

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL STUDY SESSION MINUTES
TUESDAY, JANUARY 8, 2013, 2:00 P.M.**

A SPECIAL STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JANUARY 8, 2013, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 2:00 p.m. Mayor Nolan presided.

2. **Roll Call.**

2.1. Town Council. Town Council Members Arlene Alen, David Hiles, Mark McBrady, Denise Rogers (absent at roll-call, arrived at 2:04 p.m.), Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present.

3. **Study Agenda.** No legal action to be taken.

3.1. "Volunteer of the Year" Program selection criteria discussion.

Town Manager Kimball gave an overview explaining that she had not received any citizen input to date. There was discussion on who can nominate.

Councilmember Rogers arrived at 2:04 p.m.

Town Manager Kimball gave her suggestion: include all volunteers in the community; establish eligibility on who can apply for this program; put notifications on the website and in the newspaper regarding this; require at least a paragraph on why the person is being nominated; council needs to decide what to do for volunteers and for the winner.

Council discussed and decided it should be a volunteer who lives in Dewey-Humboldt and the volunteer efforts benefit the citizens of Dewey-Humboldt. There was discussion on whether to form a committee to establish the selection criteria, how to obtain nomination applications, and what timeframe to do this in.

Public comment was taken on this item.

Jack Hamilton gave his suggestions for this program: selection, notification and location.

David Nystrom spoke on the schedule, establishing a purpose/explanation for doing this.

Town Manager Kimball recapped what was decided. This item will come back to council in February or March for appointing a committee, with a deadline to nominate between April and May for the committee to work on it. The event will occur prior to seating the new council (June 2013).

3.2. Historical Overlay District Research and related issues. Report and discussion.

Town Manager Kimball gave an overview on her research. She explained how an overlay district works and is usually for more stipulations and restriction on top of the zoning. She asked whether the Council's vision is a destination for the town. She spoke on the D-H Historical Society obtaining a grant for a walking tour, which will start in April. She spoke on trying determining what it takes to establish a national registry for an area in town.

There was discussion on various programs and reasons for establishing each, and the need for establishing a purpose first to determine the best solution.

Public comment was taken on this item.

Kevin Leonard spoke on Humboldt's historic significance and doing a survey of the homes on Main Street for their interest in historic designation. He spoke on the designation of a Miners' Historic District.

David Nystrom spoke on looking at the historic significance and what to preserve, but start by designating the historic area with no restrictions attached, to see if owners are interested in registering on the national registry.

There was discussion on these suggestions.

Kathy Hoyer, Secretary of the D-H Historical Society spoke on her recollection of the original designations on Main Street, the DHHS not wanting to take on the historic district project as they are working on walking tours now; the placement of plaques on historic buildings as part of the tour.

Town Manager Kimball suggested waiting until April when the Historic Society has determined their walking tour area for the council to review this issue again.

Kevin Leonard offered to get signatures from homeowners on whether they want to be on the historic designation or registry. Mayor Nolan explained they did not wish to do that at this time.

3.3. Centennial Monuments Unveiling Ceremony plan. Discussion and direction.

Town Manager Kimball gave an overview on the two monuments in town and showed photos of the park monument. She announced an unveiling ceremony February 14th to view the monuments. The park monument unveiling will include a lunch at noon, with dessert being served at the Humboldt Station monument unveiling at 1:30 p.m.

There was discussion on the date chosen. Kathy Hoyer explained the significance of that date being the end of the centennial year and their guest speaker, Bill Cowan, coming to talk about his monuments idea. Council agreed this was a good date and time. Councilmember Rogers asked for articles to go in the newsletter regarding this event from Ms. Kimball and Ms. Hoyer.

3.4. Town Manager Employment Anniversary.

Mayor Nolan explained this is the time to consider whether to give the Town Manager a pay raise. Town Manager Kimball reviewed: her contract is open and doesn't need renewing; council approved up to a 4% increase with 2.3% being for COLA and 1.7% for merit; she can't give herself a raise so is asking Council what they want to do.

Councilmember Repan recommended bringing this to the next regular meeting to vote on. Council agreed to this.

4. Special Session. Legal Action can be taken.

4.1. IT Support Service Contract Matters. Discussion and possible action.

Accountant Deni Thompson gave an overview explaining the IT Support Services Contract with Four-D LLC was due to expire June 20, 2013. The current rate was locked in at \$50/hr. but Four-D LLC has notified staff that the rate will go up to \$75/hr. July 1, 2013, which is only guaranteed until January 2014. She recommended going out for bids on this service, and inviting Four-D LLC to bid as the town has been happy with their service. There was discussion. Town Manager Kimball explained they would advertise for this in the local paper (Courier) only.

Councilmember Wright made a motion to put out a bid for proposals for IT Support Services, seconded by Councilmember Rogers. It was approved unanimously.

5. Comments from the Public.

Jack Hamilton spoke on being more specific with agenda item wording; including the Town Manager's monthly report on the website; who should determine Flood Control projects to submit for grant funding; a concern for receiving this funding after he talked with Flood Control. Mayor Nolan and Town Manager Kimball both responded in defense of the criticism received.

6. Adjourn. The meeting was adjourned at 4:01 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk