

**TOWN OF DEWEY-HUMBOLDT
BOARD OF ADJUSTMENT
MEETING MINUTES
January 20, 2012, 2:00 P.M.**

A MEETING OF THE DEWEY-HUMBOLDT BOARD OF ADJUSTMENT WAS HELD ON FRIDAY, JANUARY 20, 2012, AT TOWN HALL, 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIRPERSON, LYDIA CHAPMAN PRESIDED.

1. **Call to Order.** The meeting was called to order at 2:02 p.m.
2. **Pledge of Allegiance.** Made.
3. **Roll Call.** Board of Adjustment Members Judy Davidson, Vice Chair Jack Hamilton, and Chair Lydia Chapman were present. Member Frank Davidson arrived at 2:20.

4. Consent Agenda.

4.1 Approval of minutes from the October 21, 2011 meeting

Judy Davidson made a motion to approve the minutes with a correction of the month to read November instead of October. Jack Hamilton seconded the motion. The vote was unanimously yes.

5. **Discussion Agenda – Unfinished Business.** Discussion and Possible Action on matters not previously presented to the board.

5.1. Resolve “Board of Adjustment Case Studies” Frank Cassidy et al; pages 37 & 38 Mueller’s case.

Reviewed the case of Muller and the Board came to an agreement on what the intent of the case was.

6. Discussion Agenda – New Business

6.1. Review “Meeting Procedures” “Typical Hearing Process”

Board reviewed the document and agreed to follow as guide.

6.2 “Mock Hearing” Mock Hearing case of #07-V-02.

The Board conducted a mock hearing case with Staff and Nancy Wright as the applicant to run through the process of an actual hearing. Everybody learned from the experience.

6.3 “Evaluate Planners Process and Board of Adjustment

No action taken.

7. Planners Report

7.1 Hearing Application –brief report.

Moved to next month meeting.

7.2 Review of new application, packet form and sample Planner's hearing report

Moved to next month meeting.

7.3 How Board of Adjustment and planner can best work collaboratively and establish guidelines

Moved to next month meeting.

7.4 Review time-lines for packet distribution: Planners Pre-Application review and Interview; Guidelines for Board of Adjustment site visits

Discussed briefly, item will be addressed in detailed at next Board meeting.

8. Times of Meetings

8.1 Reschedule regular meeting times to reflect new operating hours for Town Hall

Board voted to move regulated scheduled meetings to the third Monday of each month at 2:00pm.

8.2 Hearing Dates: (a) which fall 30 days of application (b) time convenient for applicant (c) regular time if (a) b fulfilled

Board decided that there was no need to discuss this item at this time.

8.3 Projected 2012 Board of Adjustment hearing dates

The date for the projected case was not likely to happen before march or April.

9. Comments from Public

No comments from Public

10. Comments from Board-no discussion

No comments from Board

11. Adjourned. The meeting was adjourned at 4:40 p.m.

Lydia Chapman, Chairperson

ATTEST:

Jack Hamilton, Vice Chairman