

OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (STANDING)

MEETING NOTICE

Wednesday, December 3, 2014, 3:30 P.M.

**OSAT COMMITTEE REGULAR MEETING
2735 SOUTH HIGHWAY 69**

**TOWN HALL COUNCIL CHAMBERS
DEWEY-HUMBOLDT, ARIZONA**

AGENDA

The issues that come before the Standing Open Space & Trails Committee are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Committee believes that the meeting be a safe place for people to speak. With this in mind, the Committee asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Please turn off all cell phones. The Committee meeting may be recorded in audio & video format. Please turn off all cell phones. The meeting may be broadcast via live streaming video on the internet in both audio and visual formats. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Standing Open Space & Trails Committee Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL: Executive Members: Skip Gladue, Kevin Leonard, Laurence McCormick and Chair Sandra Goodwin. Associate Members: Carl Marsee and Becky Paloutzian.

4. INFORMATIONAL REPORTS. Individual members of the Committee, Staff and Public may provide brief summaries of current events and activities. These summaries are strictly for the purpose of informing the Committee and public of such events, actions or activities. The Committee will take no discussion, consideration, or action on any such item except that an individual member of the Committee may request an item be placed on a future agenda.

5. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.

5.1. Minutes. Minutes from the September 3, 2014 OSAT meeting.

6. REGULAR AGENDA – Unfinished Business. Discussion and Possible Action on matters previously presented to the Committee.

6.1. Presentation by Jason Williams, Prescott National Forest Trails and Wilderness Manager, regarding process and procedure for completing the Newtown Trailhead Project, and an Intergovernmental Agreement with PNF for a National Environmental Policy Act (NEPA) study followed by discussion and possible action regarding the Newtown Trailhead project.

6.2. Discussion and possible action for equestrian safety signs report to be forwarded to the Town Manager.

7. REGULAR AGENDA – New Business - Discussion and Possible Action on matters not previously presented to the Committee.

8. COMMENTS FROM THE PUBLIC. Those wishing to address the Committee need not request permission in advance. For the official record, individuals will state their name. Any such remarks shall be addressed to the Committee as a whole and not to any member thereof. Individuals are limited to speak for three (3) minutes per person unless additional time is granted by the Chair. At the conclusion of all of the unscheduled comments of all interested members of the public and at the discretion of the Chair, individual members of the Committee may respond to criticism regarding the item addressed, may ask the matter be reviewed by Town Staff, or may ask that the matter be placed on a future agenda. The total time for Comments from the Public shall be 30 minutes per meeting.

9. ADJOURN.

FOR YOUR INFORMATION

Next Town Council Work Session: Tuesday, December 9, 2014 at 2:00 p.m.

Next Town Council Regular Meeting: Tuesday, December 16, 2014 at 6:30 p.m.

Next Town OSAT Committee Regular Meeting: January 7, 2014 at 3:30 p.m.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2014, at ____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 632-7362 at least 24 hours in advance of the meeting.

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
SEPTEMBER 3, 2014, 3:30PM**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OPEN SPACE AND TRAILS COMMITTEE WAS HELD ON WEDNESDAY, SEPTEMBER 3, 2014 AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR SANDRA GOODWIN PRESIDED.

1. **CALL TO ORDER:** The meeting was called to order at 3:30 p.m.
2. **PLEDGE OF ALLEGIANCE.** Done
3. **ROLL CALL:** Larry McCormick absent. Executive Members Gladue, Leonard and Chair Goodwin, and Associate Members Marsee and Paloutzian were present.
4. **INFORMATIONAL REPORTS.** Associate Member Carl Marsee announced the scheduling of the DHHS Old West Days and parade planned for September 20, 2014.
5. **CONSENT AGENDA.**

5.1 Minutes. Minutes from the August 6, 2014 OSAT meeting.

Executive Member Gladue made a motion to approve the minutes from the August 6, 2014 OSAT meeting as presented, seconded by Associate Member Marsee. It was approved unanimously.

6. REGULAR AGENDA – Unfinished Business.

Chair Goodwin made the statement that the grant for the Newtown Trailhead remained active.

6.1 Equestrian Safety Street Sign locations. Committee members presented their written reports of street sign locations which they would recommend for equestrian safety. Chair Goodwin agreed to compile these recommendations and bring to the next regular OSAT meeting. In addition, Chair Goodwin agreed to contact the town of Cave Creek, referenced as an established equestrian town, for the purpose of obtaining information pertaining to signage. Chair Goodwin agreed to compile this information and present it to the Committee at a future meeting. Chair Goodwin further made mention of each Committee's suggestions and commended the committee for their diligent work on this matter. The Committee agreed for Chair Goodwin to compile all relative information regarding this matter and to present the information to the Town Manager.

Associate Member, Marsee presented a Sign Ordinance Traffic Control Handbook, which he had worked on for the city of Pasadena and the Southern California Chapter of the American Public Works Association. Chair Goodwin agreed to make a copy of the handbook for future reference by the Committee.

Associate Member, Paloutzian suggested the town purchase additional signs in the event signs are stolen, lost or damaged. Chair Goodwin explained Town Manager, Kimball was supportive of the Committee's plans for signage, however, due to predicated road work which has been budgeted and scheduled, she recommended OSAT'S proposals are working plans only, at the present time.

6.2. Update on meeting with Town Manager to discuss the budget for the NEPA study.

Chair Goodwin reported she had previously met with the Town Manager and confirmed

that the funding to support the OSAT Newton Trailhead, in the amount of \$10,000, remains secure in the approved budget.

7. REGULAR AGENDA – New Business – No new business was presented for comment and/or action.

8. COMMENTS FROM THE PUBLIC.

An unidentified person spoke on information about animals she is working on finding out more about and she stated she would bring the information back to the committee once she knows more. Executive Member Leonard responded that he had heard about some of this information.

9. ADJOURN. The meeting was adjourned at 4:10 p.m.

Sandra Goodwin, Chair

ATTEST:

Judy Morgan, Town Clerk