

OPEN SPACE AND TRAILS (OSAT) ADVISORY COMMITTEE (STANDING)

MEETING NOTICE

Wednesday, April 5, 2017, 4:00 P.M.

**OSAT COMMITTEE MEETING
2735 S. HWY 69**

**COUNCIL CHAMBERS, TOWN HALL
DEWEY-HUMBOLDT, ARIZONA**

AGENDA SUMMARY

New Executive Members (Terry Goacher and Ken Murphy) and re-appointed Executive Members (Sandra Goodwin and Skip Gladue) were sworn in by Town Clerk (TC) Judy Morgan, prior to the "Call to Order". They all signed their oath of office.

- 1. CALL TO ORDER.** The meeting was called to order at 4:01 p.m. Chair Sandra Goodwin presided.
- 2. PLEDGE OF ALLEGIANCE.** Done.
- 3. ROLL CALL:** Executive Members Skip Gladue, Terry Goacher, Ken Murphy; Chair Sandra Goodwin; and Associate Member Carl Marsee were present.

3.1. Welcome and introductions of members.

Terry Goacher spoke on his history in the Town with the Yavapai County Sheriff's Office Search and Rescue; found out about OSAT, which appealed to him due to his background with horses, ATVs, ranching, etc.

Ken Murphy spoke on his history in the Town, having lived in Dewey-Humboldt for 5 years. He is a Special Needs bus driver for HUSD; retired from property management and driving tour buses; had horses and ranched in Wyoming. His friend on P&Z talked him into applying for the OSAT committee, as he gets around the area and has opinions/ideas for the area in the future.

Chair Goodwin thanked them both for volunteering on the committee.

- 4. INFORMATIONAL REPORTS.** Chair Goodwin explained what this agenda item is for, notification of community events or announcement with no discussion. She spoke on the Friends of the Library (FOTL) book sale, on-going Thursdays from 1-5 p.m. She also announced the Historical Society Yard sale on April 6, 7, and 8 at the D-H Museum.

5. CONSENT AGENDA.

- 5.1. Minutes.** Minutes from the August 22, 2016, Special OSAT meeting and September 7, 2016, Regular OSAT meeting.

Executive member (EM) Gladue made a motion to accept the Minutes from the August 22, 2016 Special OSAT meeting and September 7, 2016 Regular OSAT meeting, as presented. The motion was seconded by Associate Member (AM) Marsee and passed unanimously.

- 6. REGULAR AGENDA – Unfinished Business.** Discussion and Possible Action on matters previously presented to the Committee. None.

- 7. REGULAR AGENDA – New Business** - Discussion and Possible Action on matters not previously presented to the Committee.

7.1. Regular monthly OSAT Meeting time discussion and possible action.

Chair Goodwin explained the Town Hall offices are now open until 6 p.m., which would allow for a later start time for OSAT. EM Gladue made a motion to move the start of the meeting to 4:30 pm, seconded by EM Goacher. It was approved unanimously.

7.2. Presentation on Town's boundaries and access points to public lands, given by Public Works Director, Ed Hanks.

Public Works Director, Ed Hanks was present and reviewed with the committee the differences in roads throughout the town, using a color-coded map. Green roads are private with no town maintenance; Light blue roads are public paved roads maintained by the town; Purple roads are public dirt roads maintained by the Town.

PWD Hanks pointed out those roads in Dewey-Humboldt (D-H) which access public lands (Prescott National Forest PNF, Bureau of Land Management BLM, State Trust Land). Chair Goodwin provided a map showing the checkerboard State Land areas outside the Town's boundaries. Outback Road accesses State land. The trail ride would be hot as it is wide open.

Chair Goodwin asked the committee to look at realistic options rather than the unrealistic options in the OSAT plan, which use private properties.

PWD Hanks spoke on the problems with having trails along many of the roads identified in the plan, such as utilities and width problems.

AM Marsee asked about working with the Fains for the Outback access site to State Land. PWD Hanks stated they are good to work with but they have valid concerns for vandalism with the public access to these areas (people shooting water tanks, windmills, etc.).

AM Marsee asked about having a sport/recreation area where they could have jumps and quad trails/courses to contain this sort of wear-and-tear on the trail. PWD Hanks explained it is tough to set it up from the start since it will tear up the area. They could consider limiting to trails access to hikers and horses only, but this could be problematic if restricting types of uses to public land.

Chair Goodwin spoke on establishing parameters on how to access the lands around D-H. She asked about continuing rights-of-way between Bradshaw and Lazy River following Foothills for hikers, horse, and other non-motorized travel.

PWD Hanks spoke on contacting the State for the trailhead option near the top of Outback.

Chair Goodwin suggested considering Rocky Hill Rd or Martha Ln properties to access BLM for a park. She explained on April 8, 2016, she wrote a letter to council to get permission to look into this option for hiking. The length across Rocky Hill/BLM land strip is about 500 feet across. AM Marsee asked about private-to-public transitioning. Mr. Hanks showed an area off Kachina that is in that process. Currently the process requires the roadway to be brought up to a maintainable standard, including drainage, with all property owners along the roadway agreeing.

Chair Goodwin explained challenges with the committee members meeting up at locations in town to look at possible projects and considering Open Meeting Law requirements whenever there is a quorum of members. EM Murphy asked if typically the committee looks at a spot then focusing on that for a project. Mr. Hanks stated they locate a project and focus on that, one at a time. He showed the aerial map of the area, to show the topography of the town.

7.3. New Member Orientation – A review of Past, Present and Future of Open Space and Trails Committee (OSAT).

7.3.1. OSAT Committee mission, scope and governing codes.

Chair Goodwin explained the Committee needs Council approval before moving forward on many things, such as approaching an owner about purchasing property for a trailhead or park. She suggested they agendaize selection of Chairman for the committee, in the very near future. She reviewed the town code regarding the OSAT Committee.

7.3.2. Brief discussion of Open Meeting Law.

Chair Goodwin asked for clarification from the Town Clerk about whether they can hold a meeting if a quorum is not present. TC Morgan stated it is recommended the committee not meet or go over any of the agenda items if there is no quorum. Chair Goodwin suggested talking with TC Morgan on any OML questions.

All the committee members have reviewed OML training materials in advance of being sworn-in. TC Morgan explained a common problem they should be aware of that creates a violation: if a majority of committee members (3 or more) are meeting or deliberating in person, by texting, emails, and/or phone calls. This should not happen outside of a public meeting.

7.3.3. Overview and discussion regarding Open Space and Trails Master Plan.

Chair Goodwin reviewed the OSAT Plan materials included in the packet. Consider access to public lands (pages 19-40 of OSAT plan).

AM Marsee spoke on the Butte Park, which was developed on a Town right-of-way (ROW) that wasn't being used. Chair Goodwin also spoke on the regular use by the community, of the park, and book box donated by FOTL located there.

Chair Goodwin explained they have already discussed some of the past present and future of OSAT, she suggested going to page 9 to review the committees mission and scope.

8. COMMENTS FROM THE PUBLIC. None.

9. ADJOURN. The meeting adjourned at 5:14 p.m.