

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION MINUTES
MARCH 8, 2016, 2:00 P.M.**

A STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MARCH 8, 2016, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. VICE MAYOR DOUG TREADWAY PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:02 p.m.
2. **Roll Call.** Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Dennis Repan, Nancy Wright; Vice Mayor Doug Treadway were present. Mayor Terry Nolan was absent.

Vice Mayor Treadway recommended moving 4.1 to the beginning of the agenda as CM Alen and Town Attorney Goodwin needed to participate in that agenda item but they had other commitments and would not be able to stay past a certain time. Council agreed.

4.1. An Executive Session pursuant to A.R.S. 38-431.03 (A)(7) for discussion or consultations with designated representatives of the Town in order to consider its position and instruct representatives regarding negotiations for the purchase of real property and if purchased, the potential lease of the real property located at 12925 E. Main St. This is a continuation of the discussion held earlier this month in work study session. [CAARF requested by CM Alen]

Councilmember Hamilton made a motion to recess into Executive Session for 4.1., seconded by CM Wright. It was approved unanimously.

- 4.1.1. Recess into and hold an executive session** pursuant to A.R.S. Section 38-431.03 (A)(7) Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the acquisition of real property located at 12925 E. Main Street in Dewey-Humboldt (APN 402-10-018).

Council recessed into Executive Session for at 2:04 p.m. to address 4.1.

- 4.1.2. Reconvene into Open Session.**

Council reconvened into Open Session at 3:04 p.m. No discussion or action was taken in Open Session on 4.1.

3. **Study Session.** No legal action to be taken.

Council agreed to move 3.3 ahead on the agenda to accommodate Town Attorney Goodwin's schedule (leave early).

- 3.3. Trademark/copyright Town Logo and/or Slogan report and direction.**

Town Attorney Goodwin gave an overview on the information she received regarding possible trademark/copyright of the Town logo. The cost to trademark at the federal and state levels for all (color and black and white) town logos was estimated at \$5K. There was council discussion.

It was agreed that Council likes the idea of moving forward with the state trademark. They directed staff to put this matter on the next Town Council Meeting agenda for legal action.

Council agreed to move 3.2 up next on the agenda to accommodate staff's attendance for this item.

- 3.2. Social Media Presence report and direction of future steps.**

Community Development Technician Penney Hubbard gave an overview of the feasibility and requirements of development and maintenance of a social media page for the Town.

There was discussion amongst the Council as to the validity of the need for this type of social media presence. TM Kimball shared that other communities cited positive feedback regarding their social media endeavors and are satisfied with their Facebook pages.

Council reached consensus to consider this for a trial period, but want to view a social media policy before proceeding.

3.1. Facility Space Study follow-up. [CAARF requested by VM Treadway]

Vice Mayor Treadway spoke to the Facility Space Study Plan results from Abacus not fitting the possible town hall site. He discussed the issue with TM Kimball and as a result Building Official (BO) Don Roberts reviewed the Abacus draft and drew alternate plans that did fit the Town site.

BO Roberts gave an overview of his drawing to incorporate a steel building (under 5,000 sq. ft.) that suits the actual needs of the Town with an estimated cost of \$135k-140k.

There was Council discussion about working on the Town's infrastructure before considering building a Town Hall. Council determined to put any building plans on hold for now.

4. Special Session. Legal action can be taken.

4.2. Revision of 30.019 including sub paragraphs. [CAARF requested by CM Repan]

Councilmember Repan gave an overview of his requested code revision of § 30.019 Council Member Committees. Council agreed to forward the proposed revisions to the Town Attorney for review.

4.3. Revision of 31.17 including sub paragraphs. [CAARF requested by CM Repan]

Councilmember Repan gave an overview of his code revision of § 31.17 Appointments. Council agreed to forward the proposed revisions to the Town Attorney for review.

4.4. Modification of Town Code 30.105 through council action, resolution and/or ordinance. [CAARF requested by CM Repan]

Councilmember Repan gave an overview of his code revision of § 30.105 Council Agenda. Council agreed to review this with the Town Attorney at the next regular meeting.

4.5. Discussion and consensus on removing 33.01, 33.02 and 33.03 from Town Code. [CAARF requested by CM Wright]

Councilmember Wright spoke on her reasons for removing § 33.01 - Employee Compensation Plan, § 33.02 - 457 Deferred Compensation Plan, and § 33.03 - 401 Money Purchase Retirement Plan, from the Town Code. Council inquired as to the difference between a resolution and an ordinance. Town Clerk Judy Morgan spoke on the difference and historical considerations for codifying.

TM Kimball shared that the majority of the subjects in the three resolutions were covered under policy with the exclusion of COLAs, merit raises, and salary ranges. There was council discussion. Ms. Wright spoke on bringing this back for deletion from

Town Code and proposed Town Council review of all employee benefits during the annual budget process. Councilmember Hamilton recommended Town Attorney review and bringing it back on a future agenda.

4.6. Consideration of individual Council member(s)' proposals and ideas as they are related to the FY 17 Budget's General Fund, Highway User Revenues Fund (HURF) and Grant Funds. [CAARF requested by CM Repan]

Councilmember Alen left the meeting at 4:32 p.m.

Councilmember Repan gave an overview as to his purpose for bringing forth this issue. He spoke on wanting CM Alen to be in attendance to give her input on this topic. Council agreed to move this CAARF to the April 5th meeting.

4.7. Whether to hold additional special session(s) this month. This is an established agenda item for Council's discussion on whether to add an additional special study session and if so, to set the date.

Council agreed to add no additional special sessions, as there is already a Special Session scheduled for March 22nd for the animal ordinance discussion.

5. Adjourn. The meeting was adjourned at 5:04 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, CMC
Town Clerk