

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, March 20, 2012, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Opening Ceremonies.

2.1. Pledge of Allegiance.

2.2. Invocation.

3. Roll Call. Town Council Members John Dibble, David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan.

4. Announcements Regarding Current Events, Guests, Appointments, and Proclamations.

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

Page

3

4.1. Interview and possible appointment of Linda Gale Jacobs as an Associate Member to the Environmental Issues Advisory Committee (EIAC).

5. Town Manager's Report. Update on Current Events.

6. Consent Agenda.

5

6.1. Minutes. Minutes from the February 21, 2012, and March 6, 2012 Regular Council meetings and March 13, 2012 Council Study Session Meeting.

6.2. Appoint Cathy Kelley as the Town's Hearing Officer.

7. Comments from the Public (on non-agendized items only). The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing

or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. A 3 minute per speaker limit may be imposed. The audience is asked to please be courteous and silent while others are speaking.

- Page 8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which
15 was not concluded, was postponed, or was tabled during a prior meeting.
- 15 **8.1. Real Estate investigation report.** Report by Town Manager.
- 45 **8.2. Museum Subcommittee Member announcement and appointment of a new
Subcommittee Member.** Discussion and possible action.
9. **Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously
presented to the Council.
- 49 **9.1. John Chisholm’s permit fee balance discussion.** Discussion and possible action.
- 53 **9.2. Northern Arizona Council of Governments Summer Youth Program Application.**
Discussion and possible action.
- 10. Public Hearing Agenda.** None.

THIS CONCLUDES THE LEGAL ACTION PORTION OF THE AGENDA.

11. Comments from the Public. The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. The total time for Comments from the Public is **20** minutes. No time limit is imposed on individuals within this total. The audience is asked to please be courteous and silent while others are speaking.

12. Adjourn.

For Your Information:

Next Town Council Meeting: Tuesday, April 3, 2012, at 6:30 p.m.

Next Planning & Zoning Meeting: Thursday, April 5, 2012, at 6:00 p.m.

Next Town Council Work Session: Tuesday, April 10, 2012, at 2:00 p.m.

If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Judy Morgan, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2012, at ____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk’s Office.



TOWN OF DEWEY-HUMBOLDT

Town Council, Commission, Boards and Committee Vacancy Application Form

Please complete this application form and thank you for your interest in serving.

Personal information:

Name: Linda CAKE JACOBS email: [redacted]

Mailing & Physical Address: [redacted]

HM
928- [redacted] - cell [redacted]
Phone Number (please indicate home and work numbers)

Student Yavapai College
Occupation

Have long have you lived in Dewey-Humboldt? 0 years. Are you over the age of 18? Yes No

Are any of your relatives employed by the Town? Who/Where: No

Emergency Contact: [redacted]
Name Phone Relationship

Are you presently employed? (Check as many as apply)

Employed full-time Employed part-time Unemployed Retired

Employment experience relevant to the position applied for: Student going for Environmental Science

Position applied for: Briefly describe your interest in volunteering for the Town's Council, Boards, Commissions and/or Committees. Describe your experience, education and /or other qualities that you feel would be of value to the Town. You may apply for more than one position. If doing so, please list in order of preference. If needed, you may attach a separate sheet of paper.

I am interested in the Environmental Issues Advisory Committee and the Groundwater Resource Advisory Committee. I believe some hands on experience will help in my long term pursuit of a B.A. in Environmental Geography/Geology. I also have a strong desire to be part of something bigger than myself and help with community

Mar. 7, 2012
DATE

[redacted]
SIGNATURE

If you have any questions about this application, please contact the Town Clerk at (928) 632-8562. Please mail the completed application to the Town of Dewey-Humboldt, Town Clerk, P.O. Box 69, Humboldt, AZ, 86329, fax to 928-632-7365, or email to judymorgan@dhaz.gov.

Town of Dewey-Humboldt

Council, Boards, Commissions and Committees

(Please number in order of preference, 1st choice, 2nd choice, etc., if applying for more than one position)

COUNCIL - serves as the legislative body and primary authority of the Town.

1st *Town Council*

BOARDS - appointed by the Town Council and subject to open meetings law.

1st *Board of Adjustment* - Five resident members that hear appeals by property owners regarding variances and interpretation of staff decisions regarding land use issues. Quasi-judicial, appeals of the Board's decisions are heard by Superior Court.

COMMISSIONS - appointed by the Town Council and subject to open meetings law.

1st *Planning and Zoning Advisory Commission* - Seven member commission that hears requests for rezonings, planned Area Developments. Makes recommendations to the Town Council.

COMMITTEES - entirely voluntary and meet at their discretion based on interest and need.

✓ 1st *Environmental Issues Advisory Committee* - Provides for the identification, assessment and monitoring of environmental/public health issues of concern to the Town.

✓ 2nd *Groundwater Resource Advisory Committee* - Provides for the collection of data, information and studies that will assist the Town in being a positive influence in the preservation of its citizens rights to access groundwater and other appropriate water resources.

1st *Clean Town Committee* - Provides volunteer services to the Town and its citizens in developing programs that address issues of accumulated trash, code enforcement and related concerns.

1st *Other Committees as needed.*

For additional information regarding any of the above volunteer groups, please contact William Emerson, Town Manager, or Judy Morgan, Town Clerk at 928-632-7362.

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 21, 2012, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, FEBRUARY 21, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:32 p.m. Mayor Nolan presided.
2. **Opening Ceremonies.**
 - 2.1. Pledge of Allegiance. Made.
 - 2.2. Invocation. Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members John Dibble, David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** None.
5. **Town Manager's Report.** None.
6. **Consent Agenda.**
 - 6.1. Minutes. Minutes from the February 7, 2012 Regular Council Meeting. Councilmember Wright made a motion to accept the consent agenda as presented, seconded by Councilmember Dibble. It passed unanimously.
7. **Comments from the Public (on non-agendized items only).**

Jerry Brady spoke on a records request and on reapproving an ordinance.
8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.
 - 8.1. Museum Subcommittee recommendation regarding Dewey-Humboldt Historical Society Proposal. Discussion and possible action.

Councilmember Wright read the subcommittee report regarding the Historical Society proposal. There was discussion on the options and what direction the Council wished to take.

Public comment was taken on this item.

David Nystrom presented petitions supporting the Museum proposal to the Council through the Town Clerk. He spoke on the community support for the Museum.

Chris Berry spoke on “mis-statements” made; recommended leasing the building while negotiating the purchase; and having fundraisers for the museum.

Jerry Brady spoke on an ADOT study establishing a business plan; support for history-based museums; a lack of ground service providers; the town’s roads being historic; and a lease/purchase agreement for the museum.

Gary Mortimer spoke on difficulties with appraising of the building; and asked about negotiating the sale price.

Bob Bowman spoke on how the sale price was set on the building; hiring an appraiser to determine Fair Market Value; and maintaining fiscal responsibility.

Jack Hamilton listed other issues to consider with this proposal, and taking more time to do so.

Kevin Leonard spoke against the council and their deliberations. He urged the council to make a speedy decision.

Jim Lindell spoke on his history in the town, unifying the community and supported the purchase of the building and the museum.

Chris Berry spoke on no petitions from people against the museum.

Jerry Brady spoke on the USDOT study findings and transportation plan.

There was more discussion on the merits of the proposal, and consideration of appraising the building.

Bob Bowman spoke on appraisals.

Chris Berry spoke on contingencies on offers.

Councilmember Dibble made a motion to get an appraisal to determine fair market value, seconded by Councilmember Hiles.

There was discussion on the motion; consideration of other buyers; and questions regarding commercial appraisals were answered by Bob Bowman.

Councilmember Rogers made a motion to amend the previous motion to begin the negotiation with \$500 earnest money to explore the idea of appraisal and inspection of the property, seconded by Mayor Nolan. The motion passed by a 5-2 vote, Councilmember Wright and Vice Mayor McBrady voting against.

There was discussion on where the money comes out of the budget for this expense. Town Manager Kimball responded by asking for time to make that determination, getting back with the Council by the following day. There was discussion on whether this expense was legal as it was not budgeted. The Town Manager will look in to this.

A vote was taken on the motion to get an appraisal to determine fair market value, and passed by a 6-1 vote, Councilmember Wright voting against.

Mayor Nolan made a motion to submit this to the attorney to see if it is legal or not (to spend \$500 earnest money and appraisal costs) with the current budget; if the attorney says yes then proceed with the negotiation of the property, (then amended) and if attorney says it is legal, Council authorizes the transferring of funds within the budget, seconded by Councilmember Hiles. The motion passed by a 6-1 vote, Councilmember Wright voting against.

8.2. Discussion and direction regarding a Telephonic Attendance Policy.

Mayor Nolan called a short recess at 8:15 p.m., and reconvened it at 8:16 p.m.

Town Manager, Kimball explained the draft policy was prepared to comply with the Council's request for a policy, from a previous meeting. She asked Council to review the draft, and recommended tabling this agenda item to allow Council to review the policy and come back at a future meeting.

Councilmember Wright made a motion to table the policy to bring back at a future meeting after Council has had a chance to review it, seconded by Councilmember Repan. The motion was approved unanimously.

8.3. Kachina Road Paving. Staff report on cost analysis and Council discussion with possible action.

Public Works Supervisor, Ed Hanks reviewed the three options to consider from the analysis. There was discussion on the merits of the 3 options and Staff's

recommendation. There was discussion on this project being budgeted for \$40k, with the estimate coming in substantially higher and how that would be handled in the budget.

Councilmember Hiles made a motion to put proposal #1 out for bid, seconded by Vice Mayor McBrady.

Public comment was taken on this item.

Jack Hamilton spoke on budget concerns with the cost of the project and recommended considering other areas to spend the money on that he felt needed work done more.

Jerry Brady spoke on the ADOT PARA Study Plan, and communicating with CYFD on their recommendations and sources of funding through FEMA.

Denise Vaughn spoke on the length of time it has taken to get to this point with the Kachina Rd project. She spoke on where the original \$40k estimate came from and recommended Council approve completing the project.

Bob Bowman spoke on the proposed road width and recommended increasing the width.

Gary Mortimer spoke on problems with other engineered roads in the County, and suggested researching how other roads are built to last longer. He recommended they "Poor Boy" it instead.

Ellie Demesquita spoke on the transition policy put forward to the citizens and honoring the policy.

There was discussion on the history of this project, errors in the original estimate and other funding available.

Councilmember Hiles called the question, Council voted to call the question by a 6-1 vote, Councilmember Wright voting against.

A vote was taken on the motion to put proposal #1 out for bid. It passed by a unanimous vote.

8.4. Parameters for using Legal Counsel by Council Members. [VM McBrady verbal request]

Town Manager, Kimball gave an overview. She asked for direction from the Council on whether to proceed with a policy and if so what to consider including in that policy. There was discussion on how the proper steps would typically have requests go through the Town Manager.

Councilmember Wright made a motion to direct staff to bring back one or two sample policies for the policy book, not to go into the town code, seconded by Councilmember Rogers. The motion passed unanimously.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Public Comment Verbiage. [CM Wright email request]

Mayor Nolan made a motion to waive the client-counsel privilege regarding the memo from the Town Attorney on this issue, seconded by Councilmember Wright. The motion passed unanimously.

Mayor Nolan gave an overview. Council reviewed the Attorney's recommended language change to the Public Comment sections of the agenda.

A motion was made by Councilmember Hiles to adopt the Town Attorney's recommended changes to the Public Comment sections on the agenda, seconded by Councilmember Wright.

Mayor Nolan stated that since a motion was made they could not take public comment. Jerry Brady called a point of order stating public comment was needed before going to a vote.

A vote was taken on the motion which was approved unanimously.

9.2. Discussion and possible direction to staff to look for potential future properties for a town hall and/or park to land bank. [CAARF CM Wright]

Councilmember Wright gave an overview on her agenda item. She spoke on directing staff to look into what properties are available for future town hall or park. Mayor Nolan recommended looking on the west side of the highway for properties as well.

Public comment was taken on this item.

Jerry Brady spoke on finding a broker to help with the search. He spoke on Federal and State lands around town and a powerplant site off Newtown and Henderson roads for a trailhead, being funded through the government.

Jack Hamilton spoke on the change to the public comment wording and the CIP Plan.

Bob Bowman spoke in support of land banking and on one of the properties mentioned. He recommended setting up a subcommittee with a councilmember as chair to look into those properties.

Councilmember Wright made a motion to look at what properties are available in Dewey-Humboldt that might be useful for a park or a town hall, seconded by Councilmember Hiles. Vice Mayor McBrady recused himself from the vote as Town Hall was mentioned in the motion. The motion passed by a 5-1 vote in favor, Councilmember Rogers voting against, and VM McBrady recusing himself.

10. Executive Session. Upon a public majority vote of the members constituting a quorum, the ***Council may hold an Executive Session that is not open to the public for the following purposes.*** When the Executive Session ends, Council may act on any matter considered in this Agenda.

Council did not go into executive session.

10.1. Call for Executive Session. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consultation of employment and salary of Sharon Denise Thompson for the position of Accountant.

11. Return to Open Session. Legal Action can be taken.

11.1. Ratification of hiring Sharon Denise Thompson for the Accountant position. Discussion and possible action.

Sharon Denise Thompson was present and answered Council questions and spoke on her experience.

Councilmember Hiles made a motion to ratify the hiring of Sharon Denise Thompson for the Accountant position, seconded by Councilmember Rogers. The motion passed unanimously.

12. Public Hearing Agenda. None.

13. Comments from the Public.

Jerry Brady spoke on an earlier public comment regarding the town's jurisdiction, and on his recommendation for the power-plant site for a park.

Jack Hamilton spoke on the public comment wording change; the Historical Society's comment about attendance at Council meetings; Kachina Place project and recommendation to maintain it as a gravel road; other road projects to be done this year; museum expense line item; and filing an ethics claim against the Town Attorney's recommendation.

Bob Bowman thanked the Council for repairing pot-holes on Old Black Canyon Highway.

14. Adjourn.

The meeting was adjourned at 9:30 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 6, 2012, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, MARCH 6, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. VICE MAYOR MARK MCBRADY PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:33 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Made.
 - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members John Dibble, David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; and Vice Mayor Mark McBrady were present. Mayor Terry Nolan was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
 - 4.1. **Yavapai County Emergency Management – Denny Foulk and Hugh Vallely.** To answer questions regarding 2011 Hazard Mitigation Plan.

Denny Foulk and Hugh Vallely were present. Mr. Foulk showed a short PowerPoint presentation and answered Council's questions.

Councilmember Wright announced the Agua Fria Festival Committee meeting on March 19th at 6:30 p.m.
 - 4.2. **Interview and possible re-appointment of Andy Peters to Planning and Zoning Commission.**

Town Clerk Judy Morgan spoke on incorrect information on the 4.2 Council Communication. Council directed staff by motion to have Andy Peter's appear for an interview at the December 20, 2012 meeting.

Andy Peters was present and spoke to the Council on his interest in staying on the Planning and Zoning Commission. He answered questions regarding his attendance at the meetings and explained his prior commitment has concluded so he will be able to attend the meetings in person.

Councilmember Hiles made a motion to re-appoint Andy Peters to the Planning and Zoning Commission for a 4-year term, seconded by Councilmember Dibble. The motion passed by a 5-1 vote, Councilmember Wright voting against.
5. **Town Manager's Report.** Update on Current Events.

Yvonne Kimball, Town Manager spoke on receiving notification on the ACA Grant opportunity for Mortimer Farms (Greenhouse). They were denied the grant.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the February 14, 2012 Special Study Session.

Vice Mayor McBrady made a motion to accept the minutes as presented, seconded by Councilmember Hiles. The motion passed unanimously.
7. **Comments from the Public (on non-agendized items only).**

Jack Hamilton praised the OSAT for putting an article in the newsletter asking for public participation with the pocket park.

Gary Mortimer spoke on the grant with ACA and being 9th in line but only 8 chosen. He thanked Council and Staff for their support.

8. Discussion Agenda – Unfinished Business. Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

8.1. Discussion of Proposed Historical Society Museum Proposal. Possible action/motion to be presented. [CM Repan and VM McBrady Requests]

Vice Mayor McBrady spoke on his communication with Pastor Steve Lang regarding renting the bank building for the Historical Society. He suggested options where the town would help out with rent and the Historical Society would have matching funds. There was discussion on this suggestion.

Councilmember Repan spoke on responses he has received from the community; the adversarial nature of this issue and business transactions not being personal; stepping back from this.

Public comment was taken on this item.

Chris Berry spoke on misunderstandings; grant possibilities and needing help from staff on preparing them; fundraising; start-up costs for the museum; revitalization of Dewey-Humboldt; including the Historical Society in roundtable subcommittee meetings; time constraints; the DHHS writing a blanket business proposal; the Upper Main Street Charette and the vision of the town involving that area as a tourist destination.

Jack Hamilton spoke against renting the building; start-up costs being higher than what the town is offering; no business plan; on-going costs too high; supported having the town partner with the DHHS on grants; differences between pocket park and museum response from Attorney Susan Goodwin; addressing this proposal in the next budget and looking at it during budget process to see whole picture.

Kevin Leonard spoke against the work the Subcommittee and council has done and they're not representing the people. He spoke on how much revenue the town could make on a museum.

Gerald Hoyer spoke on how much it will cost to bring the building up to shape; and start-up costs – how calculated and why needed.

Gary Mortimer spoke in support of a museum and the council being fiscally responsible.

Councilmember Hiles made a motion to approve moving on to the next agenda item (8.2) with the option of returning to 8.1 once they hear from the Town Manager, seconded by Councilmember Dibble. It was approved unanimously.

8.2. Town Manager Report regarding costs for Bank Building (12925 E. Main Street, Humboldt) Negotiations. Discussion and possible action/direction.

Town Manager Yvonne Kimball gave her report. Councilmember Wright explained what the budget line item to draw from is for and that this money is committed to the exact dollar amount of what is needed as set in the budget. There was discussion on how moneys can be moved within the budget.

Public comment was taken on this item.

Jack Hamilton spoke on budget transfers; legal opinion from the pocket park; Council's decision on what goes in the budget.

There was Council discussion on being fiscally responsible; urgency to make decision; no large expenditures prior to the next fiscal year.

William Balder spoke on a museum he helped save in Michigan and how the city was involved; and in-kind volunteer hours for matching grant funds.

Councilmember Hiles spoke on purchasing the property as a hard asset after budgeting for it and the state statute that restricts expenditures not included in the budget.

Councilmember Hiles made a motion to approve to not expend the money for an appraisal or earnest money, seconded by Councilmember Dibble. It passed unanimously.

The subcommittee will meet again with some members of the Historical Society to discuss options.

Vice Mayor McBrady made a motion to hold off on agenda item 8.1 until the Museum Subcommittee has a chance to meet again, seconded by Councilmember Hiles. It was approved unanimously.

9. Discussion Agenda – New Business. Discussion and Possible Action on matters not previously presented to the Council.

9.1. Resolution 12-101 Yavapai County Emergency Management 2011 Hazard Mitigation Plan Adoption. Discussion and possible action.

Councilmember Rogers made a motion to update the contact information and adopt the plan, seconded by Councilmember Hiles. It was approved unanimously.

9.2. NACOG Report. [CM Wright request]

Councilmember Wright gave an overview and spoke on potential grants through NACOG. She explained Council needs to determine which one(s) they want to put in for, the urgency as it is first-come first-serve, having staff put the proposals together and the project's scope between 1.5 and 2.5 million dollars.

There was discussion on how to make the determination of what is needed, whether there are matching funds required, whether to tie in with current grant projects and how specific or general the project(s) needs to be.

Vice Mayor McBrady made a motion to direct the Town Manager to talk with Teri Drew (NACOG) about this and what to consider, seconded by Councilmember Repan. The motion passed unanimously.

9.3. Setting a Joint Meeting with Planning and Zoning to determine a priority list and direction. Discussion and possible action.

Town Manager Kimball gave an overview. P&Z Commissioner Chairman, Bob Bowman spoke to the Council on the Commission's request to hold this joint meeting. There was discussion on when to schedule this meeting, the Commission's priority list and working on those earlier prioritized items until the joint meeting can be scheduled.

Vice Mayor McBrady made a motion to direct the Town Manager to set up a time, arranging a joint roundtable meeting to discuss the priority list, seconded by Councilmember Wright. It was approved unanimously.

10. Public Hearing Agenda.

10.1. Sign Code Amendment. Public Hearing, discussion and first reading of sign code amendment recommendation from the Planning and Zoning Commission.

Councilmember Repan made a motion to move the Sign Code Amendment to a work session, seconded by Councilmember Wright.

Vice Mayor McBrady opened the public hearing on the sign code amendment at 8:50 p.m.

Gerald Hoyer asked to talk with the Council regarding an earlier agenda item. He was denied at this time as it was not a comment on the sign code.

Bob Bowman spoke on how many months the Commission has spent on the sign code, eliminating unnecessary verbiage but maintaining the integrity of the sign code.

The public hearing was closed at 8:51 p.m.

A vote was taken on the motion to move the sign code to a work session. The motion was approved unanimously.

10.2. Mortimer Family Farm Use Permit. Public Hearing, discussion and possible action on the Use Permit application.

Town Manager Kimball gave an overview, explaining that the P&Z Commission has approved the use permit, and included in the staff report are public comments and responses.

The Public Hearing was opened at 8:52 p.m.

Tammy DeWitt explained she was person who's questions were included in the staff report. She asked questions on the use permit proposal: Development water rights; whether under the PAD or Zoning; timeframe of use permit; special events permits: what delineates large event; greenhouse allowed as a structure; site plan discrepancy; expansion needs permit amendment; sign requirements; park not on site plan but in plan; Ag uses delineated; waivers in letter of intent but not delineated in stipulations; hay sales; current violation of the use permit; expansions need to be added to use permit; spell out signage, number of vendors allowed, RV storage of vendors, hours of operation, noise cutoff for events, what events need a special permit; stipulations for clarification of what they are being approved for; site plan not complete; nothing in intent for outside sales sources.

Gary Mortimer spoke on differences between Agriculture and Commercial uses; working with the earlier Town Planner and Interim Town Manager on application; being a small business, being an asset to the community; selling locally grown products and requested approval of the Special Use Permit.

Councilmembers commented and asked questions. Town Manager Kimball clarified that the use permit was good for one year.

Sharla Mortimer spoke on the time limit of the use permit and the explained if an event requires traffic control then it would need a special event permit; any future development would be dealt with as an individual planning permit process; parking adequate for what they are doing now.

Councilmember Wright spoke on PAD stipulations for new development.

Chris Berry spoke on the cooperation of the Mortimers; recommended approving the use permit for one year.

Jack Hamilton spoke in support of the permit for one year time-frame.

The public hearing was closed at 9:26 p.m.

Councilmember Hiles made a motion to approve the Mortimer Family Farms Use Permit for a period of one year, renewable at Council's pleasure, seconded by Councilmember Dibble. It was approved by a 5-1 vote, Councilmember Wright voting against.

Councilmember Hiles made a motion to not go into Executive Session, seconded by Councilmember Repan. The motion was approved unanimously.

11. Executive Session. Upon a public majority vote of the members constituting a quorum, the ***Council may hold an Executive Session that is not open to the public for the following purposes.*** When the Executive Session ends, Council may act on any matter considered in this Agenda.

11.1. Call for Executive Session. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consultation of employment and salary of Todd Hamilton for the position of Public Works Operator.

12. Return to Open Session.

12.1. Ratification of hiring Todd Hamilton for the Public Works Operator position. Discussion and possible action.

Town Manager Kimball spoke on how the recruitment process was conducted, and how Todd Hamilton's new employee checks have come back good. She recommended following Public Works Supervisor, Ed Hanks recommendation to ratify Todd Hamilton.

Councilmember Hiles made a motion to ratify the hiring of Todd Hamilton for the Public Works Operator position, seconded by Councilmember Dibble.

Public comment was taken on this item.

Jack Hamilton asked if Todd Hamilton was in attendance. He was not.

A vote was taken on the motion, which passed unanimously.

13. Comments from the Public.

Gerald Hoyer spoke on continuing talks with the Town regarding the Historical Society's Museum Proposal.

Vice Mayor McBrady explained the motion to hold another subcommittee meeting for that purpose.

Jack Hamilton spoke on the budget process coming up and staffing considerations; purchasing property for the use of a town hall and/or library; budget already being limited and maintaining quality of service to the town; considering road equipment through NACOG grants; Old Black Canyon Highway problems and consideration for improvements for safety reasons.

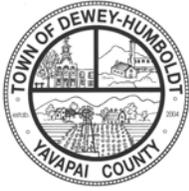
14. Adjourn.

The meeting was adjourned at 9:45 p.m.

Terry Nolan, Mayor

ATTEST:

Judy Morgan, Town Clerk



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

March 20, 2012 – 6.30 pm Town Council Meeting Chambers

Agenda Item # 8.1 Real estate investigation (relating to Land Banking as directed by Council at February 21, 2012 meeting) report and directions.

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: March 14, 2012

Agenda Item: Real estate investigation (relating to Land Banking as directed by Council at February 21, 2012 meeting) report and directions. TM Report, Council discussion and direction.

Recommended action: Council direction

Summary:

At Feb. 21's Council meeting, the Council directed staff to look into real estate properties for sale within the town limits for land-banking purposes, such as a future park or a town hall.

I contacted Yavapai County's Assessor's office to request a list of vacant properties within the town limits. The result along with additional property information is attached. Please note that not all of them are for sale. Nonetheless, it is a very good start to see what is available.

I also obtained a listing of for sale land/lot properties via the internet for the Humboldt and Dewey areas. As anticipated, the results were overwhelming; partly because properties located in the county are also part of the results (results are attached).

Before spending more time sorting the internet listings out, I wanted to clarify a few things with the Council:

1. As suggested at Feb. 21's meeting, a real estate professional would have been a logical source to turn to for property searches. But I am concerned about satisfying the procurement policy's requirements. Although obtaining a listing is likely a free service, commission to realtors will incur when the Town decides to make a purchase. According to realtors, the buyer, which would be the Town in this case, does not directly pay commissions. However, clearly, the Town would pay the purchase price which includes the commissions to both parties' realtors. With those questions, I consulted the town attorney, she reviewed the town's purchasing policy and suggested contacting three realtors and select the one with the lowest proposed commission rate. However, I was advised by Bob Bowman, a realtor in town, that the commission rate will not be negotiated and determined until buyer and seller agree on the purchase price and that is done on the seller's end. Therefore, it sounded that it is not practical to select an

Attachments: list by Yavapai Co. assessor's office along with details of each parcel provided by town staff, list through internet search

agent based on commission rates because no exact commission rate can be determined before the deal is close to be made. If the Council wishes to proceed with obtaining a professional realtor (we may eventually need one once the Town is certain of a property to purchase), I would like Council's advice and direction on this. It appears that our options for having a professional realtor involved in this process are: a/ find three realtors and ask them to propose final commission rates and select one (I am concerned about practicality of this option); b/ advertise to obtain professional services via request for proposals; c / advertise for an "unpaid" position to conduct the service. I will have to look into the details for b and c options.

2. If staff were to continue random research of properties as I have been, I would like Council to provide some specific research criteria, such as the location or specific properties if possible. I spoke to other towns about purchasing properties. One town in fact purchased a property for their new town hall. The process started with a specific piece of property that the municipality was interested in, and then staff looked into it and worked with the realtor for the property until the purchase was made. In our case, I believe some Council members may have suggestions or specific parcels in mind that the Town might be interested in. Some of properties might not be on the market yet, and /or are occupied currently. However staff can attempt to contact the owner or listing agent and discuss possibilities. I would propose that each Council member provide me with suggestions of properties of interest. Council then can collectively decide on which ones staff should focused on.

Your further direction on this matter is desired.

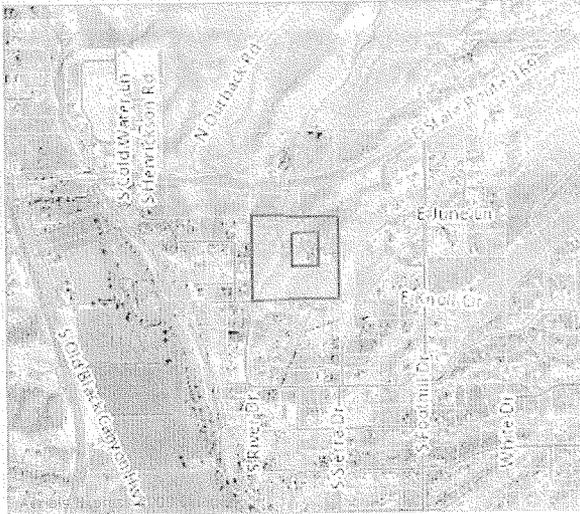
PARCEL LABEL	NAME	SECONDARY	MAILING ADDRESS	CITY	ST	ZIP	CO/ADDRESS	TYPE	PHYSICAL ADDRESS	SEC	TWN	RANGE	LEGAL CLASS	LEGAL CLASS CLASS
402-02-422A	CAIN HELEN		PO BOX 14	DEWEY	AZ	86327		Agricultural	13675 E STATE ROUTE 169	11	13	1E	Agricultural Land	2
402-05-074	THOMPSON LIVING TRUST	THOMPSON TERRY N & LINDA TRUSTEES UI &	1520 HUNTERS RIDGE CIR	DENTON	TX	76205	C/O YAVAPAI COUNTY SCHOOL Supt R/W	Vacant	2990 S GREEN VALLEY WAY			41	Vacant Land - Non-Profit	2
402-09-018A	HUMBOLDT SCHOOL-DIST #22		12150 TURQUOISE CIRCLE	DEWEY	AZ	86327	ACCOUNTING (612E)	County	2685 S HUMBOLDT ST				Vacant Land - Non-Profit	2
402-08-030A	STATE TRANSPORTATION DEPARTMENT		205 S 17TH AVE	PHOENIX	AZ	85007		State	2420 S STATE ROUTE 69	15	13	1E	Vacant Land - Non-Profit	2
402-08-048	WOLOSOFF DOROTHY		5101 N CASA BLANCA RD #7	SCOTTSDALE	AZ	85253		Vacant	0014-VL-RES-RURAL-NONSUBDVD	22	13	1E	Vacant Land - Non-Profit	2
402-11-045D	VERITY FAMILY TRUST	VERITY WILLIAM & MIDORIA TTEES	5387 FAUGHT RD	SANTA ROSA	CA	95403		Vacant	0014-VL-RES-RURAL-NONSUBDVD	23	13N	1E	Vacant Land - Non-Profit	2
402-11-045C	WEISS KRISTILIN JOY		PO BOX 842	HUMBOLDT	AZ	86329		Vacant	0014-VL-RES-RURAL-NONSUBDVD	23	13N	1E	Vacant Land - Non-Profit	2
402-11-045	NATIONAL BANK OF ARIZONA		6001 N 24TH ST	PHOENIX	AZ	85016		Vacant	0014-VL-RES-RURAL-NONSUBDVD	23	13N	1E	Vacant Land - Non-Profit	2
402-01-007L	PETERSON JAMES E & DALVA J JT UI &	JELONEK SUSAN JEAN LIVING TRUST UI	1260 SIERRA VISTA DR	PRESCOTT	AZ	863034539		Com Vacant Land	12029 E IRON KING RD				Vacant Land - Non-Profit	2
402-11-045E	KING JAMES M & REBECCA B RS		8236 W CIELO GRANDE	PEORIA	AZ	85383		Vacant	0014-VL-RES-RURAL-NONSUBDVD	23	13	1E	Vacant Land - Non-Profit	2
402-11-045F	KING JAMES M & REBECCA B RS		8236 W CIELO GRANDE	PEORIA	AZ	85383		Com Vacant Land	0024-VL-CM-RURAL-NONSUBDVD	23	13	1E	Vacant Land - Non-Profit	2
402-01-007D	NOLAN TERRY L LIVING TRUST	JELONEK SUSAN JEAN LIVING TRUST UI	PO BOX 367	HUMBOLDT	AZ	86329		Limited Use	8800-LTD USE WELLS/TWR/PRV RD	16	13	1E	Environmental Remediation	2
402-01-007L	PETERSON JAMES E & DALVA J JT UI &		1260 SIERRA VISTA DR	PRESCOTT	AZ	863034539		Com Vacant Land	0022-VL-CM-URBAN-NONSUBDVD				Vacant Land - Non-Profit	2

- Received on 2/23/2010

Information by Yavapai Co. Assessor's Office

- record for each property

YAVAPAI COUNTY
GOVERNMENT *ARIZONA*



Parcel ID 402-02-422A **Check Digit** 0
Owner CAIN HELEN
Owner's Mailing Address
 PO BOX 14
 DEWEY, AZ 86327
Secondary Owner N/A
Recorded Date N/A
Last Transfer Doc Docket N/A **Last Transfer Doc Page** N/A
Physical Address 13675 E State Route 169 **Incorporated Area** Town of Dewey-Humboldt

[Contact Yavapai County GIS](#)

Assessor Acres 33.46 **Subdivision** N/A **Subdivision Type** N/A
School District Humboldt Unified SD #22 **Fire District** Central Yavapai FD **County Zoning Violation** No Zoning Violation

Improvements (3)

Type: Shed - Hay
Floor area: 432
Effective/constructed: 1970

Type: Residential Yard Improvements
Floor area: 1
Effective/constructed: 1966

Type: Farm Utility Building
Floor area: 1500
Effective/constructed: 1966

Assessment

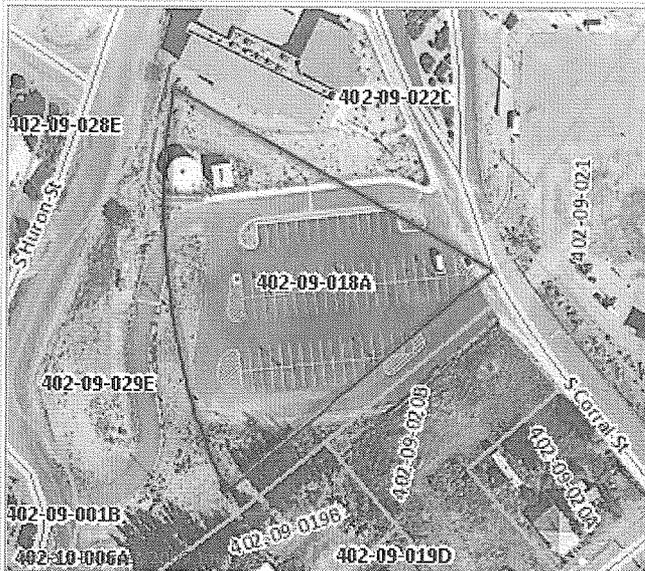
2013 Full Cash Value	\$68,822	2012 Full Cash Value	\$68,822
2013 Limited Value	\$48,174	2012 Limited Value	\$48,175
2013 Assessment Ratio	16	2012 Assessment Ratio	16
2013 Legal Class	Agricultural Land	2012 Legal Class	Agricultural Land
2013 Net Assessed Full Cash Value	\$11,011	2012 Net Assessed Full Cash Value	\$11,011
2013 Net Assessed Limited Value	\$7,708	2012 Net Assessed Limited Value	\$7,708
Taxes		2012 Taxes Billed	\$249
Tax Area Code	2280		

Recent Sale Date 8/3/1971 **Sale Amount** \$

Deed Type JOINT TENANTS **Sale Docket** 680 **Sale Page** 214

Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

YAVAPAI COUNTY
GOVERNMENT ARIZONA



Parcel ID	Check Digit
402-09-018A	2
Owner	
HUMBOLDT SCHOOL DIST #22	
Owner's Mailing Address	
12150 TURQUOISE CIRCLE DEWEY, AZ 86327	
Secondary Owner	
N/A	
Recorded Date	
N/A	
Last Transfer Doc Docket	Last Transfer Doc Page
N/A	N/A
Physical Address	Incorporated Area
2685 S Humboldt St	Town of Dewey-Humboldt

Contact
Yavapai
County
GIS

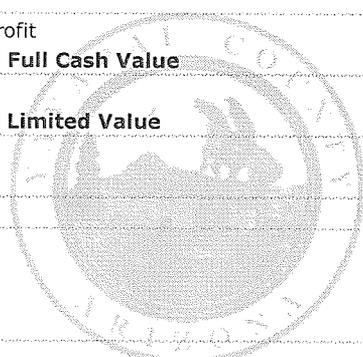
Assessor Acres	Subdivision	Subdivision Type
1.19	<input type="checkbox"/> (Recorded Docs) Humboldt	M
School District	Fire District	County Zoning Violation
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation

Improvements (1)

Type: Commercial Yard Improvements
Floor area: 1
Effective/constructed: 1990

Assessment

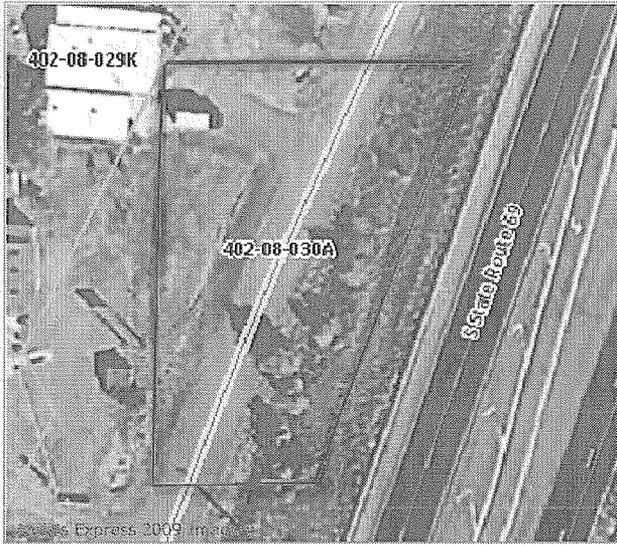
2013 Full Cash Value	2012 Full Cash Value
\$13,223	\$11,927
2013 Limited Value	2012 Limited Value
\$13,120	\$11,927
2013 Assessment Ratio	2012 Assessment Ratio
0	0
2013 Legal Class	2012 Legal Class
Vacant Land - Non-Profit	Vacant Land - Non-Profit
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value
\$	\$
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value
\$	\$
Taxes	
Tax Area Code	2012 Taxes Billed
2280	\$



Recent Sale Date	Sale Amount	
1/1/1951	\$	
Deed Type	Sale Docket	Sale Page
UNKNOWN	N/A	N/A

Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

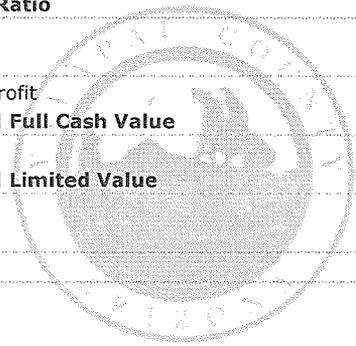
YAVAPAI COUNTY
GOVERNMENT *Arizona*



Parcel ID	Check Digit
402-08-030A	3
Owner	
STATE TRANSPORTATION DEPARTMENT	
Owner's Mailing Address	
205 S 17TH AVE PHOENIX, AZ 85007	
Secondary Owner	
N/A	
Recorded Date	
N/A	
Last Transfer Doc Docket	Last Transfer Doc Page
N/A	N/A
Physical Address	Incorporated Area
2420 S State Route 69	Town of Dewey-Humboldt

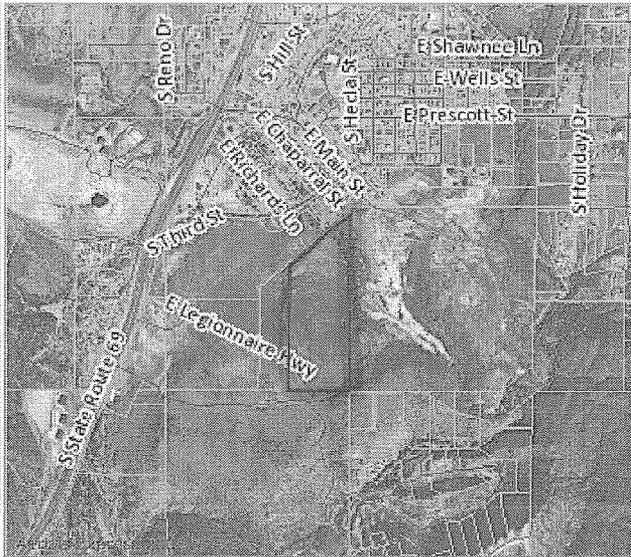
Contact
Yavapai
County
GIS

Assessor Acres	Subdivision	Subdivision Type
0.5	N/A	N/A
School District	Fire District	County Zoning Violation
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation
Improvements (2)		
Type: Single Family Residential Floor area: 1572 Effective/constructed: 1900		
Type: Farm Utility Building Floor area: 1800 Effective/constructed: 1952		
Assessment		
2013 Full Cash Value	2012 Full Cash Value	
\$58,145	\$65,087	
2013 Limited Value	2012 Limited Value	
\$58,145	\$65,087	
2013 Assessment Ratio	2012 Assessment Ratio	
0	0	
2013 Legal Class	2012 Legal Class	
Vacant Land - Non-Profit	Vacant Land - Non-Profit	
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value	
\$	\$	
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value	
\$	\$	
Taxes		
Tax Area Code	2012 Taxes Billed	
2280	\$	
Recent Sale Date	Sale Amount	
2/2/1994	\$	
Deed Type	Sale Docket	Sale Page
OTHER	2773	17



Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

YAVAPAI COUNTY
GOVERNMENT *Arizona*



Parcel ID	Check Digit
402-08-048	7
Owner	
WOLOSOFF DOROTHY	
Owner's Mailing Address	
5101 N CASA BLANCA RD #7 SCOTTSDALE, AZ 85253	
Secondary Owner	
N/A	
Recorded Date	
N/A	
Last Transfer Doc Docket	Last Transfer Doc Page
N/A	N/A
Physical Address	Incorporated Area
N/A	Town of Dewey-Humboldt

[Contact Yavapai County GIS](#)

Assessor Acres	Subdivision	Subdivision Type
42.83	N/A	N/A
School District	Fire District	County Zoning Violation
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation

Improvements (0)

Assessment

2013 Full Cash Value	2012 Full Cash Value
\$0	\$71,900
2013 Limited Value	2012 Limited Value
\$71,900	\$71,900
2013 Assessment Ratio	2012 Assessment Ratio
0	15
2013 Legal Class	2012 Legal Class
Vacant Land - Non-Profit	Vacant Land - Non-Profit
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value
\$	\$11,109
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value
\$11,109	\$11,109

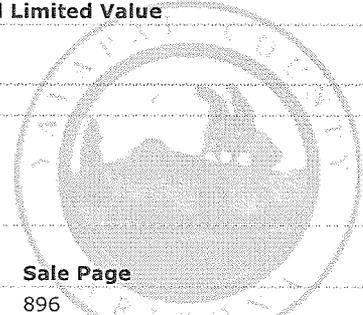
Taxes

Tax Area Code	2012 Taxes Billed
2280	\$2,224

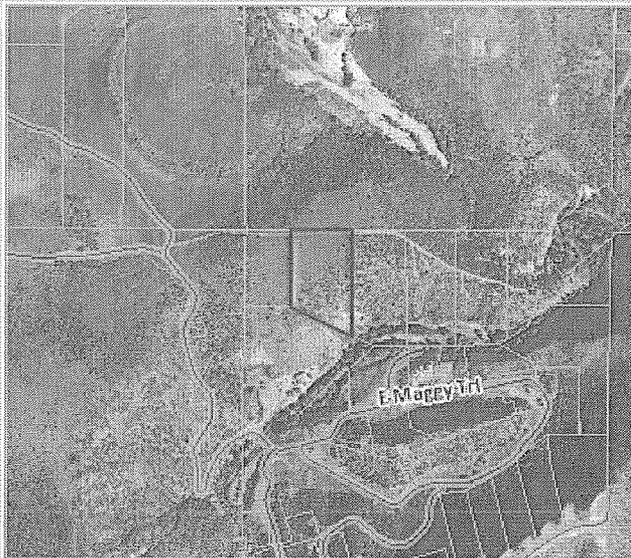
Recent Sale Date	Sale Amount
7/19/1993	\$

Deed Type	Sale Docket	Sale Page
OTHER	2664	896

Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.



YAVAPAI COUNTY
GOVERNMENT *ARIZONA*



Parcel ID	Check Digit
402-11-045D	2
Owner	
VERITY FAMILY TRUST	
Owner's Mailing Address	
5387 FAUGHT RD SANTA ROSA, CA 95403	
Secondary Owner	
VERITY WILLIAM & MIDORI A TTEES	
Recorded Date	
3/1/2005	
Last Transfer Doc Docket	Last Transfer Doc Page
4248	492
Physical Address	Incorporated Area
N/A	Town of Dewey-Humboldt

*Contact
Yavapai
County
GIS*

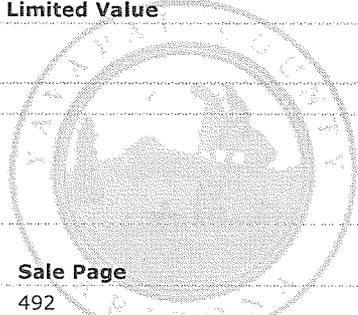
Assessor Acres	Subdivision	Subdivision Type
6.48	N/A	N
School District	Fire District	County Zoning Violation
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation
Improvements (0)		

Assessment	
2013 Full Cash Value	2012 Full Cash Value
\$0	\$27,800
2013 Limited Value	2012 Limited Value
\$30,580	\$27,800
2013 Assessment Ratio	2012 Assessment Ratio
0	14
2013 Legal Class	2012 Legal Class
Vacant Land - Non-Profit	Vacant Land - Non-Profit
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value
\$	\$4,020
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value
\$4,421	\$4,020

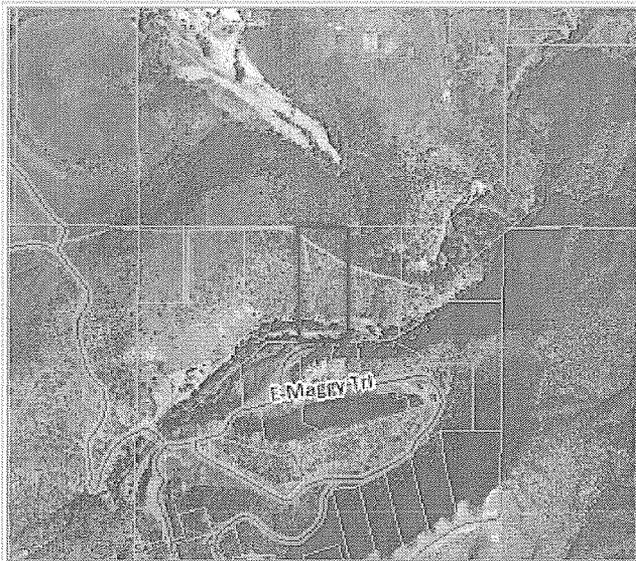
Taxes	
Tax Area Code	2012 Taxes Billed
2280	\$798

Recent Sale Date	Sale Amount	
3/31/2005	\$	
Deed Type	Sale Docket	Sale Page
OTHER	4248	492

Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.



YAVAPAI COUNTY GOVERNMENT ARIZONA

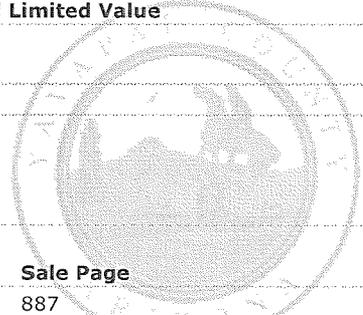


Parcel ID	Check Digit
402-11-045	6
Owner	
NATIONAL BANK OF ARIZONA	
Owner's Mailing Address	
6001 N 24TH ST PHOENIX, AZ 85016	
Secondary Owner	
N/A	
Recorded Date	
3/1/2005	
Last Transfer Doc Docket	Last Transfer Doc Page
4276	887
Physical Address	Incorporated Area
N/A	Town of Dewey-Humboldt

*Contact
Yavapai
County
GIS*

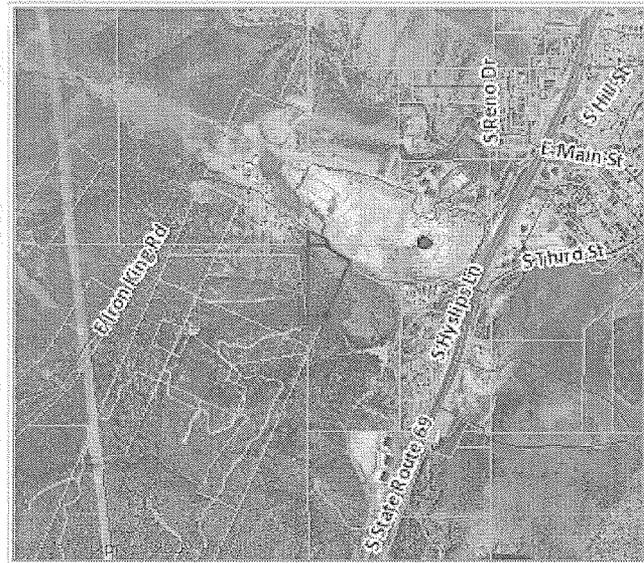
Assessor Acres	Subdivision	Subdivision Type
6.69	N/A	N
School District	Fire District	County Zoning Violation
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation
Improvements (0)		

Assessment		
2013 Full Cash Value	2012 Full Cash Value	
\$27,800	\$27,800	
2013 Limited Value	2012 Limited Value	
\$30,580	\$27,800	
2013 Assessment Ratio	2012 Assessment Ratio	
14	14	
2013 Legal Class	2012 Legal Class	
Vacant Land - Non-Profit	Vacant Land - Non-Profit	
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value	
\$3,763	\$3,775	
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value	
\$4,139	\$3,775	
Taxes		
Tax Area Code	2012 Taxes Billed	
2280	\$705	
Recent Sale Date	Sale Amount	
6/17/2005	\$	
Deed Type	Sale Docket	Sale Page
OTHER	4276	887



Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

YAVAPAI COUNTY GOVERNMENT ARIZONA



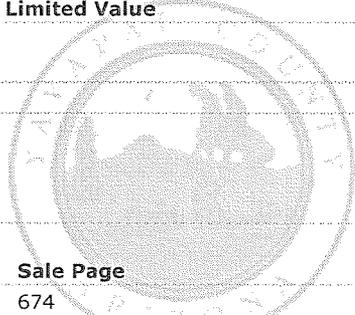
Parcel ID	Check Digit
402-01-007L	2
Owner	
PETERSON JAMES E & DALVA J JT UI	
Owner's Mailing Address	
1260 SIERRA VISTA DR PRESCOTT, AZ 863034539	
Secondary Owner	
JELONEK SUSAN JEAN LIVING TRUST UI	
Recorded Date	
N/A	
Last Transfer Doc Docket	Last Transfer Doc Page
N/A	N/A
Physical Address	Incorporated Area
12029 E Iron King Rd	Town of Dewey-Humboldt

[Contact Yavapai County GIS](#)

Assessor Acres	Subdivision	Subdivision Type
14.9	N/A	N/A
School District	Fire District	County Zoning Violation
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation

Improvements (0)

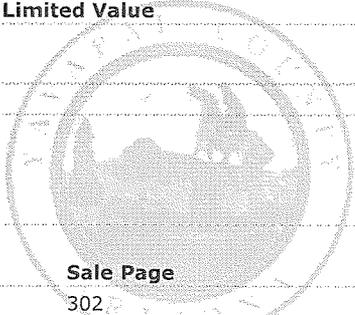
Assessment		
2013 Full Cash Value	2012 Full Cash Value	
\$0	\$19,000	
2013 Limited Value	2012 Limited Value	
\$19,000	\$19,000	
2013 Assessment Ratio	2012 Assessment Ratio	
0	9	
2013 Legal Class	2012 Legal Class	
Vacant Land - Non-Profit	Vacant Land - Non-Profit	
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value	
\$	\$1,731	
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value	
\$1,731	\$1,731	
Taxes		
Tax Area Code	2012 Taxes Billed	
2280	\$135	
Recent Sale Date	Sale Amount	
5/1/1992	\$	
Deed Type	Sale Docket	Sale Page
OTHER	2479	674



Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

YAVAPAI COUNTY GOVERNMENT *ARIZONA*

	Parcel ID	Check Digit	Contact Yavapai County GIS
	402-11-045E	1	
	Owner		
	KING JAMES M & REBECCA B RS		
	Owner's Mailing Address		
	8236 W CIELO GRANDE PEORIA, AZ 85383		
	Secondary Owner		
	N/A		
	Recorded Date		
	N/A		
Last Transfer Doc Docket	Last Transfer Doc Page		
N/A	N/A		
Physical Address	Incorporated Area		
N/A	Town of Dewey-Humboldt		
Assessor Acres	Subdivision	Subdivision Type	
6.68	N/A	N	
School District	Fire District	County Zoning Violation	
Humboldt Unified SD #22	Central Yavapai FD	No Zoning Violation	
Improvements (0)			
Assessment			
2013 Full Cash Value	2012 Full Cash Value		
\$0	\$27,800		
2013 Limited Value	2012 Limited Value		
\$30,580	\$27,800		
2013 Assessment Ratio	2012 Assessment Ratio		
0	13		
2013 Legal Class	2012 Legal Class		
Vacant Land - Non-Profit	Vacant Land - Non-Profit		
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value		
\$	\$3,622		
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value		
\$3,986	\$3,622		
Taxes			
Tax Area Code	2012 Taxes Billed		
2280	\$642		
Recent Sale Date	Sale Amount		
10/1/2007	\$330,000		
Deed Type	Sale Docket	Sale Page	
WARRANTY DEED	4560	302	
<p>Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.</p>			



YAVAPAI COUNTY
GOVERNMENT *ARIZONA*



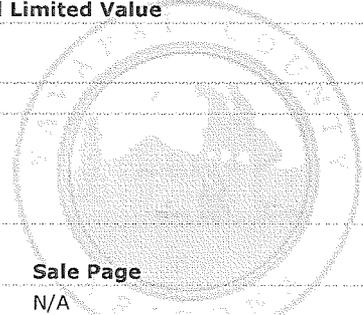
Parcel ID	402-11-045F	Check Digit	0
Owner	KING JAMES M & REBECCA B RS		
Owner's Mailing Address	8236 W CIELO GRANDE PEORIA, AZ 85383		
Secondary Owner	N/A		
Recorded Date	N/A		
Last Transfer Doc Docket	N/A	Last Transfer Doc Page	N/A
Physical Address	N/A	Incorporated Area	Town of Dewey-Humboldt

[Contact Yavapai County GIS](#)

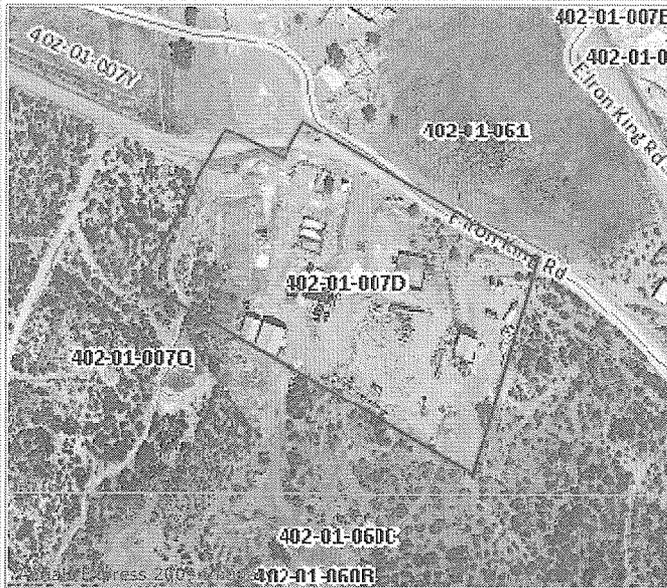
Assessor Acres	9.52	Subdivision	N/A	Subdivision Type	N
School District	Humboldt Unified SD #22	Fire District	Central Yavapai FD	County Zoning Violation	No Zoning Violation
Improvements (0)					

Assessment		
2013 Full Cash Value	2012 Full Cash Value	
\$0	\$39,622	
2013 Limited Value	2012 Limited Value	
\$22,690	\$17,046	
2013 Assessment Ratio	2012 Assessment Ratio	
0	15	
2013 Legal Class	2012 Legal Class	
Vacant Land - Non-Profit	Vacant Land - Non-Profit	
2013 Net Assessed Full Cash Value	2012 Net Assessed Full Cash Value	
\$	\$5,905	
2013 Net Assessed Limited Value	2012 Net Assessed Limited Value	
\$3,381	\$2,540	
Taxes		
Tax Area Code	2012 Taxes Billed	
2280	\$153	
Recent Sale Date	Sale Amount	
1/1/1951	\$	
Deed Type	Sale Docket	Sale Page
UNKNOWN	N/A	N/A

Disclaimer: New Assessor Data is now being displayed as the County has successfully transferred into a new system. Any parcel information on this website that is not yet entered into the New Assessor system yet will not have parcel information. Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.



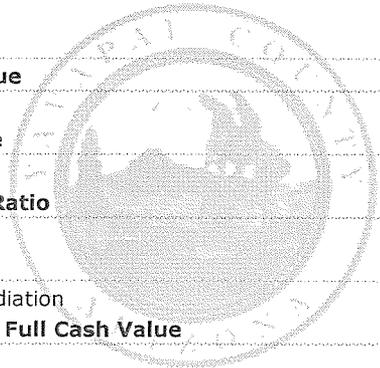
YAVAPAI COUNTY
GOVERNMENT *ARIZONA*



Parcel ID	402-01-007D	Check Digit	3
Owner	NOLAN TERRY L LIVING TRUST		
Owner's Mailing Address	PO BOX 367 HUMBOLDT, AZ 86329		
Secondary Owner	N/A		
Recorded Date	10/13/1998		
Last Transfer Doc Docket	3608	Last Transfer Doc Page	452
Physical Address	11891 E Iron King Rd	Incorporated Area	Town of Dewey-Humboldt

Contact
Yavapai
County
GIS

Assessor Acres	5	Subdivision	N/A	Subdivision Type	N
School District	Humboldt Unified SD #22	Fire District	N/A	County Zoning Violation	No Zoning Violation
Improvements (4)					
Type: Shed - Equipment Floor area: 2688 Effective/constructed: 1964					
Type: Shed - Equipment Floor area: 1710 Effective/constructed: 1986					
Type: Shed - Equipment Floor area: 1560 Effective/constructed: 1964					
Type: Storage - Material Floor area: 816 Effective/constructed: 1964					
Assessment					
2013 Full Cash Value	\$28,622	2012 Full Cash Value	\$21,680		
2013 Limited Value	\$23,848	2012 Limited Value	\$21,680		
2013 Assessment Ratio	1610	2012 Assessment Ratio	17		
2013 Legal Class	Environmental Remediation	2012 Legal Class	Environmental Remediation		
2013 Net Assessed Full Cash Value	\$460,879	2012 Net Assessed Full Cash Value	\$3,586		
2013 Net Assessed Limited Value	\$4,046	2012 Net Assessed Limited Value	\$3,586		
Taxes					
Tax Area Code	2281	2012 Taxes Billed	\$397		



internet search results

www.trulia.com

* Each listing contain detailed information which is not included. But the detail information is obtainable.

1.

\$29,900 Painted Vista Ranch, Humboldt AZ



Lot/Land
(86329)
Keller Williams Check Realty

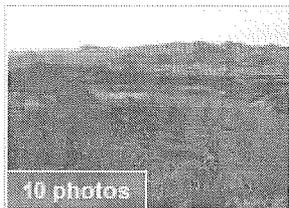


[Compare](#) [Preview](#) [Following](#) [Map](#)

[View details »](#)

2.

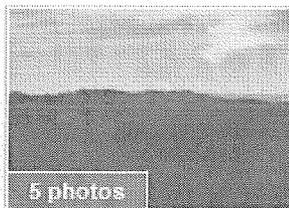
\$24,900 3350 Mariposa Hill Road S, Humboldt AZ



Lot/Land
(86329)
INDIAN MEADOWS REAL
ESTATE

3.

\$59,990 1 Gulch Ranch Iron King Rd, Humboldt AZ



JUST ADDED
Lot/Land
(86329)
west usa of prescott

4

\$29,500 13551 Agua Fria Ln. Agua Fria River E, Humboldt AZ



Lot/Land
(86329)
KING REALTY &
CONSTRUCTION...

5.

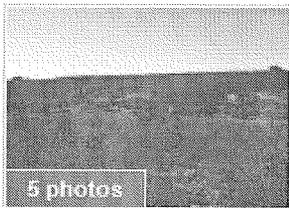
\$225,000 4255 Hwy 69 S, Humboldt AZ



Lot/Land
(86329)
INDIAN MEADOWS REAL
ESTATE

6.

\$47,900 Dewey Rd., Humboldt AZ



Lot/Land
(86329)
Indian Meadows Real Estate...

7.

\$57,000 14045 East Beverly Hills Dr E, Humboldt AZ



Lot/Land
(86329)
DANIELSON & ASSOCIATES

8.

\$46,500 13950 Agua Fria Lane, Humboldt AZ

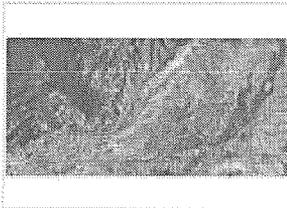


Lot/Land
(86329)
UNEEDA REALTY SERVICES

9.

\$76,050 10545 E Rocky Hill Rd #20, Dewey AZ

FEATURED



Lot/Land
(86327)
Coldwell Banker Residential...

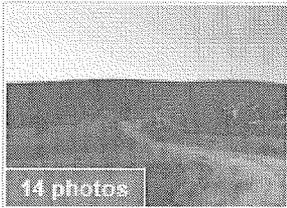


11 acres

10.

\$84,500 10545 E Rocky Hill Rd, Dewey AZ

FEATURED



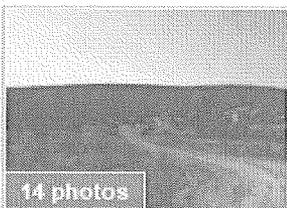
Lot/Land
(86327)
Coldwell Banker Residential...



11.

\$84,500 10545 E Rocky Hill Rd, Dewey AZ

FEATURED



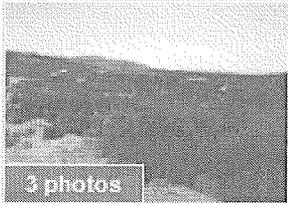
Lot/Land
(86327)
Coldwell Banker Residential...



12.

\$120,000 Musser Rd, Dewey AZ

FEATURED

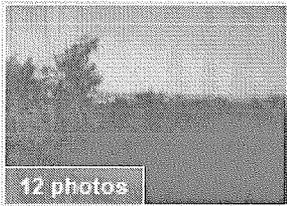


Lot/Land
(86327)
Realty Executives Northern...

13.

\$55,000 125 S Jay Bird Ln, Dewey AZ

FEATURED



Lot/Land
(86327)
Coldwell Banker Residential...



2.13 acre

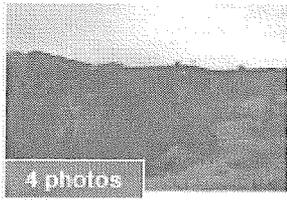
14.

\$52,000 12860 E Prescott Dells Rd, Dewey AZ



Lot/Land
(86327)
HomeSmart Fine Homes and
Land

Compare Preview Follow home Map View details »



Lot/Land
(86327)
Nextage Realty Professionals

\$59,990 1 Gulch Ranch Iron King Rd, Humboldt AZ



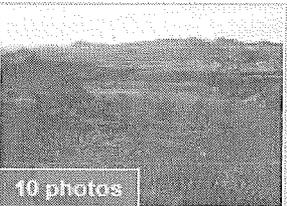
JUST ADDED
Lot/Land
(86329)
west usa of prescott

\$24,900 3350 Mariposa Hill Road S, Humboldt AZ



Lot/Land
(86329)
INDIAN MEADOWS REAL
ESTATE

\$24,900 3350 Mariposa Hill Road, Humboldt AZ



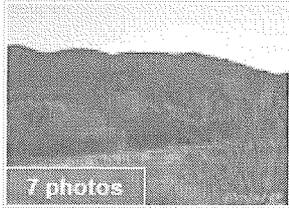
Lot/Land
(86329)
Indian Meadows Real Estate...

\$127,000 3rd St S, Dewey AZ



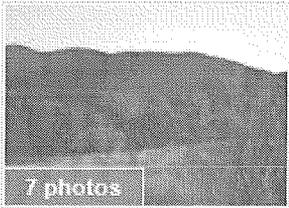
Lot/Land
(86327)
KELLER WILLIAMS CHECK
REALTY

\$100,000 71F Omega Drive S, Dewey AZ



Lot/Land
(86327)
KELLER WILLIAMS CHECK
REALTY

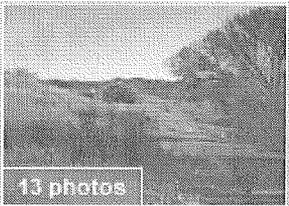
\$100,000 71F Omega Drive, Dewey AZ



Lot/Land
(86327)
Keller Williams Check Realty



\$127,000 3rd St, Dewey AZ



Lot/Land
(86327)
Keller Williams Check Realty



\$30,000 Crooked H Trl, Dewey AZ



Lot/Land
(86327)
RealtyWebNet.Com

\$49,000 11995 E Mountain Lion Trl, Dewey AZ



Lot/Land
(86327)
National Realty of Prescott

\$34,900 Cody Ridge Rd, Dewey AZ

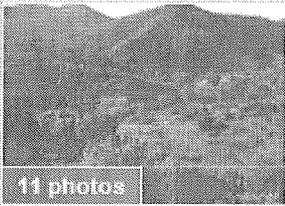


REDUCED by \$3,100 (8.2%) on Feb 1,...

Lot/Land
(86327)

VERDE VALLEY HOMES & LAND

\$29,500 13551 Agua Fria Ln. Agua Fria River E, Humboldt AZ



Lot/Land
(86329)

KING REALTY &
CONSTRUCTION...

Compare Preview Follow home

[View details »](#)

\$198,000 Vergona Road, Dewey AZ



REDUCED by \$20,000 (9.2%) on Oct 26...

Lot/Land
(86327)

Nextage Realty Professionals

\$198,000 Vergona Road E, Dewey AZ



REDUCED by \$20,000 (9.2%) on Oct 26...

Lot/Land
(86327)

NEXTAGE REALTY
PROFESSIONALS

\$89,900 110002 Kachina Pl E, Dewey AZ



Lot/Land
(86327)

INDIAN MEADOWS REAL
ESTATE

\$14,900 128 Beetlebug Pass N, Dewey AZ



Lot/Land
(86327)
INDIAN MEADOWS REAL
ESTATE

\$14,900 128 Beetlebug Pass, Dewey AZ



Lot/Land
(86327)
Indian Meadows Real Estate...

Compare ▶ Preview Follow home

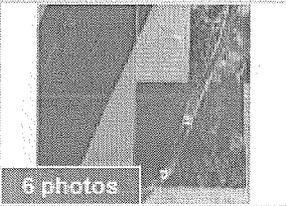
[View details »](#)

\$89,900 110002 Kachina Pl, Dewey AZ



Lot/Land
(86327)
Indian Meadows Real Estate...

\$3,484,800 Hwy 69, Dewey AZ



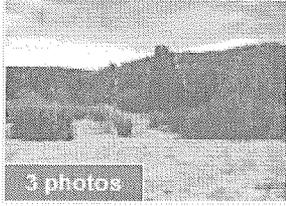
Lot/Land
(86327)
EXP REALTY LLC

\$34,500 110 Beetlebug Pass S, Dewey AZ



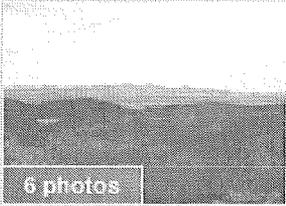
Lot/Land
(86327)
RE/MAX MOUNTAIN PROPERTIES

\$225,000 4255 Hwy 69 S, Humboldt AZ



Lot/Land
(86329)
INDIAN MEADOWS REAL
ESTATE

\$16,999 609 Dewey Overlook Way S, Dewey AZ



REDUCED by \$12,901 (43.1%) on Sep 11...
Lot/Land
(86327)
HOMESMART FINE HOMES AND
LAND

\$16,999 559 Dewey Overlook Way S, Dewey AZ



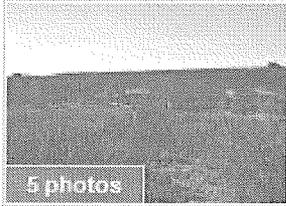
REDUCED by \$12,901 (43.1%) on Sep 11...
Lot/Land
(86327)
HOMESMART FINE HOMES AND
LAND

\$39,000 Dewey Overlook Way S, Dewey AZ



REDUCED by \$40,000 (50.6%) on Jun 19...
Lot/Land
(86327)
HOMESMART FINE HOMES AND
LAND

\$47,900 Dewey Rd., Humboldt AZ

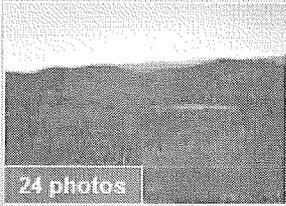


Lot/Land
(86329)
Indian Meadows Real Estate...

[Compare](#) [Preview](#) [Follow home](#)

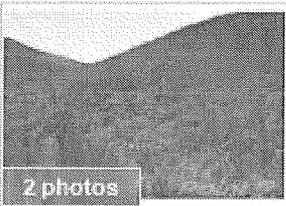
[View details »](#)

\$49,900 63 Sheridan View Way, Dewey AZ



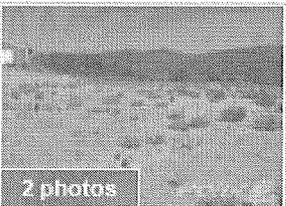
Lot/Land
(86327)
DANIELSON & ASSOCIATES

\$24,900 Bonanza Trail, Dewey AZ



REDUCED by \$15,000 (37.6%) on Nov 24...
Lot/Land
(86327)
SOUTHWEST PREFERRED
PROPERTY...

\$46,900 1780 Wisconsin S, Dewey AZ



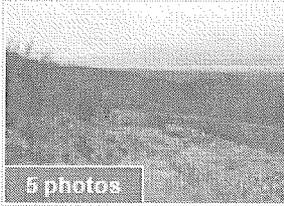
Lot/Land
(86327)
INDIAN MEADOWS REAL
ESTATE

\$49,900 61 Sheridan View Way, Dewey AZ



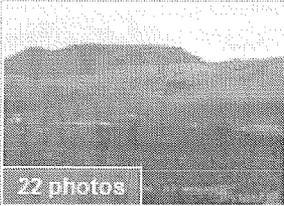
Lot/Land
(86327)
DANIELSON & ASSOCIATES

\$79,900 Yavapai, Dewey AZ



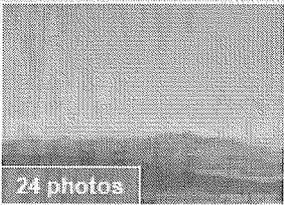
Lot/Land
(86327)
Indian Meadows Real Estate...

\$229,000 5 Sheridan View Way, Dewey AZ



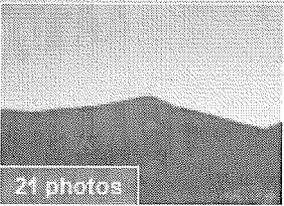
Lot/Land
(86327)
DANIELSON & ASSOCIATES

\$49,900 65 Sheridan View Way, Dewey AZ



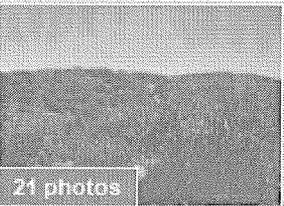
Lot/Land
(86327)
DANIELSON & ASSOCIATES

\$49,900 62 Sheridan View Way, Dewey AZ



Lot/Land
(86327)
DANIELSON & ASSOCIATES

\$49,900 64 Sheridan View Way, Dewey AZ



Lot/Land
(86327)
DANIELSON & ASSOCIATES

\$46,500 13950 Agua Fria Lane, Humboldt AZ

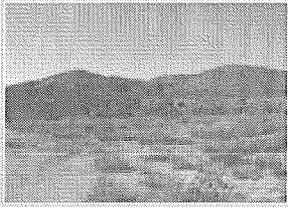


Lot/Land
(86329)
UNEEDA REALTY SERVICES

Compare Preview Follow home

[View details »](#)

\$100,000 Grantland, Dewey AZ



Lot/Land
(86327)
EXP REALTY LLC

\$16,500 15825 True Grit Rd E, Dewey AZ



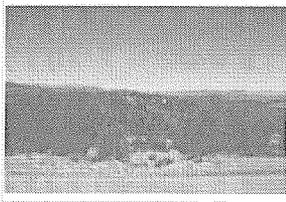
Lot/Land
(86327)
WINDERMERE REAL ESTATE
NORT...

\$16,500 15825 True Grit Rd, Dewey AZ



Lot/Land
(86327)
Windermere Real Estate Nort...

\$13,000 15965 Apple Tree Ln, Dewey AZ



REDUCED by \$5,000 (27.8%) on Oct 21...

Lot/Land
(86327)

Windermere Real Estate Nort...

Compare Preview Follow home Map

[View details »](#)

\$30,000 1525 S Dewey Rd, Dewey AZ



Lot/Land
(86327)

Realty Executives Northern...

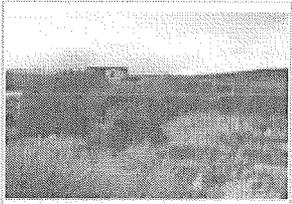
\$50,000 10424 E Prescott Dells Rd, Dewey AZ



Lot/Land
(86327)

Red Arrow Real Estate

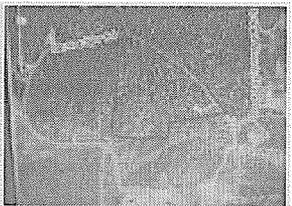
\$19,000 17070 Serene Haven E, Dewey AZ



Lot/Land
(86327)

EXP REALTY LLC

\$38,560 Grant Woods, Dewey AZ



Lot/Land
(86327)

TOMA PARTNERS



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING
March 20, 2012 – 6:30 Town Council Meeting Chambers

Agenda Item # 8.2.

To: Mayor and Town Council Members

From: Judy Morgan, Town Clerk

Date submitted: March 13, 2012

Agenda Item: Museum Subcommittee member resignation announcement and appointment of a new member.

Recommended action: Council direction

Summary:

At the March 6, 2012 Regular Town Council meeting the Council made a motion directing the Museum Subcommittee to meet again with the Historical Society in a roundtable meeting to discuss options for the Museum proposal/Bank Building purchase.

An emailed request was sent out to the subcommittee members to schedule that meeting. On March 8, 2012, I received an email response from Councilmember Wright stating, "I've resigned from this subcommittee."

At the agenda preparation meeting on March 12, vice mayor/museum subcommittee Mark McBrady advised that he would like to discuss this matter with the Council and fill the vacancy so that the subcommittee would have a full membership of 3.

For your convenience, the minutes of forming the original museum subcommittee are attached. The Town Code section governing subcommittee matters is also attached.

**TOWN OF DEWEY-HUMBOLDT
TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 20, 2011, 6:30 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT TOWN COUNCIL WAS HELD ON TUESDAY, DECEMBER 20, 2011, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. MAYOR TERRY NOLAN PRESIDED.

1. **Call To Order.** The meeting was called to order at 6:32 p.m.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Made.
 - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present. Councilmember John Dibble was absent.

Mayor Nolan moved agenda item 9.5 up to the beginning of the meeting to accommodate the large crowd of people in attendance to speak on this item.

9.5. A History Museum as a Significant Contribution and Benefit to the Revitalization of Main Street. [CM Wright/David Nystrom request]

David Nystrom spoke on behalf of the Historical Society regarding the vision of the Museum proposal.

Mayor Nolan recommended setting up a subcommittee to work with the Historical Society and Town Manager to develop a plan. Councilmembers Wright, and Rogers and Vice Mayor McBrady volunteered to be that subcommittee. There was discussion on other options to fund the purchase of a building for the museum.

Public comment was taken on this item. Jerry Brady spoke in support of the proposal and spoke on historical preservation funds available to the town. Jack Hamilton spoke on funding the purchase with grants, keeping the town's money for roads. He also spoke on concerns with traffic. Chris Berry spoke in support of the proposal. Carl Marsee spoke in support and the Historical Society sharing the history of the town with others. Kevin Leonard spoke in support of the museum and it being self-supporting down the line. Betty Joy spoke on this giving the town a purpose. Jim Lindell spoke on the town being able to support the museum project and roads, and using some of the money for historical revitalization. Catherine Hoyer spoke on having tours of the museum for kids and the museum being a good way to start the celebration of the State's centennial. Steven Lain spoke on a museum teaching the history of the town and it being a great vision for the town and to increase tourism. Gerald Hoyer spoke on a museum on Main Street providing a focus for the town. Carolyn Cox spoke on Wickenburg being an example for this idea.

4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

§ 30.019 COUNCIL MEMBER COMMITTEES.

(A) The Town Council may organize itself into standing or ad hoc committees of the Council (each a *COUNCIL MEMBER COMMITTEE*) to facilitate Council review and action regarding certain matters referred to them by the Town Council.

(B) All work undertaken by a Council Member Committee must originate with the Council and all actions of a Council Member Committee shall be reported to the Council.

(C) Standing, special, or ad hoc Council Member Committees may be created or dissolved by the Mayor or a majority vote of the Council. The Mayor appoints the members.

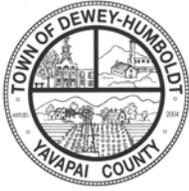
(D) The Mayor annually appoints members to standing Council Member Committees.

(E) Other members of the Council not assigned to a Council Member Committee may attend meetings of a Council Member Committee, as an observer; however, they shall be seated with the audience and may not participate in any manner or address the Council Member Committee.

(F) If an absence is anticipated on a Council Member Committee and that absence may impede the work of the Council Member Committee, the Council Member Committee chair or other member may request that the Mayor designate another member of the Council to attend for the absent member and serve as an alternate member of the Council Member Committee. The term for service by the alternate member will be the term designated in the appointment, or for one meeting, if no term is specified.

(Ord. 09-49, passed 4-7-2009)

[Page intentionally left blank]



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING
March 20, 2012 – 6:30 pm Town Council Meeting Chambers

Agenda Item # 9.1 John Chisholm permit fee balance discussion
To: Mayor and Town Council Members
From: Yvonne Kimball, Town Manager

Date submitted: March 14, 2012

Agenda Item: John Chisholm permit fee balance discussion

Recommended action: Council Direction

Summary:

As reported to you in my recent monthly report:

John Chisholm of Dewey has an outstanding bill of \$1410.46 owed to the Town. This balance was submitted to the Town's collection agency last summer. Mr. Chisholm contacted me recently asking the Town to write off this balance.

I found this matter began in 2009 when Mr. Chisholm applied to build two houses on Mirage Rd. Upon receiving his \$400 deposit, the town forwarded his plans to the County's building department for review and further services. Subsequently, the Town paid the County \$1810.46 for both plan review and construction permit/inspection services on Mr. Chisholm's behalf. However, sometime in 2011, Mr. Chisholm decided not to proceed with the projects and refused to pay the balance totaling \$1410.46.

Upon learning of this matter, I directed staff to contact the County and the County agreed to return the construction permit/inspection fee of \$1097.25 to the Town since the service was never rendered because Mr. Chisholm decided not to proceed with construction. A \$713.21 plan review charge was kept by the County. Therefore, Mr. Chisholm's true balance due to the Town will be \$313.21 (\$713.21 - \$400 deposit) instead of \$1410.46. Please note that the Town did not charge Mr. Chisholm the Town's additional administration fee for some reason.

I advised Mr. Chisholm of the updated balance of \$313.21. Mr. Chisholm refused to pay the balance and demanded a total write-off. He stated that he went through a great deal of emotional distress dealing with the former town manager and the planner (Dennis Price). Mr. Chisholm stated that Mr. Price imposed unreasonable restrictions on his projects; it took him two years to deal with the hassles; he had to hire a lawyer and finally was able to prove Mr. Price's restrictions unnecessary. Mr. Chisholm decided not to build after all, even though he has already spent money on the projects' septic tank systems. In conclusion, he believes that due to the financial loss and emotional distress he endured, his demand for a total write-off of

the outstanding \$313.21 is justified. I advised him to discuss this with the Council at March 20's meeting.

It may be prudent to note in making your decision that there are two other individuals who are currently on the collection list with balances of \$4100 and \$1600 respectively.

A copy of Mr. Chisholm's building permit application is attached. Due to privacy concerns, the letter from the collection agency will be provided to you separately.

ATTACH A COPY OF THE YAVAPAI COUNTY SEPTIC APPROVAL
 TYPE OR PRINT CLEARLY PRESS DOWN FIRMLY

NOTE: 24-hour notice is required for all inspections.
 928-632-8643

Please Circle Permit Type: Residential Commercial Guesthouse Other
 Property Owner: JOHN CHISHOLM Assessor's Parcel # 402-08-084
 Mailing Address: _____ City/State: DEWEY, AZ
 Site Address: 12835 E. MIRAGE RD Phone: (928) _____

Project Description: _____ Job Value/Cost: (Excludes Land) _____
 Architect/Engineer: _____ Phone: () _____

1 General Contractor: CHISHOLM CONST OF N. AZ Phone: 928 772 7193
 Business Address: 11090 IRONWOOD LN DEWEY State Lic. 181409 Exp. 12/10 Type: B RES

2 Electrical Contractor: _____ Phone: () _____
 Business Address: _____ State Lic. _____ Exp. _____ Type: _____

3 Plumbing Contractor: _____ Phone: () _____
 Business Address: _____ State Lic. _____ Exp. _____ Type: _____

4 Mechanical Contractor: _____ Phone: () _____
 Business Address: _____ State Lic. _____ Exp. _____ Type: _____

5 Other Contractor: _____ Phone: () _____
 Business Address: _____ State Lic. _____ Exp. _____ Type: _____

SITE BUILT SQUARE FOOTAGE: 1428
 Residential: Commercial/Type: _____
 Addition: _____ Carport/ _____ Porch/ _____
 Garage: _____ Patio: _____
 Barn: _____ Shed: _____ Other: _____
 MFG. HOME: _____ Year: _____
 VIN #: _____ Size: _____

P/V \$	Permit Fees:
<input type="checkbox"/> MECH	Permit Fee: \$ <u>1097.25</u>
<input type="checkbox"/> ELEC	Plan Check Fee: \$ <u>713.21</u>
<input type="checkbox"/> PLMB	Mobile Permit Fee: \$
	Other: \$
	SUBTOTAL: \$ <u>1810.46</u>
	Impact Fees: \$ <u>1575.00</u>
	Water/Sewer Utility Fee: \$
	Less Deposit \$ <u>400.00</u>
	BALANCE DUE: <u>2985.46</u> 1210.46

The Town of Dewey-Humboldt does NOT regulate deed restrictions. It is recommended that all applicants check to verify that CC & R's will not be violated by the applicant if this permit is issued.

This permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or performance of construction. I acknowledge that I make this statement under penalty of perjury.

Signature of Applicant _____ Date _____ Signature of Contractor or Authorized Agent _____ Date _____

FOR OFFICE USE ONLY Phone # _____

PLAN CHECK APPROVAL	DATE:	YES SEPTIC PERMIT #
		FLOOD CONTROL: DP:
		PW APPROVAL: CULVERT SIZE:
		FD SUBMITTAL: DATE:
		COMMENTS:
<u>20/30</u> Front	<u>7/33'</u> L-Side	<u>10/10'</u> R-Side
<u>25/48</u> Rear		
<u>21-10</u> Zoning	<u>12/02/09</u> Date	<u>March 2012</u> DATE PERMIT FINALED:

[Page intentionally left blank]



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 ▪ Fax 928-632-7365

TOWN COUNCIL REGULAR MEETING

March 20, 2012 – 6:30 Town Council Meeting Chambers

Agenda Item # 9.2 North Arizona Council of Governments Summer Youth Employment and Training Program Grant Application

To: Mayor and Town Council Members

From: Yvonne Kimball, Town Manager

Date submitted: March 13, 2012

Agenda Item: NACOG Summer Youth Employment and Training Program grant application

Recommended action: Acknowledge staff's intent to complete the application and proceed with submission.

Summary:

We recently were notified of a "summer intern" program through NACOG (letter attached). The program will enable the town to Train and work with 1 -3 young interns for 6 weeks during this summer. NACOG will recruit positions and assign them to the Town, directly pay wages and worker's compensation benefits. The Town is responsible to provide work environment, assign duties, train and monitor progress.

Town staff is pleased to learn of this opportunity. We have prepared to apply for two positions. One is a clerical position to be trained to assist the Town Clerk and the Finance Departments with filing, organizing, basic accounting and clerk duties. The other one is a community wide field position who will be trained to assist the Public Works and the Community Development Departments with right-of-way mowing and the Activity Center's summer kids program (we would consider this as part of the Town's community outreach activities. I have spoken to the Activity Center Manager, Karen Skinner; she would like some extra help). We have not quite finished the application forms yet, but we attached what we have so far. Your suggestions are important.

Staff believes that it is a beneficial program for many reasons. Needless to say, youth training and mentoring is part of our social responsibilities. In return, we can benefit from the work that interns provide. The deadline to apply is March 30. But we were told that due to the high demand, we need to apply soon to ensure consideration. Upon your acknowledgement, we would like to continue the grant application, finalize and submit the forms by March 22. Deni Thompson, Accountant, will be managing this grant.

Attachments: NACOG notification letter, draft application form



Northern Arizona Council of Governments

Economic Workforce Development Division

221 N Marina Street, Suite 201 — P.O. Box 2451 — Prescott, AZ 86302
PHONE (928) 778-1422 FAX (928) 778-1756

KENNETH J. SWEET
Executive Director
March 1, 2012

TERI DREW
Regional Director

Jane Fuller, HR Director
Town of Dewey-Humboldt
PO Box 69
Humboldt, AZ 86329

Dear Ms. Fuller:

Northern Arizona Council of Governments - Economic Workforce Development (NACOG-EWD) is pleased to announce our recruitment for the 2012 Summer Youth Employment and Training Program (SYETP). This worthwhile program provides temporary work assignments to youth of Yavapai County between the ages of 16-21 years old. As a summer youth sponsor employer, you will receive 100% wage subsidy for youth hired at your business/agency. This is your invitation to apply for youth employment positions. The following are the details for the youth employment program.

- SYETP is scheduled for six (6) weeks beginning Monday, June 4 and ending Monday, July 16, 2012.
- NACOG pays 100% of the wages, and worker's compensation.
- The closing date for application is March 30, 2012.

If you wish to participate in this year's Summer Youth Employment and Training Program, please complete the enclosed Proposal and Application and return to us no later than March 30, 2012. Positions are awarded based on the training provided by the employer. Summer Youth positions are limited this year, so please limit your requests to 1-3 total positions.

Thank you for your continued support of NACOG-EWD as we develop employment opportunities for the youth of Yavapai County. We value your interest. Please do not hesitate to contact Kris Mass, Executive Assistant at 928/778-1422 with any comments, questions or concerns you have regarding our program.

Sincerely,

Teri Drew
Regional Director
encl.

Find us on FACEBOOK at *Yavapai Workforce Connection*

NACOG – ECONOMIC WORKFORCE DEVELOPMENT NON- FINANCIAL WORKSITE AGREEMENT

SUMMER YOUTH (SYETP) PROGRAM

Work Experience is a subsidized work assignment within public or non-profit agencies or departments. The goal of Work Experience is to provide employment and training experience for participants in the Summer Youth Program administered by Northern Arizona Council of Governments - Economic Workforce Development (NACOG-EWD), hereinafter referred to as the Grantor. The Grantor and (Name of Agency) Town of Dewey-Humboldt have entered into an agreement for the provision of _____ job(s) for Work Experience.

- I. The Agency Worksite Assures:
- A. A Supervisor will direct and supervise the participant's job activities in accordance with the attached Job Description(s);
 - B. Job tasks will be sufficient to occupy assigned work hours;
 - C. Time and attendance records signed by the supervisor and participant will be completed on a daily basis;
 - D. That the Grantor's standards will be followed in the following areas;
 - 1. Work hours;
 - 2. Attendance and absences
 - 3. Health and safety standards (i.e. proper dress, protection, etc.)
 - 4. Equal Opportunity - Participants will not be denied benefits, discriminated against, or denied employment based on the race, color, religion, sex, national origin, age, handicap, or political affiliation or belief (Civil Rights Act of 1964, Title VI, V and VII, Public Law 88-352)
 - E. That there will be sufficient equipment and materials for participants to accomplish assigned tasks;
 - F. Compliance with other regulations binding the Grantor;
 - G. Each Work Experience site will be available for periodic review by appropriate Grantor Staff;
 - H. Participants in the program will not be employed in the construction, operation, or maintenance of that part of any facility, which is used for religious instruction or worship.
- II. The Grantor (NACOG- Economic Workforce Development) assures;
- A. NACOG will provide the worksite supervisors with training relative to all necessary standards and procedures that apply to this Worksite Agreement;
 - B. NACOG will maintain a grievance procedure for the prompt resolution of complaints from participants, sub grantees, and subcontractors regarding programs funded under the Workforce Investment Act.
 - C. NACOG will pay trainee for hours worked from **June 4, 2012** through **July 26, 2012**. The maximum number of hours the trainee will be paid is 240 hours. Hours in excess of this are payable by the worksite. Trainee will be paid only for hours worked up to 40 hours per week and will not be paid for overtime, sick time, vacation or holidays not worked.

Employer _____

Employer Authorized Signature

Date

928-632-7362

928-632-7365

Local Employer Contact/ Supervisor

Telephone Number

Fax Number

P.O. Box 69

2735 S. Hwy 69

Humboldt, Az 86329

Humboldt, Az 86329

Agency Mailing Address

Site Address

GRANTOR:

Approved by- Regional Director

Date

NACOG -Economic Workforce Development

Equal Opportunity employer and program. Auxiliary aids and services available upon request to individuals with disabilities.

NORTHERN ARIZONA COUNCIL OF GOVERNMENTS

ECONOMIC WORKFORCE DEVELOPMENT

JOB DESCRIPTION

Participant Name: _____

1. SUBCONTRACTOR/AGENCY INFORMATION: AMENDMENT # _____ EFFECTIVE DATE: 6/4/2012
 NAME: Town of Dewey-Humboldt PHONE: 928-632-7362
 ADDRESS: P.O. Box 69, 2735 S. Hwy 69
 CITY: Humboldt, STATE: AZ ZIP: 86329
 REQUESTED BY (AGENCY REPRESENTATIVE): Deni Thompson TITLE: Accountant

2. JOB INFORMATION:
 JOB TITLE: Summer Intern #1 + #2
 TOTAL PARTICIPANTS REQUESTED 2 DURATION: FROM: 6/4/12 TO: 7/16/12
 PERSON RESPONSIBLE FOR TRAINING: Town Clerk, Admin Asst DEPARTMENT: _____
 WORK HOURS: FROM: 8 AM TO: 5 PM * Accountant
 DAYS PER WEEK: 5

3. TITLE (SPECIFY): 1- _____

4. PROGRAM (SPECIFY) SYETP _____

5. WAGE INFORMATION: Defined by Prog

6. APPLICABLE BENEFITS:

PAYRATE: \$ _____ Per Hour

FICA

CHECK ISSUED BY: NACOG

Workers Comp

PAYROLL FREQUENCY: Bi-Weekly

Workers Comp Code: _____

O'Net CODE: _____

7. JOB DESCRIPTION:

MINIMUM QUALIFICATIONS/PRECONDITIONS (include licenses, etc. needed):

See attached

8. DUTIES OF POSITION: See attached - Interns #1 + #2 % OF TIME TRNG HOURS

DUTY	% OF TIME	TRNG HOURS
DUTY I		
DUTY II		
DUTY III		
DUTY IV		
DUTY V		
DUTY VI		
DUTY VII		
DUTY VIII		
DUTY IX		
DUTY X		

(turn page over for balance of application)

9. LEARNING OBJECTIVES/TRAINING PLAN:

*#1 - (1st Priority)
see attached page - Intern Work Plan #2 (2nd Priority)*

DUTY	SKILL AND/OR EQUIPMENT	TRAINING METHODOLOGY	TRAINER	PERFORMANCE STANDARD	LEARNING OBJECTIVE: OBSERVABLE ACTION/CRITERIA/CONDITIONS
I		Show and observe		Satisfactory performance as determined by trainer	
II					
III					
IV					
V					
VI					
VII					
VIII					
IX					
X					

Upon completion of Training Plan, participant will be issued an Occupational Skills Certificate to document attainment of the objectives outlined in this Memorandum of Agreement.

FOR OFFICE USE ONLY

10. AUTHORIZATION:

SIGNATURE _____

DATE: _____

11. INFORMATION:

NEW REFERRAL

REFILL REFERRAL

12. CODES:

SUB: _____

CONTRACT: _____

8. **DUTIES OF POSITION (1st priority):**

Intern Work Plan #1 – “Show and observe” basic operations and activities in a professional environment in relationship to employment in Municipal Government

Duty I: Building Permits

% of time = 20% **Training Hours = 4-8 depending on candidate**

1. Sort all by parcel (any over 1 year finalized)
2. Update Summary page of contents of Building Permit boxes
3. Renumber boxes
4. Run monthly reports on Blackbear (new permits issued, permits to expire, etc.)
5. Print Certificate of Occupancies from Shared file and insert into appropriate parcel file.
6. Pull plans from the boxes once they hit 3 months after finalized (residential and signs only).

Duty II: Records

% of time = 20% **Training Hours = 4-8 depending on candidate**

1. Fill out records inventory forms for each department.
2. Assist Mandi with sorting the “finalized permits” box and the “in process” box using retention schedule to organize by type, retention period and destruction date.
3. After Laser-fiche set up with retention periods, scan the building permits and supporting docs that are permanent; scanning minutes/agendas.

Duty III: Clerk

% of time = 20% **Training Hours = 4-8 depending on candidate**

1. Cut out newspaper articles.
2. Post agendas to crier boards.
3. Help with newsletter.
4. Field calls.
5. Help with copies and filing.
6. Election packets – organizing (new forms/materials) and printing.
7. Organized four drawer file cabinets in Clerk’s office.

Duty IV: Accounts Payable

% of time = 15% **Training Hours = 4-8 depending on candidate**

1. Update Accounts Payable files FY2011-2012 to Prior year in filing cabinet.
2. Prepare new Accounts Payable folders for FY2012-2013.
3. Sort and file paid Invoices in the appropriate current year files.
4. Assist in assembly of weekly Accounts Payable documents and prepare for payment by and under the direction of the accountant.

Duty V: Organization

% of time – 15% **Training Hours = 4-8 depending on candidate**

1. Show and Observe the process of file maintenance of non-personnel documents.
2. Re-organize Journal Entry files from year end and prepare new folders for FY2012-2013.
3. Re-organize all other files with the direction of the accountant in preparation for the new-year.

Duty VI: Training/Skill advancement

% of time = 10% **Training Hours = 4-8 depending on candidate**

1. Learn basic knowledge of Microsoft Word in preparation of correspondence and other documents as needed (reviewed by supervisor).
2. Learn basic knowledge of Microsoft Excel in preparation of simple spread sheets as needed.
3. Assist as Supervisor as available with organization of year end reports for Year-end closing.

9. LEARNING OBJECTIVES/TRAINING PLAN:

INTERN WORK PLAN #1 - 1ST PRIORITY

DUTY	SKILL AND/OR EQUIPMENT	TRAINING METHODOLOGY	TRAINER	PERFORMANCE STANDARD	LEARNING OBJECTIVE:
I - Building Permits	Copier, file cabinets, filing, sorting	Show and observe	Admin Asst & Town Clerk	Satisfactory performance as determined by trainer	Maintain files & docs in relation to control of permits & Records
II - Records	Inventory forms, sort permit, organize files	Show and observe	Admin Asst & Town Clerk	Satisfactory performance as determined by trainer	Learn skills in doc stroage & forms in relation to Town Clerk
III - Clerk	clip articles, newsletter, phone, copy & file	Show and observe	Admin Asst & Town Clerk	Satisfactory performance as determined by trainer	Gain knowledge working with and providing info for the public and elections
IV - Accounts Payable	Learn Acct Pay process, filing AP	Show and observe	Accountant	Satisfactory performance as determined by trainer	Learn the Accounts Payable Process
V - Organization	Oganize and update files related to JE's and other doc	Show and observe	Accountant	Satisfactory performance as determined by trainer	Learn the process of maintaining current files and records
VI - Training & Skill Advancement	Learn Software skills related to Word and Excell	Show and observe	Accountant	Satisfactory performance as determined by trainer	Learn or advance skills in Microsoft software related to use in this environment

8. DUTIES OF POSITION:

Intern Work Plan #2 – “Show and observe” basic operations and activities in a professional environment in relationship to employment in Municipal Government

Duty I: Light Maintenance Worker

% of time = 50% Training Hours =

Light mowing and grounds cleanup

Duty II: Community Outreach

% of time = 50% Training Hours =

- 1. Library – help with summer programs and activities at the Library**
- 2. Activity Center – help with summer programs and activities at the Activity Center**
- 3.**

9. LEARNING OBJECTIVES/TRAINING PLAN:

INTERN WORK PLAN #2

DUTY	SKILL AND/OR EQUIPMENT	TRAINING METHODOLOGY	TRAINER	PERFORMANCE STANDARD	LEARNING OBJECTIVE:
I - Light Maintenance Worker		Show and observe		Satisfactory performance as determined by trainer	
II - Community Outreach	Library & Activity Center	Show and observe		Satisfactory performance as determined by trainer	
III -		Show and observe		Satisfactory performance as determined by trainer	
IV -		Show and observe		Satisfactory performance as determined by trainer	
V -		Show and observe		Satisfactory performance as determined by trainer	
VI -		Show and observe		Satisfactory performance as determined by trainer	