

**SPECIAL STUDY SESSION MEETING NOTICE
TOWN COUNCIL OF DEWEY-HUMBOLDT
Tuesday, August 13, 2013, 2:00 P.M.**

**COUNCIL SPECIAL STUDY SESSION MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Town Council are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Council believes that the meeting be a safe place for people to speak. With this in mind, the Council asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Council may vote to go into Executive Session for legal advice regarding any matter on the open agenda pursuant to A.R.S. 38-431.03 (A) (3), which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda. Agenda items may be taken out of order. Please turn off all cell phones. The Council meeting may be broadcast via live streaming video on the internet in both audio and visual formats. One or more members of the Council may attend either in person or by telephone, video or internet conferencing. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Council Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the Council Meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. Call To Order.

2. Roll Call.

2.1. Town Council. Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan.

3. Study Agenda. No legal action to be taken.

3.1. Code of Conduct/Ethics progress on modifications made.

3.2. Councilmember Hamilton's list of "Road Review" questions for answers.

4. Special Session. Legal Action can be taken.

4.1. Multi-Year Road Maintenance Plan. Continuation from May 21's council budget discussion.

4.2. Council's Priority list for the Planning and Zoning Commission.

5. Comments from the Public. The Council wishes to hear from Citizens at each meeting. Those wishing to address the Council need not request permission or give notice in advance. For the official record, individuals are asked to state their name. Public comments may appear on any video or audio record of this meeting. Please direct your comments to the Council. Individuals may address the Council on any issue within its jurisdiction. At the conclusion of Comments from the Public, Council members may respond to criticism made by those who have addressed the public body, may ask Town staff to review a matter, or may ask that a matter be put on a future agenda; however, Council members are forbidden by law from discussing or taking legal action on matters raised during the Comments from the Public unless the matters are properly noticed for discussion and legal action. The total time for Public Comment is **3** minutes per person. The audience is asked to please be courteous and silent while others are speaking.

6. Adjourn.

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For Your Information:

Next Town Council Meeting: Tuesday, August 20, 2013, at 6:30 p.m.

Next Planning & Zoning Commission Meeting: Thursday, September 5, 2013, at 6:00 p.m.

Next Town Council Work Session: Tuesday, September 10, 2013, at 2:00 p.m.

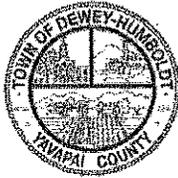
If you would like to receive Town Council agendas via email, please sign up at AgendaList@dhaz.gov and type Subscribe in the subject line, or call 928-632-7362 and speak with Judy Morgan, Town Clerk.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2013, at ____ p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.



TOWN OF DEWEY-HUMBOLDT
P.O. BOX 69
HUMBOLDT, AZ 86329
Phone 928-632-8562 • Fax 928-632-7365

COUNCIL AGENDA ACTION REQUEST FORM

Meeting Type: Regular Special Work Session

Meeting Date: TUESDAY 6-18-2013

Date of Request: 6-11-2013

Requesting: Action Discussion or Report Only

Type of Action: Routine/Consent Agenda Regular

Agenda Item Text (a brief description for placement on the agenda; please be exact as this will be the wording used for the agenda):

TO GIVE STAFF A LIST OF QUESTIONS TO ACCOMPLISH
A COMPLETE REVIEW OF OUR ROAD POLICY

Purpose and Background Information (Detail of requested action).

SEE ATTACHED SHEET FOR MY LIST OF QUESTIONS. FEEL
FREE TO ADD MORE QUESTIONS. AFTER STAFF DOES THE
RESEARCH THEY WILL BRING IT BACK AT A FUTURE WORK SESSION.

Staff Recommendation(s): _____

Budgeted Amount: _____

List All Attachments: _____

Type of Presentation: _____

Special Equipment needed: Laptop Remote Microphone
 Overhead Projector Other: _____

Contact Person: JACK HAMILTON

Note: Per Town Code §30.105(D): Any new item will be placed under "New Business" for the council to determine its disposition. It can be acted upon at that meeting, sent to staff for more work, sent to the appropriate board or commission, set for a work session or tabled for a future date, etc.

Roads Review Questions

What is the criteria for determining what roads are collector roads?

List the collector roads, or better yet show them on a map if possible.

Do these roads need the same level of maintenance that the other black top roads need?

What is the level of service needed for both types of road?

What is the town going to do with the road millings from the state? Where will it be used?

What flood control projects should the town do next if we get more money from flood control?

Since we are not going to be spending so much rental fee after we get a dump truck where should that money go?

Look at all actual costs spent on roads in the last year to see if we need to allot more or less money to each line item on the 5 year road plan.

Once we start chip sealing roads will we have to keep fog sealing as much road as we do now?

Evaluate how much time Mr. Todd Hamilton is spending on doing other town work like maintaining the park.

Check to see how much time is needed to fulfill the necessary maintenance. How much time that ED Hanks spends out in the field helping Todd? Does it leave him enough time to do his other duties? These questions are designed to see if we need more or less staffing in the future.

How much time is spent looking for grant money if any and how the department addresses the problem?

How much outside engineering was required last year and for what projects?

Do the employees need special training in any areas and if so what areas?

Would it help if employees got different licenses to operate other equipment?

Do we need more road equipment?

Do we need more room to store town equipment?

What other projects would staff like to see done on the roads?

Is there any immediate safety concerns about any of the roads?

List the priority of repair for collector roads and other roads?

Do we need to bring the dirt roads up to a better standard by putting more base down so they become more grade able?

Staff should list any other road concerns that you think that Council should address.

Old Black Canyon Highway will be put on a separate agenda for discussion in the near future.

Jack Hamilton

Roads Review Questions

- 1 What is the criteria for determining what roads are collector roads?
 - 2 List the collector roads, or better yet show them on a map if possible.
 - 3 Do these roads need the same level of maintenance that the other black top roads need?
 - 4 What is the level of service needed for both types of road?
 - 5 What is the town going to do with the road millings from the state? Where will it be used?
 - 6 What flood control projects should the town do next if we get more money from flood control?
 - 7 Since we are not going to be spending so much rental fee after we get a dump truck where should that money go?
 - 8 Look at all actual costs spent on roads in the last year to see if we need to allot more or less money to each line item on the 5 year road plan.
 - 9 Once we start chip sealing roads will we have to keep fog sealing as much road as we do now?
 - 10 Evaluate how much time Mr. Todd Hamilton is spending on doing other town work like maintaining the park.
 - 11 Check to see how much time is needed to fulfill the necessary maintenance. How much time that ED Hanks spends out in the field helping Todd? Does it leave him enough time to do his other duties? These questions are designed to see if we need more or less staffing in the future.
 - 12 How much time is spent looking for grant money if any and how the department addresses the problem?
 - 13 How much outside engineering was required last year and for what projects?
 - 14 Do the employees need special training in any areas and if so what areas?
 - 15 Would it help if employees got different licenses to operate other equipment?
 - 16 Do we need more road equipment?
 - 17 Do we need more room to store town equipment?
 - 18 What other projects would staff like to see done on the roads?
 - 19 Is there any immediate safety concerns about any of the roads?
 - 20 List the priority of repair for collector roads and other roads?
 - 21 Do we need to bring the dirt roads up to a better standard by putting more base down so they become more grade able?
 - 22 Staff should list any other road concerns that you think that Council should address.
- New
- 23 What causes wash boarding on gravel roads and what can be done to prevent it?
 - 24 How many low water crossings does Dewey Humboldt have?
 - 25 What are the pros and cons of paving low water crossings?
 - 26 How does fog sealing protect the road and how long does it last?
 - 27 How does crack sealing prolong the life of the road?
 - 28 Is there any advantage to double chip sealing?
 - 29 Would adding millings to an existing black top road help or hurt that road??

Jack Hamilton

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Town of Dewey-Humboldt

Multi-year Road Maintenance Plan

FY 11/12 ~ FY 17/18

By: Ed Hanks, Public Works Supervisor

July 2013

Rebuild/Improve Roads

Road Name and Location	Recommended Improvements
1 Gladstone Rd. E of Golden View Dr.	add culvert where needed rebuild ditch and roadbed
2 Golden View and McCabe	Improve drainage and rebuild Road shoulders
3 Antelope Way east of Sierra	Add culvert or improve Low Water Crossing, rebuild roadbed
4 Deer Pass East of Sierra Dr.	Add Culvert, Improve road bed
5 Ridge Way West of Foothills Dr.	add culvert where needed rebuild ditch and roadbed
6 Pony Pl. South of Kachina	Improve drainage and Low Water Crossing
7 Rancho Pl. and Lazy River Dr	add culvert where needed rebuild ditch and roadbed
8 Lazy River Dr. West of Rancho Pl.	Improve drainage and Low Water Crossing
9 Lazy River Dr. and Mingus Mountain Ln.	Add culvert or improve Low Water Crossing
10 Green Valley Way and Agua Fria Ln.	add culvert where needed rebuild ditch and roadbed
11 Kloss Ave. and Hill St.	add culvert where needed rebuild ditch
12 Deer Path East of Dewey Rd	Improve drainage and rebuild Roadbed
13 Antelope Dr.South of Kachina Pl. ✕	add culvert where needed rebuild ditch
14 Pony Pl. and Valley High Dr.	Improve Drainage and add culvert
15 E. Kathy Ln	Rebuild ditches and shoulder(North Side)
16 Nancy Ln.	Improve drainage and Low Water Crossing
17 Janet Way	Improve drainage and Low Water Crossing
18 Wicklow and Cranberry	add culverts where needed rebuild ditch and roadbed
19 Smoki Trail east of acoma	Improve drainage and rebuild Road shoulders
20 Piute Rd. South of Smoki Trail	Improve drainage and Low Water Crossing
21 Piute Rd and Marilyn Ln.	add culvert where needed rebuild ditch
22 Smoki Trail East of Piute Rd.	Rebuild Road Shoulders add erodin control
23 S. Hopi Trail.	Improve low water crossing
24 Acoma Trail North of Hopi Trail	Improve drainage and rebuild Road shoulders
25 Yavapai Dr. East of Antelope	add culvert where needed rebuild ditch and roadbed
26 Dewey Rd. and Kachina ✕	Replace Culvert at Intersection

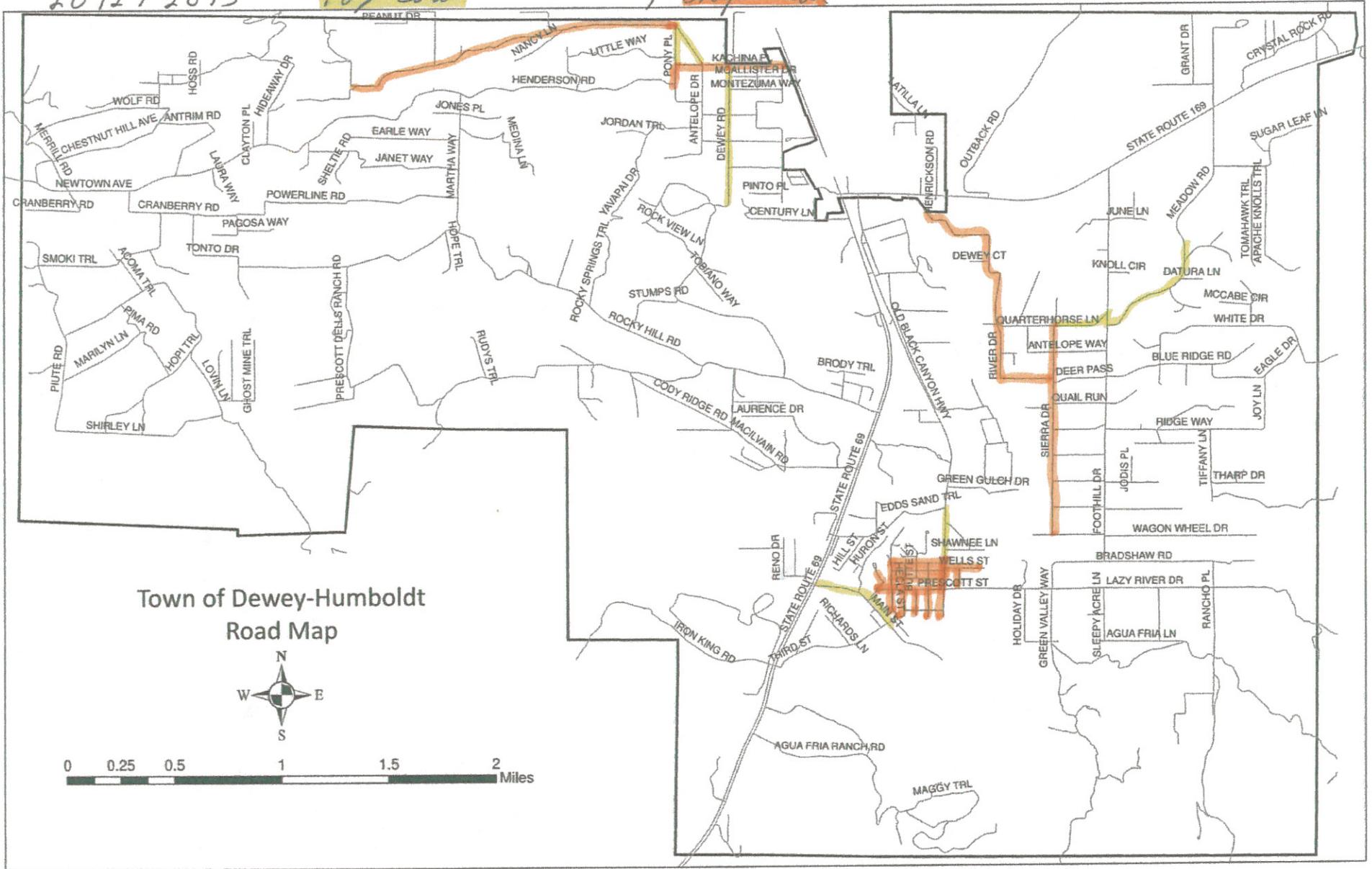
6 Year Maintenance Plan/Schedule All Roads Including Rebuilds

Year		Crack Sealed	Fog Coated	Chip Sealed	Budgeted Cost	All or Partial Rebuilds	West side of 69	East side Of 69	Total Miles
2012/2013	Roads Crack sealed. Fog coated and Chip Sealed								
	Main Street From Hwy 69 To End - .40 Miles	0.40	0.40		\$ 165,000.00			x	
	Old Black canyon Highway - .23 Miles	0.23	0.23					x	
	Quarter Horse Lane(from Foothills to Sierra Drive)- .28 Miles		0.28					x	
	Meadow Road(from Foothills to Dirt transition) - .59 Miles	0.59	0.59					x	
	Kachina Place(from Horseshoe to Pony Place)- .23 Miles		0.23				x		
	Pony Place(Kachina to Horseshoe) - .20 Miles		0.20				x		
	Dewey Rd(from Kachina Place to dirt Transition)-.68	0.68	0.68				x		
	Sierra Drive - 1.00 Miles			1.00				x	
	River Road (from Hwy 169 to Deer Pass) - 1.47 Miles			1.47				x	
	Kachina to Horseshoe to pony to Henderson .60Miles			0.60			x		
	Kachina Road from Pony to End - 1.60 Miles			1.60			x		
	Sub-TOTALS	1.90	2.61	4.67			3.31	3.97	7.28
CDBG	E. Mccabe Street - .25 Miles			0.25				x	
Grant	E. Phoenix Street -.25 Miles			0.25				x	
	E. Prescott Street - .32 Miles			0.32				x	
	S. Azurite Street - .14 Miles			0.14				x	
	S. Dana Street - .25 Miles			0.25				x	
	S. Butte Street - .20 Miles			0.2				x	
	S. Calumet Street - .25 Miles			0.25				x	
	S. Hecla Street - .26 Miles			0.26				x	
	S. Jones street - .10 Miles			0.1				x	
	E. Wells Street - .18 Miles			0.18				x	
	S. Old Black Canyon Hwy -(from E. Prescott street to E. commanche Trail)- .34 Miles			0.16				x	
	S. third street(from main to Calumet) .09 Miles			0.09				x	
	Sub-Totals	0	0	2.45			0	2.45	2.63
	Totals	1.9	2.61	7.12			3.31	6.42	9.91

2012/2013

Fog Coat

Chip Seal



Town of Dewey-Humboldt Road Map



0 0.25 0.5 1 1.5 2 Miles

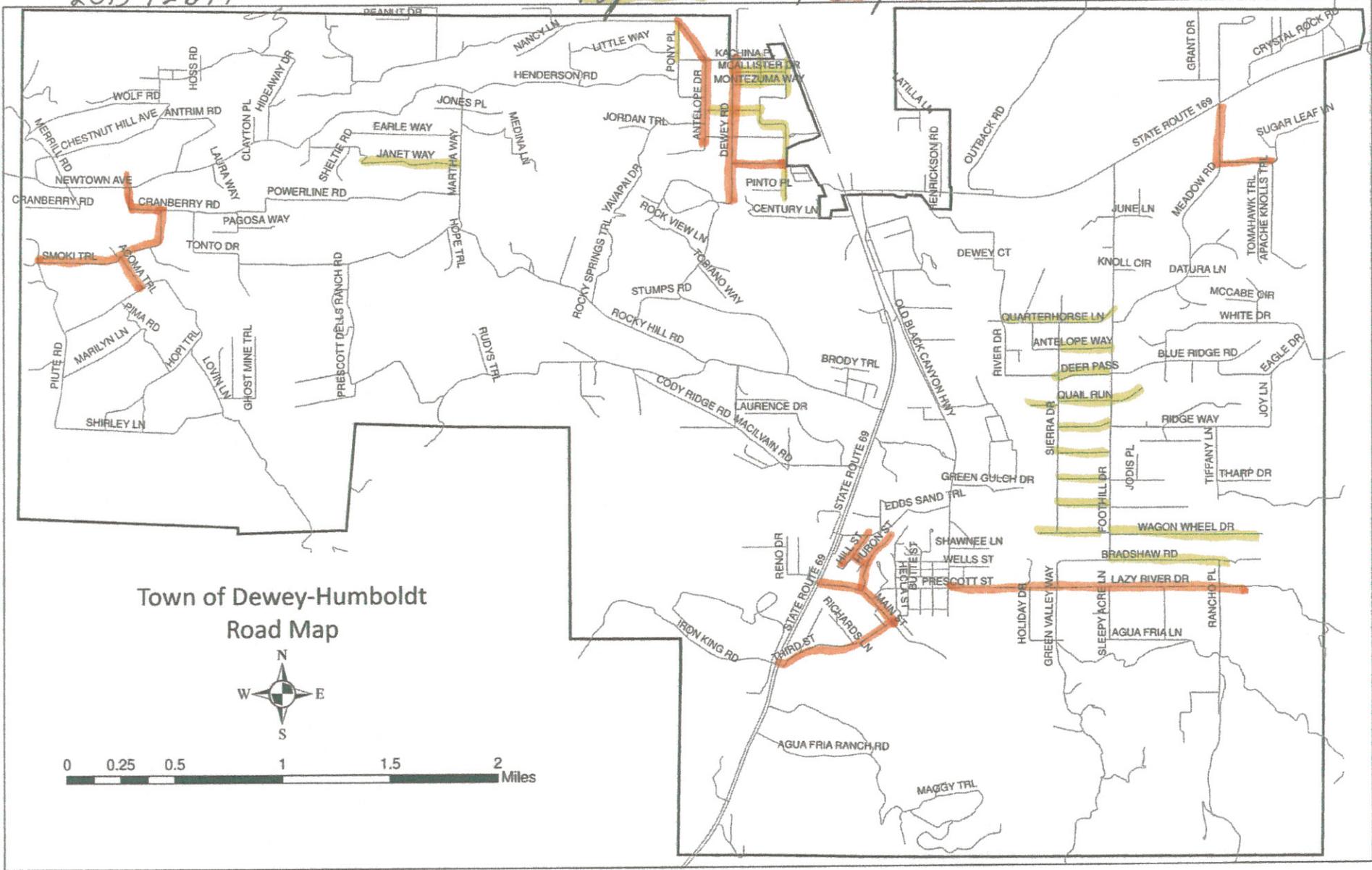
6 Year Maintenance Plan/Schedule All Roads Including Rebuilds

Year		Crack Sealed	Fog Coated	Chip Sealed	Budgeted Cost	All or Partial Rebuilds	West side of 69	East side Of 69	Total Miles
2013/2014	Roads Crack sealed. Fog coated and Chip Sealed								
	S. Wicklow Place - .10 Miles			0.10		x	x		
	E. Cranberry Drive - .15 Miles			0.15		x	x		
	S. Acoma Trail - .17 Miles			0.17		x	x		
	E. Smoki Trail - .75 Miles			0.75		x	x		
	Dewey Rd. - .68Miles			0.68		X	x		
	E. Lazy River Drive(From Old Black canyon to End) - 1.30 Miles			1.30		x		x	
	Antelope Dr. - .42			0.42		x	x		
	S. Third street(from Hwy69 to Main) .56 miles			0.56				x	
	Clear View Dr.			0.28				x	
	Tanya Dlvd.			0.24				x	
	Deer Path			0.25		x	x		
	Main Street From Hwy 69 To End - .40 Miles			0.40				x	
	E. Kloss Ave. - .15Miles			0.15		x		x	
	E. Humboldt St. - .08Miles			0.08				x	
	S. Huron St. - .32Miles			0.32				x	
	S. Hill St. - .20Miles			0.20				x	
	Kachina Pl. - .29 (Between Horseshoe and Pony)			0.29			x		
								x	
	Quarterhorse Ln. - .52Miles		0.52					x	
	E. Antelope Way.25Miles		0.25					x	
	E. Deer Pass - .26Miles		0.26					x	
	E. Quail Run - .25Miles		0.25					x	
	E. Ridge Way - .25Miles		0.25					x	
	e. Glenn Dr. - .25miles		0.25					x	
	E. Henderson Rd. - .25Miles		0.25					x	
	E. Quail Court - .12Miles		0.12					x	
	E. Crest Circle - .16Miles		0.16					x	
	Wagon Wheel Dr. - .51Miles		0.50					x	
	E. Bradshaw Rd(Foothills to Rancho Pl.) - .50Miles		0.50					x	
	Lotsa View Ln. - .25Miles		0.25				x		

2013 / 2014

Fog Coat

chip Seal



Town of Dewey-Humboldt Road Map

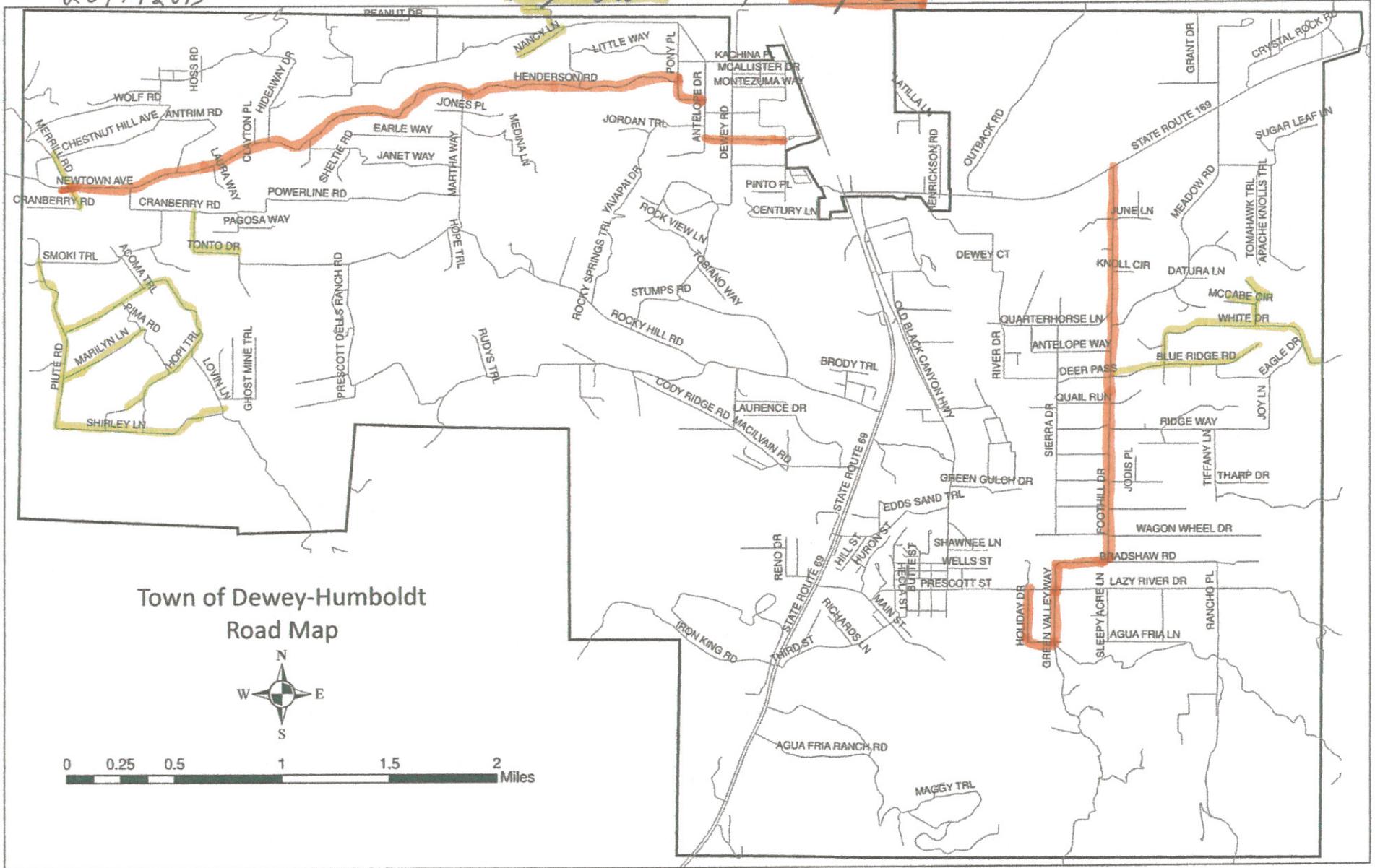


0 0.25 0.5 1 1.5 2 Miles

2014/2015

Fog Coat

Chip Seal



Town of Dewey-Humboldt Road Map

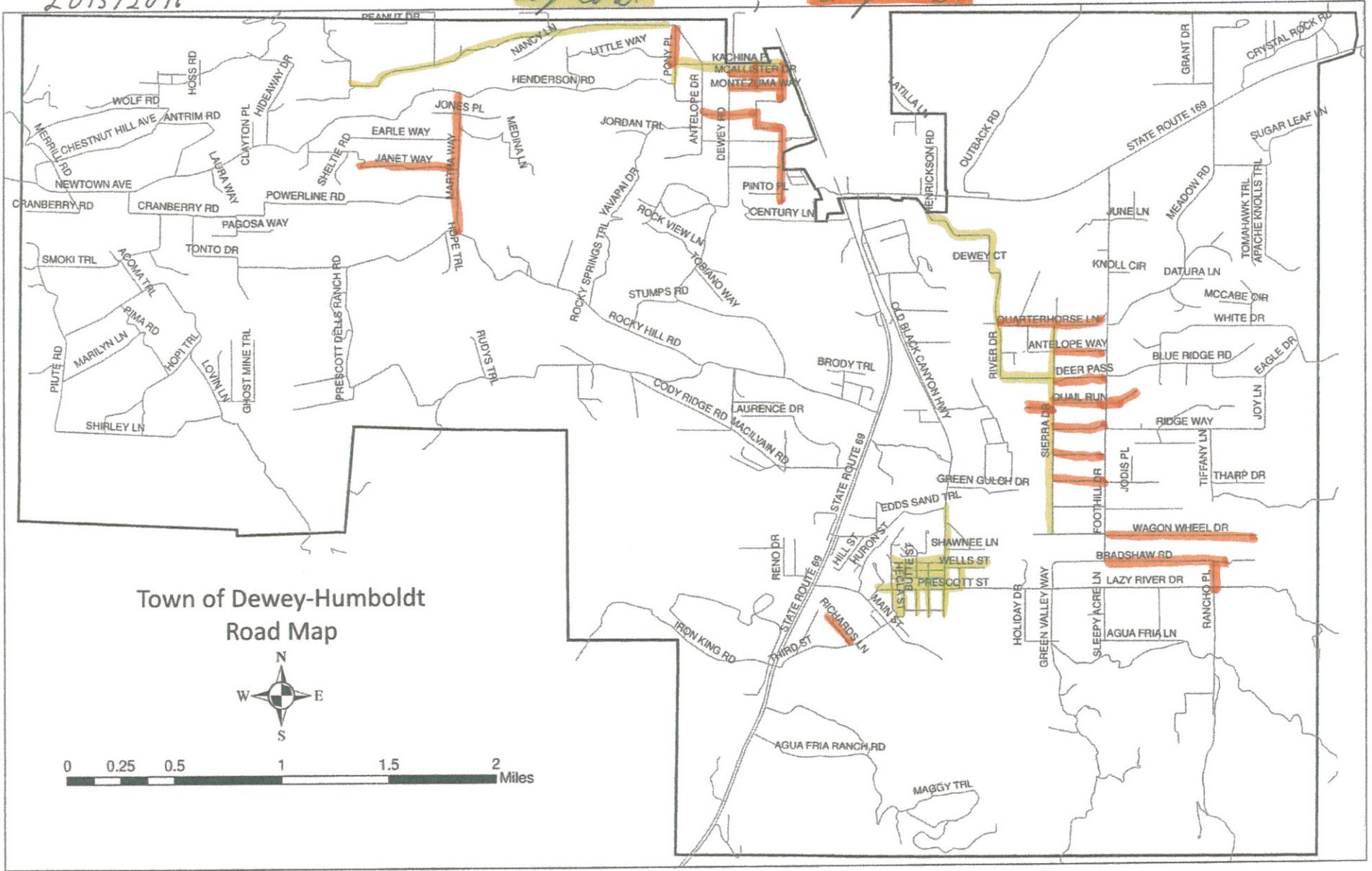
6 Year Maintenance Plan/Schedule All Roads Including Rebuilds

Year		Crack Sealed	Fog Coated	Chip Sealed	Budgeted Cost	All or Partial Rebuilds	West side of 69	East side Of 69	Total Miles
2015/2016	Roads Crack sealed. Fog coated and Chip Sealed								
	Quarterhorse Ln. - .52Miles			0.52				X	
	E. Antelope Way.25Miles			0.25		X		X	
	E. Deer Pass - .26Miles			0.26				X	
	E. Quail Run - .25Miles			0.25				X	
	E. Ridge Way - .25Miles			0.25		X		X	
	e. Glenn Dr. - .25miles			0.25				X	
	E. Henderson Rd. - .25Miles			0.25				X	
	E. Quail Court - .12Miles			0.12				X	
	E. Crest Circle - .16Miles			0.16				X	
	Wagon Wheel Dr. - .51Miles			0.50				X	
	E. Bradshaw Rd(Foothills to Rancho Pl.) - .50Miles			0.50				X	
	Martha Way - .60Miles			0.60			X		
	Graham Way - .11Miles			0.11			X		
	E. Janet Way - .46Miles			0.46		X	X		
	E. Mcallister Dr. - .25Miles			0.25			X		
	E. Montezuma Way - .25Miles			0.25			X		
	Manzanita Blvd and E. Indian Hills Dr. S. - .68Miles			0.68		X	X		
	E. Indian Hills Dr. North - .25miles			0.25			X		
	Richards Ln. - .15			0.15				X	
	Rancho Place - .12Miles			0.12		X		X	
	S. Pony Pl.(from Kachins to Horseshoe) - .19Miles			0.19		X	X		
	Sierra Drive - 1.00 Miles		1.00					X	
	River Road (from Hway 169 to Deer Pass) - 1.47 Miles		1.47					X	
	Kachina to Horseshoe to pony to Henderson .60Miles		0.60				X		
	Kachina Road from Pony to End - 1.60 Miles		1.60				X		
	E. Mccabe Street - .25 Miles		0.25					X	
	E. Phoenix Street -.25 Miles		0.25					X	
	E. Prescott Street - .32 Miles		0.32					X	
	S. Azurite Street - .14 Miles		0.14					X	
	S. Dana Street - .25 Miles		0.25					X	
	S. Butte Street - .20 Miles		0.20					X	

2015/2016

Fog Coat

Chip Seal



Town of Dewey-Humboldt Road Map



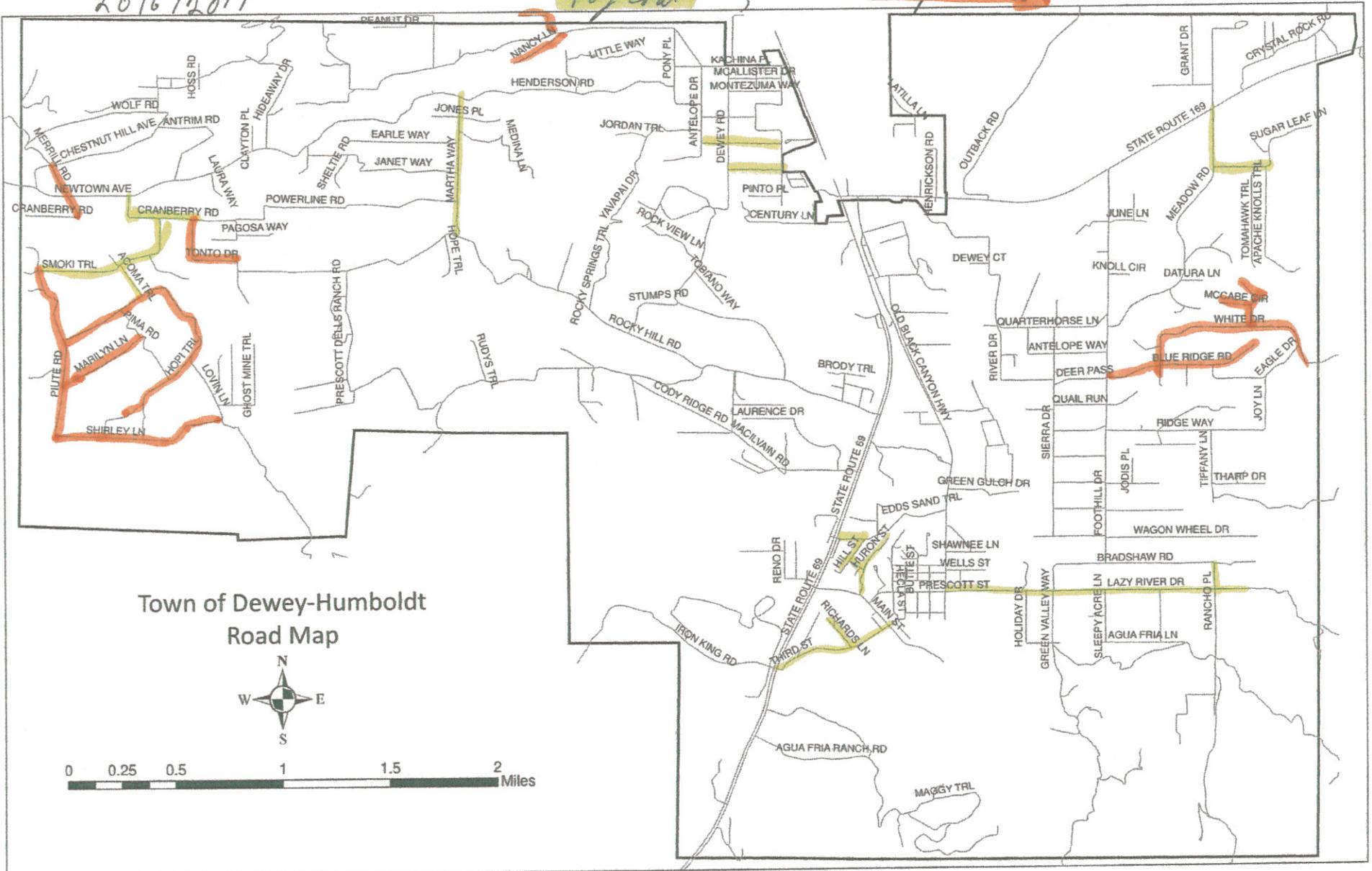
6 Year Maintenance Plan/Schedule All Roads Including Rebuilds

Year		Crack Sealed	Fog Coated	Chip Sealed	Budgeted Cost	All or Parcial Rebuilds	West side of 69	East side Of 69	Total Miles
2016/2017	Roads Crack sealed. Fog coated and Chip Sealed								
	Merrill Rd. - .27Miles			0.27			X		
	S. Piute Rd. - .83Miles			0.83		X	X		
	East Hopi Trail - .42Miles			0.42			X		
	South Hopi trail - .86Miles			0.86		X	X		
	E. Marilyn Ln. - .42Miles			0.42			X		
	E. Shirley Ln. - .80Miles			0.80			X		
	Tonto Dr. - .37Miles			0.37			X		
	E. White Dr. - 1.00Miles			1.00				X	
	S. Golden View Dr. - .15Miles			0.15		X			
	S. Gladstone Ave. - .14Miles			0.14		X		X	
	E. Mccabe Circle - .15Miles			0.15				X	
	Blue Ridge Rd. - .73Miles			0.73				X	
	Nancy Ln. - .16			0.16		X	X		
	Kathy Ln. - .23Miles			0.23		X	X		
	S. Wicklow Place - .10 Miles		0.10				X		
	E. Cranberry Drive - .15 Miles		0.15				X		
	S. Acoma Trail - .17 Miles		0.17				X		
	E. Smoki Trail - .75 Miles		0.75				X		
	Martha Way - .60Miles		0.60				X		
	E. Lazy River Drive(From Old Black canyon to End) - 1.30 Miles		1.30					X	
	Rancho Pl. - .12Miles		0.12					X	
	S. Third street(from Hwy69 to Main) .56 miles		0.56					X	
	Clear View Dr.		0.28					X	
	Tanya Dlvd.		0.24					X	
	Deer Path		0.25				X		
	Main Street From Hwy 69 To End - .40 Miles		0.40					X	
	E. Kloss Ave. - .15Miles		0.15					X	
	E. Humboldt St. - .08Miles		0.08					X	
	S. Huron St. - .32Miles		0.32					X	
	S. Hill St. - .20Miles		0.20					X	

2016/2017

Fog Coat

Chip Seal



6 Year Maintenance Plan/Schedule All Roads Including Rebuilds

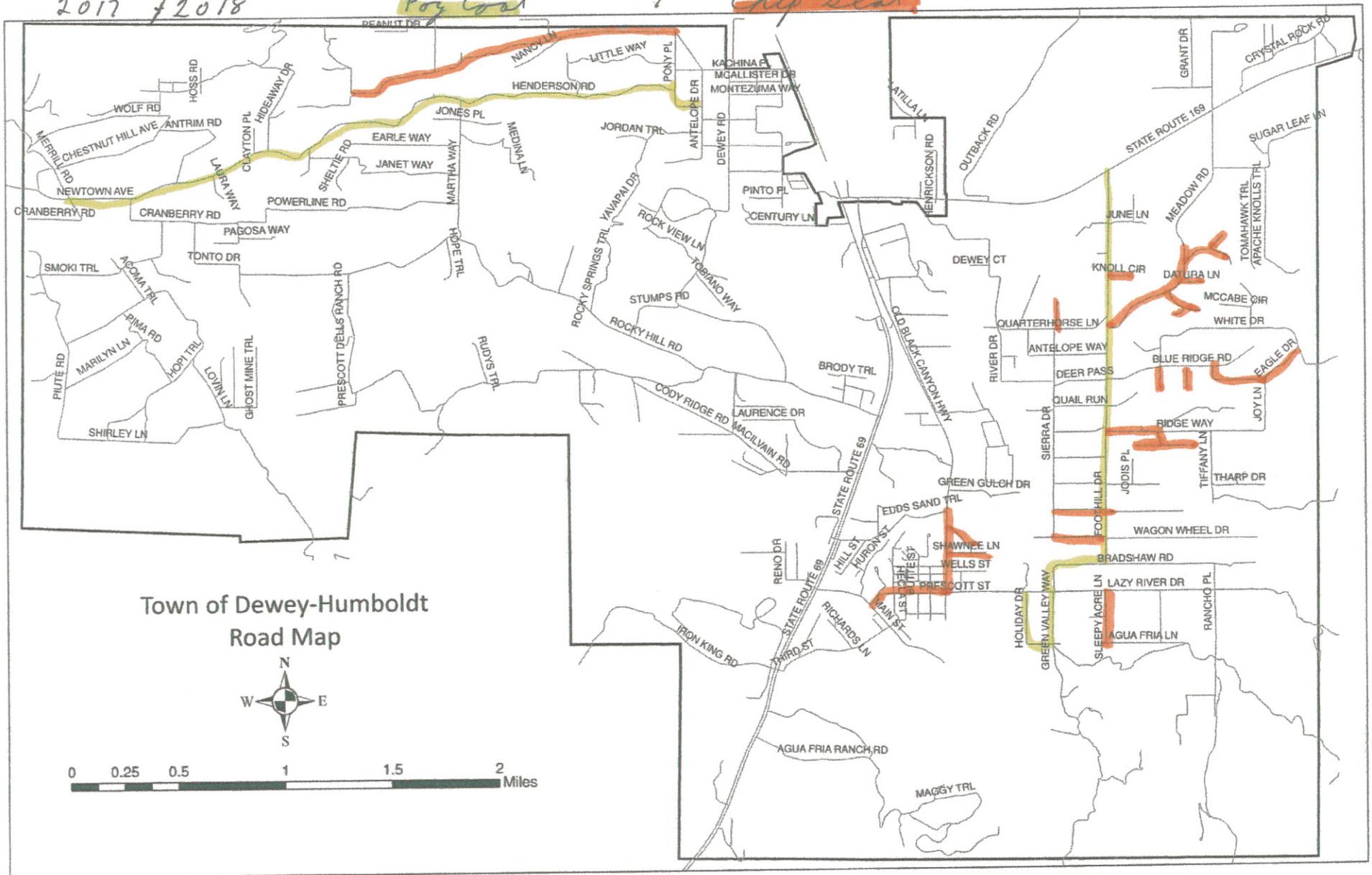
Year		Crack Sealed	Fog Coated	Chip Sealed	Budgeted Cost	All or Parcial Rebuilds	West side of 69	East side Of 69	Total Miles
2017/2018	Roads Crack sealed. Fog coated and Chip Sealed								
	E. Meadow Rd. - .59Miles			0.59				X	
	E. Meadow Ranch Pl. - .22Miles			0.22				X	
	S. Meadow Ranch Ln. - .09Miles			0.09				X	
	E. Datura Ln. - .10Miles			0.10				X	
	S. Cherry Siding Ln. - .18Miles			0.18				X	
	E. Sunhill Trl. - .06Miles			0.06				X	
	E. Knoll Circle - .09Miles			0.09				X	
	S. Cherry Circle - .13Miles			0.13				X	
	E. Ridge Way - .23Miles			0.23				X	
	S. Pony Way - .06Miles			0.06				X	
	E. Mustang Way - .30Miles			0.30				X	
	Prescott Rd.(Main to Old Black Canyon) - .36Miles			0.36				X	
	OldBlack canyon Highway(Prescott to Edds Sand Trail) - .37 Miles			0.37				X	
	Lotsa View Ln. - .25			0.25				X	
	S. White Circle - .08Mile			0.08				X	
	S.Edwards Dr. - .10Mile			0.10				X	
	E. Eagle Dr. - .52Mile			0.52				X	
	E. Commanche Trail - .18Mile			0.18				X	
	E. Shawnee Ln. -.18Mile			0.18				X	
	Trails End - .33Mile			0.33				X	
	Sleepy Acres Ln. - .25Miles			0.25				X	
	KachinaRd.(Pony to End)1.60Miles			1.60			X		
	E. Henderson Road(From Pony to Merrill)3.06 Miles		3.06				X		
	Foothills road(from Hwy169 to E. Bradshaw3 Road) 1.87 Miles		1.87					X	
	Green Valley(From Lazy River to End) - .25Miles		0.25					X	
	Agua Fria Ln.(from Green Valley to Holiday Dr.) - .12Miles		0.12					X	
	Holiday Dr.(Lazy River to Agua Fria Ln.) - .25Miles		0.25					X	
	Antelope Dr. - .43Miles		0.43				X		
	Pony Dr.(from Henderson to Antelope)		0.21				X		

**6 Year Maintenance Plan/Schedule
All Roads Including Rebuilds**

Year		Crack Sealed	Fog Coated	Chip Sealed	Budgeted Cost	All or Partial Rebuilds	West side of 69	East side Of 69	Total Miles
2017/2018	Roads Crack sealed. Fog coated and Chip Sealed								
	Green Valley (From Lazy River to Bradshaw Rd.)- .12Miles		0.12					x	
	Bradshaw Rd.(From Green Valley to Foothills) - .24Miles		0.24					x	
	Totals	0	6.55	6.27			5.30	7.52	12.82

2017 + 2018

Fog Coal 1 chip Seal

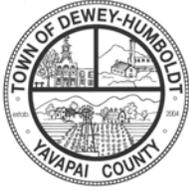


Town of Dewey-Humboldt Road Map



0 0.25 0.5 1 1.5 2 Miles

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MEETING OF THE TOWN COUNCIL STUDY SESSION

August 13, 2013, 2:00 p.m. Town Council Meeting Chambers

Agenda Item: 4.2. Council's Priority List for the Planning & Zoning Commission

To: Planning & Zoning Advisory Commission

From: Warren Colvin, Community Development Coordinator

Date Submitted: July 31, 2013

Recommendation: Discussion and Possible Action on existing P&Z priority list.

Summary: At the July 2, 2013 Town Council meeting, staff presented the existing P&Z priority list to the new Council, requesting direction on how to proceed with the remaining items on the list and if there were additional items Council would like P&Z to address. The council directed this item to be discussed further at the August 13, 2013 Council Work Session. At the August 8th P&Z meeting, staff was asking P&Z to review the existing list (below) and also add any additional items they feel are important. Unfortunately the 8/8 meeting was cancelled due to a lack of quorum.

P&Z Priority List (As discussed with Town Council on 4/5/12)

- 1). Illegal Lot Divisions (done; P&Z recommendations to Council 7/2/13 meeting)
- 2). Accessory Dwelling Units (almost done; P&Z changes to final text at Aug 8th P&Z meeting)
- 3). Historic Buildings (P&Z and staff believe that this subject is a complex issue that requires the Town Council's initiation and direction. It is premature for P&Z to research anything at this point.)
- 4). Outside Storage (done; P&Z and staff reviewed the current Town Code 153.086 and believe that the current code is clearly written and enforceable. Therefore, we recommend this being removed from the list.)
- 5). Enforce parking requirements on Main St. (P&Z and staff feel that it is another premature subject for P&Z to research; if the Council feels the need for its research, please provide specific direction on any perceived issues).
- 6). Commercial Buildings (P&Z and staff would like to seek the Council's clarification on this subject, i.e. what is the issue the community has?)
- 7). Home Based Business (done; P&Z and staff reviewed the code on home based business and found the definition and enforceable regulations for it - Town Code 153.005 Definition, "Home Occupation" and 153.077 Home Occupation; we recommend no change and the subject being removed from the list.)
- 8). Transient Merchants (P&Z and staff would like to seek the Council's clarification on this subject, i.e. what is the objective? P&Z also felt that it should not be a priority item as staff has not run into questions about "transient merchants".)

9). Annexation of Northern 200-foot strip (unless the Town Council can provide specifics for P&Z to focus on, P&Z felt that it is a political and legislative issue that is outside of P&Z's normal realm of authority.)

Staff and P&Z possible items added to list

10). P&Z review of Town Code 152.09 Street Design and Subdivision Standards. We have run into driveway, easement and private road issues when we deal with addressing. The issue can be related to illegal lot division activities that occurred during the booming years. Staff believes it would be beneficial for us to spend some time to review and be familiar with the subdivision regulations especially road/driveway standards.

11). A few months ago, a staff member, the Community Development Coordinator, and two citizens reviewed Town Code Chapter 153 Zoning Regulations. The group discovered some text inconsistencies. Staff would like to review those text changes with P&Z.

12). Ground water supply issues. Commissioner Barry Smylie is very interested in water issues. He is concerned about ground water supply shortage and would like P&Z to spend some time researching the water depletion issue so as to disseminate information in order to educate the public about the town's long term sustainability. P&Z Chair wishes to support this effort and requests this to be endorsed by the Council.