

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 16, 2016, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, FEBRUARY 16, 2016, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:33 p.m. Vice Mayor Doug Treadway presided.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Done.
 - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Dennis Repan, Nancy Wright; and Vice Mayor Doug Treadway were present. Mayor Terry Nolan was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

 - 4.1. **Public Safety Quarterly Report – 4th Quarter 2015.**
 - 4.1.1. **Yavapai County Sheriff's Office report presented by Lt. Raiss.** Topics for possible discussion include: Overview - Self-Initiated, Calls for Service, Traffic Stops including number of citations, Arrests (Family Fight, Disorderly, DUI/Drugs); Criminal Investigation; Animal Control - Calls for Service; Calls for Service Comparison-Days of Week, Time of Day; Average Response Times; Part 1 Crimes Comparison.

Lt. Raiss attended and gave a PowerPoint presentation. He gave data on calls for services; drug arrests up for 4th quarter along with other arrests; working on next fiscal year contract with Dewey-Humboldt; road improvements on highway 169, road widening since more heavily travelled.
 - 4.1.2. **Central Yavapai Fire District report presented by Rick Chase.** Topics for possible discussion include: calls responded; outreach programs and services, construction permitting.

Fire Chief Rick Chase reviewed his presentation, explaining Dewey-Humboldt is a safe area; reviewed data on calls; how back-ups are handled; Prescott area wildlife program, FireWise and defensible space; encouraged participation in these programs and explained how they work. Burn permits can be obtained on the City of Prescott website (online) with activation and deactivation done online and are good for a calendar year.
 - 4.1.3. **Magistrate Court report presented by Judge Catherine Kelley.** Topics for possible discussion include: citations, procedures, services.

Magistrate Judge Catherine Kelley was not in attendance due to an injury. Council will request her report another time.
5. **Town Manager's Report.** Update on Current Events. No legal actions can be taken. Council may ask town staff to review an operational matter at this time, or may ask that a matter be put on a future agenda for actions or further discussion. Possible matters and projects are related to Town general administration, Finance, Public Works, Community Development.

5.1. Status report of the free “well-water” test kit program.

Town Manager Kimball gave an overview of this program and explained its popularity with D-H citizens. She reiterated the results of the tests will go directly to the participants, and not the town.

- 6. Consent Agenda.** All matters listed under the Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion. Any item may be removed from the Consent Agenda for separate consideration at a Council Member’s request. If a citizen desires separate consideration of an item, he or she should approach a Council Member prior to the meeting and ask that the Council Member request that the item be removed.

6.1. Clean-up Day Intergovernmental Agreement (IGA) with the Town of Prescott Valley.

Possible acceptance, rejection or modification of the IGA. (As directed at the February 9th meeting)

Councilmember Hamilton made a motion to approve the Clean-up Day Intergovernmental Agreement (IGA) with the Town of Prescott Valley, as presented. It was seconded by CM Alen and approved by a 5-1 vote in favor, CM McBrady voting against.

6.2. Website Development contract with CivicPlus (a website development, support and hosting company) for a new Town website. Possible acceptance, rejection or modification of the contract. (As directed at the February 9th meeting)

Councilmember Wright made a motion to approve the Website Development contract with CivicPlus for a new Town website, as presented. It was seconded by CM Repan and approved unanimously.

7. Comments from the Public (on non-agendized items only).

None.

- 8. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. Resolution 16-119 adopting the revised Principles of Sound Financial Management policy.

Councilmember Wright made a motion to approve Resolution 16-119 adopting the revised Principles of Sound Financial Management policy, as presented. It was seconded by CM Hamilton and approved unanimously.

8.2. Possible discussion and direction on the Town Manager’s employment contract.

The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on elements of this item covered under A.R.S. § 38-431.03(A)(1) and (4). (As directed at the February 2nd meeting)

Councilmember Hamilton made a motion to move 8.2. to the end of the meeting (just before adjournment). It was seconded by CM Alen and approved unanimously.

8.2.1. Recess into and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1)

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, and (4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the

Town's position regarding possible amendments to the contract with the Town Manager.

8.2.2. Reconvene Regular Meeting.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Review and discussion of regular council meeting of 1/5/16, agenda item 5.2 Entitled “Town attendance at the January 2017 Rural Transportation Summit in Yuma”.
[Requested by CM Repan]

Councilmember Repan explained he would like to postpone this agenda item until the Mayor could be in attendance, as it related to him.

Councilmember Alen made a motion to table until the first meeting the Mayor is back, seconded by CM Repan. It was approved unanimously.

10. Public Hearing Agenda. None.

8.2 Possible discussion and direction on the Town Manager's employment contract. The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on elements of this item covered under A.R.S. § 38-431.03(A)(1) and (4). (As directed at the February 2nd meeting)

Councilmember Repan made a motion to go into Executive Session on this item, seconded by CM Hamilton. It was approved unanimously. Council recessed into Executive Session at 7:15 p.m.

8.2.1. Recess into and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, and (4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding possible amendments to the contract with the Town Manager.

8.2.2. Reconvene Regular Meeting.

Council reconvened into regular session at 8:06 p.m. No further discussion or action was taken on this agenda item.

11. Adjourn. The meeting was adjourned at 8:06 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, CMC
Town Clerk