

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
AUGUST 2, 2016, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, AUGUST 2, 2016, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEYHUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 6:32 p.m. Mayor Nolan presided.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Done.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Jack Hamilton, Dennis Repan, Nancy Wright and Mayor Terry Nolan were present. Council Member Mark McBrady and Vice Mayor Doug Treadway were absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
5. **Town Manager's Report.** Update on Current Events.
  - 5.1. **FY 16 Permit Report** (July 1 to June 30, 2016). Given by Don Roberts, Building Official.

Building Official Don Roberts presented the FY15-16 Permit Report for a total of 164 total permits issued with a total of 537 inspections. BO Roberts gave a breakdown of the types of permits. He answered council questions regarding requirements for culverts and new builds; and what is included in the building permit fee.

Councilmember Repan asked if a dollar revenue could be attached to this and if the next report could include line item dollar amounts. TM Kimball estimated the Building Department revenue at approximately \$70,000.
  - 5.2. **FY 16 Second Quarter Financial Statement Report.**

Accountant, Deni Thompson, gave an overview of the FY16 Second Quarter Financial Statement Report including departmental breakdowns.

CM Hamilton had questions regarding the budget's expenditure and revenue accuracy for the upcoming year and noted that there would not be as large a surplus next year.

TM Kimball spoke on the reason for surplus in the revenues citing no overspending and revenues did well coming in 10% over estimate. Each department's spending was very close to the budgeted amount. Moving forward in the future year there will be a transfer from the General Fund to HURF, is it will show as less of an impact. More money can be spent on road projects that what was originally budgeted, with Council's direction. There are variables that can't be controlled, such as revenues. TM Kimball referred to the economy doing well and the Council being frugal.

Mayor Nolan called for Public Comment. No public comment was received.
  - 5.3. **Green Gulch Trailhead (formerly Newtown Trailhead) completion details including trailhead name and opening day event.**

TM Kimball gave an overview of the project citing that the trailhead has been completed with Prescott National Forest naming the trailhead "Green Gulch". There will be a

work/party volunteer day event on 9/10/16, with a grand opening event tentatively scheduled for 9/16/16 including a ceremony for ribbon cutting, introduction of dignitaries; and refreshments. These events will be covered in the Town's newsletter. TM Kimball showed photos of the trailhead area.

CM Hamilton inquired if there will be signs along the road route to the Trailhead. TM Kimball explained there would be a sign at Kachina and 69, as well as on the roadway, if necessary.

Sandra Goodwin, OSAT Chair, recognized the following individuals for their participation in this project: Rinc Goswick, whose family had grazing rights on that land for many years, for his contributions and cooperation; Jason Williams, Prescott National Forest, for guiding the Town, obtaining grant money and the brush clearing grant; Ed Hanks, D-H Public Works Supervisor who has the job of putting up all the signs, and the OSAT Committee and the Town Council for their support.

There was Council discussion regarding the dates of the events, Council availability, and the responsibility for refreshments at this event.

Public Comment – Lori Crofutt spoke to the tentative date for the ceremony being scheduled on a Friday and that a Saturday event would be more convenient for community participation.

## **6. Consent Agenda.**

### **6.1. Minutes.** Minutes from the June 7, 2016, Regular Council Meeting.

CM Repan made a motion to approve the minutes of the June 7, 2016, Regular Council meeting, as presented, CM Alen seconded, the motion passed unanimously.

## **7. Comments from the Public (on non-agendized items only).** There was no public comment.

## **8. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

### **8.1. Accountability Contracts with Dewey-Humboldt Historic Society for Town's financial contribution to the Museum rent and the Agua Fria Festival.** Discussion and possible acceptance, rejection or modification.

TM Kimball gave an overview on the status of the financial contributions that were reviewed at the July work session consisting of the Mayer Area Meals on Wheels (MAMOW) contribution of \$4,000; the Dewey-Humboldt Historical Society contribution of \$8,400 for museum rent and the Agua Fria Festival contribution of \$2,000. The Town Attorney has reviewed all the documents and it is back to Council for action.

CM Hamilton made a motion to approve the accountability contracts with the Dewey-Humboldt Historical Society for Town's financial contribution to the Museum rent and Agua Fria Festival; seconded by Councilmember Repan; the motion passed unanimously.

The MAMOW contract was erroneously omitted from the agenda and will be brought back for approval at a later date.

## **9. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

### **9.1. Yavapai County Flood Control Intergovernmental Agreement with Yavapai County Flood Control District.** Discussion and possible acceptance, rejection or modification.

Public Works Supervisor Ed Hanks spoke to being approved for \$60,000 to be handled with an Intergovernmental Agreement (IGA). This will be set up similar to last year, working on smaller projects rather than waiting for damage and larger issues, as done in the past. Projects will be completed, followed by reimbursement. PW Supervisor Hanks said with Council approval this can be moved forward through an IGA.

CM Hamilton asked if the agreement had been reviewed by the Town Attorney. This was confirmed by TM Kimball. CM Hamilton made a motion to approve the Intergovernmental Agreement with Flood Control, seconded by CM Alen, the motion passed unanimously.

**9.2. Modification to the 2015 Intergovernmental Agreement with the Arizona Department of Revenue regarding collection of municipal taxes.** Discussion and possible acceptance, rejection or modification.

Accountant Deni Thompson gave an overview of the new agreement and revisions noting that the agreement will be renewed each year. This agreement was reviewed by the Town attorney and Ms. Thompson recommended approval of the new agreement.

There was Council discussion regarding fees paid to the state for collection of TPT taxes and if this was a burden on Town Staff.

CM Repan made a motion to approve the Intergovernmental Agreement with the Arizona Department of Revenue, seconded by CM Hamilton.

CM Wright asked if the Town had a choice on this agreement.

Accountant Thompson stated the Town would have to be responsible for the collection of municipal taxes, if this agreement was not upheld.

Mayor Nolan called for a vote on the motion. The motion passed unanimously.

**9.3. Schedule a presentation by Alvin Stump of ADOT (Arizona Department of Transportation).** [CAARF requested by CM Alen]

CM Alen gave an overview of her CAARF relating Mayor Nolan's previous CAARF regarding speed control on the highway which prompted Council discussion regarding speed and the new traffic light. CM Alen spoke with Mr. Stump at a CYMPO who then offered to come out and discuss altering speeds on the highway and different types of lights and would like Mr. Stump to speak at a September or October meeting.

CM Hamilton made a motion to have Mr. Stump of ADOT come and speak to Council, seconded by CM Wright.

CM Repan asked to have the motion broadened on the agenda, so that other highway issues and safety could be discussed. There was Council discussion that the current motion was adequate to address all highway and safety issues during Mr. Stump's presentation.

Mayor Nolan called for a vote on the motion. The motion passed unanimously.

**9.4. Schedule a presentation by Vincent Gallegos, CYMPO Transportation Planner.** [CAARF requested by CM Alen]

CM Alen gave an overview of her CAARF noting that this month is "National Distracted Driver" month. CYMPO has been airing commercials in conjunction with CableOne. Mr. Gallegos is interested in presenting the new program to the Town Council.

CM Repan made a motion that the Town Council accept the presentation, CM Alen seconded the motion. Mayor Nolan called for a vote on the motion. The motion passed unanimously.

**10. Public Hearing Agenda.** None

**11. Adjourn.** The meeting was adjourned at 7:28 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk