

**TOWN OF DEWEY-HUMBOLDT  
TOWN COUNCIL  
SPECIAL STUDY SESSION MINUTES  
TUESDAY, SEPTEMBER 10, 2013, 2:00 P.M.**

**A SPECIAL STUDY SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, SEPTEMBER 10, 2013, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.**

1. **Call To Order.** The meeting was called to order at 2:01 p.m. Mayor Nolan presided.

2. **Roll Call.**

**2.1. Town Council.** Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Sonya Williams-Rowe (arrived late at 2:34 p.m.), Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present.

3. **Study Agenda.** No legal action to be taken.

**3.1. Council Code of Conduct Summary – Consolidated version.** Review and Further Discussion.

There was discussion on the consolidated version. Council directed the following modifications:

1. All areas where “city” is used and change to “town”.
2. Page 7 of 43, change “his” dealings to “any” dealings.
3. VM Repan to draft verbiage from flowchart for Compliant and Violation Process.

Councilmember Williams-Rowe arrived at 2:34 p.m.

There was discussion on violation wording; official public capacity; reasons for having this document; shortening term for prohibition of disclosure; limiting number of questions that can be asked by Council; wording about “being prepared” and “as opposed to acting out of emotional bias” and “obligation to be accessible...in public and private”. No changes were directed on these issues.

This will be brought back to the Council in the next Study Session for further review.

**3.2. Continuation of Old Black Canyon Highway Research Issues Discussion.** Continued from the July 16<sup>th</sup> Regular session [original CAARF for July 2<sup>nd</sup> meeting by CM Hamilton].

Councilmember Hamilton stated he only had a remote interest and was therefore not going to recuse himself from the discussion. Councilmember’s McBrady and Williams-Rowe spoke on CM Hamilton’s conflict of interest. CM McBrady explained he will file the conflict of interest with the Attorney General and CM Hamilton stated he understood and will proceed anyway.

Councilmember Hamilton gave an overview of the issue with Old Black Canyon Highway and pros and cons of the three options available to the town.

There was discussion on cost to maintain OBC Hwy., repair work that should be done to make it maintainable; ingress and egress onto ADOT highways. Councilmember

Hamilton asked for it to be placed on the 6-year road plan; being able to prove it belongs to the town; having deeds from 1975 which records OBC Hwy. running along the highway; roads not having legal descriptions but they show up on plat maps; needing legal description from the owners of the land and the road going on the deed; listed 5 other roads he believes the town has no legal title on; filing a referendum if the town chooses not to do anything with OBC Hwy; it being shown as a town road on the General Plan.

Public comment was taken on this item.

Dean Cameron spoke on being a landowner along Old Black Canyon Highway, having a shared liability with the Town for OBC Hwy, and his desire to see the traffic slowed down on it and working with the town to do so.

Walt Statler spoke in support of slowing the traffic down on OBC Hwy too and how long the town has been discussing and working on the OBC Hwy ownership problem.

There was discussion already making a decision to not do anything with OBC Hwy and to leave it as it is currently handled; taking the attorney's legal advice; private parties being able to file prescriptive easements but not the town.

**3.3. Council Discussion of Town Manager Evaluation.** Continued from the July 16<sup>th</sup> Regular session [original CAARF CM Wright].

Councilmember Wright gave an overview on the forms available and the process to give the Town Manager a job performance evaluation. Council reviewed the evaluation form included in the packet (ICMA form) and considered when the evaluation would be done. Council asked to have the approval of the form and the review date on the next regular agenda.

Council discussed the process: collating the numerical values portion of the form and bringing the narratives portion to the Executive Session for discussion with the Town Manager. It was decided to ask Judge Kelley to compile the responses. The evaluation date will be held on January 7, 2013 and the forms should be turned in to the Judge on December 6<sup>th</sup> for compilation.

**3.4. Discuss and direct the Town Manager to add one full-time employee to Public Works.** Continued from the July 16<sup>th</sup> Regular session [original CAARF VM Repan].

Vice Mayor Repan spoke on asking for more information for justification at the last meeting. Councilmember Hamilton asked about details on cost savings in-house versus Outside Service Providers (OSP). There was discussion on whether to wait until the next budget season or to do this now.

Public Works Supervisor, Ed Hanks was present to answer questions. He was asked about how many low-water crossings are in town. There was discussion on whether the Town Manager could make the decision to hire an additional employee (administrative), or whether it was up to the Council (setting policy). This agenda item will be placed on a future agenda for a decision.

**4. Special Session.** Legal Action can be taken.

**4.1. Whether to hold additional special session(s) this month.** This is an established agenda item for Council's discussion on whether to add an additional special study session and if so, to set the date.

There was discussion on potential items for an extra work session this month. It was decided to add a special study session on September 24<sup>th</sup> at 2:00 p.m.

5. **Comments from the Public.** None.
6. **Adjourn.** The meeting was adjourned at 4:23 p.m.

---

Terry Nolan, Mayor

ATTEST:

---

Judy Morgan, Town Clerk