meeting was adjourned at 4:18 p.m.