

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
STUDY SESSION MINUTES
JUNE 9, 2015, 2:00 P.M.**

A STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JUNE 9, 2015, AT TOWN HALL AT 2735 S. STATE ROUTE 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:01 p.m.
2. **Roll Call.** Town Council Members Arlene Alen, Mark McBrady (arrived late at 2:16 p.m.), Dennis Repan, Doug Treadway, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present.
3. **Study Session.** No legal action to be taken.

3.1. Citizen Survey question result and next steps. Directed from the May 19, 2015 meeting. Results collected by CM Repan.

Councilmember Repan gave an overview on his survey question compilation from Council members. There was discussion on requesting a bid from Alex Wright for the survey process; how much work the council should do on the questions versus having Ms. Wright provide her input.

Public comment was taken on this item.

Jerry Brady spoke on surveys being used for funding; mid-century census survey; NAU and Yavapai College having plans already integrated for funding over the next 5-years.

Council agreed to submit CM Repan's collected results to Alex Wright (pages 5-12 in the packet).

Councilmember McBrady arrived at 2:16 p.m.

Town Manager Kimball reviewed that this will define the scope of work and next would be an agreement, refine, conduct survey, report, and finalize on a date to be determined.

3.2. Council review and direction on the Draft Accountability Contract for Dewey-Humboldt Historical Society Museum rent reimbursement.

There was discussion on possible stipulations that could be included in the contract, how a change in location for the museum would change the agreement; removing the "free admission for D-H residents" stipulation from the agreement, allowing admission fee at the DHHS discretion; remove #3 altogether.

The agreement will have the scope of work #3 removed as the only revision, go to the attorney for review, then be on the June 16th agenda for approval.

Public comment was taken on this item.

Jerry Brady spoke on studies done on economic development in this region; history based tourism a major economic driver in the area; visitors' center in Cordes Junction.

3.3. Council advisability of amending Town Code Section 152 Subdivision - Large Land Division, in the form of Ordinance 15-113.

Mayor Nolan spoke on waiving the client-counsel privilege before discussing the issue and whether they need to bring this back at a future agenda once that is done.

Vice Mayor Hamilton spoke on a question he has for the attorney regarding whether the town “must allow land splits”; uncontrolled land division and ingress/egress problems.

Town Manager Kimball explained this is why this matter is before the Council, to consider whether to adopt an ordinance that would remove Town Code 152.3 (B) altogether as the town does not have the authority to regulate large land lots over 2.5 acres. She explained this subject is not one that would be required to go through P&Z Commission but could, for their recommendation to Council.

Public comment was taken on this item.

Jerry Brady spoke on historic issues in Prescott regarding land division; recommended referencing annotated edition for case precedence and talk with Judge Kelley on these issues.

There was discussion on whether the attorney memo was necessary for discussion or forwarding it on to the P&Z Commission. Mayor Nolan stated he would submit a request (CAARF) to put it on a future meeting to waive the client-counsel privilege. This memo would help the public understand the reasons for recommending the removal of that portion of town code pertaining to large land division, to be compliant with Arizona Revised Statute.

3.4. Council advisability of imposing an application fee for Right-of-Way abandonment.

Town Manager Kimball gave an overview and explained the recommendation to adopt a \$750 permit fee for a Right-of-Way abandonment application fee.

There was discussion on standard of compensation for staff resources through fees. There was discussion on the level of work that goes in to this process.

Public comment was taken on this item.

Jerry Brady spoke on Prescott’s sale of a right-of-way and the problems they had since it affected utilities and ADA rights. He spoke on the process involved in a land abandonment.

Town Manager Kimball explained this fee is paid for the review process and would not be refundable if it fails. It does not preclude selling the land for compensation.

Council agreed with the fee recommendation and directed staff to move forward on it.

3.5. Review of proposed (final) FY 15-16 Budget in preparation for its adoption at the July 7 Regular meeting. [Budget materials provided separately (online) due to its size]

Town Manager Kimball reviewed the budget process to date: June 2nd meeting Council adopted the tentative budget; some editing (not numbers) suggestions were made and completed. The final adoption is advertised for and the public hearing and final adoption is agendized for July 7th. Changes can be made up until the final adoption.

4. Special Session. Legal action can be taken.

4.1. Whether to hold additional special session(s) this month.

No additional meeting was needed or scheduled.

5. Comments from the Public.

Jerry Brady spoke on General Land Use Surveys and adjudications not completed in Arizona and Alaska; kinds of surveys; variations/offsets due to different standards: cardinal point; no survey description for the town; difficult abandoning a right-of-way for this reason.

6. Adjourn.

The meeting was adjourned at 3:13 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk