

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
SPECIAL SESSION MEETING MINUTES
TUESDAY, JUNE 26, 2012, 10:00 A.M.**

A SPECIAL SESSION OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, JUNE 26, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call to Order.** The meeting was called to order at 10:00 a.m.

2. **Roll Call.**

2.1. Council. Town Council Members David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor John Dibble; and Mayor Terry Nolan were present. Councilmember Mark McBrady was absent.

3. **Special Session Agenda.** Legal action can be taken.

3.1. Resolution 12-102 to adopt the Dewey-Humboldt FY 2012-13 Budget. Discussion and possible action.

Councilmember Repan made a motion to adopt the Budget FY2012-13 by approving Resolution 12-102, seconded by Vice Mayor Dibble. It was approved by a 6-0 vote in favor, Vice Mayor McBrady being absent.

Town Manager Kimball thanked the Council for their hard work on the budget.

Mayor Nolan thanked the Town Manager and Staff for their work on the budget.

3.2. Mayor and Council Member Mileage Reimbursement Requests. Discussion and possible action.

Councilmember Rogers asked why the Mayor and Vice Mayor did not carpool for the meeting they attended together. Vice Mayor Dibble explained he had other commitments that day and had to leave early.

Councilmember Wright asked about there being no receipt for 5/10 Prescott Area Economic Development Meeting breakfast; no reimbursement request for June 15th meeting agenda. Mayor Nolan stated he did not receive a receipt for the breakfast and he will find the reimbursement request and submit it to the Town Manager.

CM Wright brought up three NACOG meetings she was asking to be pre-approved to attend on June 28, August 23, and October 25. She asked about why the Vice Mayor attended the GAMA meeting with the Mayor. Mayor Nolan explained it was a normal thing to bring the Vice Mayor and so the VM could get additional information on what is going on. Vice Mayor Dibble explained he attended so if he needed to go in the Mayor place he would know what it was but didn't think he would attend regularly.

Councilmember Hiles spoke on policy requiring receipts for reimbursement and asked if that policy had changed. Councilmember Wright stated that policy is covered under administrative rules and they had not changed.

Councilmember Repan made a motion to accept the Mayor and Council Member expenses with the exception of the \$20 breakfast where the Mayor did not provide a receipt, and to accept the upcoming expenses for Councilmember Wright's attendance

at the NACOG meetings, seconded by Councilmember Wright. The motion passed unanimously.

3.3. Sign Code Moratorium Discussion. Discussion and possible action.

Town Manager Kimball gave an overview and asked for guidance on how to deal with sign permits. Moratorium is still in effect on the sign code, with her recommendation being to lift the moratorium.

Councilmember Wright made a motion to lift the moratorium on the sign code, seconded by Councilmember Repan.

There was discussion on attorney response regarding the moratorium and no problems arising during moratorium.

The motion was approved unanimously.

3.4. “Zoning Administrator” confirmation. Discussion and possible action.

Town Manager Kimball explained this was a housekeeping item to confirm the Council’s intent for the Town Manager to assume the duties of Zoning Administrator. There was discussion on the wording in Town Code referring to the Code Enforcement officer being the Zoning Administrator. This was explained as the role being the Chief Code Enforcement officer and the Town Manager assigning a designee those duties. Currently the Community Development Coordinator will join in those efforts.

Councilmember Hiles made a motion to confirm the Town Manager and/or her designee will continue to assume those Zoning Administrator responsibilities, seconded by Vice Mayor Dibble. It was approved unanimously.

4. Comments from the Public. None.

5. Adjourn. The meeting was adjourned at 10:30 a.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk