

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, JANUARY 21, 2014, 6:30 P.M.**

**A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JANUARY 21, 2014, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 6:30 p.m.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Made.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members Jack Hamilton, Mark McBrady (arrived at 6:36 pm), Sonya Williams-Rowe, Nancy Wright, Vice Mayor Arlene Alen and Mayor Terry Nolan were present; Town Council Member Dennis Repan was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
5. **Town Manager's Report.** Update on Current Events.
  - 5.1. **Public Safety Quarterly Report.** A joint presentation by Yavapai County Sheriff Office Lt. Auvenshine and Judge Kelley.

Lt. Auvenshine gave the quarterly report and answered questions.

Councilmember McBrady arrived at 6:36 p.m.

Vice Mayor Alen asked why the Town was 10% higher in citations than the rest of the County. Lt. Auvenshine stated it is a smaller area to patrol, more time to do proactive approach.

Councilmember Hamilton asked if the southern area command station was closed down and YCSO had to respond out of Mayer, how that would affect response times. Lt. Auvenshine stated it could add 3 – 5 minutes. Lt. Auvenshine noted that the response times reported are “on-scene” time, so if waiting for backup to respond it could lead to longer response times.

Councilmember Wright asked if there was a comparison to Prescott Valley and Prescott in regards to the citation numbers. Lt. Auvenshine did not have a comparison to P.V. or Prescott.

Mayor Nolan asked if there were many alarms in the area. Lt. Auvenshine stated there are not many; a lot of times alarms are set off by weather or not getting to the keypad in time.

Judge Kelley commented on Lt. Auvenshine’s statistics; pleased with the ticket writing, seeing more than ever before; noted that the Sheriff’s office is the Town’s police department, they are paid to write tickets, etc. Judge Kelley stated not much has changed with the Court, but the most significant thing from 2009 to 2013 is the revenue is about twice as high, likely due to philosophy of accepting time payments, and implementing the Court enhancement fee and warrant fee. She stated that after almost a year of implementing the online payment system, 20 – 40% are using it voluntarily. She noted that January has seen a high number of orders of protection against harassment.

6. **Consent Agenda.**

6.1. **Minutes.** Minutes from the December 17, 2013 Regular Meeting, January 7, 2014 Regular Meeting.

Vice Mayor Alen made a motion to approve the minutes from December 17, 2013 and January 7, 2014, seconded by Councilmember Wright. The motion passed unanimously.

7. **Comments from the Public (on non-agendized items only).** None.

8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. **Partial Reimbursement for Educational Opportunity.** [CAARF requested by VM Alen and continued from January 14, 2014 Work Session]

Councilmember Alen stated she was approved to be part of the IEDC's CEcD program, attending core classes January 27 – 31st to aggregate information to help fulfill responsibilities to the Town, to meet people who are working on other Councils and in Economic Development to see what they are doing and how they did it. She noted she has a partial scholarship and is submitting this request for partial reimbursement.

Councilmember Wright spoke against granting this request and felt it violates the gift clause which states it must be for a public purpose, offer tangible benefits and not promote private interests.

Councilmember Hamilton spoke against granting this request and felt it violated the gift clause, noting the code of ethics states something gained should be for the Town's good, not Council's good.

Councilmember McBrady spoke in favor of the request; he stated it is an advantage to have someone who is educated in this area and will benefit the Town.

Councilmember McBrady made a motion to make up the difference of the tuition in the amount of \$395 so Vice Mayor Alen's registration fees are paid, seconded by Councilmember Williams-Rowe.

Councilmember Wright spoke on the Supreme Court stance of providing tangible benefit in return and asked to know what those benefits are. Mayor Nolan spoke on the knowledge the Vice Mayor will gain from this in regards to development. Councilmember McBrady spoke on the certification the Vice Mayor will receive.

A vote on the motion to pay for Vice Mayor Alen's remaining \$395 registration fees was taken. It was approved by a 3-2 vote (Alen abstained, Hamilton and Wright voting against).

8.2. **Revisit process CAARF (Council Agenda Action Request Form) submittals from inception through action.** (Continued from December 10, 2013 Work Session and January 14, 2014 Work Session, looking at VM Alen's proposal)

Vice Mayor Alen spoke on the process of submitting CAARFs; she revisited the Town's Code and wrote it to be in alignment with many towns and cities across Arizona according to the League; suggested that it is submitted to a work study session first, discuss to the point where there is consensus through open dialogue; important to have Code that guides Council and provides stability within organization.

Councilmember McBrady spoke on doing CAARFs this way for a long time, we are a small community and it allows for every citizen to get something on the agenda through a

Council member; allows citizens to have access to this body of Council members; his concern is that things will not get heard.

Councilmember Hamilton spoke on agenda items always had to come through Council for discussion and majority vote whether it goes forward, this resolves problems before a speaker is at the meeting ready to speak.

Councilmember McBrady stated if something was given to a council member it got put on the agenda; this suggestion it goes to work session then it is decided whether it goes to regular agenda; concerned that citizen's items will be dropped.

Vice Mayor Alen spoke on whether an item comes from a citizen through a Council member or directly from a Council member it is put on a work study session to discuss so it is transparent; the way it is now is not by Code and is subjective; suggested to change the process and get in line with other communities and follow the Code.

Councilmember Wright stated the Code already says something can be tabled for a future date, whether work session or regular meeting.

Councilmember McBrady made a motion to accept this agenda item with the provision to delete where it states the item will be dropped, seconded by Vice Mayor Alen.

Councilmember Williams-Rowe spoke on concerns of putting everything to a work study session; Council's down the road may get younger members who may be working and cannot make all of the work study sessions. Vice Mayor Alen spoke in favor of considering different times for work study sessions in the future, there may be people who would like to attend meetings or run for Council and cannot because of the time.

Councilmember Hamilton spoke against the motion as presented.

A vote was taken on the motion to accept the item but delete where it stated "dropped", and failed by a 4-2 vote (Alen and McBrady voting in favor).

Councilmember Hamilton made a motion to accept the agenda item as written, seconded by Vice Mayor Alen. Councilmember Hamilton accepted Councilmember Wright's suggestion to amend the motion to state "work session" instead of "work study session" where appropriate in the Code. The motion failed by a tie vote of 3-3 (McBrady, Nolan and Williams-Rowe voting against).

**9. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**9.1. 2013 Volunteer of the Year process.** Discussion and possible direction whether to start the process for selection of the 2013 Volunteer of the Year and how to proceed.

Town Manager Kimball stated this program was initiated during the December 2012 Council Retreat and that Mrs. Pat Mathews was the first recipient. Ms. Kimball asked for Town Council direction whether to continue the program, the committee and the annual volunteer celebration.

Councilmember Hamilton spoke in favor of recognizing the people of the community for volunteerism, recognizing all of the volunteers in the newsletter, not focus on just one person.

Mayor Nolan spoke in favor of continuing the program and the ceremony, important for the community. He stated the committee picked one volunteer that was outstanding to recognize, but all volunteers were recognized at the BBQ last year.

Vice Mayor Alen spoke on the process going fairly smoothly last year and suggested giving a certificate acknowledging all of the nominees, but still pick one volunteer of the year.

Councilmember Wright spoke in favor of recognizing all volunteers.

Councilmember Wright made a motion to put an article in the newsletter that recognizes everyone who has volunteered for the Town, keeping a record such as the library does so the Town has record of volunteers and how much time they give to the Town, seconded by Councilmember Hamilton. This motion was nullified due to the subsequent motion.

There was discussion.

Vice Mayor Alen made a motion to use the same process as last year, selecting one Volunteer of the Year, with the addition of nomination certificates for all those nominated by members of the community, seconded by Councilmember McBrady. The motion passed by a 4-2 vote (Hamilton and Wright voting against).

Ms. Kimball will assemble a selection committee.

**10. Public Hearing Agenda.** None.

**11. Comments from the Public.** None.

**12. Adjourn.** The meeting was adjourned at 7:36 p.m.

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Terry Nolan, Mayor

ATTEST:

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Judy Morgan, Town Clerk