

**THE PLANNING & ZONING ADVISORY COMMISSION
FOR THE TOWN OF DEWEY-HUMBOLDT
REGULAR MEETING SUMMARY
Thursday, May 7, 2015 6:00 P.M.**

**P&Z MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA SUMMARY

1. **Call To Order.** Meeting was called to order at 6:00 PM. Vice Chair Barry Smylie presiding.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Done
3. **Roll Call.** Commissioners Dee Parker, Jeff Siereveld, Joe Garcia, and Vice Chair Barry Smylie were present. Commissioner Victor Hambrick and Ruth Szanto were absent.
4. **Disclosure of Ex Parte Contacts.** None
5. **Informational Reports.** None
6. **Planner's Update on current events and activities.** None
7. **Consent Agenda.**
 - 7.1. **Minutes.** Minutes from the April 9, 2015 Planning & Zoning Regular Meeting.

Commissioner Dee Parker made a motion to approve the meeting minutes from the April 9, 2015, Planning and Zoning regular meeting as presented, seconded by Commissioner Joe Garcia. It was approved unanimously.
8. **Discussion Agenda –New Business.** Discussion and Possible Action on matters not previously presented to the Commission.
 - 8.1. **Report of 2009 Citizen Survey.** Discussion and possible action for determining possible questions to be placed on a future survey regarding animal and/or other issues pertaining to the Planning and Zoning Commission.

Vice Chair Smylie spoke about the 2009 Survey and requested direction from staff for ideas of survey questions.

Commissioner Dee Parker spoke about concerns regarding the request of personal information such as age and sex on the questionnaire. Does not feel this information should be on the survey. Would like to see this removed.

Commissioner Garcia spoke about the intent for the P&Z Commission input is to address the issues involving the animal codes. Get feedback from the community about their thoughts on the number of animals per lot.

Vice Chair Smylie spoke about recent issues involving controversy and recommendations made by the commission for the council. These are items which need to be looked at for the survey. Questioned about timeline of when the next survey may be done.

Commissioner Parker spoke about the Commission's responsibilities as an advisory board; Commission is responsible for representing the Town and the survey will help in determining how the Town wants to grow.

Vice Chair Smylie spoke about having relevant topics on the survey; adequate planning and zoning defines the texture and the culture of the town; good opportunity to develop frame work for a blue print; requested to re-visit item 8 on the next agenda and requested members of the commission to come up with ideas for questions to recommend for the survey, wanting items to be relevant to current issues. Mr. Smylie asked staff about the status of the animal code issues and what the next step is for the Commission.

Administrative Assistant Penney Bell spoke about that item not being ajenized for this meeting and suggested reviewing the minutes from the February 5th, P&Z meeting.

Vice Chair Smylie read aloud the minutes to provide a recollection of the meeting. He will send an outline to staff on proposed future agenda items related to the animal code, recommending it would be helpful to re-visit where P&Z is at and what the next step is.

9. Discussion Agenda – Unfinished Business.

9.1. Nomination and Appointment of Chairperson and Vice Chairperson of Commission for a 1-year term.

Vice Chair Smylie requested Commission members make nomination(s) for appointment or table the item due to the absence of Commissioners Hambrick and Szanto. Mr. Smylie provided the Commission with the verbal recommendations from Victor Hambrick and Ruth Szanto which were authorized to present by Vice Chair Smylie in their absence.

Commission Garcia requested to move forward with the nominations due to having the recommendations of the absent members.

Vice Chair Smylie asked members for their thoughts on nominations.

Commissioner Garcia and Siereveld declined nominations for either position. Commissioner Parker agreed to accept Vice Chair if nominated.

Commissioner Garcia made the motion to approve the nomination of Barry Smylie for Chair and Dee Parker for Vice Chair. Seconded by Jeff Siereveld. Motion passed unanimously.

10. Public Hearing Agenda. None.

11. Comments from the Public.

Victoria Wendt spoke on bringing the animal code issues to a close; questioned the commission about questions they might consider for the survey and suggested including a question about having an animal advisory committee to help the town deal with animal complaints, with the committee acting as a buffer to assist with animal related issues; bring the public in to see what they want from the town; thanked the commission for the work they do for the town.

Ulys Brooks spoke about the Commission's need to attend the Council meetings; supported an animal advisory committee; Commission should consider questions for the survey they feel are necessary and not benchmark with other towns.

Chair Smylie spoke in support of an Animal Advisory Committee, but not sure where to start or how this would work, appreciates the courage and the desire to do this.

12. Adjourn. The meeting was adjourned at 6:59 PM.