

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
MAY 5, 2015, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MAY 5, 2015, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 6:31 p.m.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Done.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Mark McBrady, Dennis Repan, Doug Treadway, Nancy Wright; Vice Mayor Jack Hamilton; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

Mayor Nolan spoke on a flower planting event with Humboldt Elementary School children at Humboldt Station. He thanked Mark McBrady and Kooiman Realty for contributions to the project and spoke on the town sponsoring T-shirts for the participating children.

  - 4.1. **Municipal Clerks Week Proclamation.** Mayor Nolan read the proclamation for Municipal Clerks' Week.
  - 4.2. **Mental Health Month "B4Stage4" Proclamation.** Mayor Nolan read the proclamation for Mental Health Month and Laura Norman was present to accept the proclamation and provide the Mayor with activities this month pertaining to Mental Health Month B4Stage4.
5. **Town Manager's Report.** Update on Current Events.
  - 5.1. **Report on April 22, 2015, CCLR Brownfield Conference.**

Town Manager Kimball gave an overview of the CCLR Brownfield Conference, explaining Brownfields are separate from Superfund sites and have separate resources. There were some valuable resources and contacts that might be helpful to the town, during the long process of superfund site. She spoke on another superfund site in Tempe that is now a mall. There was discussion on Council being more proactive with representatives of the state; further consultations with an environmental attorney for possible options and answers to questions about acquisition of property and the Town's liability.
6. **Consent Agenda.**
  - 6.1. **Minutes.** Minutes from the March 10, 2015 Work Session, March 17, 2015 Regular Council Meeting and March 24, 2015 Special Study Session.

Councilmember Wright made a motion to approve the March 10, 2015 Work Session, March 17, 2015 Regular Council Meeting and March 24, 2015 Special Study Session minutes, as presented. It was seconded by CM Treadway and was approved by vote unanimously.
7. **Comments from the Public (on non-agendized items only).**

Victoria Wendt spoke on having a volunteer animal advisory board to "get this straightened out".
8. **Discussion Agenda – Unfinished Business.**

**8.1. Continued review and discussion of the Preliminary Budget by Funds and Departments (General Fund – Revenues, Expenditures: Town Council and Management, Town Clerk, Finance, Legal, IT, Magistrate Court, Public Safety, Engineering, Public Works, and Community Development, non-Departmental; HURF – Revenues, Expenditures: Engineering, Public Works; Grant Fund).**

Town Manager Kimball reviewed where they left off at the last Budget Workshop on April 30<sup>th</sup>.

IT: There was discussion on the Town's computer equipment being new and the software not being compatible with older software that some Council members have on their personal computers. It was discussed whether the town could provide additional licenses for Council's personal computers. There was discussion on the proposed cost of new computers in the budget and the cost to keep software licensing current.

Magistrate Court: No changes were recommended.

Engineering: No changes were recommended.

Public Works Facilities – A/V System: TM Kimball explained money is being budgeted to upgrade the Town's Audio/Video system for the Council Chambers and meeting recordings (\$15k)

Town Hall Lease: There was discussion on the lease negotiations and whether an increase in rent is included in the budget. TM Kimball explained negotiations are still between the landlord and attorney with no increase news to report, but the fund balance can be used for this year if necessary to cover an increase.

Community Development: There was discussion about the salaries in this department going up from 118k to 129k. TM Kimball explained that the earlier amount was for a lower salary range but now she is looking to hire at a higher range for a higher level position.

10-465-6950: TM Kimball explained this line item includes the Citizen Survey and the 80% for museum rent.

Private Well Water Testing Kits: CM Repan suggested including \$10k in the budget for people to perform well water tests on their private wells, in an effort to be more proactive on the EPA problem. There was discussion on areas of Town that do not have private wells; challenges and false results with the testing kits; people's personal responsibility to take care of their own health; what to do with results since private wells aren't controlled.

Councilmember McBrady made a motion to approve putting \$10k in the budget for well testing kits with the decision on what to do with that money to be determined in the next fiscal year. It was seconded by CM Treadway and approved by a 6-1 vote in favor, VM Hamilton voting against.

There was discussion on where to now cut \$1500 from the budget to balance; Principles of Sound Financial Management (POSFM) requirements; consideration of percentage saved to contingency and reserves and whether to plan for a town hall purchase or continue to rent.

Ms. Kimball reviewed the timeline for the budget: May 19<sup>th</sup> – acknowledgement of tentative budget; June 30<sup>th</sup> is deadline in POSFM to adopt final budget. Verbiage can be added in the budget book to address the possibility of considering a possible town hall and possible allocation of funds out of the fund balance to handle the decision to be made later

in the year. The Town's current lease is good until December 31<sup>st</sup> so any cost overrun incurred with a lease increase could be handled through the contingency fund.

There was discussion on where to find the \$1500 adjustment in the budget with the added budget item (well testing kits). TM Kimball dropped by \$1500 the top end of the hiring range for the Community Development position to make that adjustment.

**9. Discussion Agenda – New Business.**

**9.1. Resolutions for League Conference.** To determine if we want to submit any resolutions for the League to work on. [CAARF requested by Mayor Nolan]

Mayor Nolan gave an overview and asked the Council to think about providing him with any resolution submittal suggestions they would like the League to push for in the legislature. He spoke on a possible suggestion for a cross-over lane on the Interstate 17 hill. No suggestions were given at this meeting.

**10. Public Hearing Agenda.** None.

**11. Comments from the Public.** None.

**12. Adjourn.** The meeting was adjourned at 9:10 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk