

**TOWN COUNCIL OF DEWEY-HUMBOLDT  
REGULAR MEETING NOTICE**

**Tuesday, March 20, 2012, 6:30 P.M.**

**COUNCIL REGULAR MEETING  
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL  
DEWEY-HUMBOLDT, ARIZONA**

**AGENDA SUMMARY**

1. **Call To Order.** The meeting was called to order at 6:32 p.m. Mayor Nolan presided.
2. **Opening Ceremonies.**
  - 2.1. **Pledge of Allegiance.** Made.
  - 2.2. **Invocation.** Given by Councilmember Nancy Wright.
3. **Roll Call.** Town Council Members John Dibble, Dennis Repan, Denise Rogers, Nancy Wright; Vice Mayor Mark McBrady; and Mayor Terry Nolan were present. Councilmember David Hiles was absent.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.** Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.

Mayor Nolan announced a radio program he participated in with the Mayor of Prescott Valley and Chino Valley earlier that day.

**4.1. Interview and possible appointment of Linda Gale Jacobs as an Associate Member to the Environmental Issues Advisory Committee (EIAC).**

Ms. Jacobs was in attendance, spoke on her experience, and answered questions. Councilmember Wright made a motion to appoint Linda Gale Jacobs to the Environmental Issues Advisory Committee, seconded by Councilmember Rogers. It was approved unanimously.

5. **Town Manager's Report.** Update on Current Events. None.
6. **Consent Agenda.**
  - 6.1. **Minutes.** Minutes from the February 21, 2012, and March 6, 2012 Regular Council meetings and March 13, 2012 Council Study Session Meeting. Mayor Nolan explained the March 13, 2012 Minutes were not included in the packet so they were removed from the consent agenda.  
  
Councilmember Rogers made a motion to accept the February 12, 2012 and March 6, 2012 Minutes as presented, seconded by Councilmember Repan. It was approved unanimously.
  - 6.2. **Appoint Cathy Kelley as the Town's Hearing Officer.**  
  
Councilmember Wright asked if the legal issues were worked out on this. Town Manager Kimball responded Ms. Kelley will provide input on changes to the code in these regards.  
  
Councilmember Repan made a motion to appoint Cathy Kelley as the Town's Hearing Officer, seconded by Councilmember Dibble. It was approved unanimously.

7. **Comments from the Public (on non-agendized items only).**

Bob Greene, Board of Directors for the Agua Fria Festival spoke on the Agua Fria Festival. It will be held on October 6<sup>th</sup> and 7<sup>th</sup>, and tentatively will be at Mortimer Family Farms. He spoke on submitting a Strategic Community Partnership Grant to the Town for \$5000. He stated they will

return any unused funds to the town within 60 days after the event, retaining \$7500 for the next year's event.

**8. Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.

**8.1. Real Estate investigation report.** Report by Town Manager.

Town Manager Kimball gave an overview, and asked for more detail for researching this issue. She spoke on concerns for meeting procurement requirements when contracting with a realtor. There was discussion on whether it was necessary to go out to bid when selecting a realtor. There was discussion on some specific properties, and discussion on what a property would be used for.

Public comment was received on this item.

Jack Hamilton spoke on deciding what the property would be used for, and determining how much money they would spend through the budget process.

Mayor Nolan suggested Council provide their suggestions on a few properties directly to the Town Manager for further investigation. There was discussion on coming up with a budgetary figure to help narrow down the selection process, and discussion on using the property for possible town hall, library and/or park/field facilities.

**8.2. Museum Subcommittee Member announcement and appointment of a new Subcommittee Member.** Discussion and possible action.

Vice Mayor McBrady (Chair of the Museum Subcommittee) spoke on his introduction to a Mr. Russ Ahrens who has offered his assistance, as he has experience with museums in Colorado. VM McBrady also spoke on the D-H Historical Society working directly with the church on renting the facility for the next three months and on a business plan. He suggested the subcommittee was no longer needed at this point. Councilmember Rogers (subcommittee member) agreed with this conclusion. Mayor Nolan stated he was dissolving the subcommittee for the museum at this time.

**9. Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

**9.1. John Chisholm's permit fee balance discussion.** Discussion and possible action.

Town Manager Kimball gave an overview on the request. She spoke on being able to reduce the outstanding balance from 1400 to just over 300, but Mr. Chisholm not wanting to pay the 313.21 either.

John Chisholm, who was in attendance, spoke to the Council on his background as a contractor/building in Arizona and on the specifics of this project and problems he had along the way with the permitting process and other costs incurred (Flood Control, CYFD, Town Hall, etc.). He spoke on lot splits and subdivision requirements, surveys that were never legally recorded, turnaround for the fire department problems, a retaining wall that had to be removed on the adjoining property. There was discussion on these issues. John Chisholm explained he paid a \$400 deposit but was still being charged the difference for the full cost of the plan check fee.

Mayor Nolan made a motion to dismiss the fee for Mr. Chisholm, seconded by Vice Mayor McBrady. It failed by a 3-3 vote, Councilmembers Repan, Rogers and Wright voting against.

Vice Mayor McBrady made a motion to have Mr. Chisholm pay the fee, seconded by Councilmember Repan. It failed by a 3-3 vote, Councilmember Dibble, Vice Mayor McBrady and Mayor Nolan voting against.

Mayor Nolan explained they will bring this back on a future agenda when the full Council of 7 is present to make the decision. They discussed how to work on this problem moving forward as a policy decision, whether this needs to be looked at by legal counsel (Council as a whole did not), whether they need to increase the deposits to cover plan review costs or some other solution.

**9.2. Northern Arizona Council of Governments Summer Youth Program Application.**  
Discussion and possible action.

Town Manager Kimball gave an overview on this program, asking Council if they would like staff to move forward on this application.

Councilmember Rogers made a motion to go forward with this application, seconded by Councilmember Repan. It was approved unanimously.

**10. Public Hearing Agenda.** None.

**11. Comments from the Public.**

Jack Hamilton spoke on raising the deposit for building permits to \$1000, and putting it on the next agenda.

Linda Jacobs spoke on providing estimated permit costs for people.

**12. Adjourn.** The meeting was adjourned at 8:15 p.m.