

**STUDY SESSION MEETING NOTICE**  
**TOWN COUNCIL OF DEWEY-HUMBOLDT**  
**Tuesday, April 10, 2012, 2:00 P.M.**

**COUNCIL STUDY SESSION MEETING**  
**2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL**  
**DEWEY-HUMBOLDT, ARIZONA**

## **AGENDA**

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

**1. Call To Order.**

**2. Roll Call.**

**2.1. Town Council.** Town Council Members John Dibble, David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan.

**3. Study Agenda.** No legal action to be taken.

**3.1. Fair Housing Proclamation.**

**3.2. SB1598 Municipal Regulatory Bill of Rights Update.** Review, discussion and possible direction.

**3.3. FY2012-13 Intergovernmental Agreement (IGA) with Yavapai Sheriff Department.** Council review and direction.

**3.4. Sign Code.** Review, discussion and possible direction.

**3.5. Preliminary Budget Worksheet acknowledgement and discussion.** Review, discussion and possible direction.

**4. Comments from the Public.** The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. The total time for Comments from the Public is **20** minutes. No time limit is

Page

3

5

47

59

109

imposed on individuals within this total. The audience is asked to please be courteous and silent while others are speaking.

**5. Adjourn.**

**For Your Information:**

Next Town Council Meeting: Tuesday, April 17, 2012, at 6:30 p.m.

Next Planning & Zoning Commission Meeting: Thursday, May 3, 2012, at 6:00 p.m.

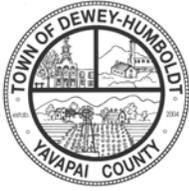
Next Town Council Work Session: Tuesday, May 8, 2012, at 2:00 p.m.

If you would like to receive Town Council agendas via email, please sign up at [AgendaList@dhaz.gov](mailto:AgendaList@dhaz.gov) and type Subscribe in the subject line, or call 928-632-7362 and speak with Judy Morgan, Town Clerk.

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the \_\_\_\_ day of \_\_\_\_\_, 2012, at \_\_\_\_ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: \_\_\_\_\_, Town Clerk's Office.



**TOWN OF DEWEY-HUMBOLDT**  
**P.O. BOX 69**  
**HUMBOLDT, AZ 86329**  
**Phone 928-632-8562 ▪ Fax 928-632-7365**

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**TOWN COUNCIL STUDY SESSION MEETING**  
**April 10, 2012 - 2:00 Town Council Meeting Chambers**

**Agenda Item # 3.1.**

**To: Mayor and Town Council Members**

**From: Judy Morgan, Town Clerk**

**Date submitted: April 4, 2012**

**Agenda Item: Fair Housing Proclamation.**

**Recommended action:** Mayor to read Fair Housing Proclamation.

**Summary:** April is Fair Housing Month. As part of the CDBG Affirmatively Furthering Fair Housing (AFFH) requirements, every community that receives CDBG funds must conform to minimum requirements on a yearly basis. The Town of Dewey-Humboldt is complying with these requirements by doing the following:

1. Adopting a Fair Housing proclamation declaring April as Fair Housing Month.
2. Displaying a Fair Housing poster in the Town lobby year round. (task completed)
3. Offering Fair Housing brochures, which are available at town hall in the lobby and council chambers. (task completed)

Upon Mayor reading the proclamation, staff will send off the Fair Housing check-off list to pertinent state agencies.

# *Fair Housing Proclamation*

*WHEREAS, The National Fair Housing Law of 1986, as amended by the Fair Housing Amendments Act of 1988 prohibits discrimination in housing and declares it a national policy to provide within constitutional limits, for fair housing in the United States; and*

*WHEREAS, the principle of Fair Housing is not only national law and national policy but a fundamental human concept and entitlement for all Americans; and*

*WHEREAS, April has traditionally been designated as Fair Housing Month in the United States;*

*NOW THEREFORE, I, Mayor Terry Nolan, do proclaim April as Fair Housing Month in the Town of Dewey-Humboldt and do hereby urge all citizens of this community to comply with the letter and spirit of the Fair Housing Law.*

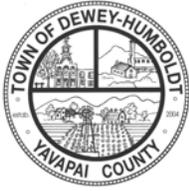
*In Witness Whereof, I have hereunto set my hand this 10th day of April 2012.*

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*Mayor Terry Nolan  
Town of Dewey-Humboldt*

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*Judy Morgan  
Town Clerk*



**TOWN OF DEWEY-HUMBOLDT**  
**P.O. BOX 69**  
**HUMBOLDT, AZ 86329**  
**Phone 928-632-8562 ▪ Fax 928-632-7365**

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**TOWN COUNCIL STUDY SESSION MEETING**  
**April 10, 2012 – 2:00 pm Town Council Meeting Chambers**

**Agenda Item # 3.2 SB1598 Municipal Bill of Rights Update.** Review, discussion and possible direction.

**To: Mayor and Town Council Members**  
**From: Yvonne Kimball, Town Manager**

**Date submitted: April 4, 2012**

**Agenda Item: SB1598 Municipal Bill of Rights Update.**

**Summary:**

The Arizona Legislature passed Senate Bill 1598 in 2011. This new law will have significant impact on several municipal operation areas, such as building inspection. The Town Attorneys supplied a memorandum on this issue in July 2011. The letter was re-distributed to all council members in February 2012.

Since this is a potentially confusing new law, I have hoped to have additional information on this subject. Recently, American Planning Association held a training on this law. Mayor Nolan attended the training on my behalf (staff couldn't attend due to scheduling issues). At this meeting, Mayor Nolan will go over the literature and provide an update to all of us.

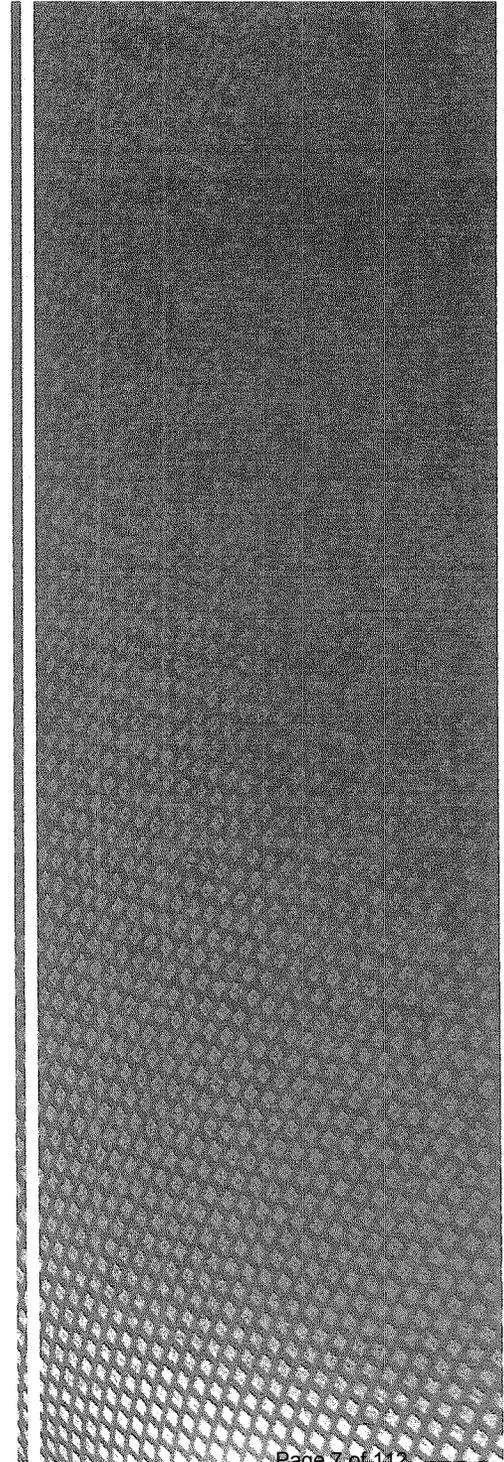
# SB 1598: cities; counties; regulatory review Overview

- Reality Check
  - Support in the Legislature
    - Super majority in both chambers
  - Support from the regulated community
    - ARPA, AMA, AZ/Phx Chambers, Utilities, MariCo., ACA, HBACA, NFIB
  - What's not there
- Adjusting to SB 1598
  - Paradigm Shift
  - Fear of Change
- League of Arizona Cities and Towns
  - Listserv
  - Workgroup
  - Goals
  - Outreach
- Next steps
  - Checklist for general compliance – July 20, 2011
  - Guidance for inspections – July 1, 2012
  - Uniform inspection notices – July 2012
  - Licensing timeframes – December 31, 2012

ARIZONA CHAPTER  
AMERICAN PLANNING ASSOCIATION  
PROFESSIONAL DEVELOPMENT  
WORKSHOP

SB 1598 LOCAL GOVERNMENT REGULATORY BILL OF  
RIGHTS

Rene Guillen  
League of Arizona Cities & Towns  
602-358-0100  
[rguillen@azleague.org](mailto:rguillen@azleague.org)

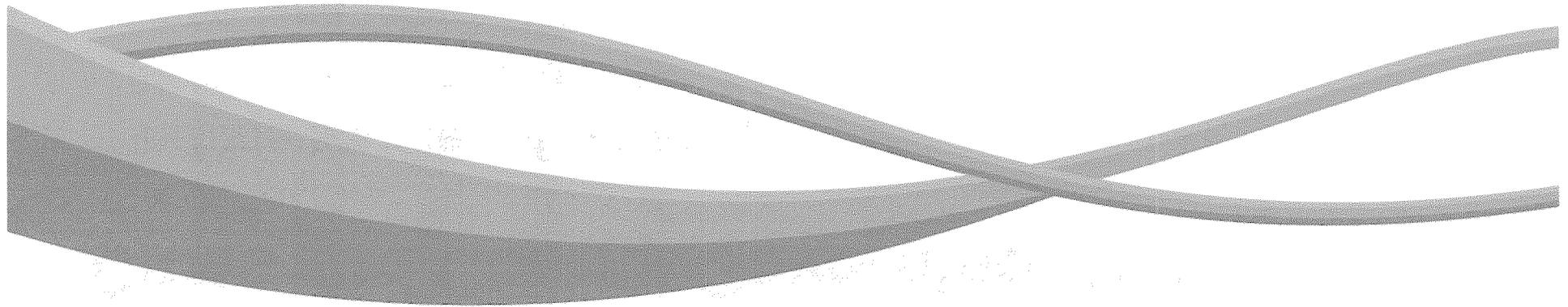


**HALEY &  
ALDRICH**

# **The Implications of SB-1598: Ensuring Long Term Growth and Economic Stability**

**Arizona Chapter-American Planning Association**

March, 23, 2012



# General Plan Requirements for Counties, Cities and County Governing Bodies

- Include sources of currently identified aggregates in Land Use Elements of General Plan
- Develop measures to preserve currently identified aggregates for future development
- Encourages policies to avoid incompatible land uses

“...this new law helps protect both important mining operations and our residents by having cities and counties enact policies and strategies that address the inevitable competition between these mines and residential development.”

*Max Wilson, Maricopa County Board of Supervisors, 2011*

# 1598 Hopes to Prevent Significant Financial, Social and Environmental Risks

- Untenable land use conflicts
- Complaints over traffic, noise and dust issues
- Sterilization of valuable aggregate resources
- Increased costs of future development
- Increased environmental impacts



# Critical and Irreparable Aggregate Supply Issues in California

- Only 1 area has resources to meet projected demand
- 25 areas have less than 50% of projected demand
- Must import aggregates from Mexico, Arizona and Canada
- Prices have risen sharply due to short supply and added transportation costs



# Affordable Aggregate Supply is Critical for Economic Stability in AZ

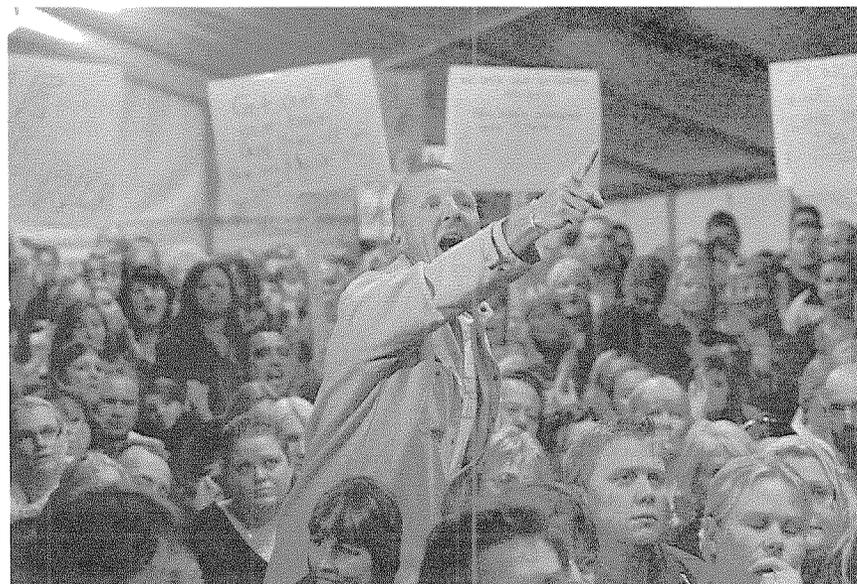
- Aggregates essential for all private and public construction projects.
- Over 40% of all aggregates are used for taxpayer paid public projects.
- Transporting aggregates more than 15 miles doubles cost.



“A typical highway requires more than 38,000 tons of aggregate per lane mile”

# Land Use Conflicts Predictably Arise from Both Real and Perceived Risks

- Concerns over dust, noise and light
- Potential impacts to home values
- Traffic and road congestion
- Loss of green-space and valuable habitat



# Addressing Aggregate Protection in Community and Strategic Development Elements

- Acknowledge the potential for conflict and need for solutions.
- Connect mining to affordable development and infrastructure.
- Recognize how mining can help achieve goals of other plan elements.



# Addressing Aggregate Protection in Land Use Element of the General Plan

- Identify active and future aggregate resources based on mapping process.
- Identify mining as a permitted land use.
- Address compatibility issues with neighborhoods.
- Recognize that mines have limited resources.



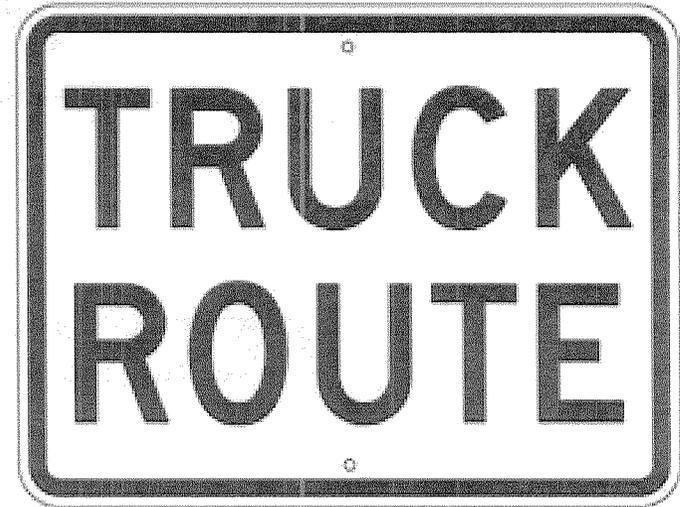
# Addressing Aggregate Protection in Growth Element of General Plan

- Identify low cost aggregates as a strategic requirement for growth.
- Calculate future aggregate demand based on growth projections.

Type	Aggregate Demand
People	10 tons/person/year
Homes	1 ton/\$1,000 construction
Light Commercial	3 tons/\$1,000 construction
Arterial Roads	10,000 tons/lane mile
Interstate Roads	38,000 tons/lane mile

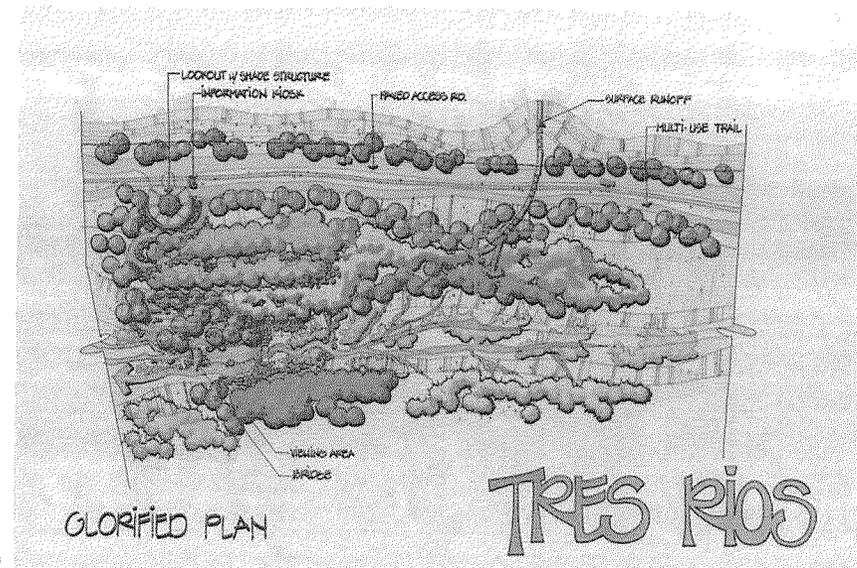
# Addressing Aggregate Protection in Circulation Element of the General Plan

- Identify circulation routes for traffic entering and leaving resource areas.
- Discourage traffic routes by schools and neighborhoods
- Encourage producers to pave private access roads



# Addressing Aggregate Protection in Environmental Planning Elements

- Summarize unique geology of aggregate resources in planning area.
- Acknowledge reclamation plan requirements.
- Identify preferred post-mining land uses compatible with long-term goals.
- Work proactively with producers to address noise, dust and light concerns.



# Addressing Aggregate Protection in Water Resource Element

- Integrate mine development and reclamation into overall watershed vision:
  - ✓ aquifer recharge projects
  - ✓ flood control and stormwater retention
  - ✓ constructed wetlands and habitat restoration



# Aggregate Protection Achieves a Unique Balance with Diverse Community Needs

- Ensures affordable long-term growth
- Avoids contentious land use conflicts
- Promotes related goals in General Plan



**For More Information:**

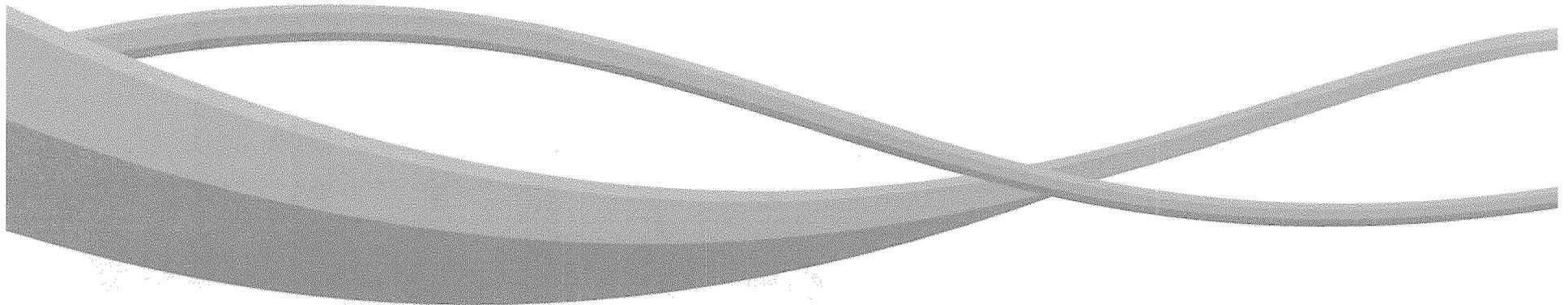
**Eric Mears, R.G.  
Haley & Aldrich  
[emears@haleyaldrich.com](mailto:emears@haleyaldrich.com)  
**(480) 308-2652****

**HALEY &  
ALDRICH**

# **A Geologist's Approach to Complying with SB 1598**

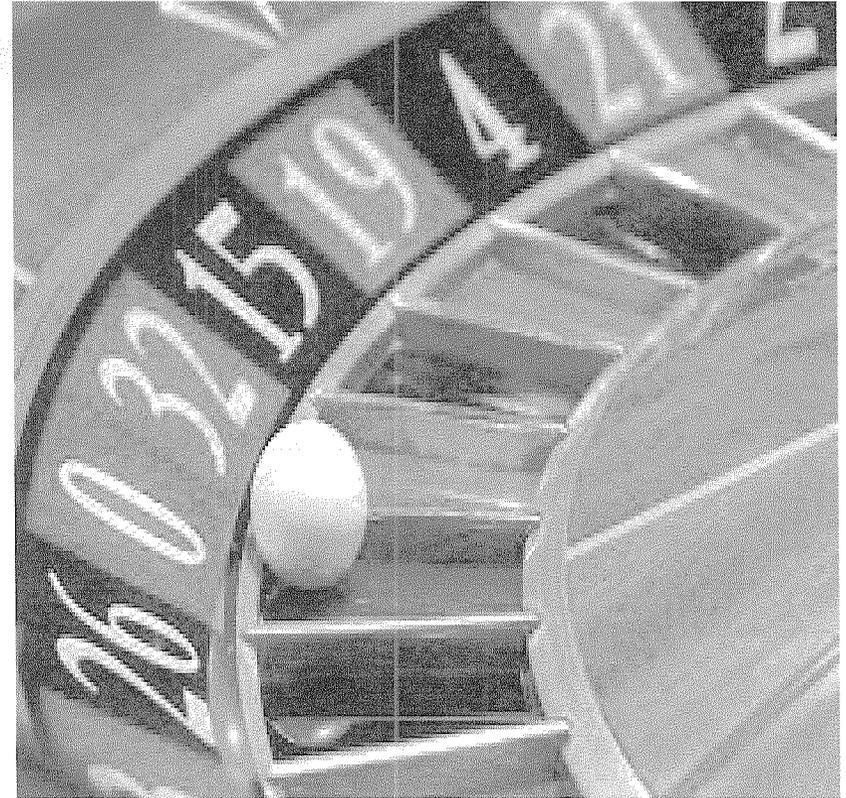
**Arizona Chapter-American Planning Association**

March 23, 2012



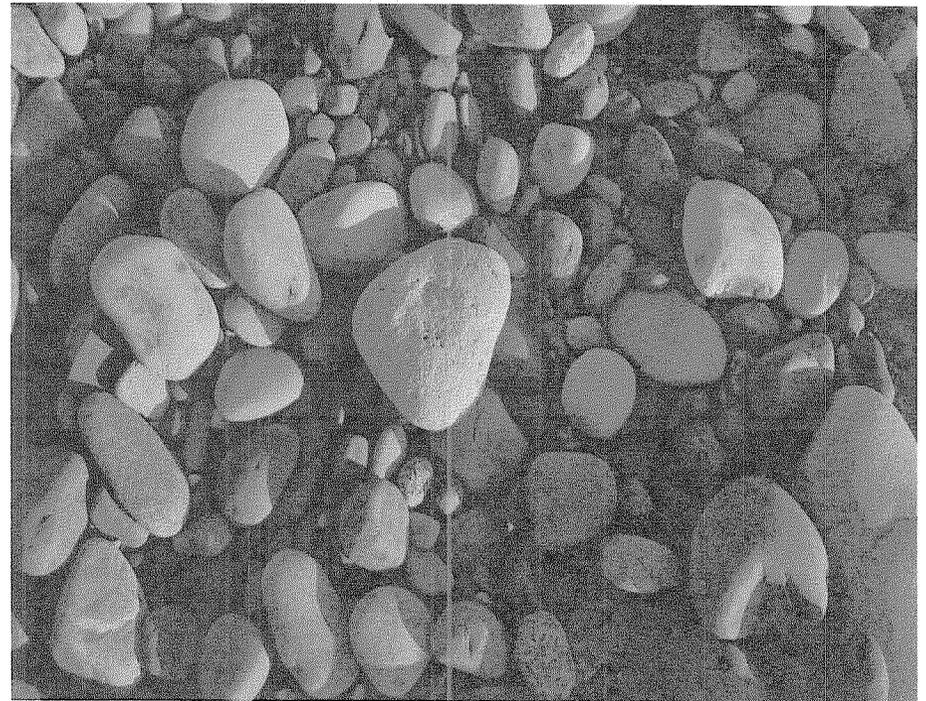
# Why is Geology So Important to Aggregate Protection?

- While we are literally surrounded by geology, economic aggregate resources are rare.
  - ✓ Finite and fixed geographically
  - ✓ Constrained by stringent quality requirements
  - ✓ Subject to intense permitting and entitlement processes
  - ✓ Continually threatened by urbanization and encroachment



# What are the Most Common Sources of Aggregates?

- 90% of all aggregate sources in Arizona are fluvial sand and gravel deposits.
- In areas where fluvial deposits are rare;
  - ✓ Alluvial fans
  - ✓ Bedrock deposits
  - ✓ By-products from other mining activities



# Fluvial Aggregate Deposits

- Associated with streams and typically located near active floodway and floodplains.
- Unconsolidated deposits consisting of variable rock types and sizes.
- Naturally washed, rounded and sorted.
- Easy to extract and process.



# Alluvial Fan Deposits

- Associated with outwash from areas with large topographic relief
- Material is angular, poorly sorted and extremely variable
- Typically unconsolidated but harder to mine and process



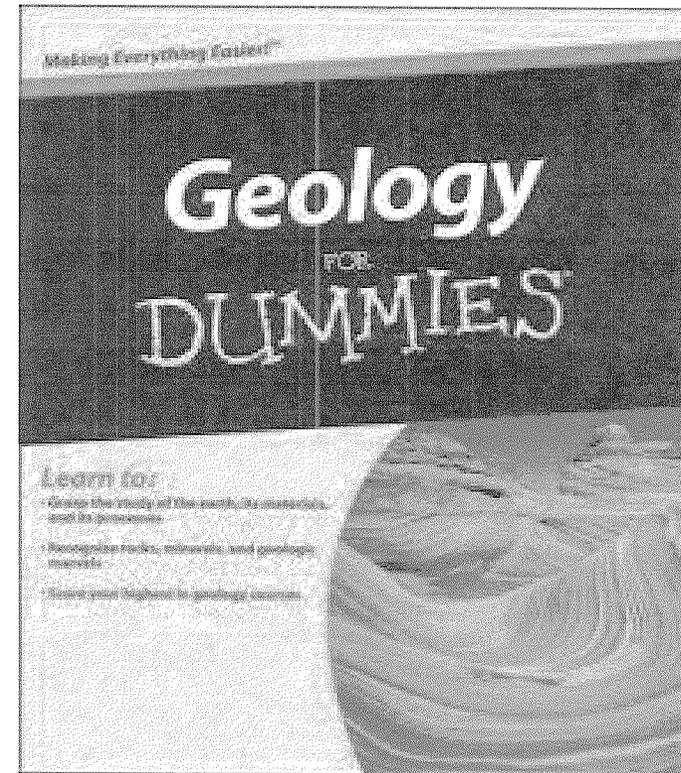
# Hard Rock Deposits

- Typically uniform rock type and composition
- May require drilling, blasting and crushing
- Most expensive to mine and process

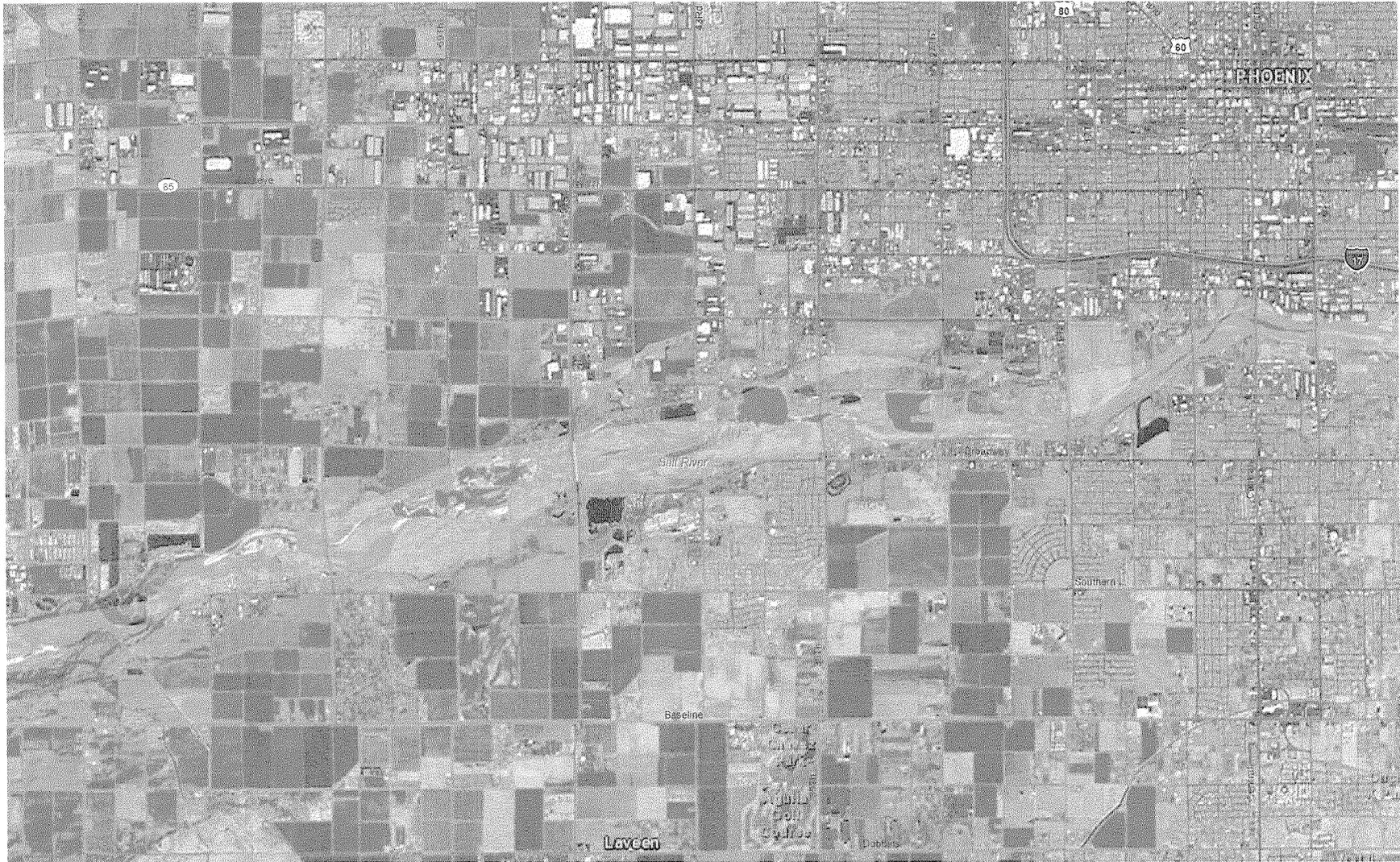


# 3 Easy Steps to Mapping Aggregate Resources for Land Use Planning

1. Identify existing mines in your planning area
2. Correlate existing mines with geologic conditions
3. Extrapolate potential aggregate production to other areas with similar geologic resources



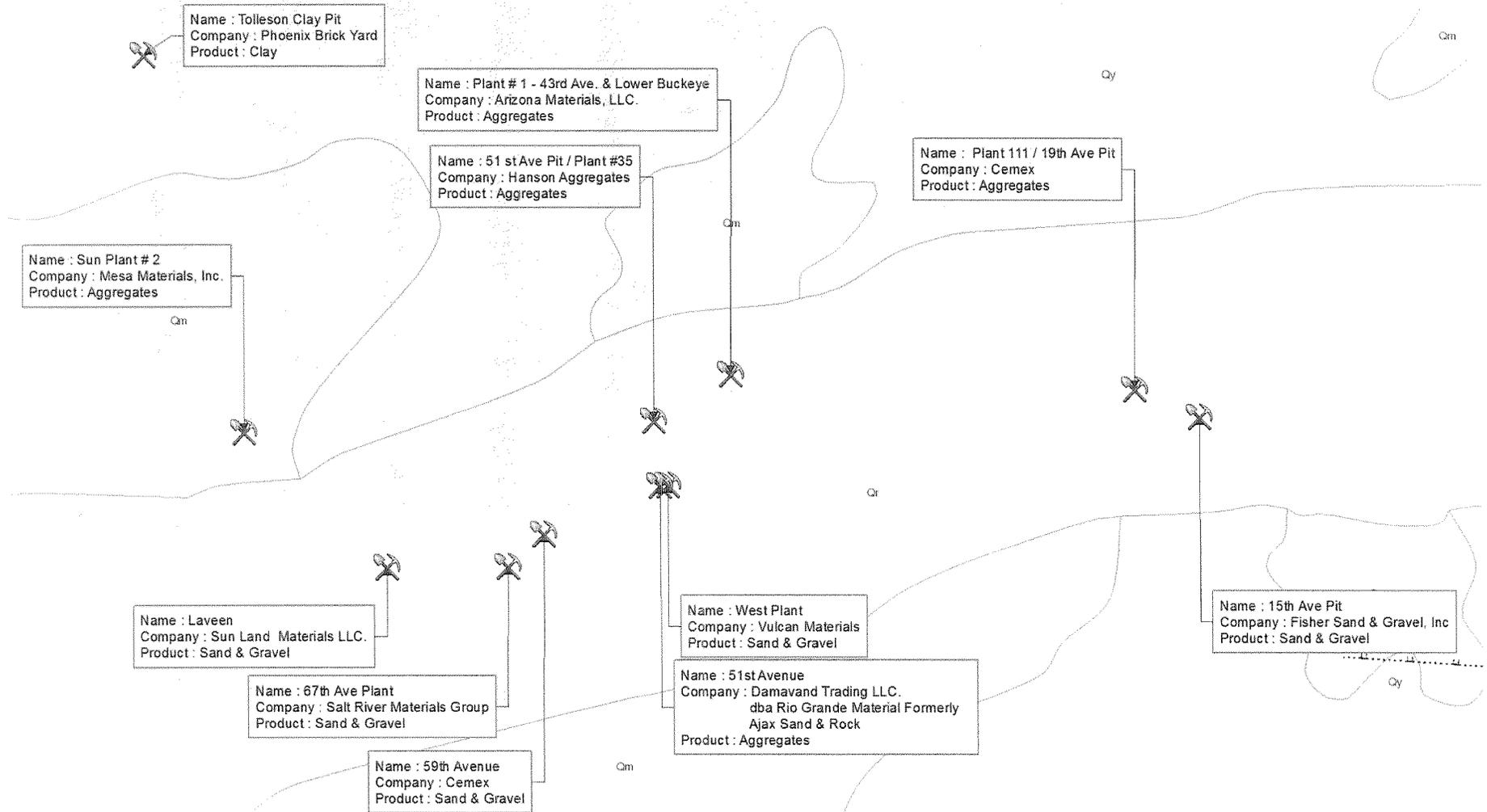
# Step 1: Identify Existing Mining Operations Based on Air Photo Analysis



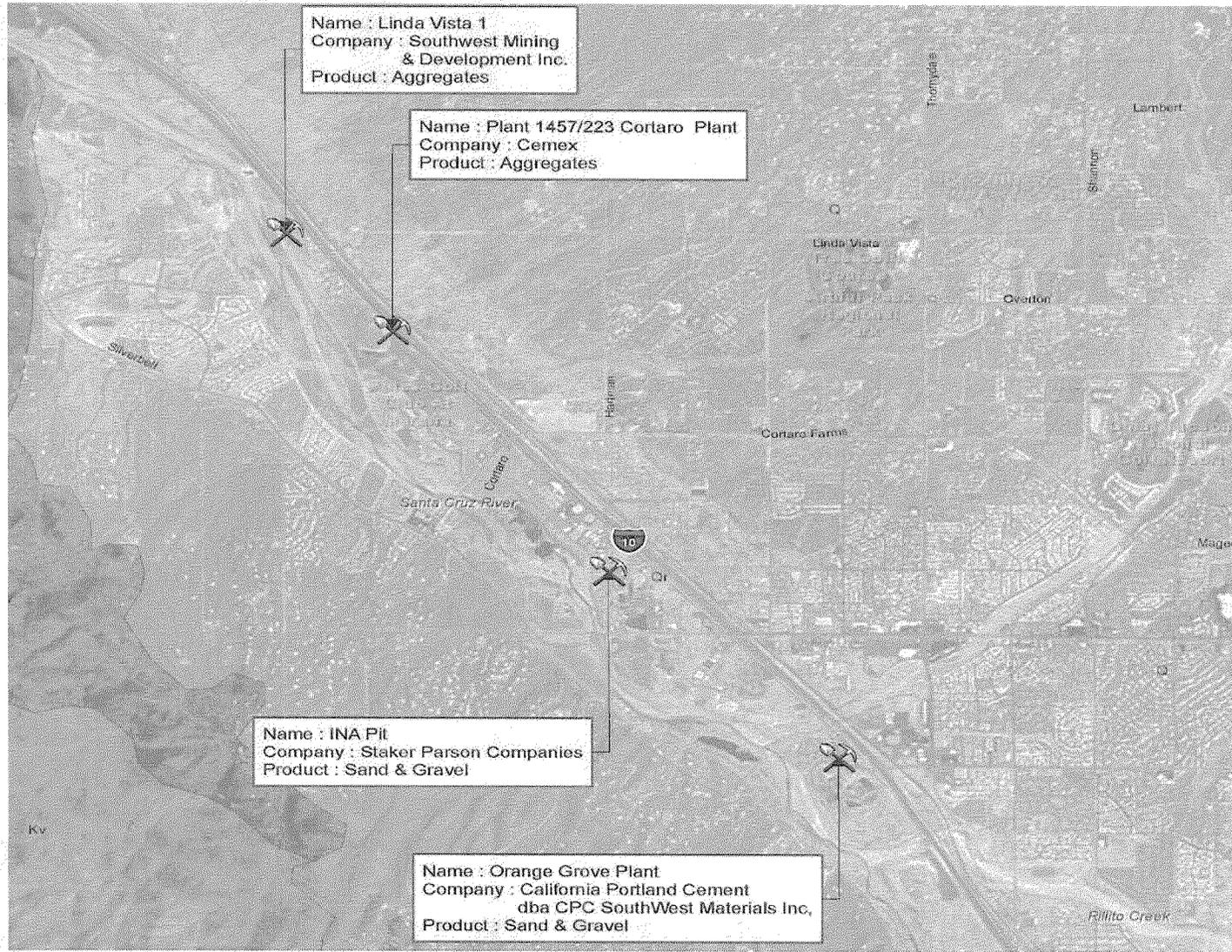
# Step 2: Overlay Geology from AZGS



# Step 3: Extrapolate Geology Across Planning Area

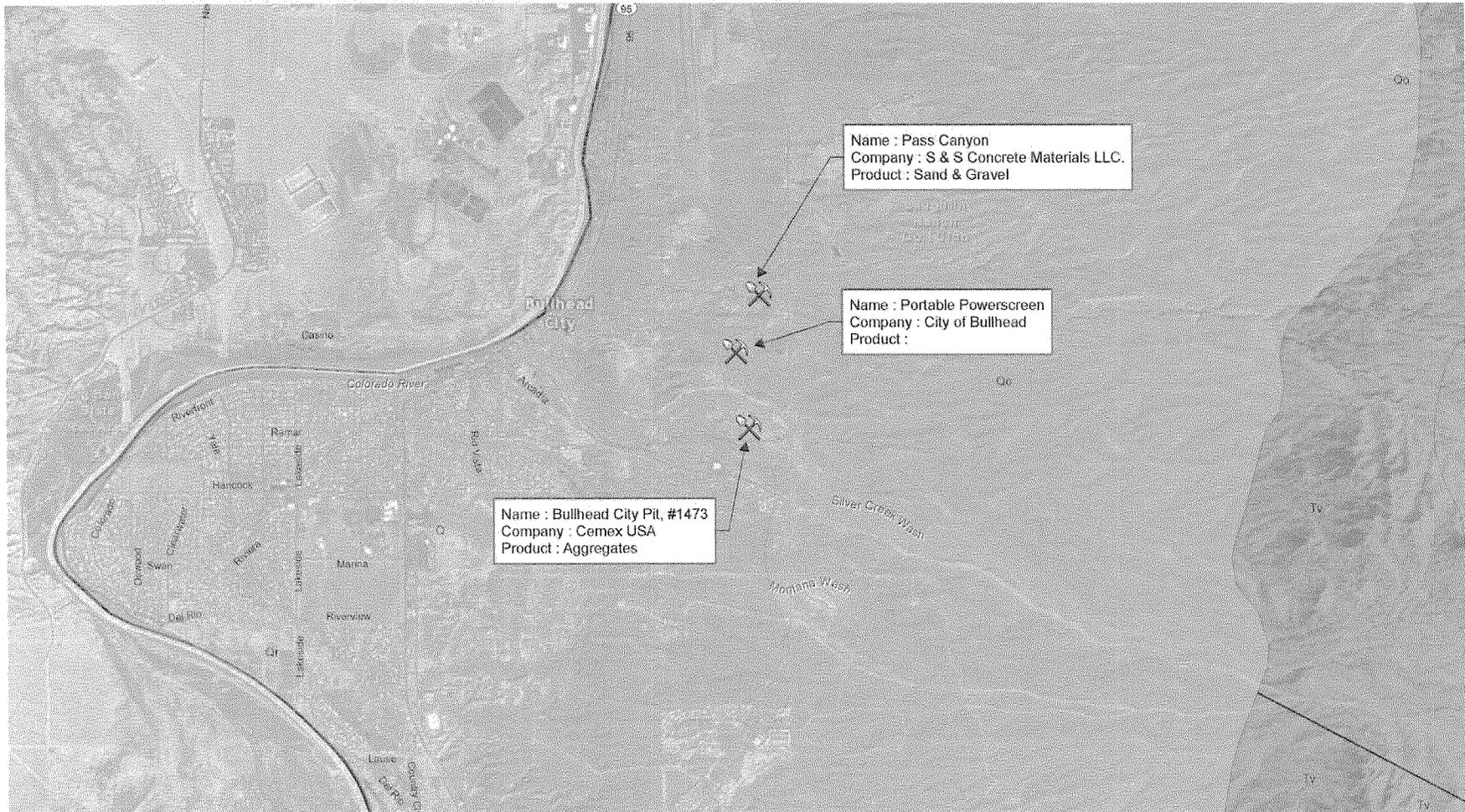


# Classic Alluvial System Located along the Santa Cruz River



# Example of Alluvial Fan or Older Alluvial Deposit

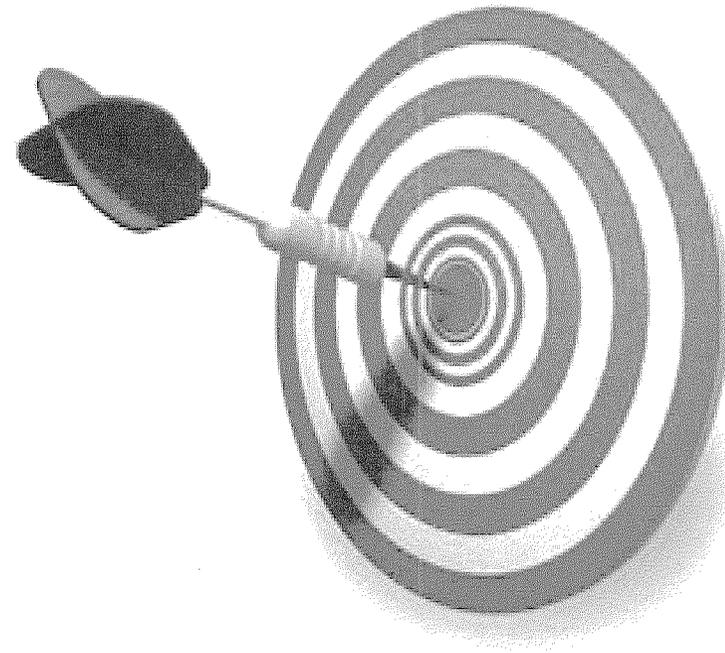
*Bull Head area*





# Don't Sweat the Mapping Exercise-Stay Focused on the Planning Document

- Judiciously defend aggregates as you would any other critical resource
- Plan for the entire life-cycle of resource extraction
- Avoid contradictory messages in your General Plan
- Work with producers to achieve successful outcomes



# Important Resources and Links

- **Mine Safety and Health Administration; Mine Data Retrieval System** [www.msha.gov/drs/drshome.htm](http://www.msha.gov/drs/drshome.htm)
- **United States Geological Survey; Mineral Resources Online Spatial Data**  
[www.mrdata.usgs.gov/mrds/select.php?place=fUS04&div=fips](http://www.mrdata.usgs.gov/mrds/select.php?place=fUS04&div=fips)
- **Arizona Geologic Survey; Publications and Maps**  
[www.azgs.az.gov](http://www.azgs.az.gov)
- **Arizona Rock Products Association**  
[www.azrockproducts.org](http://www.azrockproducts.org)

**For More Information:**

**Eric Mears, R.G.  
Haley & Aldrich  
[emears@haleyaldrich.com](mailto:emears@haleyaldrich.com)  
**(480) 308-2652****

Sandi Hoffman



## City of Phoenix

PLANNING AND DEVELOPMENT DEPARTMENT

### SENATE BILL 1598 APA WORKSHOP PRESENTATION

#### APPROACH (METHODOLOGY)

- 1) Review language of SB1598 to understand elements (Admin/Substantive/Overall Time frame)
- 2) Clarification/interpretation from City Law Department
- 3) Committee formed to develop process
- 4) Plan review pilot starting in July 2012

#### PLAN REVIEW DETAILS

- 1) Identify exempt items: Master plans; pre-application submittals; minor site projects 1<sup>st</sup> reviews (SCSR, AMND), technical appeals and building code modifications: "Exploratory Submittals" (Due Diligence)
- 2) Categorize and Define Process
  - a. Identify types of development projects/permits (major/minor, commercial/residential)
  - b. Break down submittal elements by project type (specific reviews/permits needed)
  - c. Define sequencing for submittals (inventory/salvage early....then concurrent)
- 3) Process Management
  - a. Prerequisites must be completed by applicant
    - i. Project spreadsheet template (staff use)
    - ii. Identify review/permit requirements for each project
  - b. Create SB1598 checklists for all submittals
  - c. Staff screen plans **prior** to submittal (due diligence – not on time clock)
  - d. Log in information
    - i. List all reviews/permits required
    - ii. Identify Substantive & Total time limits
    - iii. Review and verify completed checklists
    - iv. Provide contact name, phone number & email address
  - e. Additional staff positions requested (Chief and Senior Engineering Tech / counter space)
- 4) Tracking
  - a. Time keeping
    - i. Individual submittals
    - ii. Substantive review time tracking
    - iii. Total time countdown
  - b. Staff responsible for tracking and monitoring times and notification
    - i. Internal alarm system (substantive & total time; for ALL required reviews)
    - ii. Communicate status to customer (status/time/consequence/options)

- 5) Project Review Protocol
  - a. Seamless routing of plans (Every second counts...)
  - b. Reference code sections
  - c. Notify applicant of deadline
  - d. Explain appeal options
- 6) Decisions
  - a. Approve project (all permits ready to be issued)
  - b. Extend Total time by 25%
  - c. Deny project (explain appeal options)
  - d. Reimburse Fees if Time limits not met

### **INSPECTIONS**

- 1) Identify exempt items: All requested inspections and citations (possible criminal or felony charge)
- 2) Not exempt inspections: Backflow devices and drive by construction progress checks
- 3) Bill of Rights: Provide information to customer including contact information and appeal process

### **AVAILABLE ON CITY OF PHOENIX WEBSITE**

1. Substantive Policy Statement: informs the public of a municipality's current approach to the ordinances or codes based on practice, procedure or method of action. ACHIEVED BY: Checklists, forms and procedural information
2. City of Phoenix Codes and Zoning Ordinance

### **IMPLEMENTATION CHALLENGES**

- 1) Residential design review; hillside; historic preservation; downtown code; public hearing coordination; appeals (technical, building code modifications)
- 2) Timely & accurate identification of all requirements
- 3) Timely feedback from stakeholders (other departments)
- 4) Coordination – plat not approved but all construction plans approved
- 5) Deferred submittals
- 6) Applicant changes scope of work
- 7) Field revisions

### **IMPACTS TO CUSTOMER SERVICE**

1. Contrary to the current political culture supporting and encouraging development (current system allows piecemeal or partial submittals, plan review extensions and permit renewal)
2. Negative impacts:
  - Removes ability to be flexible and accommodate special needs
  - Reduces quality of customer service due to increased submittal and tracking complexity
  - Complicates the process (more stringent bureaucracy)
3. Positive impacts:
  - Improve project tracking
  - Clarity of project requirements

- Efficient use of time
- Improve communication
- Value customer rights

## SUMMARY OF SB1598 CHECKLISTS, FORMS AND POLICY DOCUMENTS

### Status and Process:

- Payment Receipt language: confirms Administrative Approval
- **SB1598 Plan Review Time Frames and Permit Requirements:** Identifies the number of review days allocated for each of the following - Civil plans, Residential Building Plans, Commercial Building Plans, Site Plans and Onsite Fire Plans
- **Major Commercial SB1598 Timeline Graphic:** Shows sequence of plan submittals, city time, customer time and city goal of **165 days** (\*\*Major Commercial current timeline: 230 days)
- **Minor Commercial SB1598 Timeline Graphic:** Shows sequence of plan submittals, city time, customer time and city goal of **85 days** (\*\*Minor Commercial current timeline: 145 days)
- **Residential (Subdivision) SB1598 Timeline Graphic:** Shows sequence of plan submittals, city time, customer time and city goal of **165 days** (\*\*Residential current timeline: 230 days)
- **Plan Review Timeframes:** Form that lists all submittals and Planning and Development Department agreement to complete two reviews within \_\_\_ calendar days
- **Project Guide Spreadsheet:** Template of all reviews for staff to mark all those that apply to a project. Staff mark if N/A, Required or DONE.
- **Plan Requirements and Timeframes:** Identifies all required submittals and time limits for Administrative, Substantive and Total time for a project (staff signature).
- **Notice of Time Suspension:** Applicant and City agree on a time suspension for additional items (Substantive and Total Time clock stop). Lists prerequisites that must be completed.
- **Notice of Denial:** Notifies applicant that all necessary plans have not been approved after 2 reviews, identifies the options available for the project, method to appeal the decision.

Checklists: serve as the Notice of Deficiency for Administrative review (for each review type)

- **Administrative Review**
- **Commercial Site Planning Administrative Review**
- **Subdivision Site Planning Administrative Review**
- **Commercial Building Plans Administrative Review**
- **Residential Building Plans Administrative Review**
- **Automatic Sprinkler Administrative Review**
- **Commercial Fire Alarm Administrative Review**
- **Grading and Drainage Administrative Review**
- **Grading and Drainage Plot Plan Residential Single Lot Administrative Review**
- **Paving Checklist Administrative Review**
- **Stormwater Management Plan Administrative Review**
- **Stockpile Administrative Review**
- **Engineered Fill Administrative Review:**
- **Water Main Administrative Review**

- **Water/Sewer Main Combination Administrative Review**
- **Sewer Main Administrative Review**
- **Fire Hydrant Plan – Offsite Administrative Review**
- **Offsite Fireline Plan Administrative Review**
- **Onsite Underground Fireline Administrative Review**
- **Manhole – Pressure Tap (S-511) Administrative Review**
- **Manhole – Gravity Tap (S-512/S-512D) Administrative Review**
- **Inventory Salvage Administrative Review**
- **Landscape Plan Administrative Review**
- **Hillside Administrative Review**
- **Manual Vehicle Access Gate (F157) Administrative Review**

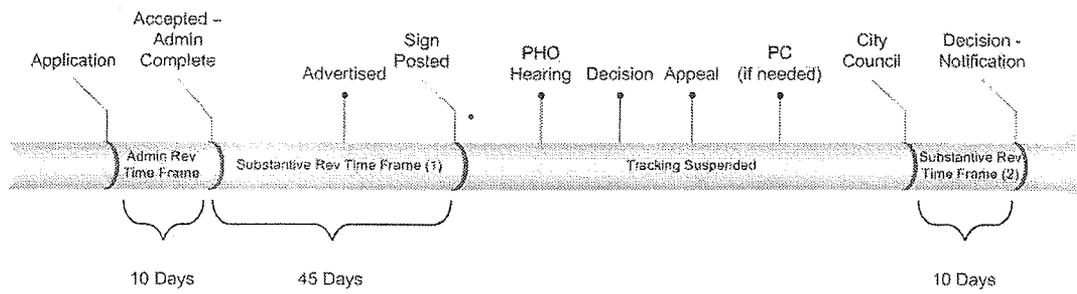
Information Forms:

**Individual Plan Time Frames for SB1598:** Lists the number of days to complete civil, residential building plans, commercial building plans; site plans and fire plans

Internal Forms (staff):

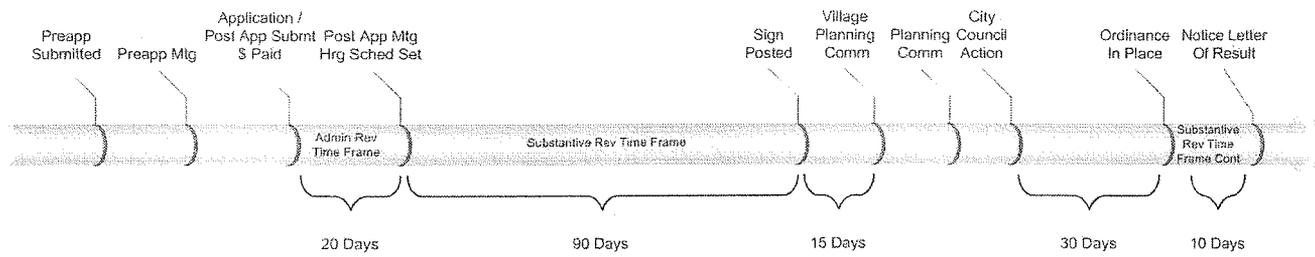
- **SB1598 Log In Procedure Outline:** All plans must be logged in at the same time. First review site plans (minor) will be considered “Exploratory Submittals” with NO time clock. Staff will verify all required submittals are logged in at same time for 1<sup>st</sup> and 2<sup>nd</sup> reviews.

Public Hearing Officer (PHO) Process – SB1598



Overall Time Frame (City Staff Time)  
 $10 + 45 + 10 = 65$  Business Days

Rezoning / Special Permit Process – SB1598



Overall Time Frame (City Staff Time)  
 20 + 90 + 10 = 120 Days



Senate Bill 1598 (A.R.S. § 9-835(D)) passed by the Arizona Legislature in 2011 requires an Administrative Review of permit applications. A letter of Administrative Completeness or a Notice of Deficiency must be issued to the applicant during the Administrative Review Time Frame. This document serves as that notice. This checklist has been provided to assist the applicant in preparing a complete application. Only complete applications can be accepted for plan review.

Project Name: \_\_\_\_\_

Project Number(s): \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**GENERAL**

- | Prov                     | Req.                     | N/A                      |                                                                                         |
|--------------------------|--------------------------|--------------------------|-----------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Assure application is accurately completed                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Valid address                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for presence of project number, total square footage (not livable), and valuation |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Impact fee area? (If so, give handout)                                                  |

**SITE**

- |                          |                          |                          |                                                |
|--------------------------|--------------------------|--------------------------|------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Residential Design Review                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Illegal Lot Split                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Historic Preservation Staff: _____ Date: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Zoning Approval Staff: _____ Date: _____       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Airport Noise Impact Overlay District          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Zoning Variance appeal period exhausted        |

**HILLSIDE**

- |                          |                          |                          |                     |
|--------------------------|--------------------------|--------------------------|---------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Hillside Review     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Preservation Review |

Staff: \_\_\_\_\_ Date: \_\_\_\_\_

**GRADING & DRAINAGE**

- | Prov                     | Req                      | N/A                      |                                                                      |
|--------------------------|--------------------------|--------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Grading and Drainage (lot is greater than ½ acre)                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Grading and Drainage Residential Plot plan (lot is less than ½ acre) |

Staff: \_\_\_\_\_ Date: \_\_\_\_\_

**BUILDING/STRUCTURE**

- Two (2) complete sets of construction documents
- Structural calculations, two copies each
- Floor plan
- Exterior elevations
- Framing Plan/s
- Electrical Plan/s
- Plumbing Plan/s
- Mechanical plan/s
- Detail sheet/s architectural and structural
- Energy calculations

Per the requirements of Senate Bill 1598, this permit application is:

- Building Plan Accepted as Administratively Complete – proceed to Login Counter
- Deficient, items marked above are required for plan acceptance – return to Counter 9 after deficient items have been obtained.
- Deficient, items marked above are required for plan acceptance – proceed to Login Counter after deficient items have been obtained.

Contact staff below for questions regarding the Administrative Log-In Review Screening

Staff Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

This review is good for 180 days. For additional information visit our website at [www.phoenix.gov/development](http://www.phoenix.gov/development)

# AGGREGATE AVAILABILITY IN CALIFORNIA

Five-Year Aggregate Demand Compared to Permitted Aggregate Resources

By  
Susan L. Kohler

Department of Conservation  
California Geological Survey

December 2006

Contributions By:  
L. L. Busch and R. V. Miller

GIS Design and Map Layout By:  
Milton Fonseca



## Legend



## Areas With Short Term Aggregate Supply

○ < 10 years of permitted resources remaining in the study area.

## Aggregate Production Areas

(Symbols represent one or more aggregate mines, tonnage represents 2002 annual production)

- △ < 0.5 Million Tons per Year
- △ 0.5 - 2 Million Tons per Year
- △ > 2 - 5 Million Tons per Year
- △ > 5 - 10 Million Tons per Year
- △ > 10 Million Tons per Year

## Population

1 Dot = 100 Persons (based on 2000 Census Data)

- City
- Interstate Route
- U.S. Route
- State Route
- Primary Highway
- Secondary Highway
- County Boundary

## Map Usage and Limitations

This map is intended to provide general information about the current availability of California's permitted construction aggregate resources to state, regional, and local decision makers and decision-makers. It is designed to assist planning agencies in considering construction aggregate needs in the regional planning process. However, the map is not intended to be used as the sole source of information about construction aggregate availability, or as the basis for site-specific, land-use decisions. Although the statewide and regional information on this map may be useful to local decision-makers, the more detailed information contained in the referenced aggregate studies should be used for local resource decision-making purposes.

## Five-Year Aggregate Demand Compared to Permitted Aggregate Resources\*

The pie diagrams show the projected 50-year demand for aggregate as of January 2006 compared to currently permitted aggregate resources (in short tons). The 50-year demand for a particular study area is graphically represented by one of four pie diagram sizes. Study area boundaries are shown on the video map of aggregate studies (lower left).

\* Permitted aggregate resources (also called aggregate reserves) are those portions of the resource for which local and aggregate reserves and other laws would allow permits. Non-permitted aggregate resource information is given in each aggregate study report. See accompanying text for information on these reports.



### Aggregate Studies by California Geological Survey

Tulare County DPR 0806-04 (2002)	Shasta County DPR 07-01 (1999)	Yuba City-Marysville DPR 08-02 (1999)	Yuba County DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	Tulare County DPR 08-02 (1999)	Shasta County DPR 07-01 (1999)	Yuba City-Marysville DPR 08-02 (1999)	Yuba County DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)
North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)
North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)
North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)	North Bay / San Francisco Bay SR 160 (1988)	Stockton-Lodi DPR 08-02 (1999)



**TOWN OF DEWEY-HUMBOLDT**  
**P.O. BOX 69**  
**HUMBOLDT, AZ 86329**  
**Phone 928-632-8562 ▪ Fax 928-632-7365**

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**TOWN COUNCIL STUDY SESSION MEETING**  
**April 10, 2012 – 2:00 pm Town Council Meeting Chambers**

**Agenda Item # 3.3**

**To: Mayor and Town Council Members**  
**From: Yvonne Kimball, Town Manager**

**Date submitted: April 4, 2012**

**Agenda Item: FY2012-13 Intergovernmental Agreement (IGA) with Yavapai Sheriff Department.** Council review and direction.

**Summary:**

Enclosed is the proposed FY 12-13's IGA with the Sherriff's Department. This proposal is based on the intent to "maintain status quo".

One council member has expressed interest of adding one additional deputy. Lieutenant Newnum is working on getting some numbers together for this idea.

I would like the Council to review the proposed IGA, provide your comments and direct staff whether one additional deputy is to be included in FY 12-13's budget.

Based on your directions, staff will prepare you to officially adopt the IGA at a future meeting in May or June.



# YAVAPAI COUNTY SHERIFF'S OFFICE

*"Serving Since 1864"*

*Scott Mascher  
Sheriff*

**To:** Town of Dewey - Humboldt

**From:** Yavapai County Sheriff's Office

**For:** Review / Approval

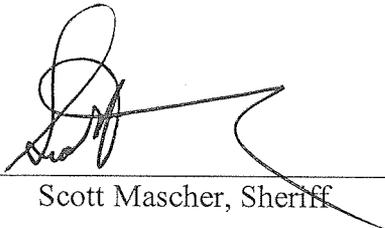
**Ref:** 2012/2013 IGA

**Date:** March 20, 2012

Section 3 of the current Intergovernmental Agreement between the Town of Dewey-Humboldt and Yavapai County provides for an automatic renewal if the contract cost does not exceed a 5% increase in any one year. Attached is the 2012/2013 payment worksheet (attachment 3) which reflects a 1.24% increase. This falls within the guidelines provided in the IGA and therefore the contract shall be considered automatically renewed for 2012/2013.

Attachment 3 provides the breakdown of actual cost which totals \$356,116 for 2012/2013. Payments should be made in accordance to Section 3 of the IGA; Town agrees to pay the annual sum of Three Hundred Fifty Six Thousand One Hundred Sixteen Dollars (\$356,116) (the "Payment"). Payment shall be made in twelve (12) equal installments of Twenty Nine Thousand Six Hundred Seventy Six Dollars and Thirty Three Cents (\$29,676.33), with each installment to be due and payable no later than the fifth (5<sup>th</sup>) day of each month during the effective term of this Agreement.

The total amount of the contract shall reflect the only change. All remaining terms and conditions shall remain the same.

  
\_\_\_\_\_  
Scott Mascher, Sheriff

\_\_\_\_\_  
Terry Nolan, Mayor

Date: 3-28-12

Date: \_\_\_\_\_

After recording, please return to:  
Clerk of the Board  
Yavapai County  
1015 Fair Street  
Prescott, AZ 86305



**INTERGOVERNMENTAL AGREEMENT  
TOWN OF DEWEY-HUMBOLDT/YAVAPAI COUNTY  
LAW ENFORCEMENT SERVICES**

This Agreement is entered into this \_\_\_ day of \_\_\_\_\_ 2012, by and between the Town of Dewey-Humboldt, an Arizona municipal corporation (hereinafter the "Town"), and Yavapai County, a political subdivision of the State of Arizona (hereinafter the "County").

**RECITALS**

**WHEREAS**, the County, through the Yavapai County Sheriff's Office (hereinafter, the "Sheriff's Office"), provides law enforcement services in the unincorporated areas of Yavapai County, including the areas surrounding the corporate boundaries of the Town;

**WHEREAS**, the Town wishes to provide for enhanced law enforcement services in order to protect persons and property within its municipal boundaries;

**WHEREAS**, the parties have determined that an Agreement whereby the Sheriff's Office provides enhanced law enforcement services within the Town's corporate limits will allow the Town to better protect persons and property within its municipal boundaries in a cost-effective manner; and

**WHEREAS**, the parties are authorized pursuant to ARS §11-952 to enter into agreements for joint or cooperative action:

**NOW, THEREFORE**, the parties agree as follows.

1. **Enhanced Law Enforcement Services.** For the consideration to be paid by the Town as specified herein, the County, through its Sheriff's Office, agrees to the following:
  - a. To continue providing three (3) full-time Deputy Sheriff positions during the initial term of this Agreement and any renewals thereof for the purpose of providing the enhanced law enforcement services as described herein.
  - b. To assign an additional patrol officer position to Sheriff's Patrol Sector 1 (as identified in *Attachment 1* to this Agreement) on a daily basis during the 6 A.M. – 4 P.M. shift and the 4 P.M. – 2 A.M. shift to respond to calls originating from within the Town's corporate limits.
  - c. To assign a patrol officer position within the area constituting Sheriff's Patrol Sectors 1, 2, and 3 (as identified in *Attachment 1* to this Agreement) as needed on a daily basis between the hours of 2 A.M. and 6 A.M. to respond to calls originating from within the Town's corporate limits.
  - d. To provide the subject services in accord with the additional terms and conditions as specified in *Attachment 2* to this Agreement.

- e. To be responsible, except as expressly provided herein, for all payment of all costs of providing enhanced law enforcement services pursuant to this Agreement including, but not limited to cost for personnel salaries benefits, support services, capital equipment and facilities, supplies and vehicle operating costs.
2. **Enhanced Service Standards.** With respect to the County's obligation to provide enhanced law enforcement services pursuant to this Agreement, the parties understand and agree:
- a. That the County's obligation to provide enhanced law enforcement services is expressly limited to the continuation of the Deputy positions, the deployment of personnel in the manner provided herein subject to the additional terms and conditions as set forth in *Attachment 2* to this Agreement.
  - b. That, by agreeing to provide enhanced law enforcement services, the County does not warrant or guarantee a specific response time for calls originating from within the Town's corporate limits.
  - c. That officers assigned to patrol sectors pursuant to this Agreement may, at times, be required to respond to higher-priority calls originating outside the Town's corporate limits and may, under those circumstances, be required to delay response to calls originating from within the Town's corporate limits.
3. **Payment for Enhanced Services.** In consideration for the County's agreement to provide enhanced law enforcement services as described herein and the Ancillary and Support Services as set forth in *Attachment 2*, the Town agrees to pay the annual sum of Three Hundred Fifty Six Thousand One Hundred Sixteen Dollars (\$356,116) (the "Payment"). Payment shall be made in twelve (12) equal installments of Twenty Nine Thousand Six Hundred Seventy Six Dollars and Thirty Three Cents (\$29,676.33), with each installment to be due and payable no later than the fifth (5<sup>th</sup>) day of each month during the effective term of this Agreement. The amount of this Payment may be administratively adjusted in writing as of the anniversary date of the Agreement in any extension year (as outlined in § 5) without further action of the legislative bodies of the parties, for only so long as the change in Payment does not exceed five percent (5%) in any one (1) year and for so long as neither party unilaterally demands a change in the Scope of Services. For subsequent renewals pursuant to Section 5 of this Agreement, the County shall annually calculate the amount to be paid by the Town for the proposed renewal term, using the payment worksheet attached hereto as *Attachment 3*. The worksheet shall be provided to the Town no less than one hundred twenty (120) days prior to the effective date of said renewal. In the event the proposed payment increase does not exceed five percent (5%) over the current payment, the agreement shall be deemed automatically renewed of the amount of the proposed payment. In the event that the proposed payment increase exceeds five percent (5%) the Agreement may be renewed for a payment amount as agreed by the parties.
4. **Local Facilities.** The Town shall provide space within or near Town offices that will allow Sheriff's personnel to prepare and file reports, maintain records as needed and to meet as required with citizens and Town staff.

5. **Term of Agreement; Records.** The term of this agreement shall commence on July 1, 2012 and shall terminate on June 30, 2013, unless automatically extended as follows. It shall thereafter be deemed renewed for up to five (5) successive one-year terms unless written notice of intent not to renew is given by either party to the other party no less than one hundred twenty (120) days prior to the expiration of the then-current term. Both parties will have access to the other party's records with respect to this Agreement for the period of three (3) years following the termination of this Agreement.
6. **Indemnification and Insurance.** The County shall save, hold harmless and indemnify the Town, its officers, employees or agents from claims, damages or other losses arising from the negligent acts or omissions of the County, its officers, employees or agents pursuant to this Agreement. The County shall obtain and maintain general liability insurance in such amounts as may be required to protect itself and the Town from claims, damages or other losses as described in this Section and shall designate the Town as an additional insured on said policies of insurance with respect to such claims, damages or losses.
7. **Severability.** The invalidity of any provision of this Agreement as determined by a Court of competent jurisdiction, shall in no way effect the validity of any other provision hereof, so long as the original intent of the parties is not defeated thereby.
8. **Applicable Law.** The terms and conditions of this agreement shall be construed and governed in accordance with the laws of the State of Arizona.
9. **Termination for Breach.** In the event of a breach of any term or condition of this Agreement by either Party the Party claiming breach shall provide written notice to the other Party said notice setting forth the factual basis for the determination that a breach has occurred. If the breach is not remedied within fifteen (15) days of receipt of notice, the Party claiming breach may terminate this Agreement without further notice.
10. **Disputes; Trial by Court.** The Parties expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the parties hereto waives any right to a trial by jury. In the event of litigation, the parties hereby agree to submit to a trial before the Court.
11. **Disputes; Attorney Fees.** The Parties expressly covenant and agree that in the event of litigation arising from this Agreement, neither party shall be entitled to an award of attorney's fees, either pursuant to the Contract, pursuant to ARS Section 12-341.01(A) and (B), or pursuant to any other state or federal statute.
12. **Entire Agreement.** This Intergovernmental Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and it may only be amended, modified or waived by a written instrument signed by the authorized agents or the parties hereto.
13. **Notices.** Notices relating to this Intergovernmental Agreement shall be deemed to have been delivered upon personal delivery, or as of the second business day after mailing by United States postage prepaid, addressed as follows:

Dewey-Humboldt: Town of Dewey-Humboldt  
Town Manager  
P.O. Box 69  
Humboldt, AZ 86329

Yavapai County: Yavapai County  
County Administrator  
1015 Fair Street  
Prescott, AZ 86305

With copy to: Yavapai County Sheriff  
255 East Gurley Street  
Prescott, AZ 86301

These addresses may be changed by either party by giving notice in writing. Such changes shall be deemed to have been effectively noticed five (5) calendar days after being mailed to each party by the party changing the address.

14. **Recording.** This Agreement shall be recorded in the Office of the Yavapai County Recorder upon its proper approval and execution by the authorized representatives of both parties, pursuant to ARS §11-952(G), and shall become effective upon such recordation.
15. **Conflict of Interest.** This Agreement is subject to the ARS §38-511 pertaining to conflicts of interest, the pertinent provisions of which are incorporated by reference herein.
16. **Employees.** The employees of one party hereto will not for any reason be considered employees of the other party.
17. **Disposition of shared assets.** Upon termination of this Agreement, any personal property acquired pursuant to this Agreement will become the property of the County, and any real property acquired pursuant to this Agreement will become the property of the Town.

**APPROVALS**

**YAVAPAI COUNTY**

**TOWN OF DEWEY-HUMBOLDT**

\_\_\_\_\_  
Thomas Thurman, Chair of the Board  
Date: \_\_\_\_\_

\_\_\_\_\_  
Terry Nolan, Mayor  
Date: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Julie Ayers, Clerk of the Board  
Date: \_\_\_\_\_

\_\_\_\_\_  
Judy Morgan, Town Clerk  
Date: \_\_\_\_\_

ACCEPTANCE AND CONCURRENCE:

\_\_\_\_\_  
Scott Mascher, Sheriff  
Date: \_\_\_\_\_

Pursuant to A.R.S. Section 11-952(D), the foregoing agreement has been reviewed by the undersigned Deputy County Attorney, who has determined that the agreement is in proper form and is within the powers and authority granted under the laws of this State to the County of Yavapai.

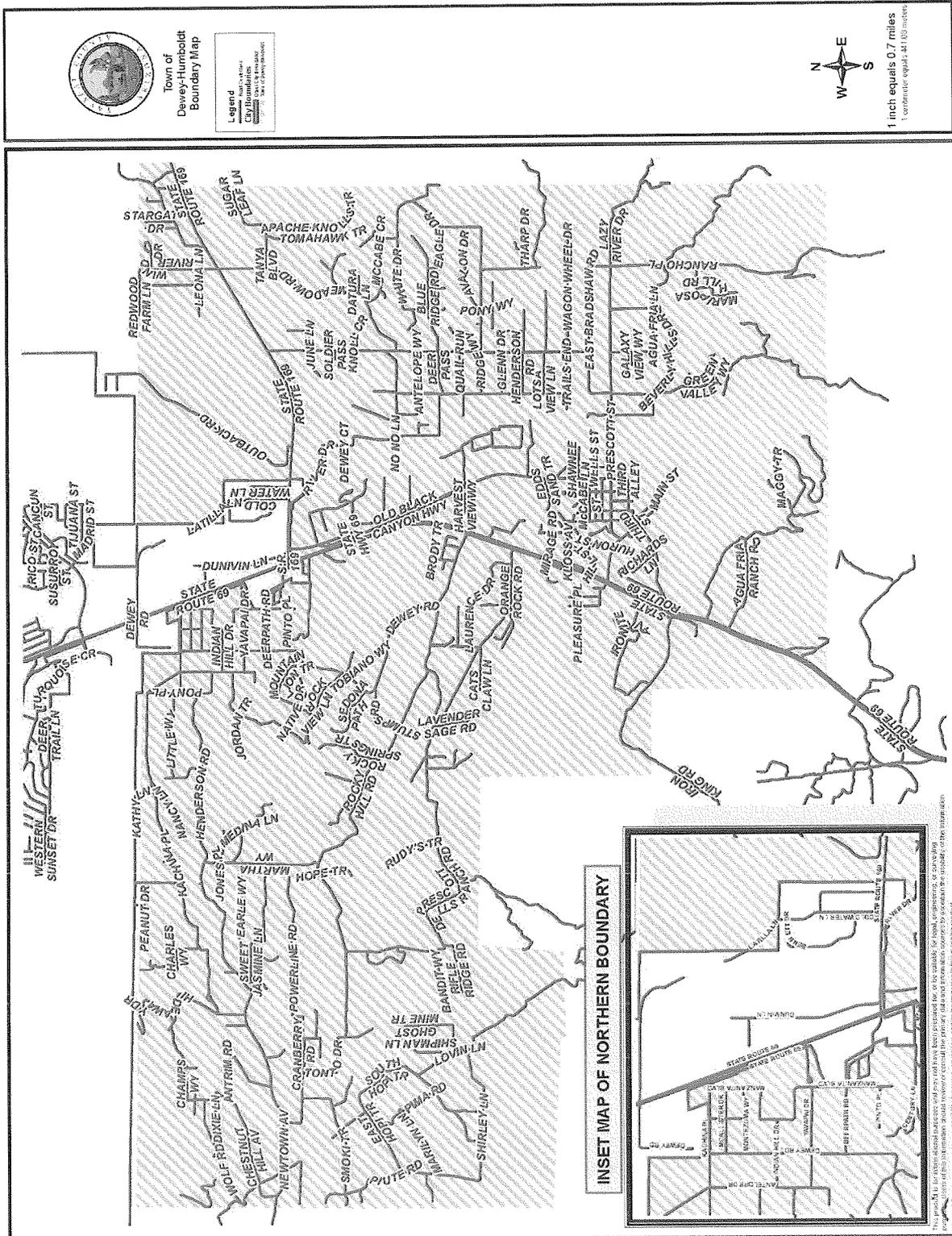
Pursuant to A.R.S. Section 11-952(D), the foregoing agreement has been reviewed by the undersigned attorney for the Town of Dewey-Humboldt, who has determined that the agreement is in proper form and is within the powers and authority under the laws of this State to the Town of Dewey-Humboldt.

\_\_\_\_\_  
David S. Hunt, Deputy County Attorney

\_\_\_\_\_  
Susan Goodwin, Town Attorney

D/H SO IGA FY2011

Yavapai County Sheriff's Office -Patrol Zone Map



**DEWEY-HUMBOLDT/YAVAPAI COUNTY IGA**  
**SCOPE OF SERVICE**

**1. Ancillary Services.**

In addition to the Sheriff's Patrol Services as specified in Section 1 of this Agreement, the County through the Yavapai County Sheriffs Office shall provide the following ancillary services:

- Canine unit
- SWAT team
- Mobile command post availability
- Animal Control Services
- Humane Society contracts
- VIP volunteer services
- Organizing Neighborhood Watch groups and conducting periodic Neighborhood Watch meetings.
- Organize Business Watch groups
- Perform security inspections for residences and businesses
- Facilitate "Community Advisory Partnership" meetings
- Organize or participate in community events with public safety displays or demonstrations to educate on drug awareness, burglary and theft prevention, personal safety and others.

It is understood that the specified ancillary services shall be provided at the levels which have been provided to Sheriffs Office Patrol Area 1 prior to the execution of this Agreement and are not subject to enhancement unless expressly provided herein.

**2. Support Services.**

In addition to the Sheriff's Patrol Service and Ancillary Services as provided in this Agreement or attachments thereto, the County, through the Yavapai County Sheriff's Office shall provide the following support services as needed to support the Patrol and Ancillary Services at the levels specified herein:

- Sergeant supervision
- Crime investigations
- Dispatch services.
- Clerical services and supplies
- Patrol vehicles to include payment of all costs of operation.

Town of Dewey-Humboldt  
Fiscal year 2012-2013

Maintain status quo

FY12/2013 *\$4,419 increase* - \$356,116                      FY 11/12 contracted cost    \$351,697

Annual Personnel Costs    **\$651 increase per deputy**

\$48,724	Average Deputy Salary (62-16)
\$ 960	Uniform Allowance
\$ 3,801	FICA (Social Security and Medicare (7.65%))
\$11,348	Retirement (22.84%)
\$ 7,920	Health Insurance
<u>\$ 1,590</u>	Worker's Comp (3.2%)
<b>\$74,343</b>	<b>Total Salary + Employee Related Expenses (EREs)</b>

Annual vehicle Costs    **\$514 increase per vehicle**

Through experience and past studies, a Dewey-Humboldt Deputy drives approximately 40 miles per shift. There are two shifts covered each day for a total mileage of 80 miles per day for two shifts.

12/2013    \$25.33/day + \$0.24/mile                                              11/12    \$23.92 + \$0.24/mile

\$25.33/day x 365 days/year = \$9,245/year  
 \$0.24/mile x 80 miles/day x 365 days/year = \$7,008/year  
 \$9,245 + \$7,008 = \$16,253

**\$16,253 Total Annual Vehicle Cost**

Administrative Costs

Administrative Costs equal 15% of personnel costs

Personnel Costs

YCSO is contracted to dedicate 1 Deputy Sheriff to the Town of Dewey-Humboldt for 20 hours per day between the hours of 6:00 AM and 2:00 AM daily.

20 hrs/day x 7 days/week = 140 hours/week

140hrs / wk  
===== 3.5 deputies  
40hrs / deputy / wk

\$74,343 x 3.5 deputies = \$260,201

- Vehicle Costs

\$16,253x 3.5 deputies = \$56,886

- Administrative Costs

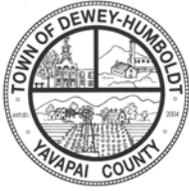
15% of Salaries

\$260,201 x 15% = \$39,030

- Total Cost

\$260,201 + \$56,885+ \$39,030 = \$356,116

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**TOWN OF DEWEY-HUMBOLDT**  
**P.O. BOX 69**  
**HUMBOLDT, AZ 86329**  
**Phone 928-632-8562 ▪ Fax 928-632-7365**

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**TOWN COUNCIL STUDY SESSION MEETING**  
**April 10, 2012 - 2:00 Town Council Meeting Chambers**

**Agenda Item # 3.4.**

**To: Mayor and Town Council Members**

**From: Gregory Arrington, Code Enforcement/Community Outreach**

**Date submitted: April 4, 2012**

**Agenda Item: Sign Code.** Review, discussion and possible direction.

**Recommended action:** Review

**Summary:** On February 9, 2012 the Planning and Zoning Commission approved sending the amended Sign Code to the Council with their recommendations. On March 20, 2012 the Council held a public hearing for the sign code. No comments were received. The sign code was sent to a future work session for further review and discussion.

Attached is a summary of discussion and changes made to the sign code.

**DEWEY-HUMBOLDT CODE OF ORDINANCE:  
SUMMARY OF CHANGES TO SIGN CODE PROVISIONS**

The following summarize the changes to the Sign Code passed by the Planning and Zoning Commission.

**2012 SIGN CODE**

- |                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1. 153.112 Purpose:</b><br/>Item-a</p>                                                                                                                                                                                                                                                                                                                                                             | Modified the definition with additional language                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p><b>2. 153.126 Definitions:</b><br/>a) Changeable Copy<br/>b) Comprehensive Sign Plan<br/>c) Farm Stand<br/>d) Religious Symbols<br/>e) Sign Abandoned<br/>f) Sign Construction<br/>g) Sign Freestanding<br/>h) Sign Informational<br/>i) Sign, Menu Board<br/>j) Sign, Off-Premises<br/>k) Sign, Permanent<br/>l) Sign, Reader Panel<br/>m) Sign, Property<br/>n) Sign, Temporary<br/>o) Standard</p> | <p>Deleted/added language to the definition<br/>Added new language<br/>Deleted in its entirety<br/>Added new language<br/>Deleted/added language to the definition<br/>Added new language<br/>Text corrections<br/>Added new language<br/>Added new language<br/>Deleted/added language to the definition<br/>Deleted/added language to the definition<br/>Deleted/added language to the definition<br/>Deleted/added language to the definition<br/>Deleted/added language to the definition<br/>New text</p> |
| <p><b>3. 153.127 General provisions:</b><br/>Provision-a<br/>Provision-g<br/>Provision-l<br/>Provision-m</p>                                                                                                                                                                                                                                                                                             | <p>Deleted/added language to the provisions<br/>Deleted in its entirety<br/>Rewrite of provision<br/>Rewrite of provision</p>                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>4. 153.128 Exempt Signs:</b><br/>Item-5 (c) Political signs<br/>Item-5 (e) Political signs<br/>Item-8 Political signs</p>                                                                                                                                                                                                                                                                          | <p>Modified the 10 day requirement to 15 days<br/>Modified the 32 sq. ft. requirement to 24 sq. ft.<br/>Modified provision to include exemption for highway signs</p>                                                                                                                                                                                                                                                                                                                                          |
| <p><b>5. 153.129 Special Purpose Signs</b></p>                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p><b>6. 153.138 Sign Permits:</b><br/>Item-A<br/>Item-B<br/>Item-C (3)<br/>Item-D</p>                                                                                                                                                                                                                                                                                                                   | <p>Deleted/added language<br/>Text corrections<br/>Deleted in its entirety<br/>Deleted/added language</p>                                                                                                                                                                                                                                                                                                                                                                                                      |

**7. Applicable Foot Notes:**

Note-b

Note-g

Note-h

Note-i

Note- j, k & l

Text corrections

Deleted/added language

Deleted/added language

Deleted in its entirety

Deleted/added language

## Marginal Markings

Solid vertical lines in the margin within the body of the code indicates a technical change from the requirements of this edition. Deletion indicators in the form of an arrow (➡) are provided in the margin where an entire section, paragraph, exception or table has been deleted or an item in a list of items or table has been deleted.

## DEWEY-HUMBOLDT SIGN CODE

### §153.112 PURPOSE.

- (A) “The purpose of the Dewey-Humboldt Sign Code is to provide freedom and flexibility for the design, construction and maintenance of signs that are in harmony with the values and character of this country community—to preserve aesthetics, maintain property values protect the general public from damage or injury caused by distractions/hazards/obstructions which result from improperly designed or located signs and insuring that the Constitutionally guaranteed right of free speech is protected.”
- (B) The following subchapter shall be known and cited as the Town of Dewey-Humboldt Sign Code.

### §153.126 DEFINITIONS.

**AWNING:** A shelter or cover projecting from and supported by an exterior wall of a building.

**BANNER:** A temporary sign composed of lightweight material, enclosed or not enclosed in a rigid frame, secured or mounted so as to allow movement of the sign.

**CANOPY:** Same as awning.

**CHANGEABLE COPY:** A sign on which copy is changed electronically or manually.

**COMMERCIAL COMPLEX, OFFICE, OR INDUSTRIAL:** One or more parcels occupied by more than two commercial use tenants. Typically, the aggregate area of the buildings is 10,000 sq. ft. or more.

**COMPREHENSIVE SIGN PLAN:** A coordinated program of all signs, including exempt and temporary signs for a business, or businesses if applicable, located on a development site, The sign program shall include, but not be limited to indications of the locations, dimensions, and sign types of all signs to be located on a site.

**ERECT:** To build, construct, alter, repair, display, relocate, attach, hand, place, suspend, affix, or maintain any sign including the painting of exterior wall signs.

**FRONTAGE:** The length of the property line of a premise along a public right-of-way.

**GROUND LEVEL:** The average ground elevation within 10 feet measured horizontally of the sign base.

**LOGO:** A symbol, graphic, trademark or emblem associated with or representing a specific entity, product or concept.

**RELIGIOUS SYMBOLS:** Works of art as signs which convey compelling ideas or ideals such as, but not limited to, a Christian cross, Star of David, Crescent and Star, fish (ICITHUS), or statuary depicting (for example) a nativity scene.

**SIGN, ABANDONED:** A permanent sign which is no longer safe or no longer serves its intended purpose.

**SIGN, CANOPY:** Any sign erected directly upon or suspended from a canopy (awning).

**SIGN, CONSTRUCTION:** A non-permanent sign identifying the persons, firms or business directly connected with a construction project.

**SIGN, DIRECTIONAL:** A sign commonly associated with and limited to information and directions necessary and convenient for persons coming on the property, including sign marking entrances, parking areas, one-way drives, restrooms, pick-up and delivery areas and the like.

**SIGN, DIRECTORY:** Any sign listing the names, use or location of the businesses or activities conducted within a building or group of buildings.

**SIGN FREESTANDING:** A sign which is erected on its own self-supporting permanent structure, not attached to a building.

**SIGN, GOVERNMENTAL:** A sign erected and maintained pursuant to and in discharge of any governmental function or required by a law or ordinance or governmental regulations.

**SIGN, IDENTIFICATION:** Any sign identifying by name, message or symbol a business, residence, occupant activity, institution, establishment, operation, merchandise, product or service available at the property at which the sign is displayed.

**SIGN, INFORMATIONAL:** A sign clearly intended for informational (instructional) purposes shall not be included in the permitted sum of the sign area of identification wall signs, provided such sign is not larger than necessary to serve the intended instructional purpose, and such sign is not in a location, nor includes design characteristics, that constitute or serve the purposes of an identification sign.

**SIGN, ILLUMINATED:** A sign with an artificial light source incorporated internally or externally.

**SIGN, MANSARD:** A sign mounted on a mansard façade.

**SIGN, MENU BOARD:** A variable-message sign that allows a retailer to list products and prices (for example, the bill of fare for a fast-food restaurant).

**SIGN, NONCONFORMING:** Any sign which is not allowed under this Code but when first constructed was lawful and currently does not jeopardize public safety.

**SIGN, NUMBER OF FACES ON:**

(1) **Single-faced:** If a sign has copy on one side-only or if the interior angle between the two sign faces is greater than 45 degrees, it shall be considered one face; the area of will be considered to be the sum of both sides.

(2) **Double-face:**

(a) If the angle between the two sign faces is less than 45 degrees, the sign shall be considered double-faced; the sign area will be the area of one face only.

(b) If two sign faces are attached to a structure with a thickness exceeding 36 inches, then the sign area will be the sum of both faces.

(3) **Multi-faced:** Any sign containing more than two sides. The area shall be the area of the largest side plus the area of any other side whose interior angle with any other side exceeds 45 degrees.

**SIGN, OFF-PREMISES including BILLBOARD ADVERTISING:** A sign advertising a business, place, activity, goods, services or products on a different property from where the sign is located.

**SIGN, ON PREMISES:** A sign advertising a business, place, activity, goods, services or products on the same property on which the sign is located.

**SIGN, PERMANENT:** A sign with an expected useful life of 6 months or more.

**SIGN, POLITICAL:** A temporary sign announcing or supporting political candidates or issues connected with any national, state or local election.

**SIGN, PORTABLE:** A sign designed or constructed in such a manner that it can be moved or relocated without involving any structural or support changes.

**SIGN, PROJECTING:** Any sign attached to a building or other structure and extending in whole or in part more than 12 inches beyond the building, shall be considered "freestanding" signs with reference to square footage allowances.

**SIGN, READER PANEL:** A sign on which copy is changed manually or electronically. Reader boards typically display time, temperature, dates or messages.

**SIGN, PROPERTY:** A sign pertaining to the sale or lease of the premises, or a portion of the premises on which the sign is located.

**SIGN, ROOF:** Any sign erected upon the roof of any building or which is partially or totally supported by the roof or roof structure of the building.

**SIGN, TEMPORARY:** Any sign intended to remain in use for a period of time which is 6 months or less.

**SIGN, UNDER-CANOPY:** A sign suspended beneath a canopy, ceiling, roof, or marquee shall be considered a “freestanding” sign with reference to square-footage allowances.

**SIGN, WALL:** A sign fastened to or painted on the wall of a building in such a manner that the wall becomes the supporting structure for, or forms the background surface of the sign and which does not project more than 12 inches from the building.

**SIGN, WINDOW:** A sign that is applied or attached to the interior of a window or is located within three feet of the interior of the window and which can be seen from the exterior of the structure, and which is non-electric in nature.

**STANDARD:** A post embedded in the ground on which a sign is mounted.

## **§153.127 GENERAL PROVISIONS**

Except as may be further restricted in specific zones, all permitted signs shall be subject to the following:

- (A) No sign shall be audible and/or suspended by balloons.
- (B) Lighted beacons, searchlights or similar lights, are prohibited (see *Dark Sky*, Town Code Sections §150.150 – 150.153).
- (C) No sign may encroach on or overhang an adjacent property, public right-of-way, including any utility right-of-way or easements. No sign shall be attached to a utility pole, light standard, bridge or other fixture in the public right-of-way.
- (D) No sign shall be painted directly on or affixed to any natural object in its natural location.
- (E) No sign shall exceed 30 feet in height.

(F) No sign shall be located as to obstruct or interfere with any official traffic signs and/or devices or in such a manner as to obstruct a driver's view of any oncoming, merging or intersecting traffic.



(G) Signs may be painted directly onto vertical structural surfaces.

(H) Signs that are not permitted in a residential zone shall not be placed closer than 20 feet of any residentially zoned lot.

(I) New signs exceeding 6 sq. ft. in area or exceeding eight feet in height shall follow the permitting requirements specified under sign permits, in §153.138. Relocation or substantial reconstruction, i.e., costing more than 50% of the present value of a sign, shall be considered a new sign for building permit purposes.

(J) Signs located within the triangular area on a corner lot formed by measuring 30 feet along both street lines from their intersection or at the intersection of a public street and a private street or driveway, shall maintain a maximum three-foot top height or minimum eight-foot bottom height and contain a maximum of two supports with a maximum 12-inch diameter each (see accompanying diagram Figure 13).

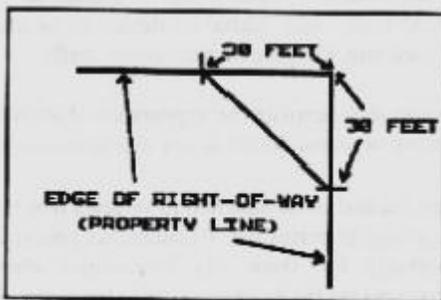


Figure 13

(K) All freestanding signs will comply with § 153.076 (i.e., one foot setback for each foot n height shall be required).

(L) The square footage of a sign made up of letters, words, or symbols within a frame or border shall be determined from the outside edge of the frame or boarder itself. The square footage of a sign composed only of letters, words or symbols shall be determined from imaginary straight lines drawn around the entire copy or grouping of such letters words or symbols. Only those portions of the construction elements that are an integral part of the sign itself shall be considered in the allocation of square footage allowed.

(M) Signs deemed dangerous, abandoned or in substantial violation of this Sign Code by the Zoning Administrator, shall require correction within 30 days of official notification, or the Town may remove the sign in accordance with State Law ARS §9-462.02(C).

**§153.128 EXEMPT SIGNS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>Official Notices Authorized by a court, public body or public safety official</b>		No Limit	No Limit	N
<b>Directional, Warning or Informational Signs Authorized by federal, state, county or municipal government</b>	Wall or ground-mounted standard	No Limit	No Limit	N
<b>Commemorative and/or Symbols and Plaques</b>	Wall or Monument			N
<b>Flags , Emblems and Posters</b>				N
<b>Religious Symbols</b>	➡			N
<b>Signs Located within Structures</b>	Window Signs (i)			N
<b>Political Signs, Residential</b> ➡	Wall or ground-mounted standard	No Limit. Install 60 days prior to election- Remove w/in -15 days of last day of vote casting	10 Sq. Ft. Max.	N
<b>Political Signs, Commercial / Industrial</b> ➡	Wall or ground-mounted standard	No Limit. Install 60 days prior to election- Remove w/in 15 days of last day of vote casting	32 Sq. Ft. Max.	N

**§153.129 SPECIAL PURPOSE SIGNS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>On-Premise Directional or Informational Signs</b></p> <p><b>Permitted in all zoning districts.</b></p> 	<p>Wall or Ground-mounted standard which can be dbl. sided.</p>	<p>1 per sign for each building entrance and exit from a parking area.</p>	<p>4 sq. ft., 8 ft. in height</p>	<p>Y</p>
<p><b>Off-Premise Directional Signs</b></p> <p><b>Hospitals, Clinics, Law Enforcement facilities and subdivisions.</b></p> <p><b>Permitted for tourist and recreational-related businesses.</b></p> <p><b>Located at the arterial highway and / or intersection of roads that access the business.</b></p>	<p>Wall or Ground-mounted standard which can be dbl. sided.</p> <p>Ground-mounted standard where more than one collocated business is located.</p>	<p>Limited to no more than 3 signs per business or service.</p> <p>Limit 1</p>	<p>4 sq. ft., 8 ft. in height</p> <p>6 sq. ft., 8 ft. in height limited in context to a symbol description of the business or service.</p>	<p>Y</p> <p>1 off-premise sign permit is required for each sign</p> <p>Y</p>

**§153.129 SPECIAL PURPOSE SIGNS (CONT'D)**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<p><b>Temporary On-Site Residential “For Sale,” “For Rent,” and “Open House”</b></p> <p><b>Permitted in all zoning districts</b></p> <p><b>Unlighted</b></p> <p><b>Shall not impede traffic and shall not be located in any public ROW</b></p>	<p>Wall or Freestanding</p>	<p>1 each – on each street frontage.</p>	<p>6 sq. ft. 6 ft. in height</p>	<p>N</p> <p>To be removed w/in 30 days of sale or rental.</p>
<p><b>Temporary On-Site “For Sale” Signs for larger Properties abutting Highways</b></p> <p><b>ROW to be at least 150 feet wide</b></p> <p><b>Permitted in all zoning districts</b></p> <p><b>Unlighted</b></p>	<p>Wall or Freestanding</p>	<p>1 sign per ROW frontage</p>	<p>32 sq. ft. and 8 ft. in height Property to be at least 2 acres.</p>	<p>Y</p> <p>To be removed w/in 30 days of sale.</p>

**§153.129 SPECIAL PURPOSE SIGNS (CONT'D)**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<p><b>Temporary Off-site Residential "For Sale" Signs.</b></p> <p><b>Permitted in all zoning districts.</b></p> <p><b>Unlighted</b></p>	<p>Wall or Freestanding</p>	<p>No property may host more than 3 off-site "for sale" signs.</p>	<p>Each off-site "for sale" sign shall not exceed 3 sq. ft. and does not exceed 5 ft. in height except within a 30-foot triangular area of a corner lot as regulated in Sec 153.127(K) and is not within the public right-of-way. Any off-site "for sale" sign within the 30-foot triangular area may not exceed 3 ft. in height.</p>	<p>N</p> <p>To be removed w/in 30 days of sale.</p>
<p><b>Construction Signs</b></p> <p><b>Permitted in all zoning districts.</b></p> <p><b>Unlighted</b></p>	<p>Unspecified</p>	<p>1 each for each construction site.</p>	<p>Maximum area shall not exceed 40 sq. ft.</p>	<p>Y</p>
<p><b>Subdivision Signs, For the Sale of Lots (including the sale of condominiums and rental of apartments).</b></p> <p><b>➔</b></p>	<p>Freestanding</p>	<p>Up to 5 signs</p>	<p>100 sq. ft. aggregate total.</p> <p>12 ft. in height maximum</p>	<p>Y</p> <p>2-year duration. Requires a Use Permit thereafter.</p> <p>Apartment complexes may display directional signs for one year subsequent to the completion of construction subject to obtaining temp. sign permits.</p>

**§153.129 SPECIAL PURPOSE SIGNS (CONT'D)**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>Office Complexes, Shopping Centers and Industrial Centers, For Rent or Lease.</b>	Wall or Freestanding (g)	1 Freestanding 2 Wall	100 sq. ft. aggregate total.  Freestanding signs shall not exceed 8 ft. in height	Y Temporary sign status can be maintained for 1 year subsequent to completion.
<b>Self-Service Storage Facility.</b>	Wall or Freestanding (g)	1 sign for each property line abutting a street ROW.	40 sq. ft. each.  15 ft. in height maximum	Y

**§153.130 OFF-PREMISE SIGNS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>Off-Premise Signs</b></p> <p><b>Other than directional or temporary real estate signs.</b></p> <p><b>Permitted only in C3, M1 &amp; M2.</b></p>	<p>Ground-mounted, not to be constructed on more than three supports.</p> <p>Lighting shall be either internal or by indirect source per Town Code Sections §153.150-153</p>	<p>Must be min. of 1,000 ft. from advertised property and not within 1,500 ft. of an existing off-site sign or within 200 ft. of a residential zoning district.</p>	<p>Each sign 160 sq. ft. max. 20 ft. in height max.</p>	<p>Y</p>
<p><b>Temporary Off-Premise Signs</b></p> <p><b>Community Events, Festivals &amp; Similar Public Gatherings of a not-for-profit nature.</b></p> <p><b>Permitted only in C2, C3, M1 &amp; M2.</b></p>	<p>Banners or other temporary means of advertising.</p>	<p>Signs may be placed within or across a public ROW with the Town’s authorization but shall be limited to one entrance to the Town from a State Hwy.</p>	<p>To comply with General Provisions and those of each zoning district.</p>	<p>Y</p> <p>One temporary off-premise sign permit is required for each sign.</p>

**§153.131 SIGN REGULATIONS FOR USE DISTRICTS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>R1-L, RMM, R1, R2, Residential</b>				
<b>Residential Dwelling</b>	Name Plate (a.)	1	4 sq. ft., 8 ft. in height	N
<b>Multi-family</b>	Wall or Freestanding (g)	1 per street frontage	16 sq. f, 10 ft. in height	Y
<b>Subdivision</b>	Monument	2	20 sq. ft. each, 6 ft. in height	Y
<b>School, Place of Worship</b>	Wall or Freestanding which can be dbl. sided (b, d, e, f, h, m1.)	1 total , 2 if more than 5 ac. & frontage on two roads	24 sq. ft., 10 ft. in height	Y

**§153.132 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>C1, Neighborhood Commercial</b></p>	<p>Wall (c, d, e, f, h)</p>	<p>Varies</p>	<p>Aggregate area on any one property shall not exceed 1 sq. ft. per lin. ft. of street frontage except that the total need not be &lt; 24 sq. ft. or &gt; 96 sq. ft.</p> <p>The allowed aggregate sign area less the combined areas of the freestanding and portable signs.</p>	<p>Y</p>
	<p>Freestanding (g)</p>	<p>1</p>	<p>The sign area shall be &gt; 1/3 of the aggregate area but not &lt; 16 sq. ft. and may be dbl. sided, No more than 12 ft. in height.</p>	<p>Y</p>
	<p>Portable</p>	<p>1</p>	<p>6 sq. ft. &amp; dbl. sided, no more than 4 ft. in height, The area of this sign shall be included in the total aggregate area.</p>	<p>Y</p>

**§153.133 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>C2, General Sales &amp; Services Commercial</b></p>	<p>Wall (c, d, e, f, h, n)</p>	<p>Varies</p>	<p>Aggregate area on any one property shall not exceed 1 sq. ft. per lin. ft. of street frontage except that the total need not be &lt; than 24 sq. ft. or &gt; 128 sq. ft.</p> <p>The allowed aggregate sign area less the combined areas of the freestanding and portable signs.</p>	<p>Y</p>
	<p>Freestanding (g), (m2)</p>	<p>1</p>	<p>The area of the sign shall not exceed one half of the aggregate area but not be less than 24 sq. ft. and may be dbl. sided. No more than 15 ft. in height.</p>	<p>Y</p>
	<p>Window (i, j)</p>	<p>Varies with number of windows</p>	<p>6 sq. ft. &amp; dbl. sided, no more than 4 ft. in height, The area of this sign shall be included in the total aggregate area.</p>	<p>N</p>
	<p>Portable</p>	<p>1</p>	<p>Banners or other temporary means of advertising for purposes of identifying community events.</p>	<p>N</p>
	<p>Off-Premises</p>	<p>1 per entrance</p>	<p></p>	<p>N</p>

**§153.134 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>C3, M1, M2, Commercial &amp; Industrial</b></p>	<p>Wall (c, d, e, f, h)</p>	<p>Varies</p>	<p>Aggregate area on any one property shall not exceed 1- sq. ft. per lin. ft. of street frontage except that the total need not be less than 60 sq. ft. or more than 160 sq. ft.</p> <p>The allowed aggregate sign area less the combined areas of the freestanding and portable signs.</p>	<p>Y</p>
	<p>Freestanding (g, m2)</p>	<p>1</p>	<p>The area of the sign shall not exceed one half of the aggregate area but not be less than 24 sq. ft. and may be dbl. sided, No more than 15 ft. in height except if located at interstate freeway interchanges where the height may not exceed 30 feet.</p>	<p>Y</p>
	<p>Window (i, j)</p>	<p>Varies with number of windows</p>	<p>Max. Area + 160 sq. ft. Max. Height = 20 feet. (See. §153.130)</p>	<p>N</p>
	<p>Off-Premise</p>	<p>Varies</p> <p>1 per entrance to community from highway. May be placed within or across ROW with authorization</p>	<p>Banners or other temporary means of advertising for purposes of identifying community events etc.</p>	<p>Y</p> <p>No Fee</p>

**§153.135 SIGN REGULATIONS FOR USE DISTRICTS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>PUD &amp; PAD</b>			Use criteria from the district that most closely approximates the approved uses	

**§153.137 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<b>Office Complexes Commercial and Industrial Centers</b>	Wall-mounted or Under Canopy	1 per business	Aggregate area of all signs pertaining to one business shall not exceed 32 sq. ft. However, if the width of the building adjacent to the street frontage measures more than 40 lin. ft. then the aggregate of one face of all such signs may be increased in area at the rate of one sq. ft. for each foot of building frontage in excess of 40 lin. ft. The total of all signs for each business may not exceed 48 sq. ft.  When two businesses share a common entrance they shall be considered one business for sign computation purposes.  Under Canopy 6 sq. ft. max.	Y
	Freestanding Center Identification only	1 per each street frontage, 2 per frontage if more than 200 lin. ft. All such signs shall be at least 100 lin. ft. apart	Per sign: 32 sq. ft. max. No more than 12 ft. in height. Not counted in aggregate areas	Y
	Directory Signs Wall-mounted or on free-standing monument sign standards	1 per each business	Per sign: one sq. ft. max. No more than 6 ft. in height. Not counted in aggregate areas	Y

## Applicable Foot Notes:

- (a) A name plate sign identifying the occupant, occupant's profession or title and the address of the dwelling.
- (b) May be indirectly illuminated by one light bulb or fluorescent tube not exceeding 150 watts.
- (c) Wall-mounted or under architectural projection.
- (d) Attached signs shall not extend horizontally a distance greater than fifty percent of the width of the building wall on which it is displayed, except for buildings containing multiple occupancies.
- (e) Attached signs shall be on the occupants building only.
- (f) The abstract ratio of a wall-mounted sign cannot exceed 2:1.
- (g) Freestanding pole signs are not permitted unless the support member is concealed by a decorative enclosure.
- (h) Wall mounted signs must use back-lighted sign panels, individual letters or a painted plaque.
- (i) Awning signs shall only be allowed on the ground floor of a building.
- (j) A Comprehensive Sign Permit shall be required for signs on upper level stories of buildings exceeding two stories.
- (k) Reader Panel Signs:
  - 1. Churches may use up to one-half of the allowed freestanding sign area for a reader panel which shall display manually changeable copy only.
  - 2. Gasoline service stations may use up to one-half of the allowed freestanding sign area for a reader panel only to identify the current price of fuel being sold. The maximum sign area used for the reader panel shall be 24 square feet which shall display manually changeable copy only.
  - 3. Theaters:
    - a. One wall, fascia, mansard, or parapet sign may contain a reader panel.
    - b. The area of the reader panel shall not exceed 75 square feet or the maximum wall sign area otherwise allowed, whichever is less and shall display manually changeable copy only.
    - c. The reader panel shall be used exclusively for the purpose of identifying entertainment, motion pictures, or special events which occur on the premises.
- (l) Menu Boards for Drive-Thru Restaurants:
  - 1. One menu board is allowed per business. Such signs may be free-standing or wall-mounted.
  - 2. The maximum aggregate area for a menu board shall not exceed 45 square feet.
  - 3. The maximum sign height shall not exceed six feet for free-standing signs.
  - 4. The sign should be located so as to not be readable from the public right-of-way.

## §153.138 SIGN PERMITS

(A) *Permit required.* A sign permit shall be secured from the Town Development Services Department prior to the erection, relocation, construction, installation or substantial reconstruction (including painting or enlarging a painted sign on the surface of a permitted structure) or any non-exempt sign exceeding six square feet in area, or higher than eight feet above grade at the sign, regardless of value.

(B) *Fees.*

(1) Per Appendix A, Fees, Town Code Chapter 153 Zoning Regulations.

(2) The sign permit fees established in division (B)(1) above shall be double in the event that the erection, relocation, construction, installation or substantial reconstruction of any sign is begun prior to the issuance of a sign permit.

(C) *Sign permit application.* Each application for a sign permit shall be made at the Town Hall on the appropriate form(s) and shall contain at a minimum the following information:

(1) Assessor's parcel number identifying the property;

(2) Street address, if any, legal description of the property, and dimensions thereof. In the case of a metes and bounds parcel (a parcel that is not part of a recorded subdivision), a copy of the recorded legal description must be submitted with the application;

(3) Nature of the proposed use of the sign and premises;

(4) Type of sign and materials used, methods of support, freestanding or other;

(5) Estimated true value of sign and associated structural supports;

(6) Dimensions of sign panel as well as bottom and top heights above grade;

(7) Type, placement and strength of illumination, if any;

(8) Number and orientations of faces of sign (aerial-view sketch, if necessary, to depict faces and orientation);

(9) A (signed) plot plan showing the following:

(a) Shape and dimensions of lot boundaries, adjacent street right-of-way, driveway, buildings (existing and proposed);

(b) North designation; and

- (c) Location of sign (s) on property (indicate type).
- (10) A (signed) elevation view, with dimensions and approximate copy ad design, of the sign(s) faces;
- (11) Such other information as the Zoning Administrator may require for the purpose of determining whether the application complies with the subchapter requirements;
- (12) Name, address and phone number of property owner and agent, if any; and
- (13) Signature of applicant or agent.

(D) *Pre-existing signs.* Legal conforming signs and legal nonconforming signs existing prior to the effective date of this subchapter, shall be permitted to continue subject to general provisions regarding the removal of dangerous or abandoned signs and off-premises signs of this code, regarding obsolescence and abandonment. Continuation shall include the right to repaint or change the message or copy on the sign, provided the size and height is not increased and provided the sign is not converted from on-premises to off-premises use. Changes of ownership and/or business name shall not in and of itself alter the right of continued use of a sign. {see § 153.127 (L)}

(E) *Signs not requiring permits.* Signs not requiring permits by virtue of their height and size must nevertheless comply with all other requirements and restrictions of this code.

(F) *Temporary sign permits.* Signs with a limited duration of use, such as those provided in §§ 153.129, 153.130, and 153.133 shall obtain a temporary sign permit. The requirements and criteria for such signs are as follows:

- (1) A temporary sign permit is specifically required for community special event banners and signs, signs advertising the forthcoming construction of a building, exceptions granted administratively for grand openings, and one-time events.
- (2) Temporary sign permits shall be issued for no more than one year. An extension of a temporary sign permit shall be made the subject of an application for a use permit.
- (3) Temporary signs shall conform to all other requirements of this code.
- (4) The fee for a temporary sign permit shall be the same as a permanent sign permit, except as otherwise noted.



On December 8, 2011 the Planning and Zoning Advisory Commission approved text amendments to **Town** Code Sections 153.125 through 153.138.

#### 2008 Town of Dewey-Humboldt Planning & Zoning Ordinance

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- C. EXEMPT SIGNS: The following signs shall be exempt from obtaining permits and other provisions of this Ordinance provided they satisfy the following requirements or specifications:
1. Official notices authorized by a court, public body, or public safety official.
  2. Directional, warning or information signs authorized by or consistent with Federal, State, County, or Municipal Authority.
  3. Memorial plaques and building cornerstones when cut or carved into masonry surface or when made of incombustible material and made an integral part of the building or structure.
  4. Commemorative symbols, plaques and historical tablets.
  5. Political signs:
    - a. Shall be permitted on private property only and shall not be affixed to any utility pole, traffic control device, or safety barrier; and
    - b. Shall be erected no sooner than sixty (60) calendar days prior to the last day for casting ballots, and
    - c. Shall be removed within ten ~~(10)~~ **(15)** calendar days following the last day for casting ballots of the election to which they refer; and
    - d. Total sign area permitted within a Residential Zone for any individual sign shall not exceed ten (10) square feet in area; and
    - e. Total sign area permitted within a commercial or industrial zone for any individual sign shall not exceed ~~thirty-two (32)~~ **twenty-four 24** square feet in area.
    - f. Shall not require a sign permit.
    - g. Such signs which are deemed to be unsafe, defective, or which create an immediate hazard to person or property or are not in compliance with the provisions of this section shall be declared to be a public nuisance and shall be subject to immediate removal by the city.

6. Flags, emblems, insignias and posters of any nation, state, international organization, political subdivision or other governmental agency; unlighted non-verbal religious symbols attached to a place of religious worship; and temporary displays for a maximum of twenty (20) days of a patriotic, religious, charitable, or civic character shall be exempt from the provisions of this section. However, if the height exceeds thirty feet (30'), such signs shall be subject to the approval of the Zoning Administrator. The preceding shall not be construed as to permit the use of such flags, insignias, etc. for the purpose of advertising or identifying a product or business.
7. Signs located within structures, including inside window signs intended to be seen from outside of the building.
8. **Unlighted Signs (wall-mounted or freestanding) installed on a commercially-zoned property (except within a shopping center) provided that the outside surface area of the sign does not exceed 16 square feet and the height does not exceed 6 feet and meets the setback / height requirements set forth in Section 153.076. A wall sign may exceed 6 feet if painted directly on the exterior vertical surface of the structure. *Exemption: Unlighted signs installed on state highway frontage provided that the outside surface area of the sign does not exceed 32 square feet and the height does not exceed 8 feet and is setback 150' from the center of the highway,***
9. ***Religious Symbols.***

**DEWEY-HUMBOLDT SIGN CODE**  
**§153.112 PURPOSE.**

(A) "The purpose of the Dewey-Humboldt Sign Code is to provide freedom and flexibility for the design, construction and maintenance of signs that are in harmony with the values, aesthetics, and character of the this country community, ~~while to preserve aesthetics, maintain property values protect the general public from damage or injury caused by distractions/hazards/obstructions which result from improperly designed or located signs and insuring that the Constitutionally guaranteed right of free speech is protected, preserving public safety and welfare, as well as the rights and privileges of property owners."~~

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(B) The following subchapter shall be known and cited as the Town of Dewey-Humboldt Sign Code.

**§153.126 DEFINITIONS.**

**AWNING:** A shelter or cover projecting from and supported by an exterior wall of a building.

**BANNER:** A temporary sign composed of lightweight material, enclosed or not enclosed in a rigid frame, secured or mounted so as to allow movement of the sign.

**CANOPY:** Same as awning.

**CHANGEABLE COPY:** ~~A sign such as an electronically controlled public service time, temperature, and date signs, message centers or reader boards where different copy changes are shown; or a~~ A sign on which copy is changed electronically or manually.

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**COMMERCIAL COMPLEX, OFFICE, OR INDUSTRIAL:** One or more parcels occupied by more than two commercial use tenants. Typically, the aggregate area of the buildings is 10,000 sq. ft. or more.

~~**COMPREHENSIVE SIGN PLAN:** A coordinated program of all signs, including exempt and temporary signs for a business, or businesses if applicable, located on a development site. The sign program shall include, but not be limited to indications of the locations, dimensions, and sign types of all signs to be located on a site.~~

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**ERECT:** To build, construct, alter, repair, display, relocate, attach, hand, place, suspend, affix, or maintain any sign including the painting of exterior wall signs.

~~**FARM STAND:** A facility from which agricultural or nursery products produced on the premises where the facility is located are offered for retail sale.~~

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**FRONTAGE:** The length of the property line of a premise along a public right-of-way.

**GROUND LEVEL:** The average ground elevation within 10 feet measured horizontally of the sign base.

**LOGO:** A symbol, graphic, trademark or emblem associated with or representing a specific entity, product or concept.

**RELIGIOUS SYMBOLS:** Works of art as signs which convey compelling ideas or ideals such as, but not limited to, a Christian cross, Star of David, Crescent and Star, fish (ICITHUS), or statuary depicting (for example) a nativity scene.

**SIGN, ABANDONED:** A permanent sign which ~~is no longer safe or for a period of 90 days has not been maintained~~ or no longer serves its intended purpose.

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**SIGN, CANOPY:** Any sign erected directly upon or suspended from a canopy (awning).

**SIGN, CONSTRUCTION:** ~~A non-permanent sign identifying the persons, firms or business directly connected with a construction project~~

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**SIGN, DIRECTIONAL:** A sign commonly associated with and limited to information and directions necessary and convenient for persons coming on the property, including sign marking entrances, parking areas, one-way drives, restrooms, pick-up and delivery areas and the like.

**SIGN, DIRECTORY:** Any sign listing the names, use or location of the businesses or activities conducted within a building or group of buildings.

**SIGN FREESTANDING:** A sign which is erected on its own self-supporting permanent structure, not attached to a building.

**SIGN, GOVERNMENTAL:** A sign erected and maintained pursuant to and in discharge of any governmental function or required by a law or ordinance or governmental regulations.

**SIGN, IDENTIFICATION:** Any sign identifying by name, message or symbol a business, residence, occupant activity, institution, establishment, operation, merchandise, product or service available at the property at which the sign is displayed.

**SIGN, INFORMATIONAL:** ~~A sign clearly intended for informational (instructional) purposes shall not be included in the permitted sum of the sign area of identification wall signs, provided such sign is not larger than necessary to serv the intended instructional purpose, and such sign is not in a location, nor includes design characteristics, that constitute or serve the purposes of an identification sign.~~

**SIGN, ILLUMINATED:** A sign with an artificial light source incorporated internally or externally.

**SIGN, MANSARD:** A sign mounted on a mansard façade.

**SIGN, MENU BOARD:** A variable-message sign that allows a retailer to list products and prices (for example, the bill of fare for a fast-food restaurant).

**SIGN, NONCONFORMING:** Any sign which is not allowed under this Code but when first constructed was lawful and currently does not jeopardize public safety.

**SIGN, NUMBER OF FACES ON:**

- (1) **Single-faced:** If a sign has copy on one side-only or if the interior angle between the two sign faces is greater than 45 degrees, it shall be considered one face; the area of will be considered to be the sum of both sides.
- (2) **Double-face:**
  - (a) If the angle between the two sign faces is less than 45 degrees, the sign shall be considered double-faced; the sign area will be the area of one face only.
  - (b) If two sign faces are attached to a structure with a thickness exceeding 36 inches, then the sign area will be the sum of both faces.
- (3) **Multi-faced:** Any sign containing more than two sides. The area shall be the area of the largest side plus the area of any other side whose interior angle with any other side exceeds 45 degrees.

**SIGN, OFF-PREMISES including (BILLBOARD ADVERTISING):** A sign advertising a business, place, activity, goods, services or products on a different property from where the sign is located.

**SIGN, ON PREMISES:** A sign advertising a business, place, activity, goods, services or products on the same property on which the sign is located.

**SIGN, PERMANENT:** A sign with an expected useful life of 6 month or more, for which a permit has been issued pursuant to the provisions of this Article for the period stated in the permit.

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**SIGN, POLITICAL:** A temporary sign announcing or supporting political candidates or issues connected with any national, state or local election.

**SIGN, PORTABLE:** A sign designed or constructed in such a manner that it can be moved or relocated without involving any structural or support changes.

**SIGN, PROJECTING:** Any sign attached to a building or other structure and extending in whole or in part more than 12 inches beyond the building, shall be considered “freestanding” signs with reference to square footage allowances.

**SIGN, ~~READER PANEL:~~** A sign on which copy is changed manually or electronically. Reader boards ~~may typically~~ display time, temperature, dates or messages.

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**SIGN, ~~REAL ESTATE PROPERTY FOR SALE:~~** A sign pertaining to the sale or lease of the premises, or a portion of the premises on which the sign is located.

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**SIGN, ROOF:** Any sign erected upon the roof of any building or which is partially or totally supported by the roof or roof structure of the building.

**SIGN, ~~TEMPORARY:~~** Any sign intended to remain in use for a ~~short period of time which is 6 months or less, not permanently installed,~~

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**SIGN, UNDER-CANOPY:** A sign suspended beneath a canopy, ceiling, roof, or marquee shall be considered a “freestanding” sign with reference to square-footage allowances.

**SIGN, WALL:** A sign fastened to or painted on the wall of a building in such a manner that the wall becomes the supporting structure for, or forms the background surface of the sign and which does not project more than 12 inches from the building.

**SIGN, WINDOW:** A sign that is applied or attached to the interior of a window or is located within three feet of the interior of the window and which can be seen from the exterior of the structure, and which is non-electric in nature.

**STANDARD:** A post embedded in the ground on which a sign is mounted.

## §153.127 GENERAL PROVISIONS

Except as may be further restricted in specific zones, all permitted signs shall be subject to the following:

(A) No sign shall ~~rotate, move, spin,~~ be audible and/or ~~animated including electronic messaging signage and/or~~ suspended by balloons.

~~1. An exception to the above shall be a grand opening or location change to a bona fide permitted business and shall be permitted for seven consecutive days and shall require a temporary permit.~~

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(B) Lighted beacons, searchlights or similar lights, are prohibited (see *Dark Sky*, Town Code Sections §150.150 – 150.153).

(C) No sign may encroach on or overhang an adjacent property, public right-of-way, including any utility right-of-way or easements. No sign shall be attached to a utility pole, light standard, bridge or other fixture in the public right-of-way.

(D) No sign shall be painted directly on or affixed to any natural object in its natural location.

(E) No sign shall exceed 30 feet in height.

(F) No sign shall be located as to obstruct or interfere with any official traffic signs and/or devices or in such a manner as to obstruct a driver's view of any oncoming, merging or intersecting traffic.

~~(G) No sign shall display any statement, symbol or picture of an obscene nature.~~

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(H) Signs may be painted directly onto vertical structural surfaces.

(I) Signs that are not permitted in a residential zone shall not be placed closer than 20 feet of any residentially zoned lot.

(J) New signs exceeding 6 sq. ft. in area or exceeding eight feet in height shall follow the permitting requirements specified under sign permits, in ~~§153.138~~. Relocation or substantial reconstruction, i.e., costing more than 50% of the present value of a sign, shall be considered a new sign for building permit purposes.

(K) Signs located within the triangular area on a corner lot formed by measuring 30 feet along both street lines from their intersection or at the intersection of a public street and a private street or driveway, shall maintain a maximum three-foot top height or minimum eight-foot bottom height and contain a maximum of two supports with a maximum 12-inch diameter each (see accompanying diagram Figure 13).

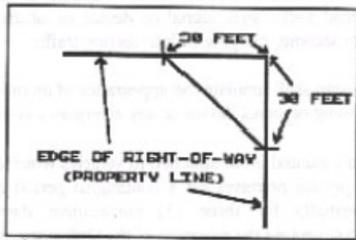


Figure 13

(L) All freestanding signs will comply with § 153.076 (i.e., one foot setback for each foot in height shall be required).

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(M) The square footage of a sign made up of letters, words, or symbols within a frame or border shall be determined from the outside edge of the frame or boarder itself. The square footage of a sign composed only of letters, words or symbols shall be determined from imaginary straight lines drawn around the entire copy or grouping of such letters words or symbols. Only those portions of the construction elements that are an intrigal part of the sign itself shall be considered in the allocation of square footage allowed.

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(N) Signs deemed dangerous, abandoned or in substantial violation of this Sign Code by the Zoning Administrator, shall require correction within 30 days of official notification, or the Town may remove the sign in accordance with State Law ARS §9-462.02(C).



§153.128 EXEMPT SIGNS

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
Official Notices Authorized by a court, public body or public safety official		No Limit	No Limit	N
Directional, Warning or Informational Signs Authorized by federal, state, county or municipal government	Wall or ground-mounted standard	No Limit	No Limit	N
Commemorative and/or Symbols and Plaques	Wall or Monument			N
Flags, Emblems and Posters				N
Religious Symbols	Attached to a place of worship. Nonverbal Unlighted			N
Signs Located within Structures	Window Signs (i)			N
Political Signs, Residential <del>Not in ROW</del>	Wall or ground-mounted standard	No Limit. Install 60 days prior to election- Remove w/in <del>10</del> <u>15</u> days of last day of vote casting	10 Sq. Ft. Max.	N
Political Signs, Commercial / Industrial <del>Not in ROW</del>	Wall or ground-mounted standard	No Limit. Install 60 days prior to election- Remove w/in <del>10</del> <u>15</u> days of last day of vote casting	32 Sq. Ft. Max.	N

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**§153.129 SPECIAL PURPOSE SIGNS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>On-Premise Directional or Informational Signs</b>  <b>Permitted in all zoning districts.</b>  <del><b>Shall not contain advertising copy.</b></del>	Wall or Ground-mounted standard which can be dbl. sided.	1 per sign for each building entrance and exit from a parking area.	4 sq. ft., 8 ft. in height	Y
<b>Off-Premise Directional Signs Hospitals, Clinics, Law Enforcement facilities and subdivisions.</b>  <b>Permitted for tourist and recreational-related businesses. Located at the arterial highway and / or intersection of roads that access the business.</b>	Wall or Ground-mounted standard which can be dbl. sided.	Limited to no more than 3 signs per business or service.	4 sq. ft., 8 ft. in height	Y  1 off-premise sign permit is required for each sign
	Ground-mounted standard where more than one collocated business is located.	Limit 1	6 sq. ft., 8 ft. in height limited in context to a symbol description of the business or service.	Y

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**§153.129 SPECIAL PURPOSE SIGNS (CONT'D)**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>Temporary On-Site Residential “For Sale,” “For Rent,” and “Open House”</b></p> <p><b>Permitted in all zoning districts</b></p> <p><b>Unlighted</b></p> <p><b>Shall not impede traffic and shall not be located in any public ROW</b></p>	<p>Wall or Freestanding</p>	<p>1 each – on each street frontage.</p>	<p>6 sq. ft. 6 ft. in height</p>	<p>N</p> <p>To be removed w/in 30 days of sale or rental.</p>
<p><b>Temporary On-Site “For Sale” Signs for larger Properties abutting Highways</b></p> <p><b>ROW to be at least 150 feet wide</b></p> <p><b>Permitted in all zoning districts</b></p> <p><b>Unlighted</b></p>	<p>Wall or Freestanding</p>	<p>1 sign per ROW frontage</p>	<p>32 sq. ft. and 8 ft. in height Property to be at least 2 acres.</p>	<p>Y</p> <p>To be removed w/in 30 days of sale.</p>

**§153.129 SPECIAL PURPOSE SIGNS (CONT'D)**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<p><b>Temporary Off-site Residential "For Sale" Signs.</b></p> <p><b>Permitted in all zoning districts.</b></p> <p><b>Unlighted</b></p>	<p>Wall or Freestanding</p>	<p>No property may host more than 3 off-site "for sale" signs.</p>	<p>Each off-site "for sale" sign shall not exceed 3 sq. ft. and does not exceed 5 ft. in height except within a 30-foot triangular area of a corner lot as regulated in Sec 153.127(K) and is not within the public right-of-way. Any off-site "for sale" sign within the 30-foot triangular area may not exceed 3 ft. in height.</p>	<p>N</p> <p>To be removed w/in 30 days of sale.</p>
<p><b>Construction Signs</b></p> <p><b>Permitted in all zoning districts.</b></p> <p><b>Unlighted</b></p>	<p>Unspecified</p>	<p>1 each for each construction site.</p>	<p>Maximum area shall not exceed 40 sq. ft.</p>	<p>Y</p>
<p><b>Subdivision Signs, For the Sale of Lots (including the sale of condominiums and rental of apartments).</b></p> <p><del><b>Subdivisions and condominiums must be platted.</b></del></p>	<p>Freestanding</p>	<p>Up to 5 signs</p>	<p>100 sq. ft. aggregate total.</p> <p>12 ft. in height maximum</p>	<p>Y</p> <p>2-year duration. Requires a Use Permit thereafter.</p> <p><del>Apartment complexes may display directional signs for one year subsequent to the completion of construction subject to obtaining temp. sign permits.</del></p>

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**§153.129 SPECIAL PURPOSE SIGNS (CONT'D)**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>Office Complexes, Shopping Centers and Industrial Centers, For Rent or Lease.</b>	Wall or Freestanding (g)	1 Freestanding 2 Wall	100 sq. ft. aggregate total.  Freestanding signs shall not exceed 8 ft. in height	Y  Temporary sign status can be maintained for 1 year subsequent to completion.
<b>Self-Service Storage Facility.</b>	Wall or Freestanding (g)	1 sign for each property line abutting a street ROW.	40 sq. ft. each.  15 ft. in height maximum	Y

**§153.130 OFF-PREMISE SIGNS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<p><b>Off-Premise Signs</b></p> <p><b>Other than directional or temporary real estate signs.</b></p> <p><b>Permitted only in C3, M1 &amp; M2.</b></p>	<p>Ground-mounted, not to be constructed on more than three supports.</p> <p>Lighting shall be either internal or by indirect source per Town Code Sections §153.150-153</p>	<p>Must be min. of 1,000 ft. from advertised property and not within 1,500 ft. of an existing off-site sign or within 200 ft. of a residential zoning district.</p>	<p>Each sign 160 sq. ft. max. 20 ft. in height max.</p>	<p>Y</p>
<p><b>Temporary Off-Premise Signs</b></p> <p><b>Community Events, Festivals &amp; Similar Public Gatherings of a not-for-profit nature.</b></p> <p><b>Permitted only in C2, C3, M1 &amp; M2.</b></p>	<p>Banners or other temporary means of advertising.</p>	<p>Signs may be placed within or across a public ROW with the Town's authorization but shall be limited to one entrance to the Town from a State Hwy.</p>	<p>To comply with General Provisions and those of each zoning district.</p>	<p>Y</p> <p>One temporary off-premise sign permit is required for each sign.</p>

**§153.131 SIGN REGULATIONS FOR USE DISTRICTS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>R1-L, RMM, R1, R2, Residential</b>				
<b>Residential Dwelling</b>	Name Plate (a.)	1	4 sq. ft., 8 ft. in height	N
<b>Multi-family</b>	Wall or Freestanding (g)	1 per street frontage	16 sq. f, 10 ft. in height	Y
<b>Subdivision</b>	Monument	2	20 sq. ft. each, 6 ft. in height	Y
<b>School, Place of Worship</b>	Wall or Freestanding which can be dbl. sided (b,d,e,f,h,m1.)	1 total , 2 if more than 5 ac. & frontage on two roads	24 sq. ft., 10 ft. in height	Y

**§153.132 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<b>C1, Neighborhood Commercial</b>			Aggregate area on any one property shall not exceed 1 sq. ft. per lin. ft. of street frontage except that the total need not be < 24 sq. ft. or > 96 sq. ft.	
	Wall (c,d,e,f,h)	Varies	The allowed aggregate sign area less the combined areas of the freestanding and portable signs.	Y
	Freestanding (g)	1	The sign area shall be > 1/3 of the aggregate area but not < 16 sq. ft. and may be dbl. sided, No more than 12 ft. in height.	Y
Portable	1	6 sq. ft. & dbl. sided, no more than 4 ft. in height, The area of this sign shall be included in the total aggregate area.	Y	

**§153.133 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
C2, General Sales & Services Commercial			Aggregate area on any one property shall not exceed 1 sq. ft. per lin. ft. of street frontage except that the total need not be < than 24 sq. ft. or > 128 sq. ft.	
	Wall (c,d,e,f,h,n)	Varies	The allowed aggregate sign area less the combined areas of the freestanding and portable signs.	Y
	Freestanding (g), (m2)	1	The area of the sign shall not exceed one half of the aggregate area but not be less than 24 sq. ft. and may be dbl. sided. No more than 15 ft. in height.	Y
	Window (i,j)	Varies with number of windows		N
	Portable	1	6 sq. ft. & dbl. sided, no more than 4 ft. in height, The area of this sign shall be included in the total aggregate area.	N
	Off-Premises	1 per entrance	Banners or other temporary means of advertising for purposes of identifying community events.	N

**§153.134 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
C3, M1, M2, Commercial & Industrial			Aggregate area on any one property shall not exceed 1- sq. ft. per lin. ft. of street frontage except that the total need not be less than 60 sq. ft. or more than 160 sq. ft.	
	Wall (c,d,e,f,h,)	Varies	The allowed aggregate sign area less the combined areas of the freestanding and portable signs.	Y
	Freestanding (g, m2)	1	The area of the sign shall not exceed one half of the aggregate area but not be less than 24 sq. ft. and may be dbl. sided, No more than 15 ft. in height except if located at interstate freeway interchanges where the height may not exceed 30 feet.	Y
	Window (i,j)	Varies with number of windows		N
	Off-Premise	Varies	Max. Area + 160 sq. ft. Max. Height = 20 feet. (See. <del>Sec.</del> §153.130)	Y
		1 per entrance to community from highway. May be placed within or across ROW with authorization	Banners or other temporary means of advertising for purposes of identifying community events etc.	Y No Fee

**§153.135 SIGN REGULATIONS FOR USE DISTRICTS**

<b>Descriptions &amp; Districts</b>	<b>Type</b>	<b>Number Permitted</b>	<b>Area &amp; Height</b>	<b>Permit Required?</b>
<b>PUD &amp; PAD</b>			Use criteria from the district that most closely approximates the approved uses	

**§153.137 SIGN REGULATIONS FOR USE DISTRICTS**

Descriptions & Districts	Type	Number Permitted	Area & Height	Permit Required?
<b>Office Complexes Commercial and Industrial Centers</b>	Wall-mounted or Under Canopy	1 per business	Aggregate area of all signs pertaining to one business shall not exceed 32 sq. ft. However, if the width of the building adjacent to the street frontage measures more than 40 lin. ft. then the aggregate of one face of all such signs may be increased in area at the rate of one sq. ft. for each foot of building frontage in excess of 40 lin. ft. The total of all signs for each business may not exceed 48 sq. ft.  When two businesses share a common entrance they shall be considered one business for sign computation purposes.	Y
	Freestanding Center Identification only	1 per each street frontage, 2 per frontage if more than 200 lin. ft. All such signs shall be at least 100 lin. ft. apart	Under Canopy 6 sq. ft. max.  Per sign: 32 sq. ft. max. No more than 12 ft. in height. Not counted in aggregate areas	Y
	Directory Signs Wall-mounted or on free-standing monument sign standards	1 per each business	Per sign: one sq. ft. max. No more than 6 ft. in height. Not counted in aggregate areas	Y

**Applicable Foot Notes:**

- (a) A name plate sign identifying the occupant, occupant’s profession or title and the address of the dwelling.
- (b) May be indirectly illuminated by one light bulb or fluorescent tube not exceeding 150 watts.
- (c) Wall-mounted or under architectural projection.
- (d) Attached signs shall not extend horizontally a distance greater than fifty percent of the width of the building wall on which it is displayed, except for buildings containing multiple occupancies.
- (e) Attached signs shall be on the occupants building only.
- (f) The abstract ratio of a wall-mounted sign cannot exceed 2:1.
- (g) Freestanding pole signs are not permitted unless the support member is concealed by a decorative enclosure.
- (h) Wall mounted signs must use back-lighted sign panels, individual letters or a painted plaque. ~~Canned signs are not permitted.~~
- (i) Maximum of 30 percent window coverage is allowed, 70 percent of the window must be able to be seen through. (Tabled pending research)**
- (j) Awning signs shall only be allowed on the ground floor of a building.
- (k) A Comprehensive Sign Permit shall be required for signs on upper level stories of buildings exceeding two stories.
- (l) Reader Panel Signs:
  - 1. Churches may use up to one-half of the allowed freestanding sign area for a reader panel which shall display manually changeable copy only.
  - 2. Gasoline service stations may use up to one-half of the allowed freestanding sign area for a reader panel only to identify the current price of fuel being sold. The maximum sign area used for the reader panel shall be 24 square feet which shall display manually changeable copy only.
  - 3. Theaters:
    - a. One wall, fascia, mansard, or parapet sign may contain a reader panel.
    - b. The area of the reader panel shall not exceed 75 square feet or the maximum wall sign area otherwise allowed, whichever is less and shall display manually changeable copy only.
    - c. The reader panel shall be used exclusively for the purpose of identifying entertainment, motion pictures, or special events which occur on the premises.
- (m) Menu Boards for Drive-Thru Restaurants:
  - 1. One menu board is allowed per business. Such signs may be free-standing or wall-mounted.
  - 2. The maximum aggregate area for a menu board shall not exceed 45 square feet.
  - 3. The maximum sign height shall not exceed six feet for free-standing signs.
  - 4. The sign should be located so as to not be readable from the public right-of-way.

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**§153.138 SIGN PERMITS**

(A) *Permit required.* A sign permit shall be secured from the Town Development Services Department prior to the erection, relocation, construction, installation or substantial reconstruction (including painting or enlarging a painted sign on the surface of a permitted structure) ~~of or~~ any non-exempt sign exceeding six square feet in area, or higher than eight feet above grade at the sign, regardless of value.

(B) *Fees.*

(1) Per Appendix A, Fees, Town Code Chapter 153 Zoning Regulations.

(2) The sign permit fees established in division (B)(1) above shall be double in the event that the erection, relocation, construction, installation or substantial reconstruction of any sign is begun prior to the issuance of a sign permit.

(C) *Sign permit application.* Each application for a sign permit shall be made at the Town Hall on the appropriate form(s) and shall contain at a minimum the following information:

(1) Assessor's parcel number identifying the property;

(2) Street address, if any, legal description of the property, and dimensions thereof. In the case of a metes and bounds parcel (a parcel that is not part of a recorded subdivision), a copy of the recorded legal description must be submitted with the application;

(3) ~~Copy to be placed on the sign(s);~~

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(4) Nature of the proposed use of the sign and premises;

(5) Type of sign and materials used, methods of support, freestanding or other;

(6) Estimated true value of sign and associated structural supports;

(7) Dimensions of sign panel as well as bottom and top heights above grade;

(8) Type, placement and strength of illumination, if any;

(9) Number and orientations of faces of sign (aerial-view sketch, if necessary, to depict faces and orientation);

(10) A (signed) plot plan showing the following:

- (a) Shape and dimensions of lot boundaries, adjacent street right-of-way, driveway, buildings (existing and proposed);
  - (b) North designation; and
  - (c) Location of sign (s) on property (indicate type).
- (11) A (signed) elevation view, with dimensions and approximate copy ad design, of the sign(s) faces;
  - (12) Such other information as the Zoning Administrator may require for the purpose of determining whether the application complies with the subchapter requirements;
  - (13) Name, address and phone number of property owner and agent, if any; and
  - (14) Signature of applicant or agent.

(D) *Pre-existing signs.* Legal conforming signs and legal nonconforming signs existing prior to the effective date of this subchapter, shall be permitted to continue subject to general provisions regarding the removal of dangerous or abandoned signs and off-premises signs of this code, regarding obsolescence and abandonment. Continuation shall include the right to repaint or change the message or copy on the sign, provided the size and height is not increased and provided the sign is not converted from on-premises to off-premises use. Changes of ownership and/or business name shall not in and of itself alter the right of continued use of a sign. [{see § 153.127 \(L\)}](#)

(E) *Signs not requiring permits.* Signs not requiring permits by virtue of their height and size must nevertheless comply with all other requirements and restrictions of this code.

(F) *Temporary sign permits.* Signs with a limited duration of use, such as those provided in §§ 153.129, 153.130, and 153.133 shall obtain a temporary sign permit. The requirements and criteria for such signs are as follows:

- (1) A temporary sign permit is specifically required for community special event banners and signs, signs advertising the forthcoming construction of a building, exceptions granted administratively for grand openings, and one-time events.
- (2) Temporary sign permits shall be issued for no more than one year. An extension of a temporary sign permit shall be made the subject of an application for a use permit.
- (3) Temporary signs shall conform to all other requirements of this code.
- (4) The fee for a temporary sign permit shall be the same as a permanent sign permit, except as otherwise noted.

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**TOWN OF DEWEY-HUMBOLDT**  
**P.O. BOX 69**  
**HUMBOLDT, AZ 86329**  
**Phone 928-632-8562 ▪ Fax 928-632-7365**

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**TOWN COUNCIL STUDY SESSION MEETING**  
**April 10, 2012 – 2:00 pm Town Council Meeting Chambers**

**Agenda Item # 3.5**

**To: Mayor and Town Council Members**  
**From: Yvonne Kimball, Town Manager**

**Date submitted: April 4, 2012**

**Agenda Item: Preliminary Budget Worksheet acknowledgement and discussion.**  
Review, discussion and possible direction.

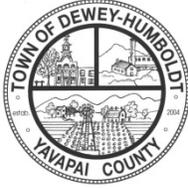
**Summary:**

The budget worksheet will be provided to you separately.

In addition to questions and/or comments you might have, I would like your directions on the subjects in the attached initial budget meeting memorandum.

Lastly, I would like you to acknowledge the receipt of FY 12-13's Strategic Community Partnership grant applications. With your consent, staff plans to schedule the applicants to make a presentation about their applications at your April 17th meeting. We received applications from four applicants by March 30, 2012 (copies of all applications have been provided to you):

1. Sara Cares Foundation
2. Agua Fria Festival Committee
3. New Horizons Independent Living
4. Dewey-Humboldt Historical Society - 3 applications



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**Phone 928-632-7362 ▪ Fax 928-632-7365**

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To: All Town Council Members  
From: Yvonne Kimball, Town Manager  
Date: April 5, 2012  
Subject: Recap initial budget meetings with Council Members

I met with all seven council members individually last week to go over some budget matters. Following is a recap of the discussions.

- I> Commonly acknowledged matters: I went over these items with you at our individual meetings. I would be glad to discuss any of these collectively with the Council.
1. Budget process: the spreadsheet (budget worksheet) will be the priority. I strive to establish an easy to use format for the years to come. I will complete information for the operation budget, but rely on you to determine capital project budget, such as land/property/building acquisition, road repair or paving (not daily routine maintenance, but new projects such as paving of Kachina Rd).
  2. Next year's general goals: focus on grunt work, establish and/or clarify daily procedures so as to be consistent, update the town codes (zoning codes especially), more time spent in the field learning the community and its people (I'm eager to do so).
  3. Public safety operation and its next year's budget: To maintain status quo, FY 12-13's IGA proposes a total of \$356,116 with an increase of 1.24% from prior year. Most of you were content with the current service. A couple of members expressed desire for a higher traffic citation rate, perhaps also a lower speed limit on highway 69 near Humboldt Main St. area. One member was interested in one more deputy (I will ask your direction whether expanding this year's budget to have one more deputy).
  4. Building inspection service's future: this subject would impact both revenue and expenditure. I am in favor of eventually bringing in the inspection services back in house; so are most council members. Currently, the town does not have certified staff to conduct the service. Additionally, to ensure success the change would require a detailed operation plan which I do not have at this moment. It appears some vital elements for this change are still missing. Therefore, for budget purposes, we intend to continue current IGA with Yavapai County and current system where the town facilitates but the County inspects while leaving room for the change in the budget. Meanwhile, staff will formulate a detailed plan to prepare for the future.  
Also on the subject, I was able to have staff generate a summary for all building permit activities that were inspected by the county. In average we receive 6 various applications a month for various building activities.
  5. I include \$10,000 for park and recreation function under Public Works Department.
  6. Staffing level: Two full time positions are still open in current budget: one is in the Community Development Department; the other in Finance. While the needs for extra help in those two departments are apparent, I will continue observing in order to formulate the best position plan (your input would be appreciated). Meanwhile, I will propose to fill two full time positions in FY 12-13's budget with perhaps lower pay rates and different titles. I also propose retaining consultants for three departments /

functions: planning and zoning under Community Development Dept., engineering services under Public Works Dept. and governmental accounting under Finance Dept.

7. I will propose a pay raise. I believe that long term employees were phenomenal during the time without a town manager; that the new employees are also outstanding to hit the ground running and move forward. Per information by Bureau of Labor Statistics, 2011's annual COLA rate for western states is 3.1%. Based on Resolution 07-48 and last year's practice, the proposed COLA rate for the town employees would be 2.325% (75% of the annual COLA rate). I will be proposing a 4% in total this budget to cover COLA adjustment and merit increase for all employees. I believe this raise will not exceed prior years' salary budgets.

II> Council member suggested items: They are not included in the budget worksheet yet until you can collectively direct me to do so. I will discuss them with you at April 10's council study session.

1. One additional sheriff deputy for the town.
2. Courteous grading for private roads. One member advised that the County used to grade private streets twice a year before the town was incorporated. It sounded like an activity that would be welcomed by the citizens. I suggested setting up a system so that service can be provided fairly. Ed and I are looking into the potential direct and indirect cost of this. I do not believe it would be remarkably high especially when a reasonable system is set up.
3. Monthly expense accounts/ allowances/stipends for all council members (including the Mayor). Currently there is no salary or allowances other than authorized travel/training expense reimbursements for the Town Council. Most municipalities pay their elected officials with salaries ranging from symbolically low to lucratively high. I tasked Judy to find out how others do regarding allowances in addition to salaries. If you are interested in the concept of monthly compensation (which is justifiable), I suggest beginning with \$150 / month for the Mayor, \$100 for the rest of the council members to symbolically compensate your time spent for town's business. We would just have to change the town code if this change were to occur in FY 12-13.  
Town Code 30.017 stipulates that "Council members will not receive any salary, benefits or other form of monetary compensation for their services. A sitting council may by ordinance, modify or otherwise implement a schedule of compensation that will not be effective for any member of that Council or future member until after the next Council election. Any such compensation will become effective beginning the next July 1<sup>st</sup> following the election".
4. One member requested to budget for money for a skate board park and negotiate with the elementary school to use a piece of property by the front gate for the skate board park. Two sample quotations range from \$3300 to \$7500.
5. One member requested to budget some additional dollars for software that can help to visualize design of a town. The member will provide quote.

III> Additional notes: Below are some additional ideas by some members. Although they may have little or no immediate impact on the budget, I thought you might be interested in becoming aware of them. Please advise if you see the need for immediate discussion on any of those.

1. One member suggested an annual council retreat with the Town Attorneys to go over some questions.
2. Slower speed limits on highway 69 near Downtown area through request to ADOT.

3. One member stressed training needs for P&Z. Maybe additional dollars should be budgeted for this purpose.
4. One member suggests the town should consider changing our current bank (Bank of America).
5. One member suggests CIP process needs to be updated to assist capital project budget process.
6. One member requested to place booklets for the US Constitution in front lobby area (booklets will be provided by the council member at his expense).
7. One member volunteered to work on a pamphlet about the Town of Dewey-Humboldt's history and points of interest for visitors. Once finished, the pamphlets will be in display at front lobby.