

Summary
Town Council Work Session -February 23, 2016

| Agenda Items | Description | Action Taken | Public comment on item |
|--------------|--|---|------------------------|
| 1 | Call to Order | 2:03 p.m. - Vice Mayor Treadway presided. | |
| 2 | Roll Call | Council Members Arlene Alen; Jack Hamilton; Mark McBrady; Dennis Repan, Nancy Wright, and Vice Mayor Doug Treadway. Mayor Terry Nolan was absent. | |
| 3.1 | 3.1 FY 2016 Citizen Survey Update - Report by Survey consultant, Yavapai College Regional Economic development Center Director, Alexandria Wright, regarding status. | Ms. Alex Wright gave her report stating about 230 surveys were returned. She explained the compilation process. There was discussion amongst council as to further surveys, the mailing and numbering process. Ms. Wright asked permission to mail out 500 more surveys at no additional cost to the town. She recieved consensus to do so. | |
| 3.2 | 3.2. Public Works Department Periodic Report. | PW Supervisor Hanks gave an outline of projects - ongoing, concluded and proposed. CDBG ongoing contract, 50-60% plan review by mid-March, scheduled to advertise for construction by mid-April. He met with Sandra Goodwin, OSAT chair and Ann Marie, PNF staff, regarding the layout of the Newtown Trailhead project. Flood control is 2/3 way through funding. Approached Yavapai County Flood Control (YCFC) for \$75,000 for next year. There was further discussion between PWS Hanks and the Council regarding current road improvement; drainage and erosion projects. | |

| | | | |
|-----|--|--|--|
| 3.3 | 3.3. Building Permit report for 2016 calendar year. | Building Official (BO) Roberts gave the 2015 calendar year building permit report. 2015 was comprised of 12 single family residential homes; 9 manufactured homes; 17 solar and other types of permits such as renovations and Over-the-Counter electric. This generated \$64,000 in Building Department revenues and combined with Planning; Zoning & Public Works permits a total of \$73,000. Plan reviews and permits are increasing. All outstanding county-issued permits are being returned to D-H. Solar permits were discussed and BO Roberts acknowledged that the incentives for individuals to install solar are decreasing. BO Roberts indicated pursuant to inquiry that his workload is heavy but not extreme and he is able to manage this. | |
| 3.4 | 3.4. Recap of Council discussions on changes to proposed animal ordinances and preview of draft website posting of the same. | Community Planner/Code Officer (CP/CO) Steven Brown recapped the changes the council chose to make at the last meeting. The packet copy reflected changes i.e. the kennel definition recommended by the Planning & Zoning Commission; peacocks being added back in as farm animals rather than exotics; swine added to chart allowed at rate of 1 per acre. There was extensive input and discussion by Council. Council opened this agenda item to public comment. Council discussion resumed resulting in the request that the Ordinance be published without mark-ups, redactions and omissions, resulting in an "easier to read clean copy" version for public review by March 8, 2016. Public input after that time was encouraged and Council referred this issue to a separate work session scheduled for March 22, 2016. | Debby Pomeroy spoke on her references and her opinion that this ordinance has major problems. She recommended a committee of three members to work on this issue. Victoria Wendt spoke to not rushing the ordinance; pointed out discrepancies between the ordinance and general provisions (definitions and explanations). Patrick McGill spoke against having the animal chart numbers and compared to Chino Valley's ordinance. |

| | | | |
|-----|--|--|--|
| 3.5 | 3.5. 3.5. "Firewise Community" staff report and future direction. | <p>CP/CO Brown gave an overview of the Firewise program. Looking at areas to be designated, one on the east side and one on the west side of the town borders. This provides eligibility for funding defensible space around homes. Committee is to be made up of representatives from the target area willing to commit to meet regularly on this issue. Benefits include insurance rate discounts to those that participate. There were Council inquiries and discussion as to the specifics of the program which resulted in TM Kimball recommending the pursuit of formulation and marketing of the program with Council endorsement. CM Hamilton recommended official action on this matter at the next regular Town Council Meeting.</p> | |
| 3.6 | 3.6. Whether to and/or how to consider agency requests for funds in the FY 16-17 budget. | <p>Town Accountant (TA) Thompson spoke on how to consider fund requests from various agencies and maintaining consistency, possibly by way of process or policy. There was Council discussion on how these have been handled in the past and should be addressed in the future, including the possibility of the discontinuation of funding any outside agencies. Council will consider different directions and advised TM Kimball to continue forwarding current requests until further direction is forthcoming from Council.</p> | |
| 3.7 | 3.7 Council direction on Senator Steve Pierce legislative direction request. | <p>Council discussed the firearm issue. TM Kimball stated that she understands that Council does not choose to participate in the survey.</p> | |

| | | | |
|------|---|--|--|
| 4.1. | 4.1 Upcoming Budget consideration and/or proposals. [CAARF requested by CM Repan] | CM Repan spoke to community concerns to be addressed in the future budget. He cited the success of the recent water testing program; recommends working on grading private roads for emergency access. CM Hamilton spoke to the benefit of participating in the Firewise program, however, indicated that he defers from involving the Town in private road maintenance, as these are not town-owned roads. Town Clerk Morgan reminded Council that some of the topics being discussed were too specific and were not agendized as required for public knowledge. VM Treadway recommended bringing this topic with specifics back to a future Study Session. | |
| 5 | Adjourn. | Adjourned at 5:19 p.m. | |