

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL STUDY SESSION MINUTES
TUESDAY, SEPTEMBER 9, 2014, 2:00 P.M.**

A SPECIAL STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, SEPTEMBER 9, 2014, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:02 p.m.

2. **Roll Call.**

2.1. Town Council. Town Council Members Jack Hamilton, Mark McBrady (arrived late), Dennis Repan, Sonya Williams-Rowe (arrived late), Nancy Wright; Vice Mayor Arlene Alen; and Mayor Terry Nolan were present. .

3. **Study Agenda.** No legal action to be taken.

3.1. Old Black Canyon Highway Maintenance Issue and Council Direction for future maintenance.

Councilmember McBrady arrived at 2:03 p.m.

Town Manager Kimball gave an overview explaining the ownership is complicated; complying with council direction to perform only minimal maintenance on the road but the road has worsened and now requires more than potholing so she is asking Council to revisit the maintenance issue.

Ed Hanks, Public Works Supervisor spoke on recent problems with pothole repairs washing away and drainage problems. There were questions and discussion on the drainage, repairs, bridge and ownership issues.

Councilmember McBrady asked for an engineer's stamp on the drainage and compaction elements of this proposal.

There was discussion on how the owners would be notified of the work to be done. CM Hamilton spoke on his opinion of the town's liability along this roadway and explained an attorney he hired advised him that since the road was given to the town by the County then it is a legitimate right-of-way (ROW) and the town's road. There was discussion on the property ownership. Mr. Hanks explained the lack of good drainage is the reason for the roadway damage. He proposes re-establishing the existing ditches, which have filled in with silt, dirt and weeds, and possibly adding a culvert under the roadway if needed. Council discussed whether an engineer for this drainage proposal was necessary.

Town Manager Kimball reviewed the direction she heard Council give Staff on this issue: she will contact the on-call engineer for some of this project and will bring back something official for the council.

3.2. Council Policy on Formal Presentation. [Continued from the August 12th meeting; VM Alen Original CAARF from the May 13, 2014 meeting]

Town Manager Kimball gave an overview on this agenda item: Council worked on this at the August Special Session. They desired to work more on this so it was sent to Council for editing and feedback. A marked up policy with that feedback was presented and shown to Council.

There was discussion on how various scenarios would work and challenges with getting all sides of an issue to appear for a presentation, concerns of turning these presentations into forums.

Councilmember Williams-Rowe arrived at 3:32 p.m.

Public comment was taken on this item.

Jerry Brady spoke on candidate forums and those who show up can participate.

Ted Brooks spoke on facts being biased to sides of an argument.

There was further council discussion on whether the town manager should have the right to place a presentation on the agenda.

Town Manager Kimball explained she will check the "Approved" section if coming from her.

Council agreed to the modifications made to the form so far. This will be brought back to Council at a regular meeting for approval of the form.

3.3. Further discussion on Town's 10th Year Anniversary Celebration Ideas. [Continued from the September 2nd meeting]

There was discussion on what each Council member would like to see at the celebration (past Council and Mayors honored, town plaque of all Council and Mayors who served over the 10 year period).

There was discussion on who would produce the event, who will do the work, monies available for this sort of event.

Public comment was taken on this item.

Carl Marsee offered the Historical Societies input on how to organize such an event since they put on the Old West Days.

Jerry Brady spoke on NAU Outreach office specializing in special events and centennials.

Karen Brooks spoke on weather concerns in December and considerations for this.

Town Manager Kimball explained that staff will implement the event and due to time constraints will not seek volunteers. She asked about moving it to the Spring if the council wants volunteers and have weather concerns.

Councilmember Repan spoke on the reason for incorporation being a "hostile takeover", celebrating the event is unpleasant and they have "survived" 10 years as a town.

Councilmember Wright suggested calling prior mayors and council members, giving out town pins, doing something more elaborate at the next milestone for the town.

Councilmember Williams-Rowe liked keeping it short and simple especially with the holidays having many people out of town at that time.

Town Manager Kimball reviewed: they will invite past mayors and Council member to come; prepare a proclamation for the mayor to read; have cake and beverages; invite Yavapai County, local municipalities and state representatives.

3.4. Revisit process of "Ethics Process" & Draft Submitted by VM Alen plus consideration of optional Mediation of Complaints. [CAARF requested by VM Alen]

Council reached consensus to move this agenda item to a future work session since it needs more work.

4. Special Session. Legal Action can be taken.

4.1. Official Canvass of the Primary (August 26, 2014) Election Results. Acceptance of the Canvass of results from Yavapai County Elections Department (pending release of official results by Yavapai County Elections Office).

Councilmember Wright made a motion to accept the official canvass from the Yavapai County Elections Department for the Primary, August 26, 2013 Election. The motion was seconded by Councilmember Hamilton. It was approved unanimously.

4.2. Whether to hold additional special session(s) this month. This is an established agenda item for Council's discussion on whether to add an additional special study session and if so, to set the date.

No additional meeting was approved to be held.

5. Comments from the Public.

Jerry Brady spoke on the seal of the Town, Town's motto "Arizona's Country Town", reason for incorporation, impression and facts of the town are important.

Karen Brooks spoke on Old Black Canyon and lowering the speed limit and historical problems with the road, putting railings on the bridge. She spoke on the reason for allowing the town manager to put presentations on the agenda and celebrating the town's 10-year "survival".

6. Adjourn. The meeting was adjourned at 5:41 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk