

**SPECIAL BUDGET MEETING NOTICE  
TOWN COUNCIL OF DEWEY-HUMBOLDT  
Tuesday, May 15, 2012, 10:00 A.M.**

**COUNCIL SPECIAL STUDY SESSION  
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL  
DEWEY-HUMBOLDT, ARIZONA**

## **AGENDA SUMMARY**

1. **Call to Order.** The meeting was called to order at 10:07a.m.

2. **Roll Call.**

**2.1 Town Council.** Town Council Members David Hiles, Dennis Repan, Denise Rogers (arrived at 10:32AM), Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present. Council Member John Dibble was absent.

3. **Special Budget Agenda.**

**3.1. Council Review of Draft FY2012-13 Budget.** Discussion and possible action.

Town Manager Yvonne Kimball gave a presentation to Town Council on the draft budget document, noting a slight increase in revenues from last year and estimating 95% of the state figure. She spoke on CIP projects bringing the HURF fund balance low. She reviewed her recommendation for salary options, staffing and spoke on regrouping and reorganizing accounts within the budget.

Councilmember Wright suggested going page by page with her questions and inquired why there was a drop in revenue for building permits if economy is picking up. Town Manager Kimball stated it was based on the regrouping of accounts and it being the amount of money that comes in and goes back to the County, it is offset in another account. She spoke on estimating her figures based on the monthly activity reports.

Council Member Denise Rogers arrived at 10:32 a.m.

There was discussion on court fines.

Councilmember Wright asked what is in the miscellaneous category. Town Manager Kimball stated mainly Agua Fria funds, conference refunds, copies.

Councilmember Wright spoke on Council Management OSP Professional Services. Town Manager Kimball stated she was holding that for unanticipated legislation or other items that might come up throughout the year.

Councilmember Repan spoke on possible anticipated legal liability fees and if those were included. Town Manager Kimball stated it is under the legal account.

Town Manager Kimball spoke on Memberships/Dues, using the figure from last year. She also noted an anticipated \$5,000 CYMPO membership to join that organization which is not included.

There was discussion on Travel/Training for Planning & Zoning and/or Board of Adjustment and subscription for Planners. Town Manager Kimball is waiting on direction from Town Council, can draw from Community Development training, have people come here to train, or use part of the Travel/Training funds that exist in the fund. There was discussion about the importance of Planning and Zoning training.

There was discussion on revenues and expenditures and the need for additional budget meetings in the future.

Councilmember Wright spoke on the budget being a policy document and the Town cannot spend the money if it is not in there.

Town Manager Kimball spoke on capital expenditures. She reviewed the projects that need to be done and the cost.

There was discussion on the six year plan, possibility of extending it to 10 years and the repercussions of doing so, and the HURF fund changing every year which the state could cut in the future.

Councilmember Wright spoke on moving salaries out of the HURF fund versus coming out of the General Fund which would free up more money for roads and HURF being based on gas tax so it fluctuates.

Town Manager Kimball spoke on the Town's savings and the purpose for it.

Mayor Nolan left the dais at 11:33AM.

There was discussion on roads being a Town asset and the need for maintenance. Town Manager Kimball reviewed what the Town will do for roads in-house.

Mayor Nolan returned to the dais at 11:40AM.

There was discussion about Capital Expenditure, Contingency Fund, using Contingency for unexpected issues and purchasing property.

Councilmember Hiles made a motion to reduce the General Fund Capital Expenditure from \$200,000 to \$25,000, seconded by Councilmember Repan. The motion failed by a 3-3 vote with Councilmember Wright, Vice Mayor McBrady and Mayor Nolan voting against and Councilmember Dibble absent.

Public comment was taken on this item.

Jack Hamilton spoke on doing away with that particular line item; the purpose for it was to acquire property.

Councilmember Repan made a motion to reduce the Capital Expenditure to spend up to \$50,000, seconded by Councilmember Hiles. The motion passed by a 4-2 vote with Councilmembers Rogers and Wright voting against and Councilmember Dibble absent.

There was discussion on the copy machine and the newsletter line items in the budget.

There was discussion on resolution of Old Black Canyon Highway and maintaining Edd's Sand Road.

There was discussion on the four year contract on the Information Technology contract, the server, replacement computers, licensing, backup computer system, the phone system and whether the IT contract is set to expire this year. There was further discussion on the magistrate's salary and the new public safety contract.

Mayor Nolan made a motion to end the meeting at 1:00PM, seconded by Councilmember Repan. The motion passed with a 5-1 vote with Vice Mayor McBrady voting against and Councilmember Dibble absent.

There was discussion about economic development in the quad city area. Mayor Nolan made a motion to add the Central Yavapai Economic Development Council fee of \$4,000 to the budget. The motion failed for lack of a second.

Councilmember Wright made a motion to table this item to the next meeting when the Council has more information on it, seconded by Councilmember Repan. The motion passed unanimously.

There was discussion about the parks and recreation line item and maintenance of the Butte Street Park.

Councilmember Hiles made a motion to reduce the possible expenditures for Parks and Recreation to \$500, seconded by Councilmember Rogers. The motion passed by a 4-2 vote with Vice Mayor McBrady and Mayor Nolan voting against and Councilmember Dibble absent.

There was discussion about the newsletter with Town Manager Kimball noting that the attorney has not yet provided a legal opinion.

There was discussion on the roving dumpster program and possibly partnering with other local municipalities.

Councilmember Repan made a motion to decrease the roving dumpster day from 4 to 2 days per year, seconded by Councilmember Wright. The motion passed unanimously.

Public comment was taken on this item.

Jack Hamilton spoke on partnering with Prescott Valley's dump day for cost savings.

#### **4. Comments from the Public.**

Jack Hamilton spoke on having public comment during the budget process, roads and extra costs with lower revenues, balancing the budget, viewing the specifics of the budget and mentioning everything in the budget if planning to spend it.

Town Manager Kimball asked about the Community Outreach line item and for direction regarding Strategic Community Partnership Grant and Agua Fria Days.

#### **5. Adjourn.**

The meeting was adjourned at 1:07PM.