

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, September 4, 2012, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Opening Ceremonies.

2.1. Pledge of Allegiance.

2.2. Invocation.

3. Roll Call. Town Council Members David Hiles, Mark McBrady, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor John Dibble; and Mayor Terry Nolan.

4. Announcements Regarding Current Events, Guests, Appointments, and Proclamations.

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

5. Town Manager's Report. Update on Current Events.

Page **6. Consent Agenda.**

5 **6.1. Minutes.** Minutes from the August 21, 2012 Regular Council meeting.

7. Comments from the Public (on non-agendized items only). The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A **3** minute per speaker limit may be imposed. The audience is asked to please be courteous and silent while others are speaking.

8. Discussion Agenda – Unfinished Business. Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. Resolution 12-103 to reflect decisions regarding Humboldt Station Properties.

Discussion and possible action.

8.2. Discussion of Proposed Joint Council and P&Z Meeting. Continued from August 21st meeting. [CAARF-Request by CM Repan] Discussion and possible action.

8.3. Old Black Canyon Highway right-of-way acquisition, ownership and maintenance issues. “Next Step” discussion and possible action.

8.4. Dewey-Humboldt Historical Society Boiler Location Conflict Update. Discussion and possible action.

8.5. Butte Street Park related acquisitions. Discussion and possible action/direction.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Yavapai County Finance Department Missing Payment Request for Sheriff Services. Review, discussion and possible action.

9.2. Town Housing Rehabilitation Program Issue. Discussion and possible action.

9.3. Discussion and possible action on the amount of time allowed for public comment on any agenda item – non-agendized, individual agenda items and public comment. [CAARF-Request by CM Wright]

9.4. Discussion and possible action to direct staff to start an index of attorney opinions/issues for the Town. [CAARF-Request by CM Wright]

9.5. Release of Privileged Council/Client Memo from Town Attorney dated 8/16/12: Medical Marijuana-9th Circuit Decision. [CAARF-Request by CM Repan]

10. Public Hearing Agenda.

THIS CONCLUDES THE LEGAL ACTION PORTION OF THE AGENDA.

11. Comments from the Public. The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. The total time for Comments from the Public is **20** minutes. No time limit is imposed on individuals within this total. The audience is asked to please be courteous and silent while others are speaking.

12. Adjourn.

For Your Information:

Next Town Council Meeting: Tuesday, September 18, 2012, at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, September 6, 2012, at 6:00 p.m.

Next Town Council Work Session: Tuesday, September 11, 2012, at 2:00 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Judy Morgan, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2012, at ____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

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**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, AUGUST 21, 2012, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, AUGUST 21, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:31 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Made.
 - 2.2. **Invocation.** Given by Councilmember Wright.
3. **Roll Call.** Town Council Members David Hiles, Mark McBrady, Denise Rogers, Nancy Wright; Vice Mayor John Dibble; and Mayor Terry Nolan were present. Councilmember Dennis Repan was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

Councilmember Wright made a public apology to CM Rogers for a statement she made at a previous meeting regarding CM Rogers' vote. After reviewing it she discovered it was not how CM Rogers voted. CM Rogers accepted the apology.

5. **Town Manager's Report.** Update on Current Events.
None.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the August 7, 2012 Regular Council Meeting and August 14, 2012 Special Study Session Meeting.

Councilmember Wright made a motion to accept the Minutes from the August 7, 2012 Regular Council Meeting and August 14, 2012 Special Study Session Meeting as presented, seconded by Councilmember Rogers. It was approved unanimously.
7. **Comments from the Public (on non-agendized items only).**
Jerry Brady spoke on major closures on Highways 69, 169 and 17 and his concerns for safety and circulation during those closures. He spoke on pursuing grants for a safety study for Highways 69 and 169 and working with the Sheriff's Department on this issue.
8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting. None.
9. **Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

9.1. Public Safety quarterly report. By Magistrate Judge Kelley and Lieutenant Newnum.

Lt. Newnum gave his 2nd Quarter Report - PowerPoint presentation to Council. There were questions by Council: Q-why an increase in crimes? A-looking for patterns, will possibly need to increase manpower; Q: Whether Sheriffs enforce local laws? A-Yes, local, state and federal laws enforced; Q- Looking for violations at Main Street and Highway 69? A-They can use volunteers for tracking speed, and mechanical violations.

Public comments/questions were taken.

Jack Hamilton asked if they are tracking frequency of domestic disturbances, barking dogs, animal cruelty, noise, etc. A-those reports can be run.

Jerry Brady spoke on federal emergency management monies for emergency preparedness; calls on flooded roadways and calls for assistance (fire and medical). A-The County Emergency Management handles those types of calls rather than the Sheriff's office.

Bart Brush shared his concern about dangerous traffic at Hecla and Phoenix Streets at the top of the hill with children using the whole roadway and vehicles travelling up and down the road at a high speed.

Judge Catherine Kelley reported on the Magistrate's office: statistics are good, high quality of citations, DPS writing citations in Dewey-Humboldt. She spoke on tools available to this department: adult supervised probation, and life skills for counseling. She spoke on having a backup judge (Judge Walker) available to handle non-emergency cases between court, council and/or staff to avoid any appearance of favoritism.

Public comment was taken on this item.

Jerry Brady spoke on the Sheriff's office assisting other agencies during the Gladiator Fire; operational requirements for FEMA funds; Main Street flooding being handled through FEMA and ways to enhance chance for funding.

9.2. Open Space and Trails Committee Progress Update.

Sandra Goodwin, Chair of the Open Space and Trails Committee gave a progress update on the projects they have been working on. The Butte Street Park is scheduled for completion in October with a grand opening scheduled for October 15th. They received funding through APS for \$4k to be used for picnic tables, benches, etc. The Friends of the Library has donated a bench to include a plaque on it. Slope and drainage is completed, landscaping purchased and stored and bid projects are in progress. They are starting on two trails projects and are trying to identify vacant land that accesses trails. Tharp Street has access to Brushy Trail and property owners are supportive of the idea of using his land as a trailhead (cost of 1200/year to pay property taxes).

Public comment was taken on this item.

Jerry Brady spoke on contacting the Forest Service for collaboration on the trails.

Jack Hamilton spoke on the money allocated in last year's and this year's budget for the pocket park and monies needing to come out of contingency for it.

9.3. Request for Travel and Meals. [Mayor Nolan CAARF Request] Mayor requesting to attend Innovation Summit.

Mayor Nolan introduced this item, explaining that someone from the Council should attend this Summit. It will be a one-day event so only travel and a meal will need to be reimbursed.

Councilmember Wright stated she would want a report (verbal) given to the Council if attending the summit.

Councilmember Rogers made a motion to approve the request for Travel and Meals for the Mayor to attend the Innovation Summit, covering travel and lunch and to request a

report be made to council on what was pertinent to the town, seconded by Vice Mayor Dibble.

Public comment was taken on this item.

Jerry Brady spoke on this being a worthwhile event for the town to attend as important agencies will be there.

Gary Mortimer spoke in support of the Mayor attending the event.

Andy Peters spoke in support of the Mayor attending the event.

The motion passed by a unanimous vote (6-0).

9.4. Reduce Council meetings from three meetings a month to two meetings a month.

Consider amending Town Code 30.101 Regular Meetings and/or 30.102 Study Sessions. [Mayor Nolan CAARF request]

Mayor Nolan gave an overview on his request. He spoke on his thoughts for requesting one less meeting a month. There was discussion on how much is being handled at meetings and how to organize regular and work session meetings.

Councilmember Hiles made a motion to leave it as it is, seconded by Councilmember Rogers.

Public comment was taken on this item.

Jack Hamilton spoke on working on agenda items in work sessions and not putting off work that needs to be done.

Jerry Brady spoke on doing more work at work sessions, interacting with staff and placing action items on regular meetings. He spoke on the general plan and federal funding which would require more work sessions with P&Z and staff.

The motion passed by a 4-2 vote, Vice Mayor Dibble and Mayor Nolan voting against.

9.5. Discussion of proposed Joint Council and P & Z Meeting. [CM Repan CAARF request]

Mayor Nolan read the request and asked Council for their comments since Councilman Repan was not in attendance. There was brief discussion on the purpose of the request.

Public comment was taken on this item.

Jerry Brady spoke on doing business in work sessions and with the P&Z and staff; administrative work does not require public participation.

Andy Peters stated they should talk to the Chairman of the Commission, Bob Bowman and the commission receiving the Council's list of priorities in April.

Judy Morgan, Town Clerk spoke on her understanding of the agenda item: CM Repan wanting the Council to decide the direction/changes regarding the sign code prior to the Joint meeting discussion on this matter.

Councilmember Wright explained Commissioner Clark worked on a draft of the sign code and suggested postponing the Joint meeting with Council and Commission until October to give them time to work on this new draft.

Andy Peters agreed with Ms. Morgan that this agenda item is to decide specific elements within the Town's Sign Code that the Council has an issue with or what they need to address in the sign code so they can provide that direction at the Joint meeting.

Councilmember McBrady made a motion to table this agenda item until the September 4th meeting, seconded by Councilmember Hiles. It was approved unanimously.

10. Public Hearing Agenda. None.

11. Comments from the Public.

Jerry Brady spoke on commercial signage, the sign code and the priorities of the Town Council; this meeting running smoothly.

Gary Mortimer gave a report on the Corn Festival; community activities in the area; staff's help with their projects.

Bart Brush thanked the Council for the time they volunteer; the boiler issue and allowing it to stay in its present location; setting precedence with the pocket park in the Town's ROW; the need to amend laws as society changes.

Jack Hamilton apologized for misinformation regarding budget and the pocket park; steam engine displays at the Corn Festival; commended CM Repan for research and being informed.

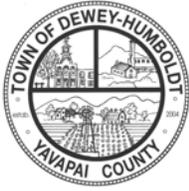
Bart Brush thanked the Council for agreeing to pay the Historical Society's Museum rent for the first year but didn't think it was necessary; the appearance of standing in the way of a good thing for the town and museum.

12. Adjourn. The meeting was adjourned at 8:03 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

September 4, 2012, at 6:30 p.m. - Town Council Meeting Chambers

Agenda Item # 8.1.

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: August 28, 2012

Agenda Item: Resolution 12-103 to reflect decisions regarding Humboldt Station Properties. Discussion and possible action.

Recommended action: Approve Resolution 12-103

Summary:

At the August 14, 2012 Special Study Session Meeting, Councilmember Repan requested an agenda item: "Discuss possibility of purchasing present location, Town Hall building". Phyllis Smiley, attending Town Attorney recommended the next step would be to approve a resolution authorizing the acquisition.

At your direction, the Attorneys have provided us with **Resolution 12-103** "Authorizing and directing the Town Manager and Town Attorney to obtain appraisals and legal descriptions and take other necessary actions preparatory to acquire title to certain parcels of real property on behalf of the town by donation, eminent domain or purchase for municipal government purposes".

RESOLUTION NO. 12-103

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF DEWEY-HUMBOLDT, ARIZONA AUTHORIZING AND DIRECTING THE TOWN MANAGER AND TOWN ATTORNEY TO OBTAIN APPRAISALS AND LEGAL DESCRIPTIONS AND TAKE OTHER NECESSARY ACTIONS PREPARATORY TO ACQUIRING TITLE TO CERTAIN PARCELS OF REAL PROPERTY ON BEHALF OF THE TOWN BY DONATION, EMINENT DOMAIN OR PURCHASE FOR MUNICIPAL GOVERNMENT PURPOSES.

WHEREAS, the continued growth and development of the Town of Dewey-Humboldt requires the acquisition of certain real property; and

WHEREAS, the Common Council of the Town of Dewey-Humboldt finds that the acquisition of property generally located at 2735 South Highway 69, Dewey-Humboldt, Arizona may be necessary for municipal government purposes; and

WHEREAS, prior to acquisition of such property, an appraisal and a legal description must be prepared and other actions preparatory to such acquisition may be necessary,

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Town of Dewey-Humboldt, County of Yavapai, Arizona:

1. That the Town Manager and Town Attorney are hereby authorized and directed to obtain appraisals and legal descriptions and take other necessary actions preparatory to acquisition of certain parcels of real property on behalf of the Town; and
2. That the Town Manager is directed to present the above information to the Council for possible approval to proceed with the acquisition.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Dewey-Humboldt, Arizona this ___ day of _____, 2012.

Terry Nolan, Mayor

ATTEST:

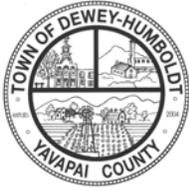
APPROVED AS TO FORM:

Judy Morgan, Town Clerk

Susan Goodwin, Town Attorney

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TOWN COUNCIL REGULAR MEETING

September 4, 2012- 6:30 pm Town Council Meeting Chambers

Agenda Item: # 8.3. Old Black Canyon Highway right-of-way acquisition, ownership and maintenance issues

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: August 27, 2012

Agenda Item: Old Black Canyon Highway Right-of-Way acquisition, ownership and maintenance issues. "Next step" discussion and possible action.

Recommendation:

Summary:

At your August 14th Study Session, the Council directed Staff to obtain additional quotes for Old Black Canyon Highway title search.

The Town Attorney contacted three vendors. Two quotes have been received with the third one on its way. The two quotes are: Company A quoted \$2500 for the entire project; Company B responded "In lieu of a condition of title on the legal provided. We would require a list of parcel numbers for a condition of title on each parcel that the right of way affects. We would then give you a report on each parcel. The charge for this would be \$600.00 per parcel, according to the map it appears to effect approximately 60 parcels. The turnaround time for this project would be 6 to 8 weeks. We would also require a retainer of \$10,000.00 prior to any work."

I should have the third quote to you by the time of the meeting.

Nonetheless, before staff is able to select a vendor, we would like to know your direction whether to proceed with a title search. The Town Attorneys recommend such.

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TOWN COUNCIL REGULAR MEETING

September 4, 2012– 6:30 p.m. Town Council Meeting Chambers

Agenda Item # 8.4

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: August 28, 2012

Agenda Item: Dewey-Humboldt Historical Society Boiler Location Conflict Update.
Review, discussion and possible action.

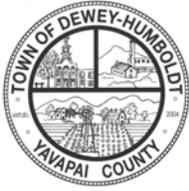
Summary:

Dewey Humboldt Historical Society's boiler location has a new update. A recent survey arranged by the Town shows that Second St. Right of Way is 70 foot wide instead of 50 foot as some records show.

With this finding, staff believes that it is in the best interest of the Town and all parties involved to further discuss this ROW conflict with the Council. Staff came up with three options for your consideration:

1. Have D-HHS remove the boiler completely off Second St. ROW. However, staff does not believe there is enough space within the "museum" property for this item.
2. Lease a portion of the ROW to D-HHS for specific uses, such as parking and museum display. The Town Attorneys confirmed that they would be able to draft a "license agreement" to allow this to happen. The Public Works Department recommends a 30-foot-wide portion along the "museum" building for leasing considerations. If the Council chooses this option, staff will start with a legal description of the leasing area. We also need to ensure that utility companies have proper access. Staff also suggests the entire "museum property" being fenced in. There may be other stipulations once the "license" agreement is being developed under the Council's direction.
3. Abandon a portion of the ROW. As a point of information, we ran into a ROW abandonment resolution by Yavapai County to dedicate the back portion of Second St. ROW to Aqua Fria Church. That abandonment decision does not affect the parameters of the current boiler location. Even though abandonment is a possible practice, the Town Attorneys and I foresee several problems with this approach. I can go over the concerns at the meeting if needed.

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TOWN COUNCIL REGULAR MEETING

September 4, 2012- 6:30 pm - Town Council Meeting Chambers

Agenda Item # 8.5.

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: August 28, 2012

Agenda Item: Butte Street Park Related Acquisitions. Review, discussion and possible action.

Summary:

The Town's Open Space and Trails Committee (OSAT) and Town staff have been working on the Butte St. Park project since last year. OSAT members have donated countless hours to lay the ground work and come up with a concept for the park. I can attest to staff's efforts on the project since January 2012. To name a few: Public Works and Community Outreach staff helped to finalize the plan; Public Works staff has been chipping away "construction" of the park since January; in March, staff members wrote, submitted and successfully obtained \$4000 APS "cooperate giving" grant money for park equipment purchase. OSAT and town staff together are ready to move this project forward towards fruition.

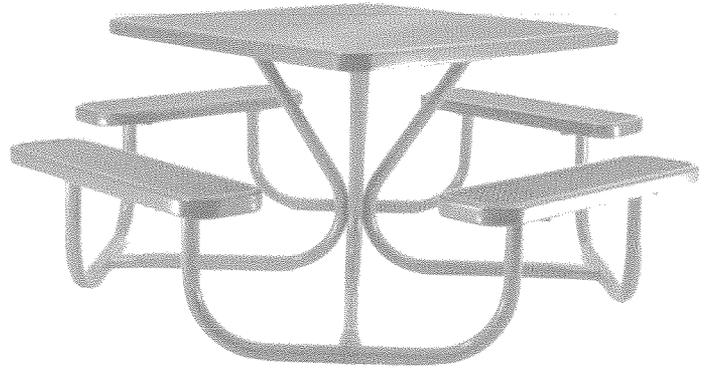
At August 21's council meeting, OSAT committee Chairperson gave the council a report of the Committee's accomplishments. Along with them, a proposed Butte St. park grand opening day was announced. An equipment list was suggested. For equipment acquisition, the Town's procurement procedure requires three written quotes which have been gathered by Town staff and OSAT chairperson. We also further reviewed the equipment list that was suggested by OSAT committee earlier this year. Together we made some modifications to the original list. Attached is the modified list for your final review and possible modifications and or approval. A sample pricing is included as well (the included quotes seem to be the most reasonable choices). The goal is to use the APS grant funding alone for equipment purchase.

We will also have the park site plan available at the meeting so that you can visualize and comment on the layout and the equipment arrangement. With your final decision on the equipment, staff can proceed with completing the purchase order. Delivery time is anticipated to be 3 to 4 weeks.

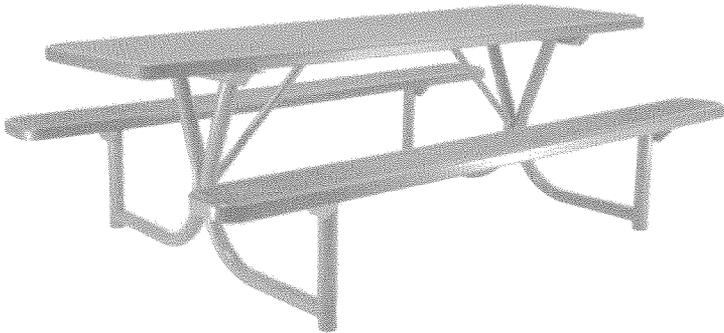
BBQ Grill \$140



Game Table \$693

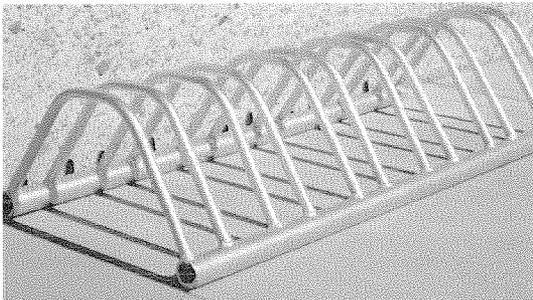


8' Picnic Table \$610



2 Litter
Receptacles
\$475 @ = \$950

Ten Bike Rack \$215



Park Benches, 2 six feet at \$272*,
one 8 foot at \$314 = \$586 *1 six
foot to be donated by Friends of
Library



Prices include shipping.



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TOWN COUNCIL REGULAR MEETING

September 4, 2012- 6:30 pm Town Council Meeting Chambers

Agenda Item # 9.1 Yavapai County Finance Department Payment request. Review, discussion and possible action.

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: August 27, 2012

Summary:

The Town Accountant, Deni Thompson, and I were notified by Yavapai County's Finance Dept. recently of a missing payment which occurred in July/ August 2010. The payment was for the Sherriff's policing service in the amount of \$28,702.00.

Deni reviewed the records and confirmed the County's discovery. Due to the large amount, this payment is to be paid out of the contingency fund (account # 10-499-9995 - Cost overruns contingency) which requires the Council's approval to process this payment.

We hereby seek your direction.



Yavapai County Finance Department

JOHN ZANDER, CPA

FINANCE DIRECTOR

August 14, 2012

Yvonne Kimball
Town Manager
Town of Dewey-Humboldt
P.O. Box 69
Humboldt, AZ 86329

Dear Ms. Kimball,

Yavapai County has performed a review of the payments from 7/1/09 through 6/30/12 related to the intergovernmental agreement between the Town of Dewey-Humboldt and Yavapai County to provide law enforcement services. As a result of this review, we have determined that the payment for July 2010 in the amount of \$28,702 was never received by the County. We have discussed our review and provided supporting documentation to Deni Thompson in your Finance Department. Please remit a payment in the amount of \$28,702 to Yavapai County. If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "John Zander".

John Zander
Finance Director

CR-Cash Receipt	CR Fiscal Year	CR Period	CR Date	Amount	Total	IGA Fiscal Year	Invoice #	Check #	Description
CR	13	2	08/03/2012	29,759.25			Aug-12	2448	
CR	13	1	07/13/2012	29,759.25			Jul-12	2404	
CR	12	12	06/14/2012	29,308.08			Jun-12	2345	
CR	12	11	05/11/2012	29,308.08			May-12	2290	
CR	12	10	04/06/2012	29,308.08			Apr-12	2242	
CR	12	9	03/02/2012	29,308.08			Mar-12	2184	
CR	12	8	02/06/2012	29,308.08			Feb-12	2150	
CR	12	7	01/06/2012	29,308.08			Jan-12	2101	
CR	12	6	12/01/2011	29,308.08			Dec-11	2047	
CR	12	5	11/10/2011	58,616.16			Oct-Nov 2012	2016	
CR	12	2	08/31/2011	29,308.08			Sep-11	1918	
CR	12	1	07/28/2011	29,308.08			Aug-12	1865	
CR	11	12	06/30/2011	29,308.08	351,696.96	12	Jul-12	1795	
CR	11	11	05/20/2011	28,106.25			Jun-11	1741	
CR	11	10	04/29/2011	28,106.25			May-11	1698	
CR	11	9	03/17/2011	28,106.25			Apr-11	1640	
CR	11	8	02/28/2011	28,106.25			Mar-11	1606	
CR	11	7	01/28/2011	28,106.25			Feb-11	1537	
CR	11	6	12/23/2010	28,106.25			Jan-11	1494	
CR	11	5	11/29/2010	28,106.25			Dec-10	1446	
CR	11	4	10/28/2010	28,106.25			Nov-10	1386	
CR	11	3	09/29/2010	28,106.25			Oct-10	1325	
CR	11	2	08/25/2010	28,106.25			Sep-10	1223	
CR	11	1	07/30/2010	27,510.50	308,573.00	11	Aug-10	1175	"July payment was at old rate - took credit on this check"
				337,881.08					"-595.75 Overpayment on ck#4981"

Unpaid Difference
11 IGA Amount 11 Actual 337,275.00 308,573.00 28,702.00

NO CHECK ISSUED FOR JULY SERVICES

CR	CR Fiscal Year	CR Period	CR Date	Amount	Total	IGA Fiscal Year	Invoice #	Check #	Description
CR	10	12	06/30/2010	28,702.00			Jun10	4981	
CR	10	11	05/28/2010	28,702.00			May10	4929	
CR	10	11	05/06/2010	28,702.00			Apr10	4883	
CR	10	9	03/31/2010	28,702.00			Mar10	4814	
CR	10	8	02/25/2010	28,702.00			Feb10	4759	
CR	10	7	01/22/2010	28,702.00			Jan10	4716	
CR	10	6	12/18/2009	28,702.00			Dec09	4654	
CR	10	5	11/20/2009	28,702.00			Nov09	4610	
CR	10	4	10/28/2009	28,702.00			Oct09	4558	
CR	10	3	09/30/2009	28,702.00			Sept09	4497	
CR	10	2	08/31/2009	28,702.00			Aug09	4434	
CR	10	1	07/31/2009	28,709.00	344,431.00	10	July09	4387	
				344,431.00					
CR	9	12	06/23/2009	28,862.25					
CR	9	11	05/27/2009	28,862.25					
CR	9	10	04/10/2009	28,862.25					
AJ	9	9	04/01/2009	259,760.25	346,347.00	9			
				346,347.00					

D-H reports

AVARAI COUNTY FINANCE DEPT
 1015 FAIR STREET
 PRESCOTT AZ 86305

MARY J. FINANCE
 928.771.3483

Vendor: Purchase Orders Invoices Checks Totals

Summary Detail Single

Display: Paid Invoices Vendor

Invoice Date	Invoice Number	Invoice Amount	Adjustment Amount	Discount Taken	Check Amount	Balance
08/25/2009	✓ AUG09	28,702.00	.00	.00	4434	28,702.00-.00
09/22/2009	✓ SEPT09	28,702.00	.00	.00	4497	28,702.00-.00
10/20/2009	✓ OCT09	28,702.00	.00	.00	4568	28,702.00-.00
11/17/2009	✓ NOV09	28,702.00	.00	.00	4610	28,702.00-.00
12/15/2009	✓ DEC09	28,702.00	.00	.00	4654	28,702.00-.00
01/19/2010	✓ JAN10	28,702.00	.00	.00	4716	28,702.00-.00
02/16/2010	✓ FEB10	28,702.00	.00	.00	4759	28,702.00-.00
03/15/2010	✓ MAR10	28,702.00	.00	.00	4814	28,702.00-.00
04/27/2010	✓ APR10	28,702.00	.00	.00	4883	28,702.00-.00
05/25/2010	✓ MAY10	28,702.00	.00	.00	4929	28,702.00-.00
06/22/2010	✓ JUN10	28,702.00	.00	.00	4981	28,702.00-.00
06/30/2010	OVERPMT-JULY2010	595.75-	.00	.00	595.75	595.75
06/30/2010	OVRPMT-JULY10	595.75-	595.75	.00	.00	.00
07/01/2010	10705	1,733.00	.00	.00	1,733.00-	1,733.00-.00
07/01/2010	5149	2,500.00	.00	.00	2,500.00-	2,500.00-.00
07/27/2010	✓ AUG10	28,106.25	.00	.00	1175	28,106.25-.00
07/27/2010	✓ JULY10	28,702.00	28,702.00-	.00	.00	.00
08/17/2010	✓ SEPT10	28,106.25	.00	.00	1223	28,106.25-.00
09/21/2010	✓ OCT10	28,106.25	.00	.00	1325	28,106.25-.00
10/19/2010	✓ NOV2010	28,106.25	.00	.00	1386	28,106.25-.00
11/19/2010	✓ DEC2010	28,106.25	.00	.00	1446	28,106.25-.00
12/21/2010	✓ JAN2011	28,106.25	.00	.00	1494	28,106.25-.00
01/18/2011	✓ FEB2011	28,106.25	.00	.00	1537	28,106.25-.00
02/22/2011	✓ MARCH2011	28,106.25	.00	.00	1606	28,106.25-.00



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING
September 4, 2012- 6:30 pm Town Council Meeting Chambers

Agenda Item # 9.2.

Date submitted: August 29, 2012

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Agenda Item: Town Housing Rehabilitation Program Issue. Discussion and possible action.

Recommendation: Authorize staff to handle the specifics regarding aforementioned program requirements.

Summary:

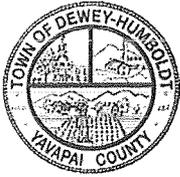
Staff recently received a letter regarding a CDBG housing rehabilitation grant funded project. The project was awarded by the Town through the Department of Housing's grant program 2 years ago.

The letter went over the history of the project and notified the town that the resident could no longer live in the residence due to age and medical conditions. As the recipient of the \$25,000 housing rehabilitation grant, the resident sought directions from the Town as how to handle the house since the Town was listed as the Trustee and the Beneficiary.

I have spoken to the Department of Housing and NACOG who originated this grant program. They suggested that Town staff be authorized to handle this matter. Also, if the Town were to receive any settlement from this case, it shall be returned to the Department of Housing.

I hereby seek the Council's authorization for staff to settle this matter.

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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: September 4, 2012

Date of Request: August 27, 2012

Type of Action: Routine/Consent Regular

Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):
Discussion and possible action on the amount of time allowed for public comment
on any agenda item--non-agendized, individual agenda items and public comment.

Purpose and Background Information (Detail of requested action). Current policy is
a 3-minute time limit on non-agendized public comment items with additional
time allowed by the mayor and a 20-minute max on public comment at the end
of the agenda. Does Council wish to amend, revise, enforce or change this policy?

Staff Recommendation(s): _____

Budgeted Amount: None

List All Attachments: None

Type of Presentation: Oral

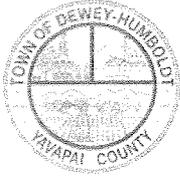
Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: CM Wright

Nancy

Note: Per Town Code ~~§30.105(D)~~: Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: September 4, 2012

Date of Request: August 21, 2012

Type of Action: Routine/Consent Regular

Requesting: Action Report Only

Agenda Item Text (a brief description for placement on the agenda; please be exact):
Discussion and possible action to direct staff to start an index of attorney opinions.
issues for the Town.

Purpose and Background Information (Detail of requested action). With new
Councilmembers and Staff, often questions come up that may already have been
asked. With an index Council or Staff could look up those opinions without having
to again use Attorney time.

Staff Recommendation(s): _____

Budgeted Amount: None

List All Attachments: None

Type of Presentation: Oral

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: CM Wright

Nancy

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

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