

**Summary**  
**Town Council Work Session -May 24, 2016 - 9AM**

Agenda Items	Description	Action Taken	Public comment on item
1	Call to Order	9:03 a.m. - Mayor Nolan presided.	
2	Roll Call	Council Members Arlene Alen; Jack Hamilton; Mark McBrady (arrived late at 9:12 am); Dennis Repan, Nancy Wright and Mayor Terry Nolan were present. Vice Mayor Doug Treadway was absent.	
3	FY2016-17 Budget Deliberation.		
3.1	Review of Preliminary Budget by Funds and Departments (General Fund – Revenues, Expenditures: Town Council and Management, Town Clerk, Finance, Legal, IT, Magistrate Court, Public Safety, Engineering, Public Works, and Community Development, non-Departmental; HURF – Revenues, Expenditures: Engineering, Public Works; Grant Fund), continued.	Town Manager (TM) Kimball gave an overview explaining this is the second budget workshop. Return items for consideration are employee benefits/compensation, community outreach, and one-time road project.	
		Council discussed when to get public input. Consensus was to get input before council deliberation.	Victoria Wendt stated her perception of overinflation of some line items, specifically personnel. Ms. Wendt was told that Ms. Kimball could talk with her about this after the meeting.
		Councilmember McBrady arrived at 9:12 p.m.	
		Town Manager Kimball spoke on addressing those three outstanding items ( <u>benefits; community outreach and one-time road project</u> ). Public Works Supervisor Ed Hanks has some other ideas for the CDBG project - would cost an additional \$20k+ over and above the CDBG monies.	
		PW Supervisor Hanks spoke on the <u>one-time road projects</u> : 1. across Hwy. 69 from Main St., reset the cattle guard, fix dip, rebuild, etc for about \$25-30k.; 2. for \$20k of town budget they could add 700 linear feet of sidewalk by the school. There was discussion on how much the town had in the reserve account (approximately \$2Mil). There was further discussion on how to bring more town maintained dirt roads up to a better standard and creating a policy on how to upgrade the roads (after the budget adoption).	

		<p>Councilmember Repan made a motion to approve doing one-time projects #1 (\$15k), #2 (\$26k), #3 (\$25k), and #5 (35k) improving road across from Main Street light, and adding addition (\$20k) funds to CDBG project to extend sidewalk by school. It was seconded by CM Hamilton. It was approved by a 6-0 vote in favor, VM Treadway being absent.</p>	
		<p>Council discussed <u>Employee Compensation</u> and other benefit options, including salary increases and/or PTO.  Councilmember Repan made a motion to approve benefits, keeping the current health insurance policy with a 2% salary increase. It was seconded by CM Hamilton. It was approved by 5-1 vote in favor, Mayor Nolan voting against.</p>	
		<p>CM McBrady made a motion to give staff 2 extra days off: 1 day before or after Christmas and 1 day before or after New Years, at the discretion of the Town Manager. It was seconded by Mayor Nolan and approved by a 5-1 vote in favor, CM Hamilton voting against.</p>	
		<p>Council considered a wage <u>increase for the Court Clerk</u> due to job certification and increased responsibilities. Council asked for Magistrate Judge Kelley to speak to Council on this at a future budget workshop.</p>	
		<p>OUTREACH PROGRAMS - Council discussed those non-profits requesting assistance: DHHS for museum rent and Agua Fria Festival and MAMOW for their meal program. Council requested a report on their need before committing funds.</p>	
		<p>Councilmember Repan made a motion to approve the Community Outreach items, excluding the museum rent. Motion failed for lack of a second.</p>	
		<p>CM Repan made a motion to approve under Community Outreach, approving the well-water kits, Firewise and Annual Dumpster day, Citizen Academy, miscellaneous small event costs and code enforcement abatement, excluding Agua Fria Festival, Mayer Area Meals on Wheels, and museum rent. It was seconded by CM McBrady and approved by a 6-0 vote in</p>	

		There was discussion on whether to include a placeholder in the budget under capital improvements for a potential purchase of the bank building. TM Kimball will add a line under non-departmental for this placeholder. Council discussed when the best time was to make this decision (after survey results come back, use of building consideration; after creating Strategic Visioning for this	
		Staff will schedule the next budget meeting; provide a tentative budget to the council; work on scheduling Mr. Nystrom (DHHS) and Mayer Area Meals on Wheels and Activity Center representatives to discuss their plans. TM Kimball reviewed the timeframe: Tentative Budget on 6/21; Council make decisions on Community Outreach pending items on 6/7; final adoption of budget on 7/5.	
4	Adjourn.	Adjourned at 12:06 p.m.	