

**TOWN COUNCIL OF DEWEY-HUMBOLDT**

**REGULAR MEETING NOTICE**

**Tuesday, May 15, 2012, 6:30 P.M.**

**COUNCIL REGULAR MEETING  
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL  
DEWEY-HUMBOLDT, ARIZONA**

**AGENDA SUMMARY**

1. **Call To Order.** The meeting was called to order at 6:32 p.m. Mayor Nolan presided.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Made.
  - 2.2. **Invocation.** Given by Councilmember Wright.
3. **Roll Call.** Town Council Members John Dibble, David Hiles, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

  - 4.1. **Memorial Day Proclamation.** Read by Mayor Nolan.
  - 4.2. **Citizens Academy Graduation Ceremony.** Mayor Nolan presented completion plaques and embroidered polo shirts to the citizen academy graduating class of 2012, Judy Lapp, Richard Pichette, Frank Davidson, Judy Davidson, and Dee Parker. Staff Member Gregory Arrington was thanked for facilitating all of the classes. He was not in attendance.
  - 4.3. **Planning Assistance for Rural Areas (PARA) Study (Final) Presentation.** Diane Kresich, with ADOT and Michael Grandy, with Kimley-Horn and Associates will present final study.

Diane Kresich, Project Manager with ADOT and Michael Grandy, Project Manager with Kimley-Horn spoke on the completion and presentation of the PARA Study report and answered questions.

Public comment was taken on this item.

Jerry Brady spoke on additional sources of funding, emergency ingress and egress for connector roads in the event of an emergency, and a lack of dispatch maps for the Dewey-Humboldt area.
5. **Town Manager's Report.** Update on Current Events.

Town Manager Kimball reminded Council of tentative joint meeting with Planning and Zoning for training on roles of Planning and Zoning, Council and Staff, with Steve Mauk, Yavapai County Development Services Director, and Richard Parker, Prescott Valley Development Services Director.
6. **Consent Agenda.**
  - 6.1. **Minutes.** Minutes from the May 1, 2012 Regular Meeting.

Councilmember Repan made a motion to approve the minutes as presented, seconded by Councilmember Dibble. It was approved unanimously.
7. **Comments from the Public (on non-agendized items only).**

Jack Hamilton spoke on HB2826 Consolidated Elections being signed into law. He spoke on the budget meeting being frustrating.

Lydia Chapman spoke on the summary in the packet for the P&Z meeting.

8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting. None.
9. **Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**9.1. Community Development Block Grant (CDBG) Projects Contractor Selection.**

Discussion and possible action.

Mayor Nolan gave an overview explaining that Earth Resources was the lowest responsible bidder. Jim Geades, Project Manager with Willdan answered questions regarding the contract and the bids. At 7:25 p.m. Council recessed for four minutes to allow the Town Clerk to make copies for the Council of the bid charts. Mr. Geades continued to answer questions from council.

Councilmember Hiles made a motion to approve awarding the CDBG projects contracts to Earth Resources for the amount of \$312,869.75, seconded by Vice Mayor McBrady.

Public comment was taken.

Jack Hamilton spoke on the scope of the work when applying for the grants, voicing his concerns.

The motion passed unanimously.

Wilson Orr, Owner of Earth Resources introduced himself to the Council.

**9.2. Consideration for hiring a Community Development Coordinator: Re-define and Fill a full time position vacancy in the Community Development Department** Discussion and possible action.

Town Manager Kimball introduced the item, explaining the need for a Full-time position in this department, and her reasons for downgrading the position from Planner. Council recessed for two minutes to allow the Town Clerk to copy the job description for the council. The meeting reconvened at 7:44 p.m.

Councilmember Hiles made a motion to direct the Town Manager to proceed with hiring for the Community Development Coordinator position, seconded by Councilmember Dibble.

Public comment was taken on this item.

Jerry Brady spoke on the necessities for filling this position to cover legal and technical issues from new state legislation. He spoke on Gary Marks with Prescott Valley Economic Development offering similar services to the town.

Jack Hamilton spoke on the duties of the Code Enforcement officer and the need for one. He asked if the current CE Officer would continue to cover those duties.

Town manager Kimball explained the full-time position would handle anything the part-time person wasn't available for.

Lydia Chapman spoke on paying more for the position as it is a hard job with a high requirement for knowledge.

Bart Brush suggested emphasizing good people skills and finding solutions.

Town Manager Kimball explained the position will handle a broader scope of work and if proven capable can come back to council for that discussion. More complicated planning issues will be handled through a consultant.

A vote was taken on the motion and it was approved unanimously.

**9.3. Change order in which Council votes. Recommend Mayor, Vice Mayor, then council alphabetically.** [CAARF CMs Repan and Wright request]

Councilmember Repan introduced his item, explaining his thought that if the Mayor and Vice Mayor vote first it will enhance the leadership roles. There was discussion on this and other reasons for changing the voting order. It was explained there was a simple way to rotate the voting order for each meeting.

Public comment was taken on this item.

Jerry Brady spoke on state law and territorial law and how it affects the council's ministerial functions. He referenced history, voting laws and voting order.

No action was taken.

**9.4. P&Z update on council request to look at meeting more than once per month with possible discussion of last P&Z meeting.** [CAARF CM Repan]

Mayor Nolan read the summary of the Planning and Zoning meeting regarding holding additional meetings. There was discussion on how long the P&Z has taken on the sign code. Councilmember Repan spoke briefly on his agenda item request and his concerns for the length of time the P&Z takes on each item.

Councilmember Rogers notated a correction on the summary stating the council did not say to work on historic buildings but on pre-existing buildings. Mayor Nolan explained they can address those issues at the June 7<sup>th</sup> joint meeting with Planning and Zoning.

No action was taken.

**10. Public Hearing Agenda.** None.

**11. Comments from the Public.**

Lydia Chapman spoke on her frustration with the P&Z issues: needing to follow the P&Zg Handbook; concerns that the Mayor was working as the Chairman; and the need for leadership and training.

Jerry Brady spoke on the town not having a home rule charter, the General Plan and Development Plan.

Jack Hamilton spoke on the purpose of the citizens academy to involve people in local government.

**12. Adjourn.**

The meeting was adjourned at 8:42 p.m.