



# TOWN OF DEWEY-HUMBOLDT

## "Arizona's Country Town"

**Temporary Housing/Office/Container**  
Community Development  
PO Box 69 - Humboldt, AZ 86329

[www.dhaz.gov](http://www.dhaz.gov)

Phone: 928-632-7362, Fax: 928-632-7365

DATE Submitted: \_\_\_\_\_ PERMIT # (office): \_\_\_\_\_ PARCEL # \_\_\_\_\_

Permit Type: Residential  Commercial

Site Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Applicant Email: \_\_\_\_\_ Applicant Phone: (\_\_\_\_) \_\_\_\_\_

Project Description: \_\_\_\_\_

- Temporary Housing (Valid for length of valid Building Permit)\*
- Temporary Construction Container Permit (Valid for 24 mo. Period)
- Temporary Office Trailer (Valid for 6-mo period)

Type of Unit	Size	VIN #	License Plate #	State Licensed	Plate Expires (MO/YR)

Method of waste disposal to be used: Garbage \_\_\_\_\_ Sewer \_\_\_\_\_

Other (describe) \_\_\_\_\_

\*Occupancy of temporary housing, including travel trailers, recreational vehicles and single-wide manufactured homes during the construction of a permanent dwelling is allowed during the 24 mo. period **after** the issuance of a building permit (building permit **must** remain valid during this same time period). A permit for the temporary housing must be obtained **prior** to occupancy of the temporary dwelling unit.

I hereby file the above request as party of interest or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief. I understand that this permit is issued for temporary use and agree to comply with the restrictions in accordance with the Dewey-Humboldt Town Code (see Town Code 153.036(B) (8), 153.085 (12) & (13) (a-h), 153.086 (3) (a-g). Upon the expiration of the temporary permit, the approved temporary unit must be removed and/or disconnected from utilities and unoccupied to conform to the Dewey-Humboldt Town Code.

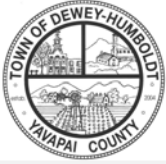
I am: Owner:  Contractor:   
Agent:  Other: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

	Initials:	Date:
Zoning Approval:		
PW Approval:		
Flood Control GDP#:		
Plan Check Approval:		

Payment Date:	Initials:	
Payment Amount:		
Description:	Deposit <input type="checkbox"/>	Paid in Full <input type="checkbox"/>
	Check <input type="checkbox"/>	Cash <input type="checkbox"/> CC <input type="checkbox"/>
Receipt #:	Date permit final:	



# FOR HOMEOWNER USE PLOT PLAN INSTRUCTIONS

[www.dhaz.gov](http://www.dhaz.gov)

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**Plot Plans** must be drawn in black ink and to scale on the 8.5" x 11" form provided  
**Site Plans** (if part of permit package) should be on same size sheet as your construction drawings. Minimum size of 18" x 24".

Items to be included on Plot or Site plans:

## SAMPLE PLOT PLAN:

1. Please use Engineering Scale:  
1 inch = 10 feet, 1 inch = 20, etc.  
No smaller than 1 inch = 60 feet
2. Indicate "North" with directional arrow.
3. Property Dimensions.
4. **Proposed** and existing structure(s), labeled, with all dimensions, including pools, fences, sheds.
5. Distances to and between all structure(s) to all property lines.
6. Location of driveway and adjacent streets/roads.
7. Location, size, dimensions of septic system with leach area.
8. Locations of all utility poles, meters, tanks and lines.
9. All easements, regardless of purpose, must be displayed.
10. Slope information; indicate high and low point, using arrows to indicate the direction of slope, and use feet or percent to indicate change in elevation.
11. Any watercourse, including washes, on the parcel or within 200 feet of existing or proposed structure(s); wells within 100 feet of the parcel; and road-cuts within 50 feet of the parcel.

### Site Plans Only:

1. Must include existing and proposed grades, building pad elevations on all corners, finished floor elevations, drainage, and cut and fill amounts.
2. Indicate ditches, culvert size, perc tests, septic and leach length, slope and valve and inspection pipes, and setbacks.

**\*\*Note:** If individual wells provide water, maintain minimum septic setbacks of 50' from property lines and 100' from all wells including neighboring wells.

<p><b>TOWN OF DEWEY-HUMBOLDT</b> Plot Plan Sketch and Affidavit</p> <p>I certify that I am authorized by the property owner to make this application, that all information provided for this application is correct and that this plot plan, as part of the permit, indicates all structures (including fences, walls, and pads), correct property and building dimensions; setback distances; legal access and easements; road cuts; walls and/or any water course (including washes, drainage ditches etc.) on or within 50'; 100' and 200' respectively of the property. We agree to conform to all applicable laws of this jurisdiction.</p> <p>Signature _____ Date _____</p>	<p>Orientation of Plot Plan</p> <table border="1"> <tr> <td rowspan="2">Dimension &amp; Lettering ↑</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td colspan="5">Dimension &amp; Lettering ←→</td> </tr> </table>	Dimension & Lettering ↑												Dimension & Lettering ←→				
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	Dimension & Lettering ←→																	
<p>The diagram shows a rectangular property with a 'SAMPLE ONLY' label. It includes a 'Proposed Building' with a 'SEPTIC TANK' and 'LEACH' area. A 'WASH' is shown on the left side. A 'DRIVE' and 'ROAD' are indicated at the bottom. A 'WELL' is marked on the left. The diagram also shows 'FENCES' along the right and bottom boundaries. A 'STREET NAME' is labeled at the bottom. The diagram includes various annotations such as '1000' BATH', 'PROPANE TANK', 'ELEC', 'GARDEN POLE PL', '100 FT', and '200 FT'.</p>																		



**TOWN OF DEWEY-HUMBOLDT  
Plot Plan Sketch and Affidavit**

I certify that I am authorized by the property owner to make this application, that all information provided for this application is correct and that this plot plan, as part of the permit, indicates all structures (including fences, walls, and pads), correct property and building dimensions; setback distances; legal access and easements; road cuts; walls and/or any water course (including washes, drainage ditches etc.) on or within 50'; 100' and 200' respectively of the property. We agree to conform to all applicable laws of this jurisdiction.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Orientation of Plot Plan**

Dimension & Lettering ↕				
Dimension & Lettering ↔				

Document #

Sec

Twn

Rng

A P N

Zoning: \_\_\_\_\_

Stories: \_\_\_\_\_

Height: \_\_\_\_\_

Slope: \_\_\_\_\_ %

FY: \_\_\_\_\_

RY: \_\_\_\_\_

EY: \_\_\_\_\_

IY: \_\_\_\_\_

LC: \_\_\_\_\_

Lot Area \_\_\_\_\_

Lot % \_\_\_\_\_

Density Used: \_\_\_\_\_

Scale: \_\_\_\_\_

North Arrow

**MUST BE DRAWN TO SCALE PER CHECKLIST. An additional 8 1/2" x 11" sheet may be used to provide an area map for a parcel which exceeds 2 acres or dimensions of 300 feet.**

# Town of Dewey-Humboldt

## Directions to Site

- An actual detailed line map is needed, not written instructions.
- Use starting point of Highway 69 (a North to South Rd)
- Make sure **street names** and north arrows **ARE readable**.
- If the map is not adequate it could cause a delay in issuing your permit.

Parcel ID \_\_\_\_\_ Address \_\_\_\_\_