

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, MAY 6, 2014, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MAY 6, 2014, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY- HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 6:33 p.m.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Made.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright
3. **Roll Call.** Town Council Members Jack Hamilton, Dennis Repan, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Arlene Alen; and Mayor Terry Nolan were present. Councilmember Mark McBrady was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

  - 4.1. **United Animal Friends, Animal Disaster Preparedness. A presentation by Becky Salazar.** [CAARF request by VM Alen at the February 18, 2014 regular council meeting, and presentation approved by council]  

Becky Salazar with United Animal Friends spoke to the council on animal disaster preparedness. United Animal Friends sets up the temporary animal shelters during disasters. Once an evacuation is called animals have to be brought out. She spoke on considerations such as not being home during an evacuation and having a buddy system with neighbors or close friends with pet necessities put together for pet evacuation (food, leash, bowl, water, pets' picture, and special diet/meds). Ms. Salazar answered council questions on United Animal Friends, staging shelters and location of shelters.
  - 4.2. **Poppy Month Proclamation.**

Mayor Nolan proclaimed May as Poppy month, and read the proclamation regarding same.
  - 4.3. **Mental Health Month Proclamation.** [VM Alen requested CAARF]  

Vice Mayor Alen read the Mental Health Month proclamation, proclaiming May as Mental Health Month.
  - 4.4. **Presentation by West Yavapai Guidance Clinic – May is Mental Health Awareness Month.** [VM Alen requested CAARF]  

Laura Norman with West Yavapai Guidance Clinic and Nancy Divine with Northern Arizona V.A. Healthcare system were in attendance to speak to the council on Mental Health Awareness (WYGC.org for calendar of events). They spoke on a Mental Health Summit with a PTSD focus.
5. **Town Manager's Report.** Update on Current Events.
  - 5.1. **Council Budget Discussion Recap from April 22<sup>nd</sup> and 29<sup>th</sup> workshop meetings.**

Town Manager Kimball recapped the last two budget workshops and included a memo

with updated revenues and expenditures. HURF has not been discussed yet; additional \$13k estimated increase, 5.8% increase from prior year. The next budget discussion scheduled for May 13<sup>th</sup> at 9am will cover HURF revenue expenditures and other undetermined items. Adoption of the tentative budget is scheduled for May 20<sup>th</sup>, which sets the cap for expenditures. There was discussion on when the full council would vote on those undetermined items and whether to vote on them collectively or individually. Mayor Nolan moved the agenda. Town Manager Kimball responded by saying she understands council's intentions and feels that reviewing it all together is easier to determine how much money they have in the pool to work with.

## **6. Consent Agenda.**

**6.1. Minutes.** Minutes from the April 1, 2014 Regular meeting and April 8, 2014 Work Session meeting.

Vice Mayor Alen made a motion to approve as presented the minutes from the April 1, 2014 Regular meeting and April 8, 2014 Work Session, seconded by Councilmember Hamilton. It was approved unanimously.

## **7. Comments from the Public (on non-agendized items only).**

Ruth Szanto with Legal Services spoke on a free law clinics in the area in the next two weeks. Ms. Szanto spoke on an increase in business and her willingness to hold a clinic in Dewey-Humboldt.

**8. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

**8.1. Ordinance 14-105 Ratifying Code Change to 30.017 Compensation, Bond and Financial Disclosure Statement, (A) Council compensation.** (CAARF Requested by CM Wright and approved at April 1<sup>st</sup> meeting). Adopt, deny, postpone, or adopt with modifications.

Town Manager Kimball reviewed the origins of the ordinance. Council's suggested changes were sent to the Town Attorney to develop into this ordinance. The Council's change pertaining to when the compensation goes into effect is prohibited by state law, therefore it was not included in the code change ordinance.

Councilmember Wright made a motion to approve as presented Ordinance 14-105 Ratifying Code Change to 30.017 Compensation, Bond and Financial Disclosure Statement, (A) Council compensation, seconded by Councilmember Hamilton. It was approved by a 6-1 vote in favor, Mayor Nolan voting against.

**8.2. Volunteer of the Year Selection and Recognition and next steps.** Staff report, Council ratification, and direction on next steps.

Town Manager Kimball gave an overview explaining this program was continued this year and a selection has been made. She was asking for the Council to ratify the decision and wants to know the Council's desire for the next steps (ceremony, etc.).

Council reviewed what they did last year for Volunteer of the Year; discussion was had on the selection and how it was done.

Vice Mayor Alen made a motion to approve ratifying the Volunteer of the year, seconded by Councilmember Williams-Rowe. It was approved by a 4-2 vote in favor, Councilmember Hamilton voting against and Councilmember Wright abstaining from the vote.

Staff was questioned about whether there was a change to last year's procedure to include a Council member in the selection committee.

Council discussed honoring all 7 people nominated for this award by providing all with certificates.

Councilmember Hamilton made a motion have staff contact recipients of awards and find out when they are available to come to a meeting to receive those awards. The motion failed for lack of a second.

Councilmember Repan made a motion to have both the presentation of awards before the council as well as a picnic at a later date, seconded by Vice Mayor Alen.

Town Manager Kimball clarified her understanding of direction given– contact all nominees for their attendance at a council meeting and a picnic. Councilmember Repan clarified the nominees be contacted to make sure they can attend one or the other. There was discussion on the date of the picnic. It will be decided once nominees have provided feedback on good dates for them.

A vote was taken on the motion which passed by a 6-0 vote in favor.

**8.3. Revisit policy relating to educational, conference and event reimbursements to council members to clarify what types of these activities will be deemed acceptable.** [CAARF requested by VM Alen and continued from February 18<sup>th</sup> and March 11<sup>th</sup> Council meetings]

Mayor Nolan recommended putting agenda items 8.3, 9.2 and 9.3 into a study session to discuss all three at the same time. There was discussion on how this would work since they are similar in nature.

Vice Mayor Alen made a motion to move 8.3, 9.2 and 9.3 into a work session to clean this up as a whole, seconded by Councilmember Williams-Rowe.

Councilmember Wright asked for light discussion now to see if there was any consensus on her item. Vice Mayor Alen spoke on her item being written as clarification on one piece of this but that part could be eradicated if large changes were made with 9.2 or 9.3. Mayor Nolan spoke on his CAARF being in direct contradiction to CM Wright's CAARF. There was discussion on previous decisions allowing anyone on Council to attend other meetings and be reimbursed, rather than obtaining Council's prior approval for that reimbursement and wording on CAARF about receiving proof of attendance. Town Manager Kimball explained this could go on the June 10<sup>th</sup> Work Session. Councilmember Wright suggested they address Mayor Nolan's CAARF at this meeting and put the other two CAARFs' on a future work session.

Councilmember Wright made a motion to approve moving 9.3 to discussion now, seconded by Councilmember Repan. The motion was approved by a 6-0 vote in favor.

Councilmember Repan asked the mover and seconder of the original motion to amend it to include only 8.3 and 9.2 (removing 9.3). The mover and seconder agreed.

A vote was taken on the motion to move 8.3 and 9.2 into a work session to clean up this as a whole. It passed by a 6-0 vote in favor.

**9. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**9.1. Call of Election. Mayor and 3 Council member election in August.** [Presented by Town Clerk, Judy Morgan]

Town Clerk Judy Morgan announced the upcoming candidate election, giving details and deadlines. The candidate orientation will be held May 12<sup>th</sup> at 6:00 p.m. Primary election is

on August 26<sup>th</sup>, General election is on November 4<sup>th</sup>. She was asked about the response for candidate packets.

**9.2. Discussion and consensus on revising the Town Code on reimbursement for the Town Council (includes Mayor) for travel and/or training expenses.** Possible action. [CAARF requested by CM Wright]

Moved to a work session (see agenda item 8.3 for details of that move).

**9.3. Discussion and consensus on revising the Town Code on Reimbursement for Council for travel and training expenses.** [CAARF requested by Mayor Nolan]

Mayor Nolan gave an overview on his CAARF explaining that notice of meetings come up with no time to get pre-approval to attend; other municipalities allow attendance without pre-approval; constituents elect council members and trust them to make sound decisions.

There was discussion on why and when attendance should be reimbursed and comments about controlling expenditure of monies. Councilmember Wright suggested they require proof of attendance/verification if attending a meeting. Mayor Nolan spoke on attending a meeting at the last minute and the outcome being it helped the town get money for the park.

There was discussion on dis-incorporation of the town; code of ethics, accountability to constituents; current procedure for reporting attendance of a meeting. With no further discussion the Council moved on.

**10. Public Hearing Agenda.**

None.

**11. Comments from the Public.**

None.

**12. Adjourn.**

The meeting was adjourned at 8:30 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk