

OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (STANDING)

MEETING NOTICE

Wednesday, April 9, 2012, 3:00 P.M.

OSAT COMMITTEE REGULAR MEETING

TOWN HALL COUNCIL CHAMBERS

2735 SOUTH HIGHWAY 69

DEWEY-HUMBOLDT, ARIZONA

AGENDA

The issues that come before the Standing Open Space & Trails Committee are often challenging and potentially divisive. In order to make sure we benefit from the diverse views to be presented, the Committee believes that the meeting be a safe place for people to speak. With this in mind, the Committee asks that everyone refrain from clapping, heckling and any other expressions of approval or disapproval. Please turn off all cell phones. The Committee meeting may be recorded in audio & video format. Please turn off all cell phones. The meeting may be broadcast via live streaming video on the internet in both audio and visual formats. **NOTICE TO PARENTS:** Parents and legal guardians have the right to consent before the Town of Dewey-Humboldt makes a video or voice recording of a minor child. A.R.S. § 1-602.A.9. Dewey-Humboldt Standing Open Space & Trails Committee Meetings are recorded and may be viewed on the Dewey-Humboldt website. If you permit your child to participate in the meeting, a recording will be made. You may exercise your right not to consent by not permitting your child to participate or by submitting your request to the Town Clerk that your child not be recorded.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL: Executive Members: Skip Gladue, Kevin Leonard, Jason Allen and Chair Sandra Goodwin. Associate Member: Carl Marsee.

4. CONSENT AGENDA - All matters listed under the Consent Agenda are considered to be routine by the Town Committee and will be enacted by one motion. At a Committee Member's request only, any item may be removed from the Consent Agenda for separate consideration. If a citizen desires separate consideration of an item, they must approach a Committee Member prior to the meeting and ask that the Committee Member request that the item be removed.

4.1. Minutes. Minutes from the March 7, 2012 Regular OSAT meeting.

5. REGULAR AGENDA – Unfinished Business. Discussion and Possible Action on matters previously presented to the Committee.

5.1. A.P.S. Grant Application Status.

5.2. Current Status of \$10,000 Committed by Council to Butte Street Park.

5.3. Current Status of Roadside Path Gradings.

5.4. Current Status of Contact with Property Owners regarding possible Trail Head Accommodations.

6. REGULAR AGENDA – New Business - Discussion and Possible Action on matters not previously presented to the Committee.

6.1. Discussion of possible Trail Head on Martha Way.

6.2. OSAT line item in Fiscal Year 2012-2013 Budget to include Completing the Butte Street Park and Grading of at least two Trail Heads. Discussions and possible action.

6.3. Discussion of potential Material and Equipment Contributions and Committee Members' role in Soliciting Donations.

7. COMMENTS FROM THE PUBLIC. Those wishing to address the Committee need not request permission in advance. For the official record, individuals will state their name. Any such remarks shall be addressed to the Committee as a whole and not to any member thereof. Individuals are limited to speak for three (3) minutes per person unless additional time is granted by the Chair. At the conclusion of all of the unscheduled comments of all interested members of the public and at the discretion of the Chair, individual members of the Committee may respond to criticism regarding the item addressed, may ask the matter be reviewed by Town Staff, or may ask that the matter be placed on a future agenda. The total time for Comments from the Public shall be 30 minutes per meeting.

8. ADJOURN.

FOR YOUR INFORMATION

Next Town Council Work Session: Tuesday April 10, 2012 at 2:00 p.m.

Next Town Council Regular Meeting: Tuesday, April 17, 2012 at 6:30 p.m.

Next Town OSAT Committee Regular Meeting: May 2, 2012 at 3:00 p.m.

Next Planning & Zoning Commission Meeting: May 3, 2012 at 6:00 p.m.

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Dewey-Humboldt Town Hall, 2735 South Highway 69, Humboldt, Arizona, Chevron Station, 2735 South Highway 69, Humboldt, Arizona, Blue Ridge Market, Highway 69 and Kachina Drive, Dewey, Arizona, on the ____ day of _____, 2012, at ____ a.m./p.m. in accordance with the statement filed by the Town of Dewey-Humboldt with the Town Clerk, Town of Dewey-Humboldt.

By: _____, Town Clerk's Office.

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
MARCH 7, 2012, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OPEN SPACE AND TRAILS COMMITTEE WAS HELD ON WEDNESDAY, MARCH 7, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR SANDRA GOODWIN PRESIDED.

1. **CALL TO ORDER.** The meeting was called to order at 3:02PM.
2. **PLEDGE OF ALLEGIANCE.** Made.
3. **ROLL CALL:** Executive Members Skip Gladue, Jason Allen; Associate Member Carl Marsee; and Chair Sandra Goodwin were present. Executive Member Kevin Leonard was absent
4. **CONSENT AGENDA.**
 - 4.1. **Minutes.** Minutes from the January 4, 2012 meeting, and February 1, 2012 meeting.
Jason Allen made a motion to approve the minutes of the January 4, 2012 meeting, Carl Marsee seconded. The motion passed unanimously.

Mr. Allen noted on the February 1, 2012 minutes, the date should be changed on Item 6.4 to reflect the accurate Butte Street Park clean-up date of March 10th, not March 12, 2012.

Mr. Marsee made a motion to approve the minutes of February 1, 2012 as amended, Skip Gladue seconded. The motion passed unanimously.
5. **REGULAR AGENDA – Unfinished Business.** Discussion and Possible Action on matters previously presented to the Committee.
 - 5.1. **A.P.S. Grant Application Status.** Sandra Goodwin read an email from the Town Manager indicating that the grant is being applied for; she is gathering information from the documents that OSAT provided. Mandi Garfield added that the Town Manager wished to have the Town Council review and acknowledge the grant application at their March 13, 2012 Study Session and then it will be submitted; there is no deadline.
 - 5.2. **Discussion, prioritization and possible action regarding trails projects.** Chair Goodwin stated that a project the OSAT talked previously on was the possibility of a trail on BLM land that already exists within Dewey-Humboldt boundaries; 300 acres total with established trails; currently in the Open Space and Trail Plan. OSAT needs to establish a location for a trailhead.

There was discussion about possible trailhead locations on town-owned property that could be made into trailheads quickly with minimal work; grading and leveling; area around Henderson Road is BLM land designated for recreational use.

Mr. Allen noted that if OSAT does anything that encourages use of BLM land, BLM grants could be applied for and used to make a nice trailhead which would encourage people to use the land. Mr. Allen suggested doing the simple work immediately to get the trailhead up and apply for a grant later to upgrade the trailhead. The committee agreed.

Chair Goodwin encouraged the committee members to look in the area of Henderson Road, Martha Way, Rocky Hill Road and form an opinion on location, possible parking area, etc. Mr. Marsee asked the name of the trail. Chair Goodwin stated it will be named the Henderson Trail due to its proximity to Henderson Road. Mr. Hanks added as long as committee members will be in that area, drive to the end of Esther as there might be a better area for a trailhead that OSAT could do something with quickly.

Chair Goodwin stated she will find out if the new employee has started at BLM and make an appointment to talk about what OSAT wants to do since the area is currently an established recreation area. Chair Goodwin suggested not trying to take over the land, but use it as it exists. People are using those trails right now as is.

Chair Goodwin explained she has not had a chance to call the property owners at Tharp Road as proposed at last month's meeting. She will do that and put it on next month's agenda.

Mr. Allen proposed two items for next month's agenda: Discuss the possibility of a dog park as one of the next open space projects. Also, he will be developing the tire presentation (how OSAT might use tires in the development of future parks/open spaces).

6. REGULAR AGENDA – New Business - Discussion and Possible Action on matters not previously presented to the Committee.

6.1. Discussion of March 10 cleanup of Butte Street Park Chair Goodwin stated, as discussed previously, OSAT was given \$10,000 for the Butte Street Park. Mr. Hanks stated he believes the money has been appropriated to the park line item. He informed the committee that staff is currently working on next fiscal year's budget now. Chair Goodwin stated the minimal amount OSAT would want to budget is \$24,000 to finish Butte Street Park.

Mr. Hanks stated he met with an individual who has donated all the large boulders needed for the park; he will load them when ready to place at park. The rocks vary in size from 3-6 feet in diameter. Mr. Hanks informed the committee that he may have a lead on the fill material needed, which leaves the landscape rock, decomposed granite, railroad ties and rip rap rock.

Mr. Marsee asked if the playground equipment in front of Town Hall could be moved to the park. Chair Goodwin stated there may be issues with the liability of accepting used equipment and asked Mr. Marsee to research used equipment, its condition and what it would cost, including shipping.

Chair Goodwin informed the committee that the property owner used large equipment to scour the park property from Butte Street to the wash and filled in the drainage. The property owner's intentions were good; he was helping in the cleanup efforts. He did not remove any trees on the property. Chair Goodwin stated that much of the work OSAT had planned to do is already done.

6.2. Discussions of using volunteer labor. (how they can/cannot be used) Chair Goodwin stated that as of 2PM on March 7, 2012, the Town had not received any

volunteers for the clean-up event. Mr. Hanks stated there is one person offered by Judge Cathy Kelly who is working court fines off and he will be helping on Saturday. Chair Goodwin stated she and her husband will be there. The purpose of Saturday is mainly to clean and rake the lot and make piles of debris. Mr. Hanks stated his new employee, Todd Hamilton, starts on Monday, March 12th. They will load the piles of brush and debris the following Saturday, March 17th and take it to the Town's Dumpster Day.

Mr. Marsee suggested that the wood cleared from the lot be stacked near the road so people who need firewood can pick it up. The committee agreed. There was discussion about equipment to bring: rakes, hoes, shovels, gloves, loppers, wheel barrows; no power or electric equipment; volunteers cannot drive equipment. Chair Goodwin stated she and Mr. Hanks will tag trees on Thursday to make sure the wrong trees are not cut. Chair Goodwin asked the committee to encourage anyone they know to come to the clean-up event.

6.3. Discussion of potential material and equipment contributions and Committee Members' role in soliciting donations. Chair Goodwin noted that Mr. Hanks already discussed equipment and material contributions. She stated she does not mind soliciting for materials and equipment and encouraged the committee to do the same. Mr. Allen agreed and mentioned that once there are parks established, perhaps OSAT can consider soliciting local artists to make park equipment, as long as it meets standards.

Chair Goodwin asked the committee if they had the list of equipment and materials so they know what items to solicit for and noted she will send the list to Carl. There was discussion about additional equipment needed (stand with plastic bags to encourage people to clean up after their dogs) and signage for proper conduct and hours, which is not on the equipment list. Ms. Garfield noted that the APS grant application requests all of the materials and equipment that OSAT gave at the January 17, 2012 Town Council meeting, with the exception of labor and incidentals which amounts to approximately \$22,000.

7. COMMENTS FROM THE PUBLIC. None. Mr. Hanks mentioned staff is in the process of getting ID badges made for everyone and will be taking photos of OSAT committee members.

8. ADJOURN. The meeting was adjourned at 3:48PM.

Sandra Goodwin, Chair

ATTEST:

Mandi Garfield, Administrative Assistant