

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
STUDY SESSION MINUTES  
SEPTEMBER 8, 2015, 2:00 P.M.**

**A STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, SEPTEMBER 8, 2015, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 2:00 p.m.
2. **Roll Call.** Town Council Members Arlene Alen, Dennis Repan, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present. Councilmembers Mark McBrady and Doug Treadway were absent.
3. **Study Session.** No legal action to be taken.

**3.1. Local Government Investment Pool (LGIP) presentation by Office of the State Treasurer.**  
Requested by Council in May during the FY 16 Budget discussions.

Arizona State Treasurer Jeff DeWit gave an overview of the LGIP benefits, philosophy, 3 investment pools and comparison to bank rates. Mr. DeWit answered other Council questions pertaining to rate raises and fluctuations in the market last year that the Town saw with their investments.

Town Accountant Deni Thompson spoke on how she tracks the financial investment data.

**3.2. Staff report of “Well water testing kits” program as a council directed expenditure item in Fiscal Year 2016 Budget and council direction of next steps.**

Town Manager Kimball reported on what she has learned about the well-water testing kits, explaining there are kits available for \$32 each but these kits do not appear to fit the needs of the town. Other options are available (in Council Communication in the packet) and she is seeking direction on next steps.

There was discussion on the different level of testing needed rather than the basic kit; whether Council wanted access to testing results or not; having tests that differentiate between naturally occurring and non-natural arsenic and other heavy metals.

Councilmembers Repan and Treadway will contact Legend for pricing and Town Manager Yvonne Kimball was asked to be part of that conversation.

Town Manager Kimball announced a “Well-owner Workshop” by the University of Arizona on October 24<sup>th</sup> at the Humboldt Elementary School Library. More details will be provided in the town newsletter.

**3.3. Discussion of the 2016 Citizen Survey next steps.** A follow-up on Council’s service engagement letter for Yavapai College Economic Research Center to conduct the “survey”.

Town Manager Kimball gave an overview of the survey process timeline: 3 meetings with Council, the first for the initial discussion, second for review of the proposed questionnaire and third the results of the survey.

Council reviewed alternate days to meet to shorten the timeline. Council determination was to hold meeting #1 on September 29<sup>th</sup> at 2pm, with Alex Wright providing information to council in advance. Meeting #2 was scheduled for October 27<sup>th</sup> but Council can identify a better date later.

**3.4. Sound Financial Management Plan – Review/Edits.** Continued from the March 24<sup>th</sup> Council meeting.

Council reviewed the proposed changes, page by page in the packet.

Page 32 – edit change to 4<sup>th</sup> check-marked sentence: does NOT have bond obligations, adding NOT.

Page 33 – Council Policy number and pdf of the new resolution will be changed once modifications are approved.

Page 34 – modify wording under “Schedule”, first paragraph: The Town Council shall make any effort to... change ANY to EVERY; may adopt changed to SHALL adopt resolution. Ms. Kimball explained adoption of the budget is not mandatory by July 1<sup>st</sup>, but will look in to whether it is required for a distinguished budget award. Staff will strive to follow the award format/framework, although applying for the award will not be required.

Page 42 – First check-marked sentence: PERIODICALLY should be changed to AS NEEDED.

Page 42 – Last check-marked sentence: TOWARD should be changed to WHEN collecting civil penalties...

Page 46 – last three paragraphs set to be deleted: CM Wright asked why they are being deleted. Ms. Kimball explained fee study are expensive and this section holds a high expectation to do them on a schedule. Current fees are legitimate and comparable to region. There was discussion on the problems with doing a study so often when it is not required for a town this size.

Page 49 – Misspelling of ORDINANCE.

Page 52 – Council is good with proposed removal.

Page 53 – modify PERIODICALLY to AS NEEDED.

Page 60 – questions on removal of “Hold Harmless...” paragraphs. Removal was approved since adequately covered in previous paragraph.

Changes will be made as approved by Council.

Councilmember Wright thanked the Council for a card given to her husband.

**4. Special Session.** Legal action can be taken.

**4.1. Whether to hold additional special session(s) this month.** This is an established agenda item for Council’s discussion on whether to add an additional special study session and if so, to set the date.

Vice Mayor Hamilton made a motion to hold a meeting on September 29<sup>th</sup> at 2:00 p.m. to hear from Ms. Alexandria Wright on the Citizen Survey Questionnaire. The motion was seconded by CM Wright. It was approved by a 5-0 vote in favor (Councilmembers McBrady and Treadway being absent).

**5. Comments from the Public.** None.

**6. Adjourn.** The meeting was adjourned at 5:11 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk