

**TOWN OF DEWEY-HUMBOLDT
BOARD OF ADJUSTMENT
MEETING MINUTES
NOVEMBER 21, 2011, 2:00 P.M.**

A MEETING OF THE DEWEY-HUMBOLDT BOARD OF ADJUSTMENT WAS HELD ON FRIDAY, NOVEMBER 21, 2011, AT TOWN HALL, 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIRPERSON, LYDIA CHAPMAN PRESIDED.

1. **Call to Order.** The meeting was called to order at 2:00 p.m.
2. **Pledge of Allegiance.** Made.
3. **Roll Call.** Board of Adjustment Members Frank Davidson, Judy Davidson, Vice Chair Jack Hamilton, and Chair Lydia Chapman were present.
4. **Consent Agenda.**
 - 4.1. Approval of minutes from the October 21, 2011 meeting. Frank Davidson made a motion to approve the October 21 2011 Minutes. Jack Hamilton seconded the motion and the vote was unanimously approved.
5. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on matters not previously presented to the board.
 - 5.1. Review of Planning and Zoning Handbook “Board of Adjustment”. Discussed the planning and zoning handbook. This was mainly for Judy and Frank Davidson so they understood it.

At 3:00 p.m. the BOA took a 5 minute recess. They returned back into session at 3:08 p.m.

- 5.2 “Norse v. Santa Cruz” pp 20084-20090. Discuss 1st Amendment Rights; Judges’ opinions; D-H experiences applicable to conduct of Board of Adjustment (BOA) at hearings. Discussed what is considered a disruption of a meeting and how it should be handled.
 - 5.3 “Boards of Adjustment” pp 2-11 from September 27th Arizona Planners Association (APA) Conference. Application to BOA hearings, and on worksheets preceding; discuss written findings. Discussed what occurred at the Board of Adjustment part of the September 27 2011 Arizona Planning Association conference. The part of discussing written findings was put off until the next meeting.
6. **Discussion Agenda – New Business**
 - 6.1. Invite new Town Manager to January 2012 meeting. Discussion.
Will talk about inviting the Town Manager to a meeting at the next meeting. Decided the next meeting will be in January but the date is uncertain at this time.

7. Recommendations for Future Meeting Items. Next meeting will need clarification of when to issue variances due to zoning changes. Need to find out if Real Estate Agents need to disclose if a lot is unbuildable when being sold.

8. Adjourned. The meeting was adjourned at 4:10

Lydia Chapman, Chairperson

ATTEST:

Jack Hamilton, Vice Chairman