

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL SESSION MEETING MINUTES
TUESDAY, MAY 13, 2014, 2:00 P.M.**

A SPECIAL STUDY SESSION MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MAY 13, 2014, AT THE DEWEY-HUMBOLDT TOWN COUNCIL CHAMBERS AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:00PM.

2. **Roll Call.**

2.1. Town Council. Town Council Members Jack Hamilton, Mark McBrady (arrived at 2:08PM), Dennis Repan and Nancy Wright, Vice Mayor Arlene Alen and Mayor Terry Nolan were present; Town Council Member Sonya Williams-Rowe was absent.

3. **Study Agenda.** No legal action to be taken.

3.1. Potential Board of Adjustment on-site training with Attorney. Discussion of whether to hold a training and possible dates for training (afternoon of May 14 or May 19).

There was discussion about inviting the attorney to conduct an on-site training for the Council's upcoming Board of Adjustment hearing. Councilmember McBrady arrived at 2:08PM. Councilmember Hamilton stated he had specific legal questions to ask; other Councilmembers also expressed interest in training in addition to the materials previously received. The Council came to consensus about scheduling the training for May 14, 2014 at 4:00PM.

3.2. Determine process and procedures for TC meeting guests, speakers, presentations, reports etc. in compliance with Open Meeting law, Election Law, AG protocols & Towns legal advisor. [CAARF requested by VM Alen]

Vice Mayor Alen spoke on the need for a process to handle someone who wants to do a presentation before Council, noting that the process is obvious to us internally, but not to a guest presenting to Council. There was discussion about agendaizing the item in such a way that Council can ask questions and have discussion with the presenter. Councilmember Wright suggested the Attorney may have a sample process. Town Manager Kimball will contact the Attorney to see if they have something the Town can review; she will bring it back for discussion.

3.3. P&Z priority task assignment. [CAARF requested by VM Alen]

Vice Mayor Alen suggested having the Planning & Zoning Commission review the Animals (and their structures, kennels) portion of the Code with the intent of revising and updating it, looking for missing links, missing definitions, also looking at exotic animals and whether to keep them as pets, etc., much the same as P&Z did with the Sign Code. There was discussion about having P&Z look at this particular section and how it applies to Dewey-Humboldt since this Code was devised from the County's regulations. Council came to consensus to send this item to the Planning & Zoning Commission for review.

3.4. Unresolved power-line relocation issue at River Rd./Deer Pass and potential partnership with Arizona Public Service (APS) as a solution.

Town Manager Kimball stated this issue was brought to her attention a few weeks ago and she conducted some research on the subject. Bottom line is the area of River Road and deer Path has nice trees creating shade on both side of the road. In 2010 some citizens approached Council to decide what to do with the trees in terms of the power lines and safety. APS trims trees as a safety measure and citizens were concerned it would be done in such a way as to hurt the trees. There was previously discussion about shifting the power lines from overhead to underground but no action was taken. This subject has come up again and APS proposed an estimate of almost \$17,000 to do the underground work, splitting the work 50/50 between the Town and APS and APS is ready to proceed. There was discussion on this item. The Mayor stated that APS plans to go underground as close to the road as they can, about 2 feet in depth and they do not think they will damage the roots of the trees. Town Manager Kimball stated the Town can absorb the cost in the current year's budget. Council came to consensus on moving forward with the project. Town Manager Kimball will come back to Council to approve cost since it is over \$5,000.

4. Special Session. Legal Action can be taken.

4.1. To determine Town policy concerning the metering of exempt wells. [CAARF requested by CM Hamilton] Possible action.

Councilmember Hamilton spoke on his belief that the Town Manager, as a member of Groundwater Users Advisory Council, should take a stance that represents the Council and people of the Town opposing the metering of wells. There was discussion in favor of the Town Manager taking the position of the Council and Town; there was discussion about giving the Town Manager the latitude to do her job. There was no consensus reached on this item.

4.2. Town staff absence and overall staffing situation and the immediate need for temporary or permanent position(s). Town Manager presentation, Council discussion and possible action to authorize (or not) temporary and/or permanent positions.

Town Manager Kimball spoke on the Community Development Coordinator position vacancy (Mr. Colvin has been out of the office due to medical reasons), his absence has created some difficulties and the office has come together to cover; she spoke on Administrative Assistant position vacancy (Ms. Garfield resigning effective 5/23/14); Town Manager Kimball asked for authorization to hire a temporary person to fill in Community Development; for Administrative Assistant she plans to fill it, Council authorization not necessary. Council came to consensus to let the Town Manager handle the situations at her discretion.

4.3. Whether to hold additional special session(s) this month. This is an established agenda item for Council's discussion on whether to add an additional special study session and if so, to set the date.

There was discussion and the consensus was to wait and decide if they needed another meeting after the next budget meeting.

5. **Comments from the Public.** None.
6. **Adjourn.** The meeting was adjourned at 3:18PM.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk