

**THE PLANNING & ZONING ADVISORY COMMISSION
FOR THE TOWN OF DEWEY-HUMBOLDT
REGULAR MEETING NOTICE
Thursday, August 9, 2012 6:00 P.M.**

**P&Z MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA SUMMARY

1. **Call To Order.** The meeting was called to order at 6:04PM.
2. **Opening Ceremonies.**
 - 2.1. **Pledge of Allegiance.** Made.
3. **Roll Call.** Commissioners Chris Berry, Claire Clark, Mel Scarbrough and Chair Bob Bowman were present; Commissioner Andy Peters and Vice Chair Arlene Alen were absent.
4. **Disclosure of Ex Parte Contacts.** None.
5. **Announcements Regarding Current Events.**
 - 5.1. **Announcement of Glenn Allen's resignation from the Commission.** Chair Bowman informed the Commission that Glenn Allen submitted his resignation so there is now a vacancy on the Planning & Zoning Commission. He encouraged the other Commissioners to seek volunteers to join.
6. **Consent Agenda.**
 - 6.1. **Minutes.** Minutes from the July 5, 2012 Meeting. Commissioner Scarbrough made a motion to approve the July 5, 2012 minutes as presented, seconded by Commissioner Berry. The motion passed unanimously.
7. **Discussion Agenda - Unfinished Business.**
 - 7.1. **Comparative Sign Codes, under 10k population in Arizona.** Commissioner Clark volunteered to take the sign code, the version most recently revised by P&Z, and edit, revise, simplify it to make it easier reading, then submit it to the Commissioners for review at the September 6th P&Z meeting. Chair Bowman noted that Steve Mauk - Yavapai County, and Richard Parker - Prescott Valley, will be attending the September 6th P&Z meeting and will be speaking about sign codes. There was discussion on the joint P&Z/Town Council meeting which was moved to September 11, 2012 at 2PM; how to enforce the sign code until revised; non-conforming sign permit; current violations and process. Warren Colvin, Community Development Coordinator, stated he would speak with Town Manager Kimball for direction on handling sign code violations. There was discussion on larger signage for office complexes, commercial and industrial centers. The consensus of the Commissioners was to get the sign code revised as soon as practical.

Mark McBrady spoke on Open Meeting Law in regards to working on and revising the sign code; avoid situations where an outcome could be pre-determined.

Jerry Brady spoke on the importance of a 30-day public comment period for the purpose of receiving feedback from the public on the sign code.
8. **Discussion Agenda - New Business.**

8.1. HB 2500 – Campaign Signs. Mr. Colvin stated House Bill 2500 passed and political signs can be placed in public rights-of-way 60 days prior to an election. He clarified the date, noting the 60-day timeframe is based on the actual day of the election.

8.2. Amending Town Code Section 153.137 – Office Complexes, Commercial and Industrial Centers, to allow for larger signage. Commissioner Clark suggested including verbiage in the sign code to address this topic. The consensus of the Commissioners was to allow for larger signage and to wait to make any changes until the next meeting.

9. Public Hearing Agenda. None.

10. Commissioners' Forum. Commissioner Berry suggested two future agenda items: establish some sort of historical imprint in regards to upper Main Street to set forth parameters for receiving/placing items; discussion on the legality of the Town's General Plan.

11. Comments from the Public.

Mark McBrady spoke on considering the appropriateness of the sign to the size of the building; suggested the Town take an inventory of signs currently posted in Town; benefit of being able to see projects to scale before building commences.

Jerry Brady spoke on State Route 69 as a National Defense Highway, evacuation and emergency ingress/egress route and cannot have street cuts closer than three miles without exemptions; Dewey-Humboldt Historical Society in process of attaining 501c3 status; updating the Town's General Plan.

12. Town Planner's Report. Mr. Colvin stated the Mortimer's Corn Festival special event permit has been approved with conditions. He stated ADOT had concerns with traffic control and flow; traffic must be directed from Mortimer's property.

13. Adjourn. The meeting was adjourned at 7:40PM.