

**TOWN COUNCIL OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE**

Tuesday, January 7, 2014, 6:30 P.M.

**COUNCIL REGULAR MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA SUMMARY

1. **Call To Order.** The meeting was called to order at 6:32 p.m. Mayor Nolan presided.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Led by Carl Marsee.
 - 2.2. **Invocation.** Given by Councilmember Wright.
3. **Roll Call.** Town Council Members Arlene Alen, Jack Hamilton, Mark McBrady, Sonya Williams-Rowe, Nancy Wright; Vice Mayor Dennis Repan; and Mayor Terry Nolan were present.
4. **Announcements Regarding Current Events, Guests, Appointments, and Proclamations.**

Announcements of items brought to the attention of the Mayor not requiring legal action by the Council. Guest Presentations, Appointments, and Proclamations may require Council discussion and action.
5. **Town Manager's Report.** Update on Current Events.
 - 5.1. **Information and scheduling of the Economic Development Visioning Session facilitated by Northern Arizona University staff.**

Town Manager Kimball spoke on what has been arranged for the Visioning meetings: February 25th and March 25th, overview of the meeting was included in the packet. Materials will be distributed prior to the first session.

Town Manager Kimball spoke on news received today that the traffic count study done by ADOT for Highway 69 and Main Street intersection passed. They will now start the process for putting a traffic light at this intersection.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the December 10, 2013 Study Session.

Councilmember Wright made a motion to accept the December 10, 2013 Study Session minutes as presented, seconded by Councilmember Alen. It was approved unanimously.
7. **Comments from the Public (on non-agendized items only).**

Ruth Szanto spoke on Community Legal Services offering walk in legal services on January 28th.

James Thiessen asked about the status of the Railroad right-of-way and whether it would be on this agenda. Mayor Nolan explained it would not be discussed on this agenda.
8. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on any issue which was not concluded, was postponed, or was tabled during a prior meeting.
 - 8.1. **Household Hazardous Waste Disposal Day Intergovernmental Agreement (IGA) with the City of Prescott.** Discussion and possible action.

Mayor Nolan gave an overview. There was brief discussion on the differences between the IGA the town provided and what the City of Prescott provided.

Councilmember Hamilton made a motion to approve the Household Hazardous Waste Disposal Day Intergovernmental Agreement with the City of Prescott, as presented, seconded by Councilmember Alen. It was approved unanimously.

9. **Discussion Agenda – New Business.** Discussion and Possible Action on matters not previously presented to the Council.

9.1. Selection and appointment of a new Vice Mayor for a one-year term pursuant to Town Code 30.031 (D).

Mayor Nolan nominated Councilmember Arlene Alen. Councilmember Wright corrected the Mayor's nomination by saying it is stated in the code that it will be the next most senior council member, as long as the position is accepted by that person. Councilmember Alen accepted the Vice Mayor position.

Councilmember Hamilton spoke off topic saying the Ethics Committee should be nominated at the same time. Town Manager Kimball explained the new Code of Ethics will take effect 30 days after council approval.

9.2. Renewal of the License Agreement with the Dewey-Humboldt Historical Society (DHHS) allowing the use of a portion of the Second Street right-of-way for museum related activities.

Town Manager Kimball gave an overview on the history of the License Agreement with the museum for displaying museum equipment within the Town's 30 foot strip right-of-way. Staff recommends renewing the license agreement under the same criteria as originally agreed upon, with a 5-year term.

Councilmember Hamilton made a motion to renew the license agreement with the Dewey-Humboldt Historical Society allowing the use of a portion of the Second Street right-of-way for museum related activities, for a 5-year period, and based on the same conditions. Councilmember McBrady seconded the motion. It was approved unanimously.

9.3. Renewal of Use Permit for Dewey-Humboldt Historical Society for the Museum properties (12925 E. Main St. and the 30 foot strip on Second St. ROW).

Town Manager Kimball gave an overview explaining that DHHS has been in compliance with what was imposed by the Town. Staff recommends a 5-year renewal on the use permit with the recommended 9 stipulations (included in the packet materials – Council Communication (CC), page 34-35).

Councilmember Wright made a motion to approve the Renewal of Use permit for Dewey-Humboldt Historical Society for the Museum Properties, with a 5-year term and to include the stipulations/conditions (indicated in the CC). Councilmember Williams-Rowe seconded the motion. It was approved unanimously.

9.4. Mayor Nolan's intent to attend January 22 Greater Arizona Mayors Associate (GAMA) meeting in Phoenix with State Legislators and Request to pay for expenses for dinner, one night hotel stay and travel. (Mayor Nolan CARRF request)

Mayor Nolan gave an overview. Council questioned whether this was to discuss HURF funds and using the League of Cities and Towns as an advocate for the municipalities.

Mayor Nolan spoke on why they are planning this meeting for the purpose of having the Greater Area Mayors' Association convince the legislators that the more rural towns need the funds more than the larger municipalities and the importance of having Dewey-Humboldt represented there.

Councilmember McBrady spoke on the Council receiving a report on this meeting and suggested they receive copies of the agenda for this meeting in advance so other council members can give their input before the meeting.

Councilmember Repan made a motion to approve Mayor Nolan's attendance at the January 22, 2014, Greater Arizona Mayors' Association (GAMA) meeting in Phoenix, and the town to pay for expenses for dinner, one night hotel stay and travel, seconded by Vice Mayor Alen. It was approved by a 4-2-1 vote in favor, Councilmembers Hamilton and Wright voting against, and Mayor Nolan abstaining from the vote.

9.5. Discussion and possible action of Town Manager's Job Performance Evaluation and related salary merit increase for the period beginning January 3, 2014. The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on this item.

Town Manager Kimball explained she had received a notice of executive session regarding her Performance Evaluation and did not request that this matter be held in a public/open meeting.

Mayor Nolan made a motion to go into Executive Session, seconded by Councilmember Repan. It was approved unanimously. Judge Catherine Kelley was invited to attend the executive session as she was the one that compiled the evaluations and provided the summary.

Council convened into Executive Session at 7:04 p.m.

9.5.1. Recess into and hold an executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

9.5.2. Reconvene Regular Meeting.

Council reconvened into regular session at 8:12 p.m.

Councilmember Hamilton made a motion to approve the Town Manager receive the full merit raise, retro-active to January 3rd (hire anniversary date), seconded by Councilmember Wright. It was approved unanimously.

10. Public Hearing Agenda. None.

11. Comments from the Public. None.

12. Adjourn. The meeting was adjourned at 8:14 p.m.